



Browse for a Work Order

Overview

The Work Order Browse pop-up window allows searching for Work Orders that are associated with the user's Maintenance Activity.

Navigation

ELMS Maintenance Utilization Module > *VARIOUS PROCEDURAL STEPS* >  > Work Order Browse pop-up window

Procedures

Browse for a Work Order

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.





1. Select . The **Work Order** pop-up window appears.

WorkOrder close or Esc Key

Search By

Work Order Id	<input type="text"/>	Stock Nbr	<input type="text"/>
Status Cd	<input type="text" value="Select an Item"/>	Serial Nbr	<input type="text"/>
Priority Cd	<input type="text" value="Select an Item"/>	Secondary Serial Number	<input type="text"/>
Estbd Dt From	<input type="text"/>	Ull	<input type="text"/>
Estbd Dt To	<input type="text"/>	Doc Nbr	<input type="text"/>
Asset Id	<input type="text"/>		

Note



The WORK ORDER ID Browse and Using WORK ORDER ID Browse have the same fields as Work Order Browse.





Help Reference Guide

WorkOrderId

close or Esc Key

Search By

Work Order Id

Stock Nbr

Status Cd

Serial Nbr

Priority Cd

Secondary Serial Number

Estbd Dt From

Ull

Estbd Dt To

Doc Nbr

Asset Id

Search

Reset

Cancel





UsingWorkOrderId close or Esc Key

Search By

Work Order Id <input style="width: 90%;" type="text"/>	Stock Nbr <input style="width: 90%;" type="text"/>
Status Cd ▼ <input style="width: 90%;" type="text" value="Select an Item"/>	Serial Nbr <input style="width: 90%;" type="text"/>
Priority Cd ▼ <input style="width: 90%;" type="text" value="Select an Item"/>	Secondary Serial Number <input style="width: 90%;" type="text"/>
Estbd Dt From <input style="width: 90%;" type="text"/>	Ull <input style="width: 90%;" type="text"/>
Estbd Dt To <input style="width: 90%;" type="text"/>	Doc Nbr <input style="width: 90%;" type="text"/>
Asset Id <input style="width: 90%;" type="text"/>	

2. In the Work Order Search By box, narrow the results by entering one or more of the following optional fields.
3. Select . The results appear in the **Work Plan Search Results** grid.

Select	Work Order Id	Estbd Dt	Work Order Desc	Work Order Status	Work Order State	Priority Cd	Asset Id	Serial Nbr	Secondary Serial Number	Ull	Item Desc	Doc Nbr
Select	2019091800004	9/18/2019		O-Open		2-Urgent - 2 days	CAR4	CAR4			TRUCK,LIFT,FORK	
Select	2019091800005	9/18/2019		O-Open		2-Urgent - 2 days	CAR5	CAR5			TRUCK,LIFT,FORK	

4. Choose the Select hyperlink next to the desired WORK ORDER ID. The pop-up window closes and the selected WORK ORDER ID appears in the previous screen.

