Data Import Utility

Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Data Import Utility process provides the ability to upload or update Data Import records.

Navigation

MASTER DATA MGMT > Data Import Utility > Data Import Utility page

Procedures

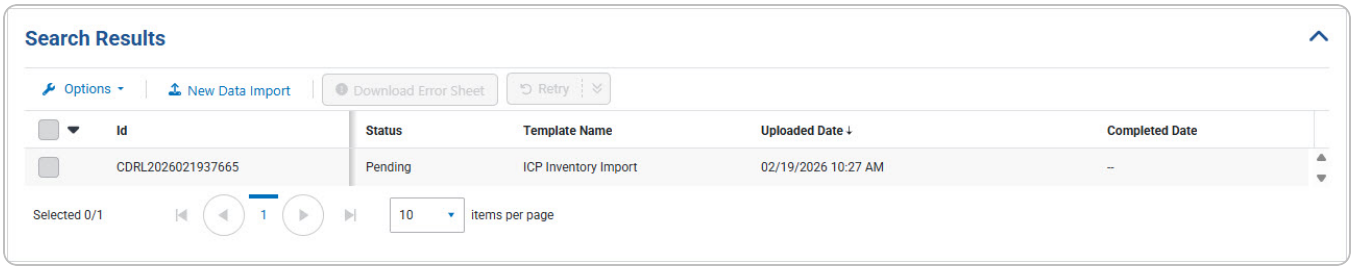
Data Import Utility

Selecting Reset *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.



2. Select Search. *The Search Results appear.*



Import a New Data Import

Navigation

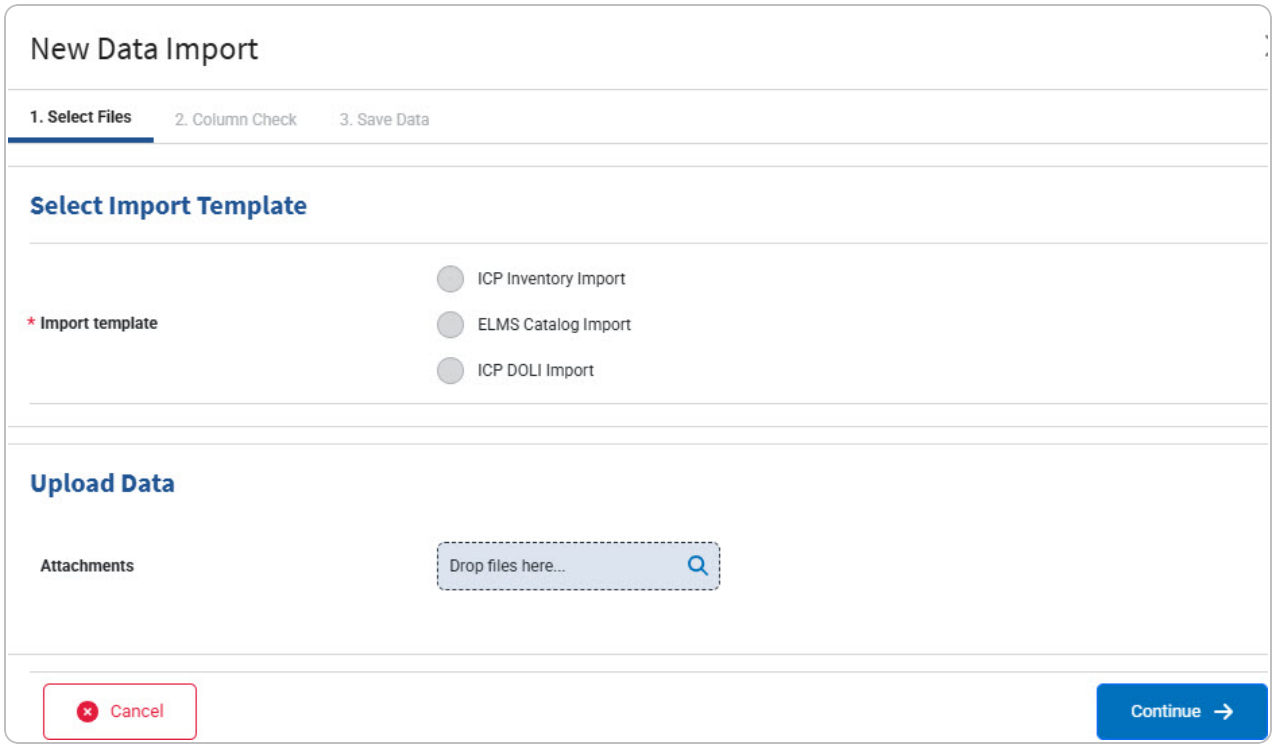
MASTER DATA MGMT > Data Import Utility > New Data Import > New Data Import slide-out window

Procedures

New Data Import

Selecting Reset *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select New Data Import. *The* ***New Data Import*** *slide-out window opens.*

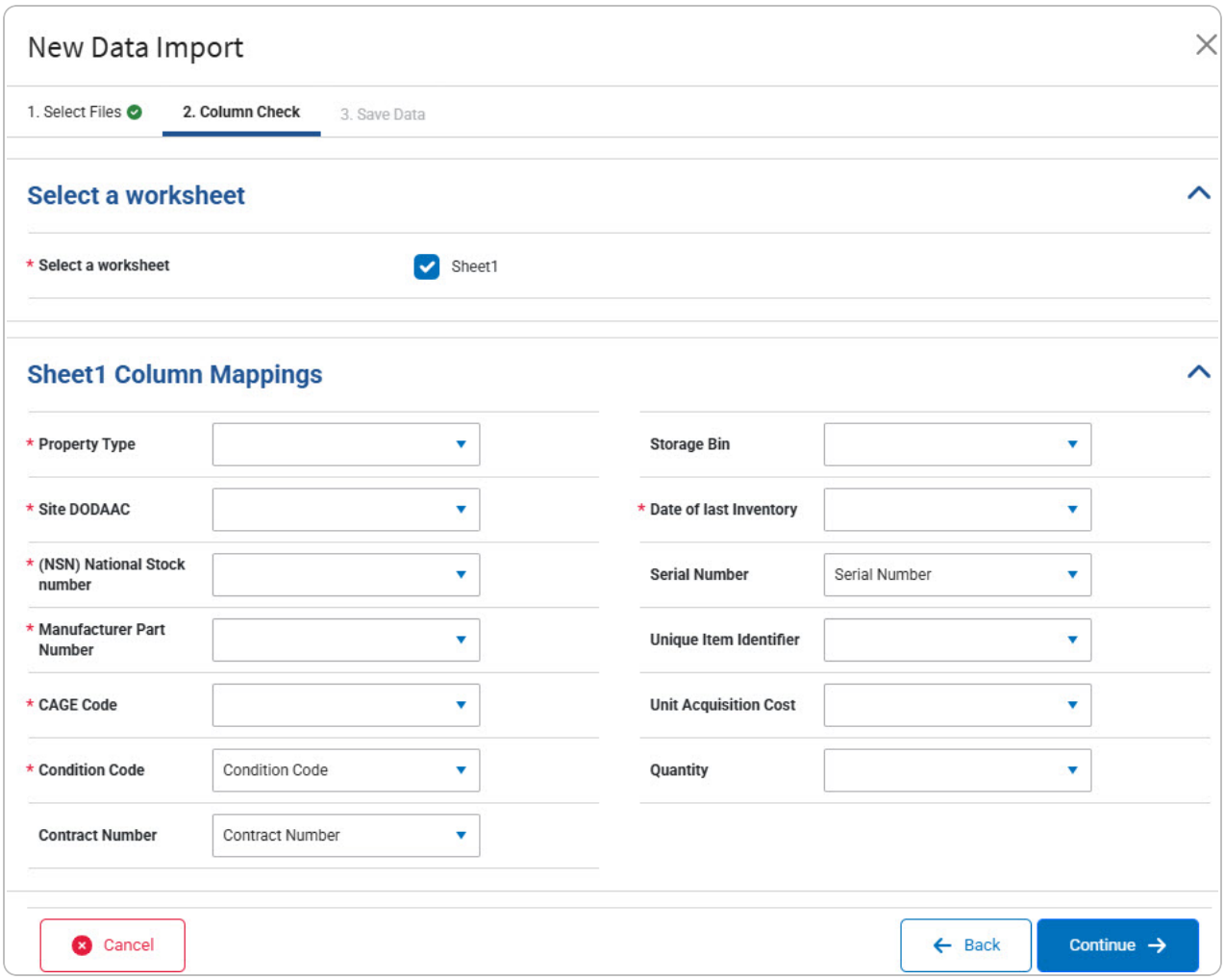


2. Select Continue →. *The Column Check screen appears.*

Note

The items that appear in the drop down menus depend upon the uploaded spreadsheet. The header of each column is what appears in the drop down menus. Each column listed must match a specific column from the uploaded file.

ICP Inventory Import



A. Use  to select the Property Type.

B. Use  to select the Site DoDAAC.

C. Use  to select the (NSN) National Stock Number.

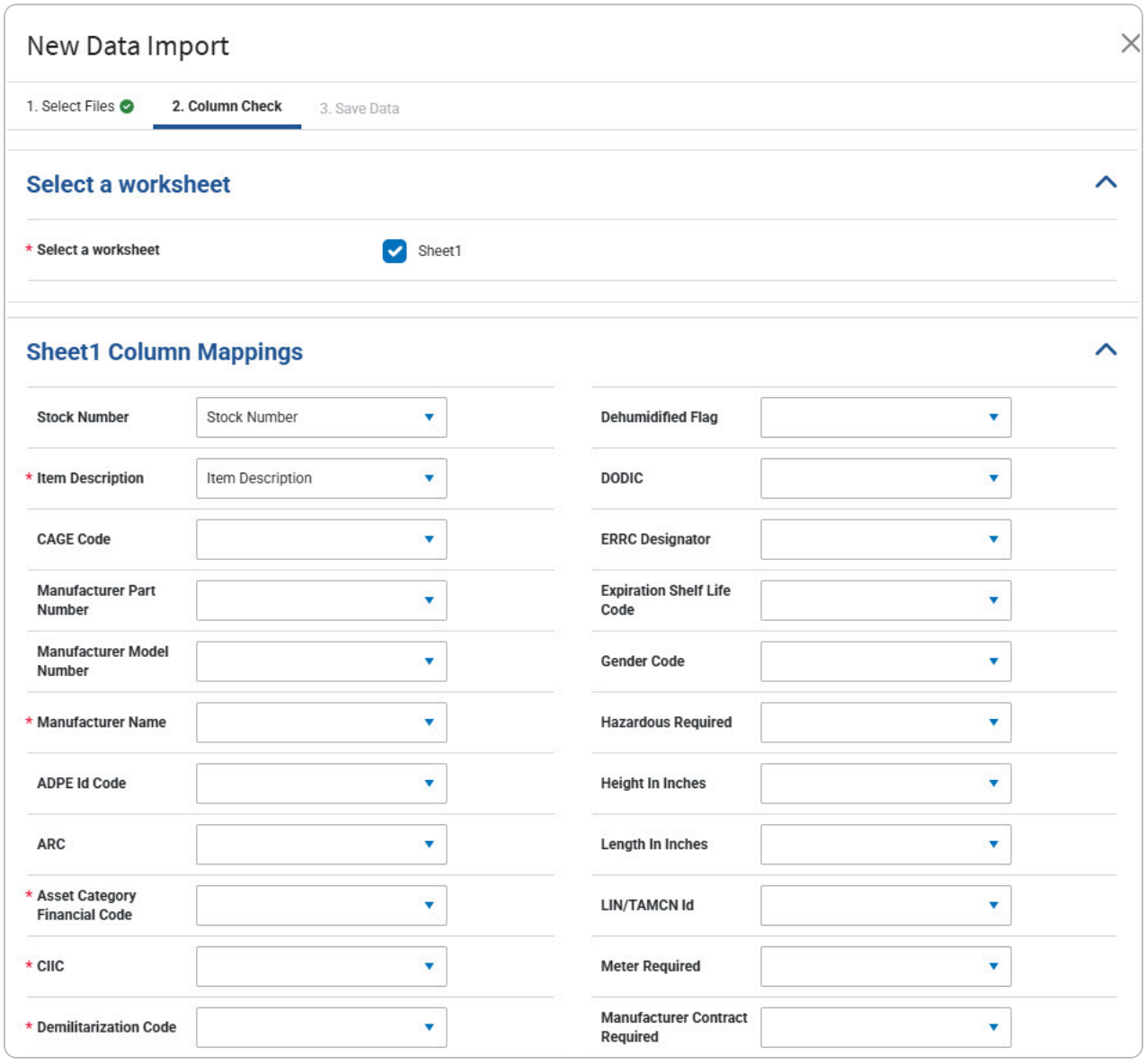
D. Use  to select the Manufacturer Part Number.

E. Use  to select the CAGE Code.

F. Use  to select the Condition Code.

G. Use  to select the Date of Last Inventory.

ELMS Catalog Import



Fiduciary Depr Method Cd		Manufacturer Lot Required	
* Federal Supply Class		NIIN	
Hazmat Code		NIIN STS Code	
LCC		Quantity Per Unit Pack	
* Management Code		Radiation Required	
Precious Metal Code		Replenishment End Date	
Recover Code		Replenishment Start Date	
* Reportable Commodity Type Id		Returnable Flag	
* Reportable Item Control Code		Secondary Serial Nbr Rqd	
* Security Commodity Type Id		Size	

Shelf Life Code		Source of Supply	
Storage Requirement Code		Stocking UI	
* Stock Item Code		Stores Account Code	
* Type Asset Code		Temperature Controlled Code	
UI Code		Unit Cube	
Unit Price		Unit Weight In Pounds	
Years Service Life		Utilization Measure Code	
CAGE Required		Utilization Service Life	
CIC		Width In Inches	
Color			

Cancel ← Back Continue →

A. Use  to select the Item Description.

B. Use  to select the Manufacturer Name.

C. Use  to select the Asset Category Financial Code.

D. Use  to select the CIIC.

E. Use  to select the Demilitarization Code.

F. Use  to select the Federal Supply Class.

G. Use  to select the Management Code.

H. Use  to select the Reportable Commodity Type Id.

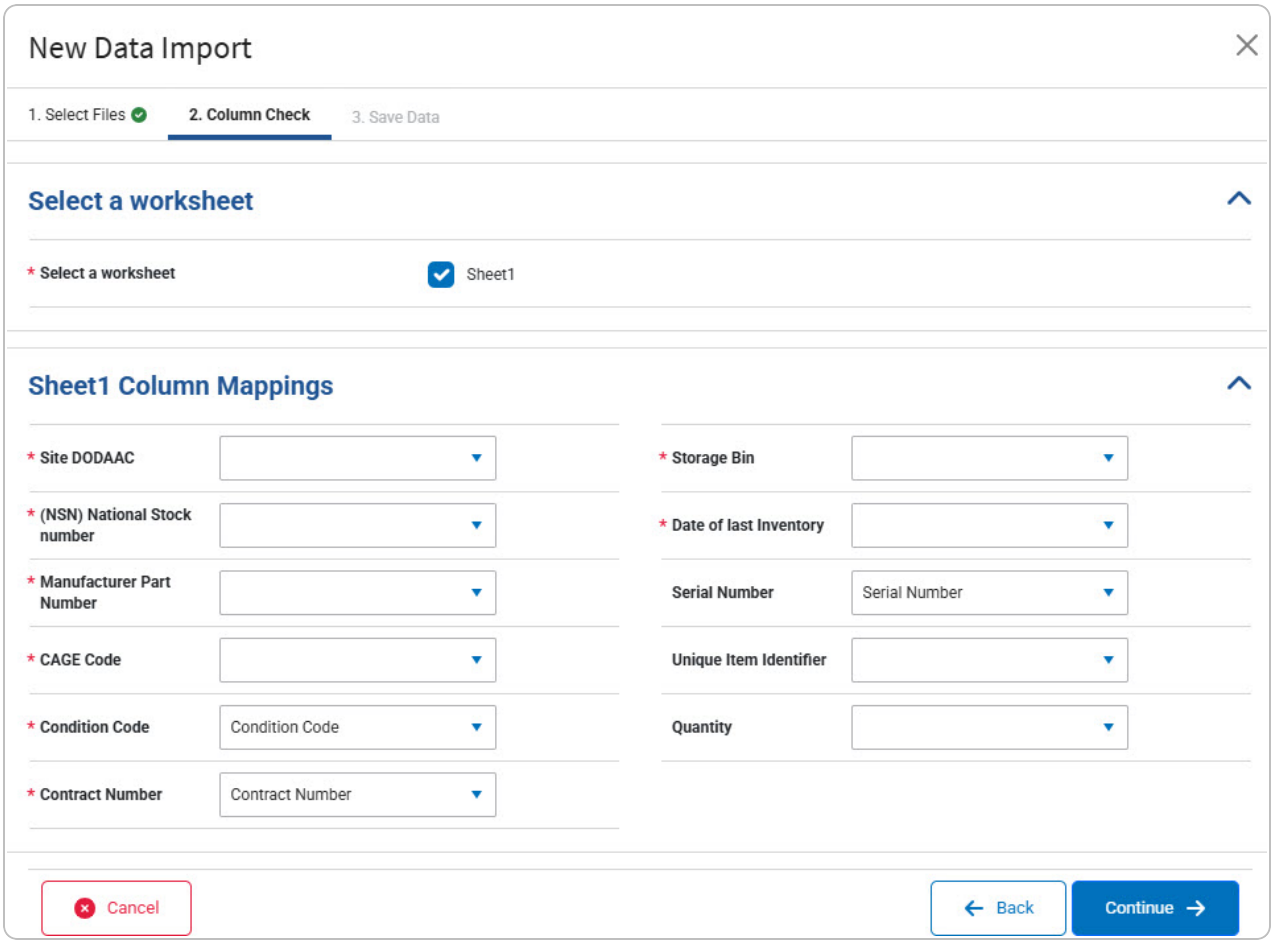
I. Use  to select the Reportable Item Control Code.

J. Use  to select the Security Commodity Type Id.

K. Use  to select the Stock Item Code.

L. Use  to select the Type Asset Code.

ICP DOLI Import



A. Use ▼ to select the Site DoDAAC.

B. Use ▼ to select the (NSN) National Stock Number.

C. Use ▼ to select the Manufacturer Part Number.

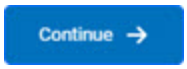
D. Use ▼ to select the CAGE Code.

E. Use ▼ to select the Condition Code.

F. Use ▼ to select the Contract Number.

G. Use  to select the Storage Bin.

H. Use  to select the Date of Last Inventory.

3. Select . *The Import saves, returns to the **Data Import Utility** page, and appears in the Search Results grid in green.*

Edit a Data Import

Navigation

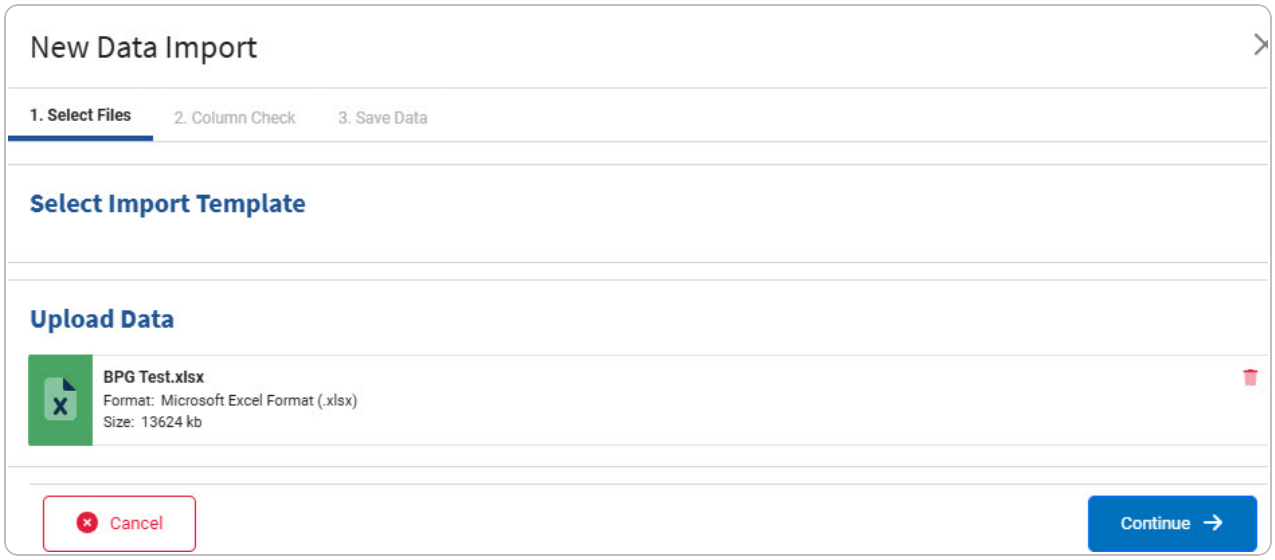
MASTER DATA MGMT > Data Import Utility > ☐ (desired record) > Retry > New Data Import slide-out window

Procedures

New Data Import

Selecting Reset *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select ☐ to select the desired entry. *The record is highlighted, and* Retry *becomes available.*
2. Choose Edit and retry. *The* ***New Data Import*** *slide-out window opens.*

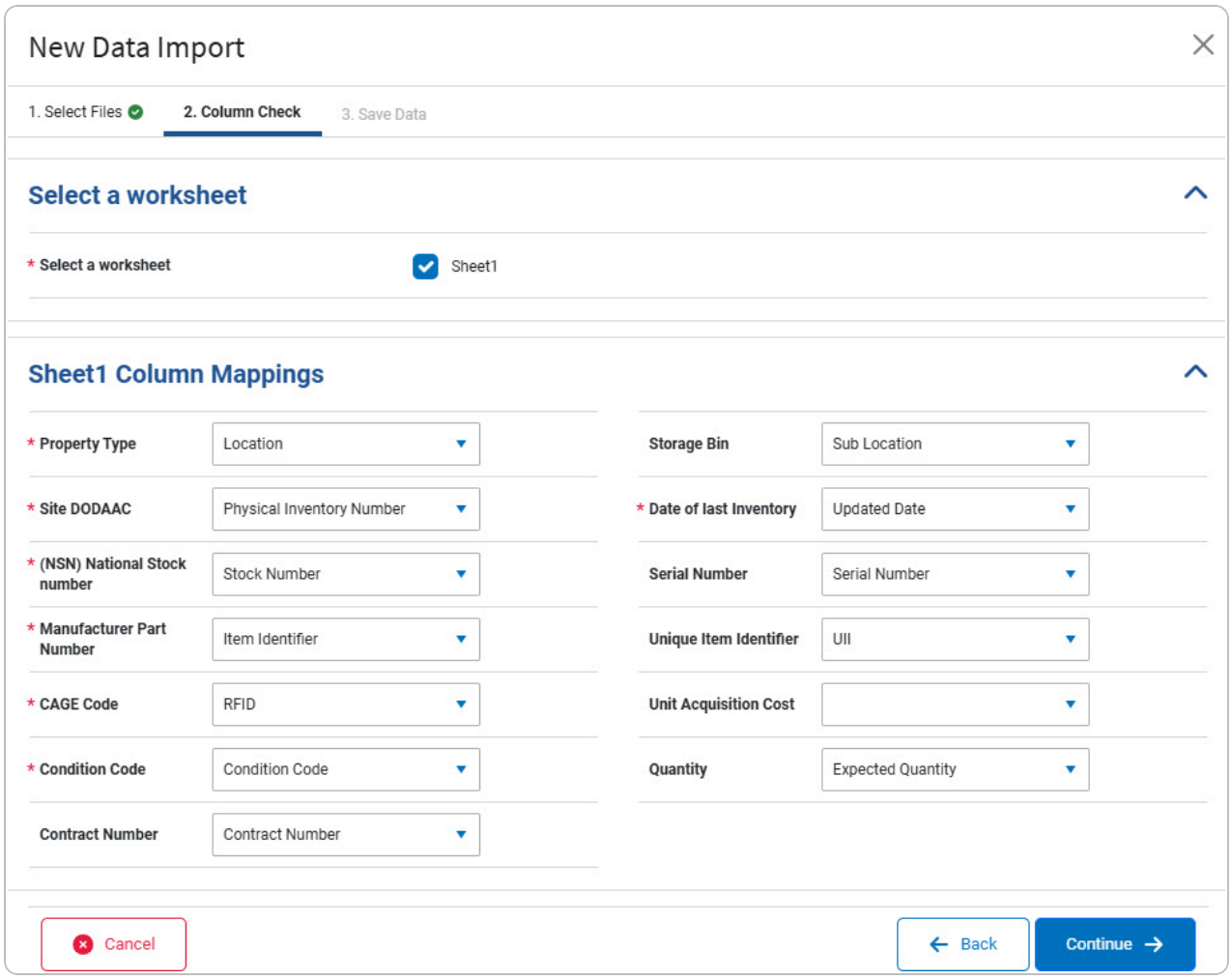


3. Select Continue →. *The Column Check screen appears.*

Note

The items that appear in the drop down menus depend upon the uploaded spreadsheet. The header of each column is what appears in the drop down menus. Each column listed must match a specific column from the uploaded file.

ICP Inventory Import



A. Update the Property Type, using ▼ to select the desired entry.

B. Update the Site DoDAAC, using ▼ to select the desired entry.

C. Update the (NSN) National Stock Number, using  to select the desired entry.

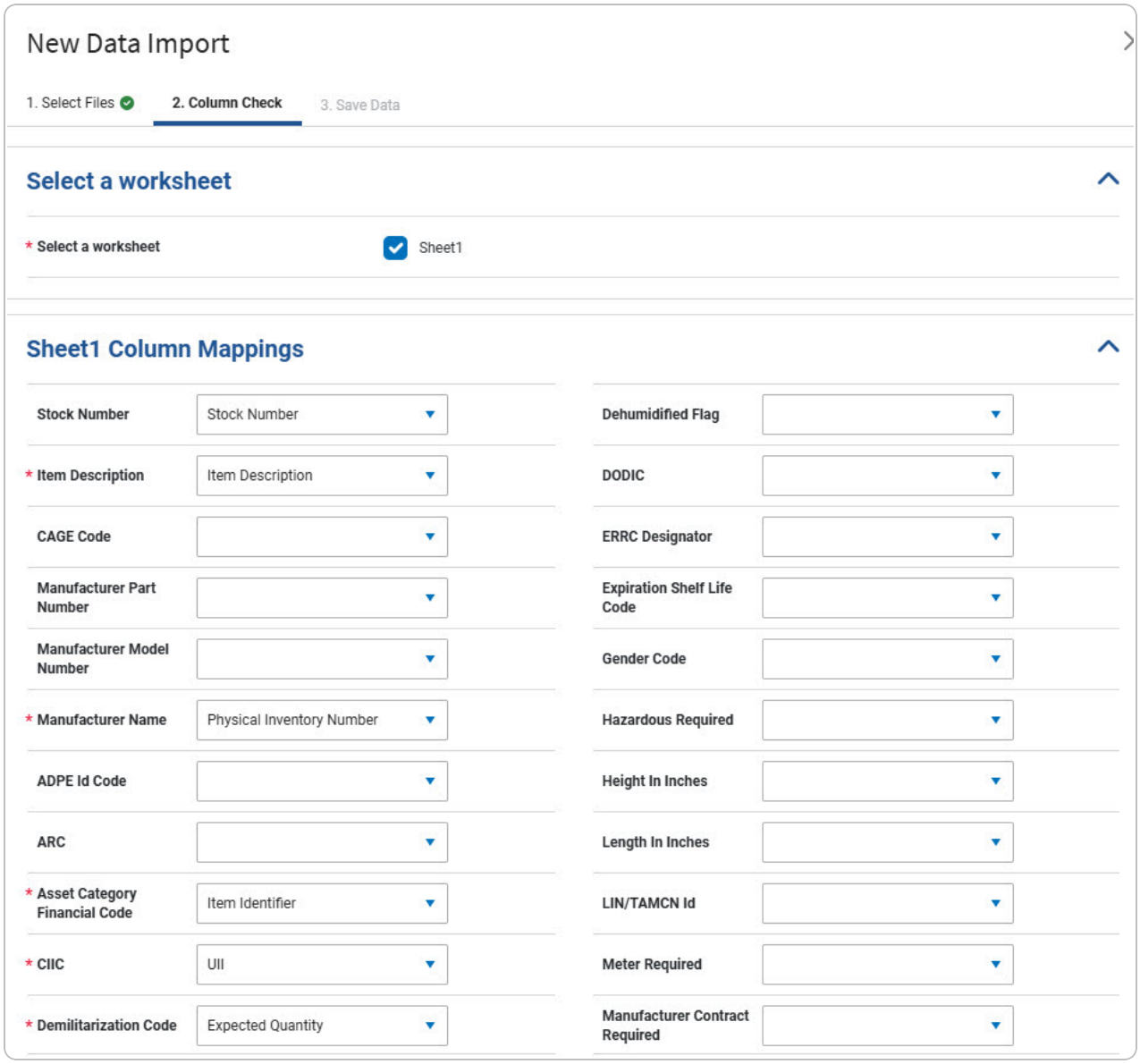
D. Update the Manufacturer Part Number, using  to select the desired entry.

E. Update the CAGE Code, using  to select the desired entry.

F. Update the Condition Code, using  to select the desired entry.

G. Update the Date of Last Inventory, using  to select the desired entry.

ELMS Catalog Import



Fiduciary Depr Method Cd		Manufacturer Lot Required	
* Federal Supply Class	Counted Quantity	NIIN	
Hazmat Code		NIIN STS Code	
LCC		Quantity Per Unit Pack	
* Management Code	Count By	Radiation Required	
Precious Metal Code		Replenishment End Date	
Recover Code		Replenishment Start Da	
* Reportable Commodity Type Id	Location	Returnable Flag	
* Reportable Item Control Code	Sub Location	Secondary Serial Nbr Rqd	
* Security Commodity Type Id	Notes	Size	

Shelf Life Code		Source of Supply	
Storage Requirement Code		Stocking UI	
* Stock Item Code	GPS	Stores Account Code	
* Type Asset Code	RFID	Temperature Controlled Code	
UI Code		Unit Cube	
Unit Price		Unit Weight In Pounds	
Years Service Life		Utilization Measure Code	
CAGE Required		Utilization Service Life	
CIC		Width In Inches	
Color			

Cancel Back Continue

A. Update the Item Description, using  to select the desired entry.

B. Update the Manufacturer Name, using  to select the desired entry.

C. Update the Asset Category Financial Code, using  to select the desired entry.

D. Update the CIIC, using  to select the desired entry.

E. Update the Demilitarization Code, using  to select the desired entry.

F. Update the Federal Supply Class, using  to select the desired entry.

G. Update the Management Code, using  to select the desired entry.

H. Update the Reportable Commodity Type Id, using  to select the desired entry.

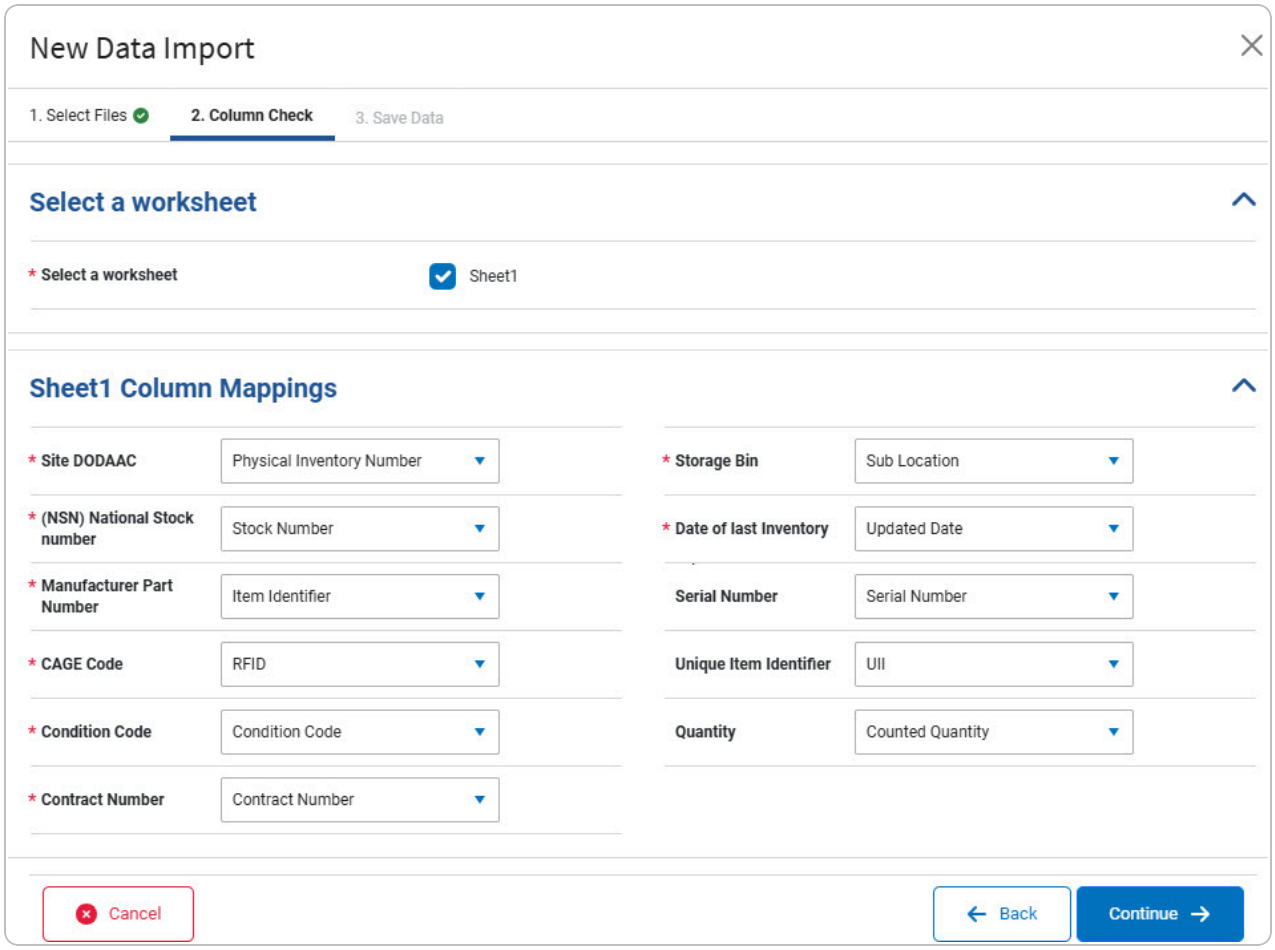
I. Update the Reportable Item Control Code, using  to select the desired entry.

J. Update the Security Commodity Type Id, using  to select the desired entry.

K. Update the Stock Item Code, using  to select the desired entry.

L. Update the Type Asset Code, using  to select the desired entry.

ICP DOLI Import



A. Update the Site DoDAAC, using ▼ to select the desired entry.

B. Update the (NSN) National Stock Number, using ▼ to select the desired entry.

C. Update the Manufacturer Part Number, using ▼ to select the desired entry.

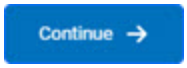
D. Update the CAGE Code, using ▼ to select the desired entry.

E. Update the Condition Code, using ▼ to select the desired entry.

F. Update the Contract Number, using ▼ to select the desired entry.

G. Update the Storage Bin, using  to select the desired entry.

H. Update the Date of Last Inventory, using  to select the desired entry.

4. Select . *The Import saves, returns to the* ***Data Import Utility*** *page, and appears in the Search Results grid.*