



## Browse for a Maintenance Schedule

### Overview

The Maintenance Schedule Browse pop-up window allows searching for a single maintenance or a range of maintenance schedules.

### Navigation

ELMSModules > *VARIOUS PROCEDURAL STEPS* >  > Maintenance Schedule Browse pop-up window

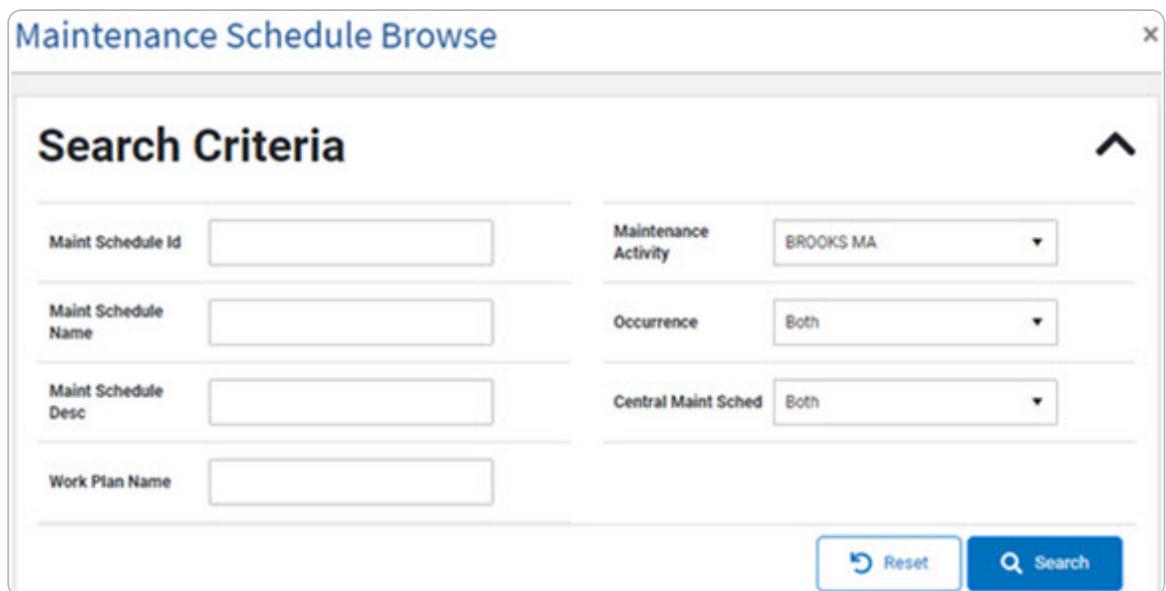
### Procedures

#### Browse for a Maintenance Schedule

*One or more of the Search Criteria fields can be entered to isolate the results. By*

*default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.*

1. Select . The **Maintenance Schedule Browse** pop-up window appears.



The screenshot shows a pop-up window titled "Maintenance Schedule Browse" with a close button (X) in the top right corner. Below the title is a section labeled "Search Criteria" with an upward-pointing arrow. The search criteria are organized into two columns:

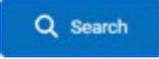
Maint Schedule Id	<input type="text"/>	Maintenance Activity	BROOKS MA 
Maint Schedule Name	<input type="text"/>	Occurrence	Both 
Maint Schedule Desc	<input type="text"/>	Central Maint Sched	Both 
Work Plan Name	<input type="text"/>		

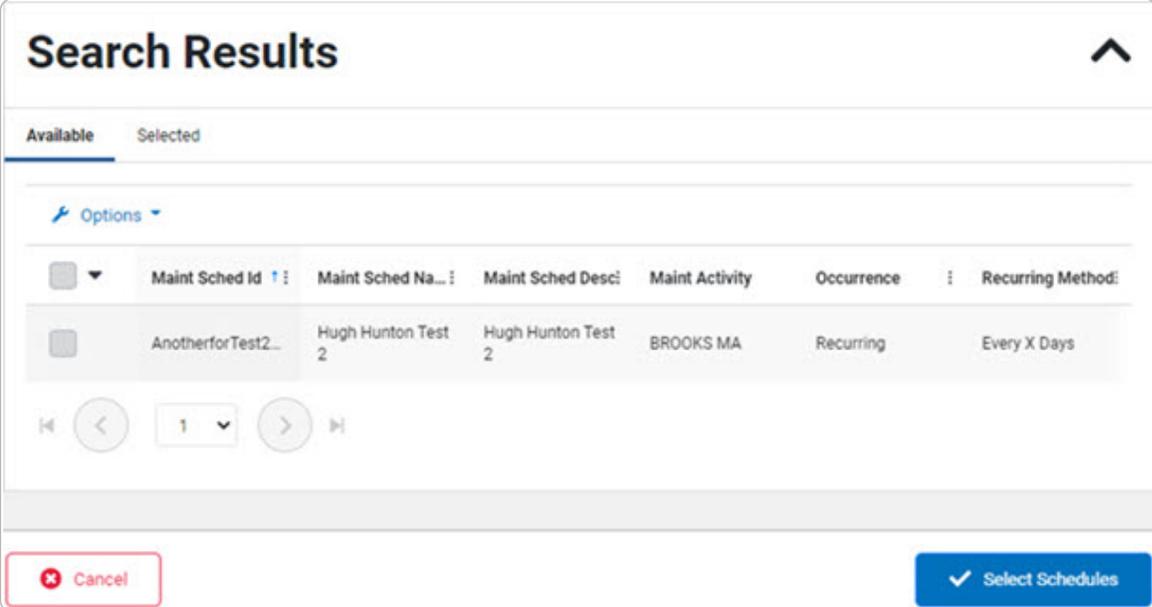
At the bottom right of the form are two buttons: a "Reset" button with a circular arrow icon and a "Search" button with a magnifying glass icon.





- In the Search Criteria grid, narrow the results by entering one or more of the following optional fields.

- Select . Results display in the Search Results Grid.



**Search Results**

Available Selected

Options

<input type="checkbox"/>	Maint Sched Id	Maint Sched Na...	Maint Sched Desc	Maint Activity	Occurrence	Recurring Method
<input checked="" type="checkbox"/>	AnotherforTest2...	Hugh Hunton Test 2	Hugh Hunton Test 2	BROOKS MA	Recurring	Every X Days

1

Cancel Select Schedules

- Click  to select the MAINT SCHEDULE ID. The MAINT SCHEDULE ID is selected and  appears.

Select . The **Asset Assignment to Maintenance Schedule** pop-up window closes and the selected ASSET ID appears in the previous screen in the Search Results grid.

- 
- 
- 
- 
- 

**OR**

Select the Selected Tab. The selected MAINT SCHEDULE ID appears for verification.





### Search Results

Available **Selected**

Options

Remove	Maint Sched Id	Maint Sched Na...	Maint Sched Desc:	Maint Activity	Occurrence	Recurring Method:
<a href="#">Remove</a>	AnotherforTest2...	BTRegress-22.2.2-64061	Regression test 64061	BROOKS MA	One Time	-
<a href="#">Remove</a>	AnotherforTest2...	gfa RegTest 2022	FUNC-2BROOKS MA714	BROOKS MA	Recurring	Every X Days



Cancel

Select Schedules

- A. Select the Remove hyperlink. *The MAINT SCHEDULE ID is removed from the Selected Search Results grid.*
6. Select . *The **Maintenance Schedule Browse** pop-up window closes and the selected MAINT SCHEDULE ID appears in the previous screen in the Search Results grid.*

