Purpose Code Update

Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Purpose Code Update process provides the ability to change an item's purpose code.
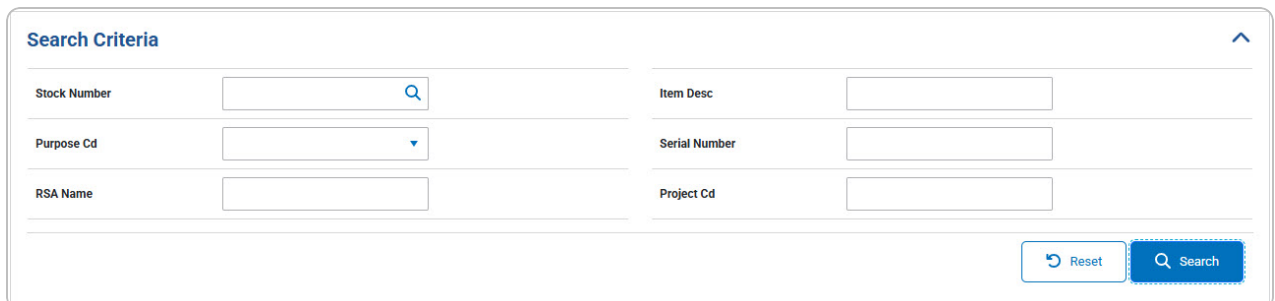
Navigation

MATERIEL MGMT > Purpose Cd Update > Purpose Code Update page
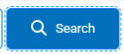
Procedures

Search for a Purpose Code

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting [⟲ Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.
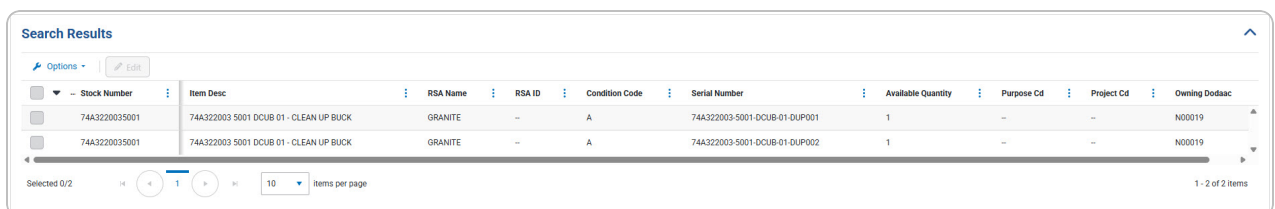

2. Select [🔍 Search]. *The Logistics Reassignment Search Results appear.*

Edit a Purpose Code

Navigation

MATERIEL MGMT > Purpose Cd Update > Purpose Code Update > ☐ (desired record) > ✏️ Edit > Edit a Purpose Code page

Procedures

Update a Purpose Code

Selecting ⊘ Cancel *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Click ☐ to select the desired entry. *The Purpose Code is highlighted, and* ✏️ Edit *becomes available.*

2. Select ✏️ Edit. *The* **Update Purpose Code** *page displays.*

3. Select ⌄. *The Selected Inventory grid opens.*

☐	▼ – Stock Number	⋮	Item Desc	⋮	RSA Name	⋮	Condition Code	⋮	Serial Number	⋮	Available Quantity	⋮	Update Quantity	Purpose Cd	⋮	Project Cd	⋮	LIN/TAMCN	⋮	Location	⋮	Container	⋮
☐	1940014591333		BOAT CRRC ZODIAC F470		CENTER ATC DET FT STORY		A		XDCB736AD101		1		1	D		–		–		49093BOATS		–	

Selected Inventory (1) 🔧 Options | 🗑 Delete

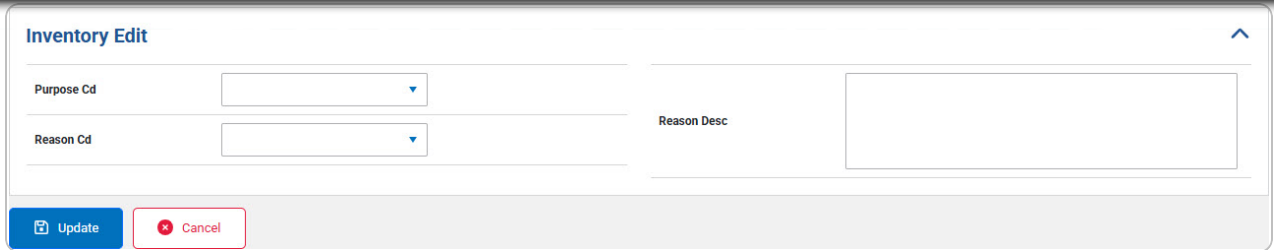Selected 0/1   ⏮ ◀ 1 ▶ ⏭ 10 ▾ Items per page   1 - 1 of 1 items

Delete the Record

A. Click ☐ to select the desired entry. *The Stock Number record is highlighted, and* 🗑 Delete *becomes available.*

B. Select 🗑 Delete. *The Stock Number record is removed and permanently deleted.*
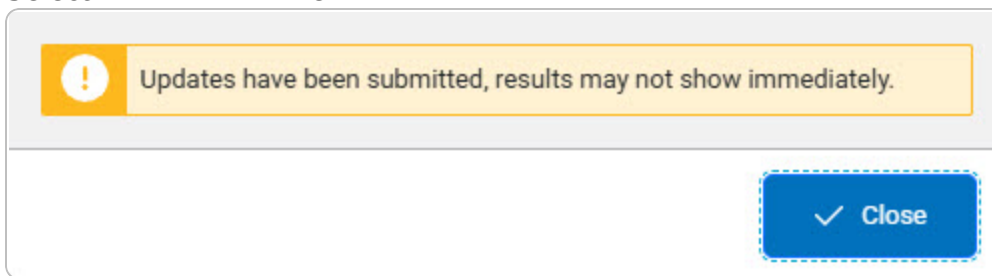
4. *The Inventory Edit grid is already opened.*

Unclassified - 2/11/2026

Inventory Edit

Purpose Cd

Reason Cd

Reason Desc

Update   Cancel

5. Use [▼] to select the Purpose Cd.

6. Use [▼] to select the Reason Cd.

7. Enter the Reason DESC in the field provided. *This is a 256 alphanumeric character field.*

8. Select [Update] *The*

⚠ Updates have been submitted, results may not show immediately.

✓ Close

appears.

9. Select [✓ Close]. *The Update Purpose Code page closes, and the revised inventory appears in the Search Results grid.*