



Redistribution Order

Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Redistribution Order process provides the ability to add or review any movement between Warehouses and/or RSAs.

Navigation

MATERIEL MGMT > Redistribution Order > Redistribution Order page

Procedures

Search for a Redistribution Order

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.

Search Criteria

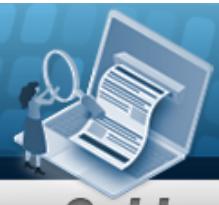
 Doc Nbr	<input type="text"/>	 Dt Received	<input type="text"/>
 Stock Nbr	<input type="text"/>	 Ship To	<input type="text"/>
 Item Desc	<input type="text"/>	Reportable Commodity Type	<input type="text"/>
 LIN/TAMCN	<input type="text"/>		<input type="text"/>

2. Select  . The Redistribution Orders Search Results appear.

Search Results

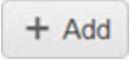
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 26 Open </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 8 New </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 1 In Progress </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> 0 Closed </div> <div style="border: 1px solid #ccc; padding: 5px;"> All Redistribution Orders </div>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="10" style="text-align: left; padding-bottom: 5px;"> Redistribution Orders    </th> </tr> <tr> <th style="text-align: left;">Status</th> <th style="text-align: left;">Doc Nbr</th> <th style="text-align: left;">Stock Nbr</th> <th style="text-align: left;">Item Desc</th> <th style="text-align: left;">Dt Received</th> <th style="text-align: left;">Ship To</th> <th style="text-align: left;">CICP/RSA Name ID</th> <th style="text-align: left;">Qty</th> <th style="text-align: left;">UOI</th> <th style="text-align: left;">Reportable Commodity Type</th> </tr> </thead> <tbody> <tr> <td> New</td> <td>LD071750719904</td> <td>PIDGEKIT</td> <td>BPG KIT</td> <td>03/13/2025</td> <td>LD0717</td> <td></td> <td>2</td> <td>KT</td> <td>0 - Not Reportable</td> </tr> </tbody> </table> <p style="margin-top: 5px;"> Selected 0/1  Page 1 of 1  10 items per page  </p>	Redistribution Orders   										Status	Doc Nbr	Stock Nbr	Item Desc	Dt Received	Ship To	CICP/RSA Name ID	Qty	UOI	Reportable Commodity Type	 New	LD071750719904	PIDGEKIT	BPG KIT	03/13/2025	LD0717		2	KT	0 - Not Reportable
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Add a Redistribution Order

Navigation

MATERIEL MGMT > Redistribution Order >  > New Redistribution Order page

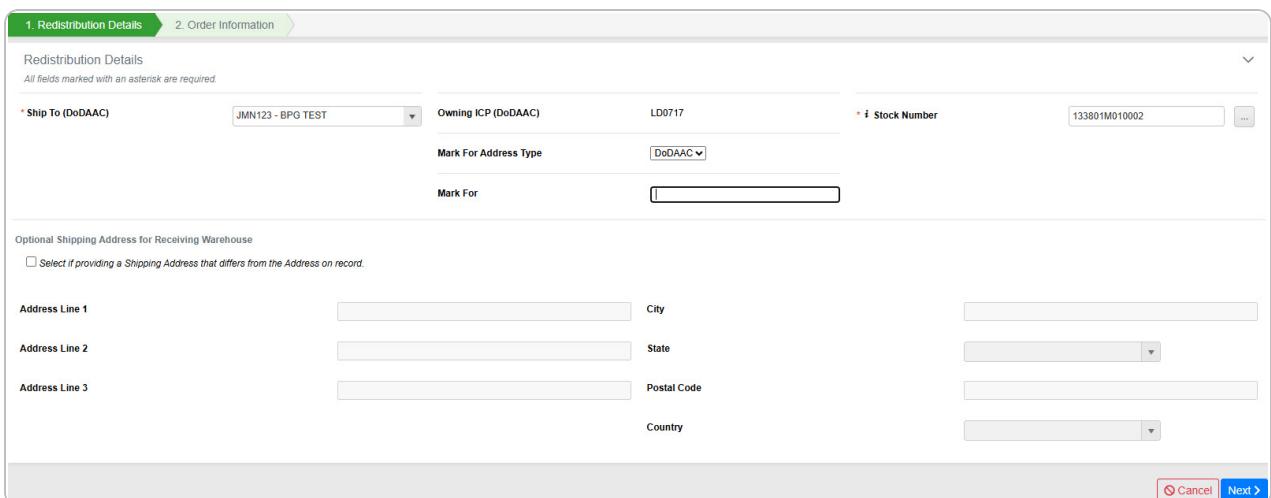
Procedures

Add a Redistribution Order

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select . The **New Redistribution Order** page displays.
2. Select the Redistribution Details tab.



1. Redistribution Details 2. Order Information

Redistribution Details

All fields marked with an asterisk are required.

* Ship To (DoDAAC): JMN123 - BPG TEST Owning ICP (DoDAAC): LD0717 * Stock Number: 133801M010002

Mark For Address Type: DoDAAC Mark For:

Optional Shipping Address for Receiving Warehouse

Select if providing a Shipping Address that differs from the Address on record.

Address Line 1: _____ City: _____

Address Line 2: _____ State: _____

Address Line 3: _____ Postal Code: _____

Country: _____

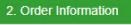
 

- A. Use  to select the Ship To (DoDAAC).
- B. Use  or  to assist with the STOCK NBR entry. *This is a 15 alphanumeric character field.*





3. Select  . The Order Information tab displays.

 2. Order Information

Order Information
All fields marked with an asterisk are required.

Doc Number	Stock Number	0001000445808	* Quantity	<input type="text"/>
Status	Item Description	COOL FANS INSTL./AF	Unit Of Issue	EA - Each
* Priority Designator	* Condition Code	<input type="text"/>	Unit Price	\$1.00
Media & Status Code	Signal Code	M - No billing required (free issue)	* Required Delivery Date	<input type="text"/>
S - 100% Sply and Ship Sts to RQNR by DISN			* Date Received	<input type="text"/> 3/12/2025
			Deliver Not Before Date	<input type="text"/>
Instructions Optional instructions can be entered below.				
Order Instructions <input type="text"/> 80 characters remaining				

- A. Use  to select the Priority Designator.
- B. Use  to select the Condition Code.
- C. Use  to choose the Quantity.
- D. Use  to select the Required Delivery Date, or enter the date (MM/DD/YYYY) in the field provided.
- E. Use  to select the Date Received, or enter the date (MM/DD/YYYY) in the field provided.

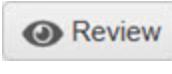
4. Select  . The **New Redistribution Order** page closes, and the new Redistribution Order is at the top of the Redistribution Orders grid, highlighted in green.





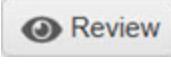
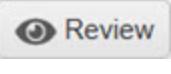
Review a Redistribution Order

Navigation

MATERIEL MGMT > Redistribution Order > (desired record) >  Review > Review Redistribution Order page

Procedures

Review the Redistribution Order

1. Click to select the desired entry. *The Redistribution Order is highlighted, and  becomes available.*
2. Select  . *The **Review Redistribution Order** page displays, open to the Details tab.*
 - A. Review the Order Information.

Redistribution Order: LD071750719904

Details		History		Action			
Order Information						▼	
Document Number	LD071750719904	Stock Number	PIDGEKIT	Requested Quantity	2 KT	Required Delivery Date	03/31/2025
Date Received	03/13/2025	Item Description	BPG KIT	Priority Designator	15 - F/AD V - UND C	Deliver Not Before	03/17/2025
Status	Open - New	Condition Code	A - Svcbl(w/o Qual)	Unit Price	\$500.00	Program	

- B. Review the **Quantity Status - MRO**:

Quantity Status (2 remaining)

+ Add ▾

New MRO								
Select	RSA Name	RSA DoDAAAC	RSA ID	Owning DoDAAAC	Condition Code	Project Code	Purpose Code	Contract Number
No Inventory Available								

Cancel Save

- C. Review the **Quantity Status - Serialized MRO**:



New Serialized MRO

Search Criteria

Serial Number	<input type="text"/>	RSA DoDAAC	<input type="text"/>
Condition Code	<input type="text"/>	Project Code	<input type="text"/>
Purpose Code	<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Reset"/>

Serial Numbers

<input type="checkbox"/>	Serial Number	RSA DoDAAC	RSA ID	Owning DoDAAC	Cond Cd	Prj Cd	Purpose Cd	Contract Nbr
Selected 0/0	0	Page	0 of 0	50	items per page	No items to display	<input type="button" value="Grid Options"/>	<input type="button" value="Select"/>

Selected

<input type="checkbox"/>	Serial Number	RSA DoDAAC	RSA ID	Owning DoDAAC	Cond Cd	Prj Cd	Purpose Cd	Contract Nbr
Selected	0	Page	0 of 0	50	items per page	No items to display	<input type="button" value="Grid Options"/>	<input type="button" value="Select"/>

D. Review the Requirements.

Requirements			
Advice Code	Project Code	Fund Code	Order Instructions
Media & Status Code	S - 100% Spy and Ship Sls to RQNR by DISN	Purpose Code	Reason Code
Signal Code	M - No billing required (free issue)	Demand Code	Special Requirements
			PMR Sent To

E. Review the Shipping Information.

Shipping Information	
Ship To DoDAAC	LD0717 Ship To Address

F. Select . The Action dropdown appears.

Cancel Redistribution Order

*** Quantity to Cancel**



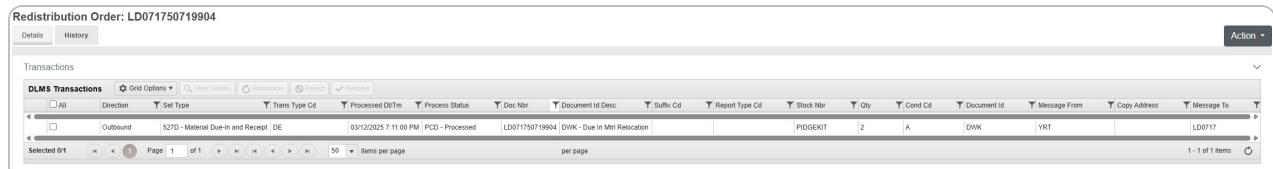


Help Reference Guide

I. Use  to choose the Quantity to Cancel.

II. Select  **Confirm Cancel**. *The redistribution is changed to "Closed - Canceled".*

3. Select the History tab.



A. Review the DLMS Transactions grid.

4. Select the All Redistribution Orders hyperlink. *The **Review Redistribution Order** page closes and returns to the Redistribution Order page.*

