



Materiel Returns

Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Materiel Returns process provides the ability to create, edit, cancel, respond to, or view the request to return any materiel.

Navigation

MATERIEL MGMT > Materiel Returns > Materiel Returns page

Procedures

Search for a Materiel Return

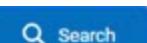
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.

Search Criteria

Request Number	<input type="text"/>	Condition Code	<input type="text" value="All"/>
Stock Number	<input type="text"/>	Materiel Owner	<input type="text"/>
Item Description	<input type="text"/>	Mfr Part Nbr	<input type="text"/>

2. Select . The results display in the Materiel Returns grid.





Enterprise Logistics Management System



Help Reference Guide

Search Results

Options		Response										
Request Number	Status	Stock Number	Item Description	Mfr Part Nbr	Condition Code	Project Code	Material Owner	Quantity	Unit of Issue	Last Transaction Dt/Tm		
H9216840120001	CD - Canceled/Denied	1005016841906	RIFLE 11.5 INCH RIS III URG-I	-	H-Unsvcb(Condemned)	-	H92168	1	KT	01/12/2024 08:59 AM		
Selected 0/1												
1 2 3 4 5 6 7 8 9 10 11 12 13												
10 items per page												
1-10 of 17 items												



Defense Logistics Agency (DLA)
Logistics Catalog and Data Solutions (LCDS)

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Unclassified - 2/13/2026

ELMS Helpdesk
1-844-843-3727 



Respond to a Materiel Returns

Navigation

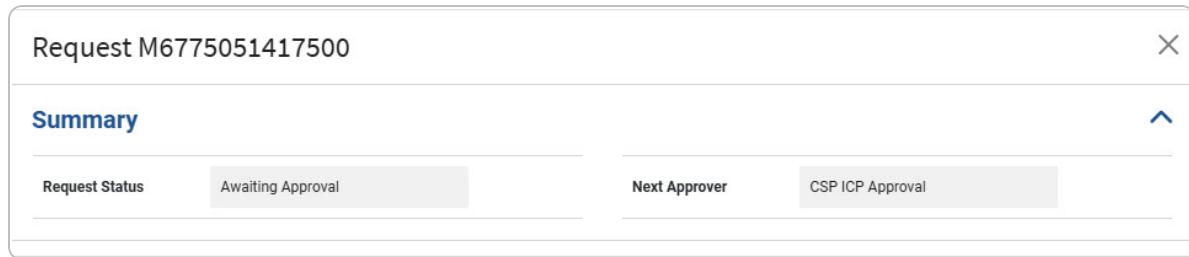
MATERIEL MGMT > Materiel Returns >  Search >  (desired record) >  Respond >

Procedures

Respond to a Materiel Return

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  next to the desired entry.  appears, and the  button appears.
2. Select  next to the desired entry. The **Request {request number}** drawer appears.
 - A. View the **Summary** grid.



Request M6775051417500

Summary

Request Status	Awaiting Approval	Next Approver	CSP ICP Approval
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- A. View the **Response History** grid.



Response History

Date Received	Response	Step To	Quantity	Status	Transaction Status	Warehouse Name / ID	Disposal Auth Code	Approval Group Name	Responder	Last Transaction By/Tm	Last Updated By
05/28/2025 06:42 PM	Approve	-	10	Approved	-	-	-	Quintic Site	BPOROCE	05/28/2025 06:42 PM	BPOROCE

3. Select . The **Request {request number}** drawer closes, and the revised Request record appears in the Search Results grid.





View a Materiel Return Details

Navigation

MATERIEL MGMT > Materiel Returns >  **Search** > Request Number hyperlink > View Materiel Return drawer

Procedures

Update a Materiel Return

Selecting  at any point of this procedure removes all revisions and closes the page.
Bold numbered steps are required.

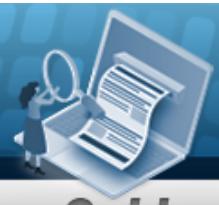
1. Select the Request Number hyperlink. The **View Materiel Return** drawer appears.
 - A. View the *Return Header Information*.

View Materiel Return

Return Header Information	
Request Number	M6775051417500
Status	AA
Stock Number	000100000555
Mfr Part Nbr	DLT0406
Item Description	COMPRESSOR AIR DLT0406 COMP AIR
Quantity	1
Unit of Issue	EA
Condition Code	A
Owning DoAAC	M67750
Reason For Disposal	C - Expired shelf-life
DEMIL Code	A
Remarks	BPG Test

- A. View the **Additional Fields Grid**.





Additional Fields

Project Code

Priority Code

Advice Code

Demand Code

Media and Status Code

Fund Code

Signal Code

2. Select . The **View Materiel Return** drawer closes.

