Intransit Viewer

Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Intransit Viewer page displays all materiel that is shipped to the customer, but not yet received by the customer.
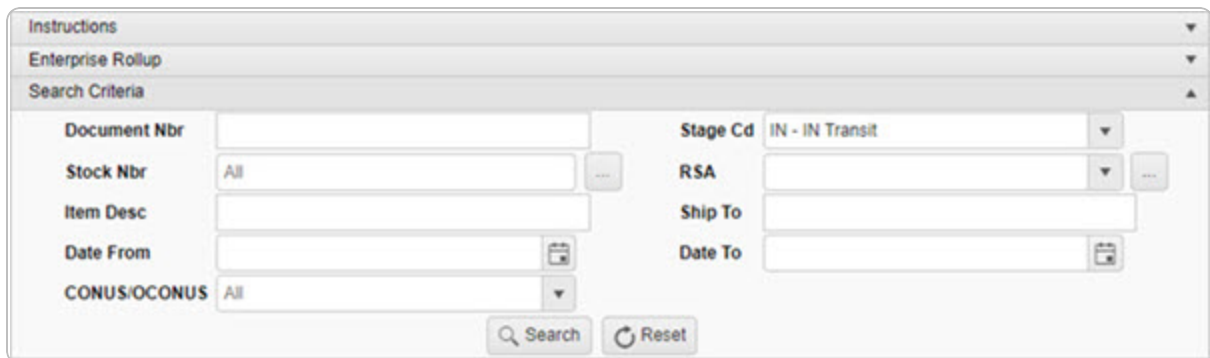
Navigation

MATERIEL MGMT > Intransit Review > Intransit Viewer page
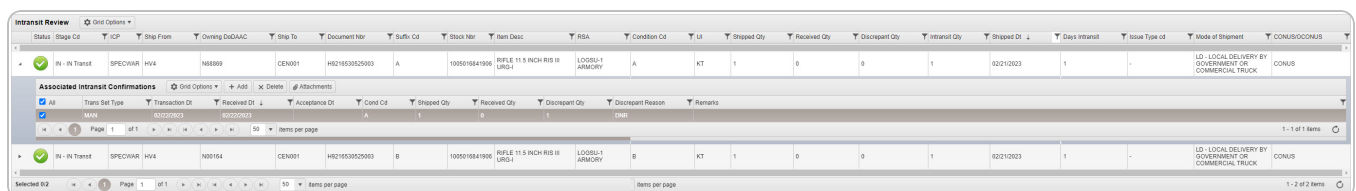
Procedures

Search for an Inventory In Transit

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting ⟳ Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.

2. Select 🔍 Search . *The Search Results appear.*

ODASD (Logistics) under A&S Sustainment
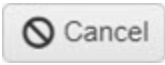
ELMS Helpdesk 1-844-843-3727

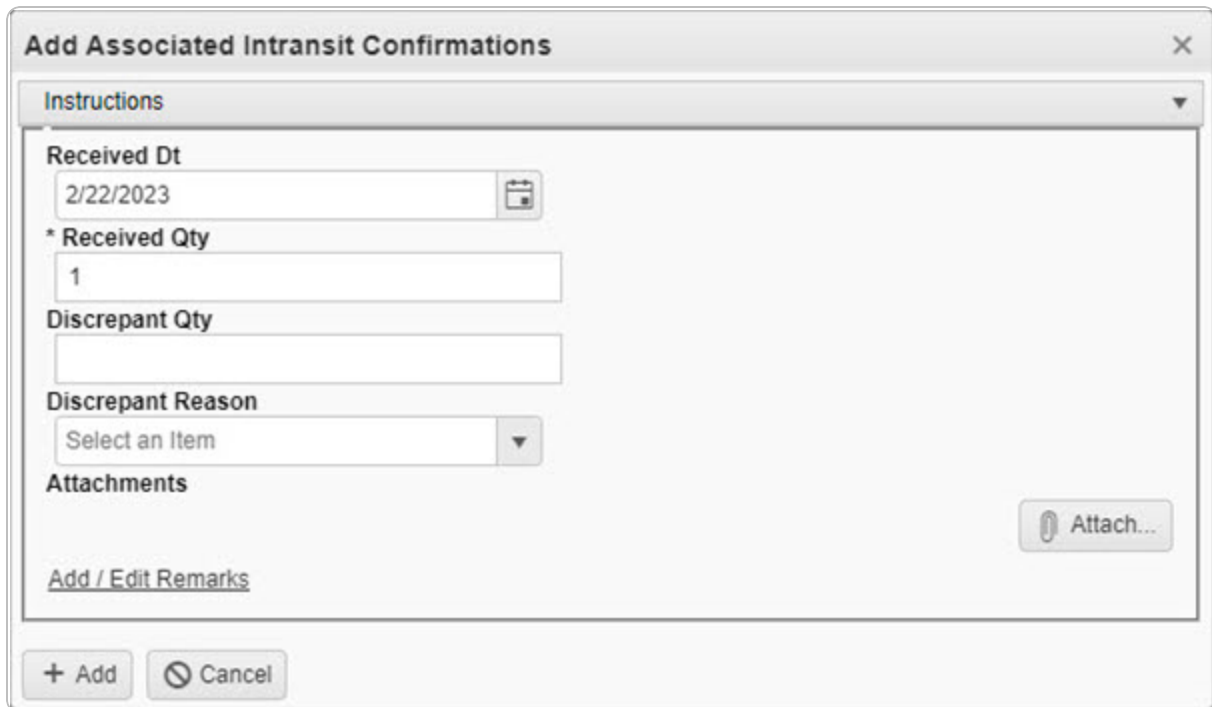# Add an Associated Intransit Confirmation

Navigation

MATERIEL MGMT > Intransit Review > ▶ > + Add > Add Associated Intransit Confirmations pop-up window

Procedures

Add an Associated Intransit Confirmation

Selecting ⊘ Cancel *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Select + Add . *The* **Add Associated Intransit Confirmations** *pop-up window appears.*

2. Use ⌘ to select the Received Dᴛ, or enter the date (MM/DD/YYYY) in the field provided.
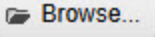
3. Enter the Received Qᴛʏ in the field provided. *This is a 10 numeric character field.*

4. Select 🖇 Attach... . *The **Attachments** pop-up window appears.*

Attachments	✕
Instructions	▼

* Attachment

📂 Browse...

Desc

☑ **Primary**

💾 Attach...

Attachments:

Name	Desc
	▲
	▼
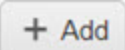
✕ Close Window

a. Select 📂 Browse... . *The Windows **Choose File to Upload** pop-up window appears.*

b. Select 💾 Attach... . *The file name appears in the bottom of the window.*

   c.   Repeat Steps 2 - 6 to attach multiple documents.

   d.   Select ![× Close Window]. *The **Attachments** pop-up window closes, and the attach-ment(s) appears in the **Add Associated Intransit Confirmations** pop-up window.*

5.   Select ![+ Add]. *The **Add Associated Intransit Confirmations** pop-up window closes, and the new confirmation appears in the Associated Intransit Confirmations grid in green.*

Delete an Associated Intransit Confirmation

Navigation

MATERIEL MGMT > Intransit Review > ▶ > ✕ Delete > Delete Associated Transit Confirmations pop-up window
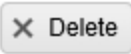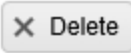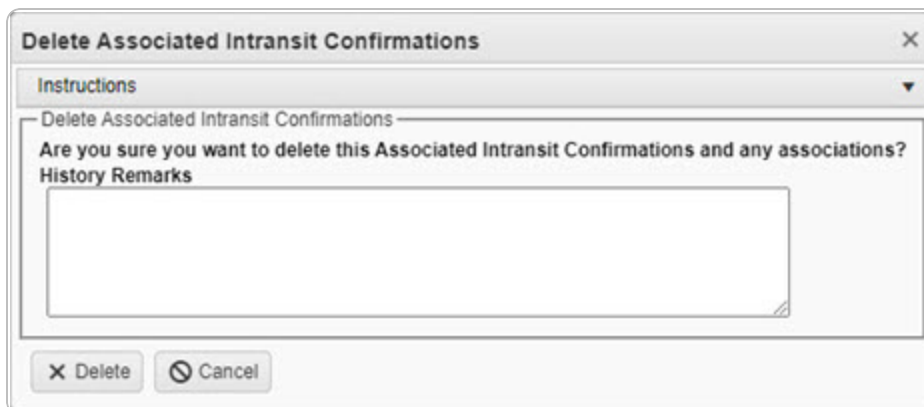
Procedures

Delete an Associated Intransit Confirmation

Selecting ⊘ Cancel *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Click ☐ to select the desired entry. *The Confirmation is highlighted, and* ✕ Delete *and* ⏚ Attachments *become available.*

2. Select ✕ Delete . *The* **Delete Associated Intransit Confirmations** *pop-up window appears.*

3. Select ✕ Delete . *The* **Delete Associated Intransit Confirmations** *pop-up window closes, and the confirmation is removed from the Associated Intransit Confirmations grid.*

Add an Attachment to an Intransit Confirmation

Overview

The Attachment Add process provides the ability to attach a file to a record.
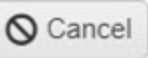
Navigation

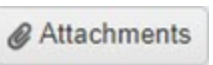MATERIEL MGMT > Intransit Review > ▶ > Associated Intransit Confirmations > [Attachments] > Attach Files page

Procedures

Add an Attachment

Selecting [Cancel] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Click ☐ to select the desired entry. *The Confirmation is highlighted, and* [✕ Delete] *and* [Attachments] *become available.*

2. Select [Attachments]. *The* **Attach Files (Associated Intransit Confirmations)** *pop-up window appears.*

Attach Files	✕
Instructions	▼
No attachments found	🔗 Attach...

   A. *Verify the Attachments field.*

3. Select [🔗 Attach...]. *The* **Attach Files** *pop-up window appears.*
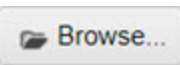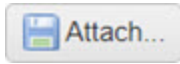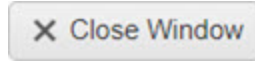
A. Select [Browse...]. *The Windows **Choose File to Upload** pop-up window appears.*

B. Select [Attach...]. *The file name appears in the bottom of the window.*

C. Repeat Steps 2 - 6 to attach multiple documents.

4. Select [Close Window]. *The **Attach Files** pop-up window closes, and the file appears in the **Attach Files (Associated Intransit Confirmations)**pop-up window.*