



Browse for Points of Contact

Overview


The Points of Contact pop-up window allows searching for point of contact information.


Navigation

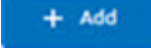
ELMS Modules > *VARIOUS PROCEDURAL STEPS* >  > Points of Contact pop-up window

Procedures

Browse for Points of Contact

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Use  to browse for the Point of Contact. The **Points of Contact** pop-up window displays.





Points of Contact ✕

Search Criteria ^

Contact

↶ Reset
🔍 Search

Search Results ^

i Please enter criteria and click Search

✕ Cancel
Take Selected

2. Select 🔍 Search. The results appear in the search results grid.

Search Results ^

🔗 Options ▾

Contact	Phone	Mobile Phone	Email	Maint Division	Type	Address	City	State	Zip Code	Country
<input type="radio"/> CUST 1	320-396-2211	--	--	JRA000	PC	--	--	--	--	--
<input type="radio"/> CUST 2	123-4567	--	--	JRA000	PC	--	--	--	--	--

Selected 0/2
◀ 1 ▶
10 items per page
1 - 2 of 2 items

3. Click to select the Contact.
4. Select Take Selected. The **Points of Contact** pop-up window closes and the selected contact appears in the previous screen in the Point of Contact panel.

