



Search for a Stock Number

Overview

The Maintenance and Utilization module Stock Number Search process provides the ability to add, update, or delete a stock number record in the catalog. Each Stock Number is unique to a specific catalog within each logistics program and can only be added once per catalog.

There are five types of stock numbers identified by the STOCK ITEM CD:

- **A - NSN** (National Stock Number)
 - from FEDLOG or TDMS or other DoD lists.
- **J - MCN** (Management Control Number)
 - created at the local level, when an NSN does not exist for that asset.
- **B - PART NBR** (Part Number)
 - created by either the manufacturer or the local level.
- **I - Intangible** (Intangible)
 - created for Software and other stock that has no physical presence.
- **L - Local** (Local)
 - created at the local level.

ELMS interfaces with the DoD Federal Logistics Information Services (FLIS), and can interface with Enterprise Agency Catalogs (e.g., the United States Marine Corps Technical Data Management System - USMC TDMS). The FLIS allows ELMS to access NSN data in the Federal Logistics Data (FEDLOG). The TDMS allows ELMS to access NSN data in the Marine Corps standard catalog information.

The Line Item Number (LIN) / Table of Authorized Materiel Control Numbers (TAMCN) plays a key role in managing equipment. The LIN/TAMCN can be thought of as a Group ID. Stock numbers are grouped under one LIN/TAMCN. For example, when the Warehouse receives a LIN/TAMCN for equipment of various sizes, a Stock Number is assigned for each size.

Note



Some fields provide **Intellisense**, which is the automatic completion of a field entry in a software application.

The application displays a selectable word or phrase in that field, based on the input (that was previously entered), without having to completely type the entry.





Navigation

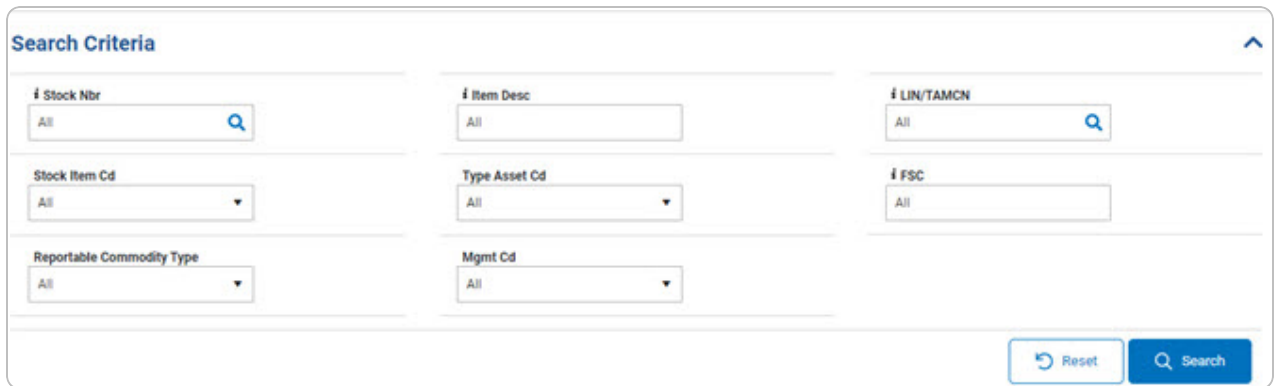
Catalog > Stock Number > STOCK NBR Search page

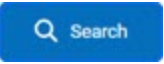
Procedures

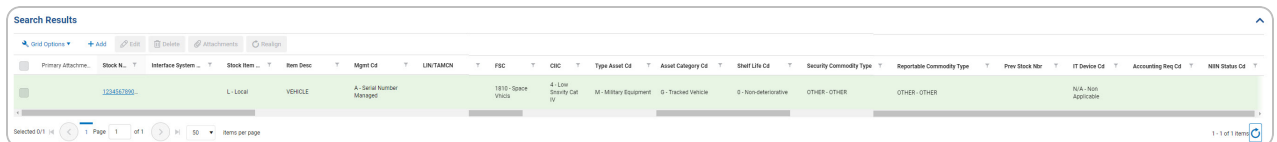
Search for a Stock Number

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria grid, narrow the results by entering one or more of the following optional fields.



2. Select . The results display in the **Stock Number Search Results** grid.



Stock N.	Item Desc	Mgmt Cd	LIN/TAMCN	FSC	CMC	Type Asset Cd	Asset Category Cd	Shelf Life Cd	Security Commodity Type	Reportable Commodity Type	Prev Stock Nbr	IT Device Cd	Accounting Req Cd	NBR Status Cd
17045700	L-LORE VEHICLE	A-Serial Number Managed		1810-Space Vehicle	4-Low Security Cat IV	M-Military Equipment	Q-Tracked Vehicle	0-Non deteriorative	OTHER-OTHER	OTHER-OTHER		N/A-Non Applicable		

View the Manufacturer Part NBR Details

Select the STOCK NBR hyperlink. The **Manufacturer Part Nbr Details** pop-up window appears.





Add a Stock Number

Navigation

Catalog > Stock Number > Stock Number Search >  > New STOCK NBR page

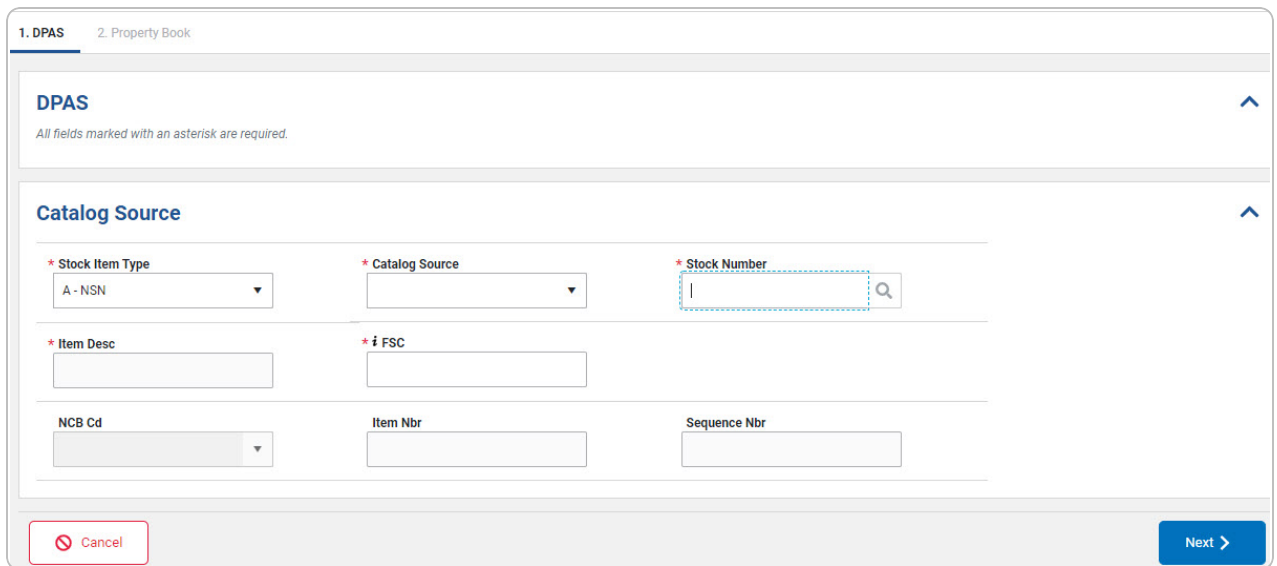
Procedures

Add a Stock Number

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select . The **New STOCK NBR** page appears, open to the ELMS tab.



2. Complete the **Catalog Source** panel.
 - A. Use  to select the Stock Item Type.
 - B. Enter the ITEM DESC in the field provided. *This is a 256 alphanumeric character field.*





Help Reference Guide

- C. Use  to select the Catalog Source.
- D. Enter the FSC, using  to assist with the entry. *This is a 4 numeric character field.*
- E. Enter the STOCK NBR, or use  to assist with the entry. *This is a 15 alphanumeric character field.*
- F. Select . The **General** and **Add / Edit Remarks** panels appear.

General

Prev Stock Number

* Security Commodity Type

OTHER - OTHER

* Reportable Commodity Type

OTHER - OTHER

Catalog Item Desc

DESCRIPTION

Gender

Select an Item

Color

Size

LIN/TAMCN

Clear LIN/TAMCN

NIIN

NIIN Sts Cd

* Type Asset Cd

G - Gen PP&E

* Asset Category Cd

1 - Other Assets

AAC

U - Unknown

* Mgmt Cd

A - Serial Number Managed

UII Rqd?

☐

* UI

EA - Each

* Unit Price

0.00

Qty Per Unit Pack

Select an Item

* Stocking UI

EA - Each

* UI Conversion Factor

1.00

Stocking UI Price

\$0.00

Util Service Life

Util Measure Cd

Select an Item

* Managing Shelf Life Cd

0: Non-deteriorative

Imported Shelf Life Cd

* Fdcry Deprn Mthd Cd

SL - Straight Line





Help Reference Guide

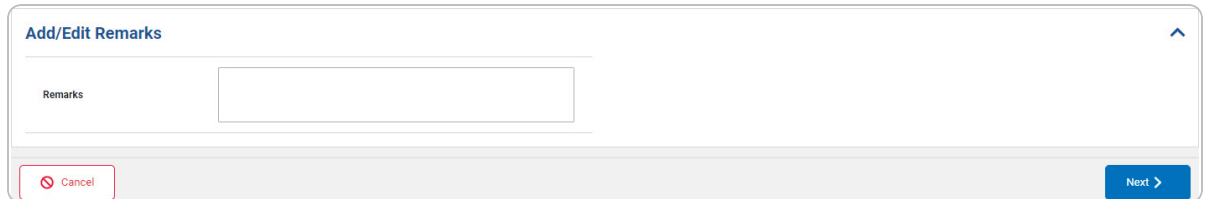
Shelf Life Type 0 - No Shelf Life	Expiration SLC (mos) 	* Yr Service Life 12
CMC Select an Item	* LCC N/A	Chapter
Sply Cat Mat Cd Select an Item	Mat Cat Cd 	
DODIC 	* ARC N - Nonexpendable	
IT Device Cd N/A - Non Applicable	* Dmil Cd A - NonMLI - Dmil Not Req	* CIIC U - Unclassified
CIC 0 - Not controlled items	Class Cd Select an Item	
* Reportable Cd 0 - Not Reportable	* Recover Cd G - Not Defined	* Precious Mtl Cd A - Item does not contain Precious
* Haz Mat Cd ZZ - NOT DEFINED	* ADPE ID Cd 0 - no ADP Components	
Source of Supply RIC 	UIT Dsg Select an Item	
Length (in) 	Width (in) 	Height (in)
Unit Cube (Ft) 0	Unit Wt (Lbs) 0.00	Freight Desc

- Use ▼ to select the Security Commodity Type.
- Use ▼ to select the Type Asset Cd.
- Use ▼ to select the UI.
- Use ▼ to select the Stocking UI.
- Use ▼ to select the Managing Shelf Life Cd.
- Use ▼ to select the Reportable Cd.
- Use ▼ to select the Haz Mat Cd.
- Use ▼ to select the Reportable Commodity Type.
- Use ▼ to select the Asset Category Cd.





- j. Use ▼ to select the Mgmt Cd.
- k. Use ⚙ to choose the Unit Price.
- l. *The UI Conversion Factor automatically populates and is not editable.*
- m. Use ▼ to select the LCC.
- n. Use ▼ to select the ARC.
- o. Use ▼ to select the Dmil Cd.
- p. Use ▼ to select the Recover Cd.
- q. Use ▼ to select the ADPE ID Cd.
- r. Use ▼ to select the Fdcry Deprn Mthd Cd.
- s. Use ⚙ to choose the YR SVC LIFE.
- t. Use ▼ to select the CIIC. *This field is accessible only after a DMIL CD is chosen.*
- u. Use ▼ to select the Precious Mtl Cd.
- v. Complete the **Add/Edit Remarks** panel.



- w. Select . The **Property Book** panel appears.





Help Reference Guide

1. DPAS ✓ 2. Property Book

Property Book ⬆

All fields marked with an asterisk are required.

* Athrztm Cd	N - No Authorization ▼	Type Dsg	Q Clear Type Dsg
* ECC	Q Clear ECC	* Maint Grp Id	ZZ - Not Subject to Maint Mg... ▼
Min Percent Util	0	Obj Percent Util	0
Calibration Cd	N - Not Applicable ▼	Equivalence	
Attribute(s) Template	▼		

Cancel < Back Finish ✓

1. Use ▼ to select the Athrztm Cd.
2. Use ▼ to select the Maint Grp Id.
3. Select Finish ✓. The **NEW STOCK NBR** page closes, and the new Stock Number appears at the top of the Search Results grid, highlighted in green.





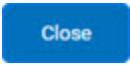
View the Manufacturer Part NBR Details

Navigation

Catalog > Stock Number > Search Criteria >  > Search Results > STOCK NBR hyperlink > Manufacturer Part NBR Details pop-up window

Procedures

View the Manufacturer Part NBR Details

Selecting  or  at any point of this procedure removes all revisions and closes the page.

1. Select the STOCK NBR hyperlink. The **Manufacturer Part NBR Details** pop-up window appears.





Manufacturer Part Nbr Details

Search Results

Stock Nbr Summary

Stock Nbr:
123456

Item Desc:
SOFTWARE DEV

Grid Options ▾

Stock Nbr	Item Desc	CAGE Cd	Mfr Name	Mfr Model Nbr	Mfr Part Nbr
123456	SOFTWARE DEV		THE SOFTWARE DEV CO.		SOFTWARE951

◀ 1 ▶ 10 items per page

1 - 1 of 1 items

Close

2. Verify the *STOCK NBR Summary*.
3. Verify the *Search Results grid*.





Update a Stock Number

Navigation

Catalog > Stock Number > Search Criteria >  Search > Search Results >  (desired record) >  Edit > Modify STOCK NBR page

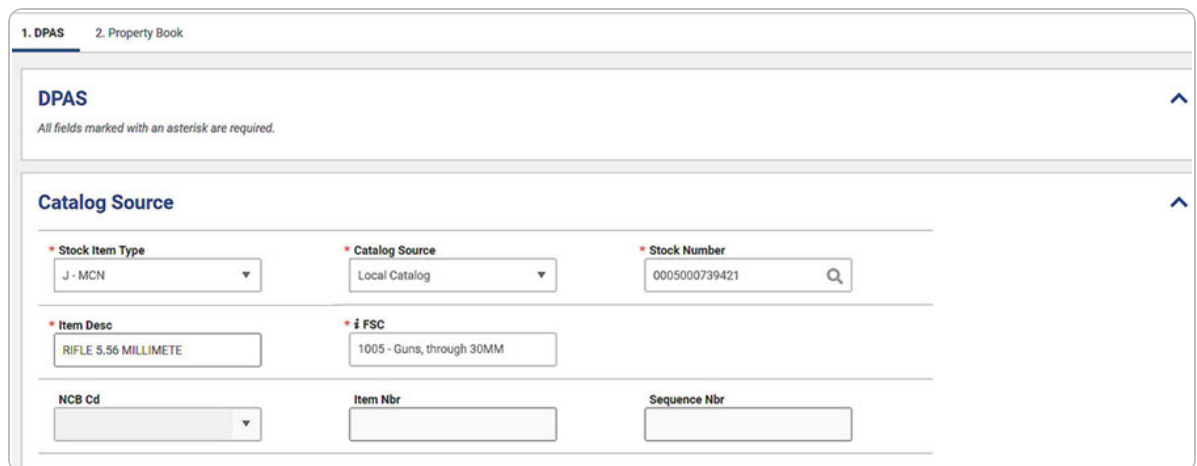
Procedures

Update a Stock Number

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Click  to select the desired entry. The **STOCK NBR** is highlighted, and  Edit,  Delete,  Attachments, and  Realign become available.
2. Select . The **Modify STOCK NBR** page appears, open to the **ELMS** tab.
 - A. Update the **Catalog Source** panel.






Help Reference Guide

- a. Verify the Stock Item Type.
 - b. Update the ITEM DESC, entering the revised explanation in the field provided.
This is a 256 alphanumeric character field.
 - c. Verify the Catalog Source.
 - d. Verify the FSC.
 - e. Verify the STOCK NBR.
- B. Update the **General** panel.

General

Prev Stock Number

* Security Commodity Type

OTHER - OTHER

Gender

Select an Item

LIN/TAMCN

Clear LIN/TAMCN

* Type Asset Cd

G - Gen PP&E

AAC

U - Unknown

* UI

EA - Each

* Stocking UI

EA - Each

Util Service Life

* Managing Shelf Life Cd

0 - Non-deteriorative

* Reportable Commodity Type

OTHER - OTHER

Color

NIIN

* Asset Category Cd

1 - Other Assets

* Mgmt Cd

A - Serial Number Managed

* Unit Price

0.00

* UI Conversion Factor

1.00

Util Measure Cd

Select an Item

Imported Shelf Life Cd

Catalog Item Desc

DESCRIPTION

Size

NIIN Sts Cd

Util Rqd?

☐

Qty Per Unit Pack

Select an Item

Stocking UI Price

\$0.00

* Fdcry Deprn Mthd Cd

SL - Straight Line





Help Reference Guide

Shelf Life Type 0 - No Shelf Life	Expiration SLC (mos) 	* Yr Service Life 12
CMC Select an Item	* LCC N/A	Chapter
Sply Cat Mat Cd Select an Item	Mat Cat Cd 	
DODIC 	* ARC N - Nonexpendable	
IT Device Cd N/A - Non Applicable	* Dmil Cd A - NonMLI - Dmil Not Req	* CIC U - Unclassified
CIC 0 - Not controlled Items	Class Cd Select an Item	
* Reportable Cd 0 - Not Reportable	* Recover Cd 0 - Not Defined	* Precious Mtl Cd A - Item does not contain Precious
* Haz Mat Cd ZZ - NOT DEFINED	* ADPE ID Cd 0 - no ADP Components	
Source of Supply RIC 	UIT Dsg Select an Item	
Length (in) 	Width (in) 	Height (in)
Unit Cube (Ft) 0	Unit Wt (Lbs) 0.00	Freight Desc

- Update the Security Commodity Type, using ▼ to select the desired type.
- Verify the *TYPE ASSET CD*.
- Update the UI, using ▼ to select the desired unit.
- Update the Stocking UI, using ▼ to select the desired unit.
- Update the Managing Shelf Life Cd, using ▼ to select the desired code.
- Update the Reportable Cd, using ▼ to select the desired code.
- Update the Haz Mat Cd, using ▼ to select the desired code.
- Update the Reportable Commodity Type, using ▼ to select the desired type.
- Verify the *Asset Category CD*.
- Update the Mgmt Cd, using ▼ to select the desired code.
- Update the Unit Price, using ± to choose the revised amount.



- C. Complete the **Add/Edit Remarks** panel.

Add/Edit Remarks

Remarks

TEST

Cancel

Next >

Finish ✓

Select  to complete updating the stock number. *The **STOCK NBR Modify** page closes, and the revised stock number appears in the Search Results grid, highlighted in green.*

D.

OR

Select . The **Property Book** tab appears.



Help Reference Guide

1. DPAS  2. Property Book

Property Book

All fields marked with an asterisk are required.

* Athrzn Cd	N - No Authorization ▼	Type Dsg	
			Clear Type Dsg
* ECC		* Maint Grp Id	ZZ - Not Subject to Maint Mg... ▼
	Clear ECC		
Min Percent Util	0	Obj Percent Util	0
Calibration Cd	N - Not Applicable ▼	Equivalence	
Attribute(s) Template			





- a. Update the Athrzn Cd, using ▼ to select the desired code.
 - b. Update the ECC, using  to browse for the revised code. *This is a 2 alpha-numeric character field.*
 - c. Update the Maint Grp Id, using ▼ to select the desired identifier.
- E. Select . The **STOCK NBR Modify** page closes, and the revised stock number appears in the Search Results grid, highlighted in green.





Delete a Stock Number

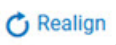
Navigation

Catalog > Stock Number > Search Criteria >  > Search Results > ☐ (desired record) >  > Confirm Delete (STOCK NBR Delete) pop-up window

Procedures

Delete a Stock Number

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click ☐ to select the desired entry. The **STOCK NBR** is highlighted, and , , , and  become available.
2. Select . The **Confirm Delete (STOCK NBR Delete)** pop-up window appears.

Confirm Delete

Help

Are you sure you want to delete this Stock Nbr?

History Remarks

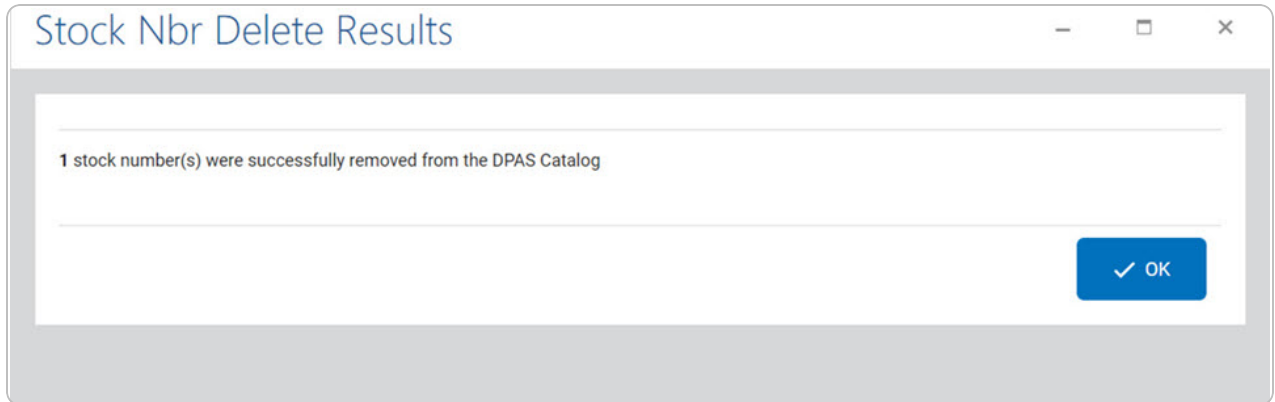
Cancel

Delete





3. Select . The **Stock Nbr Delete Results** pop-up window appears, stating which record(s) have failed, and which ones are removed from the database.



4. Select . The deleted record(s) are removed from the **STOCK NBR** grid.





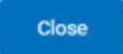
Add Attachments to a Stock Number

Navigation

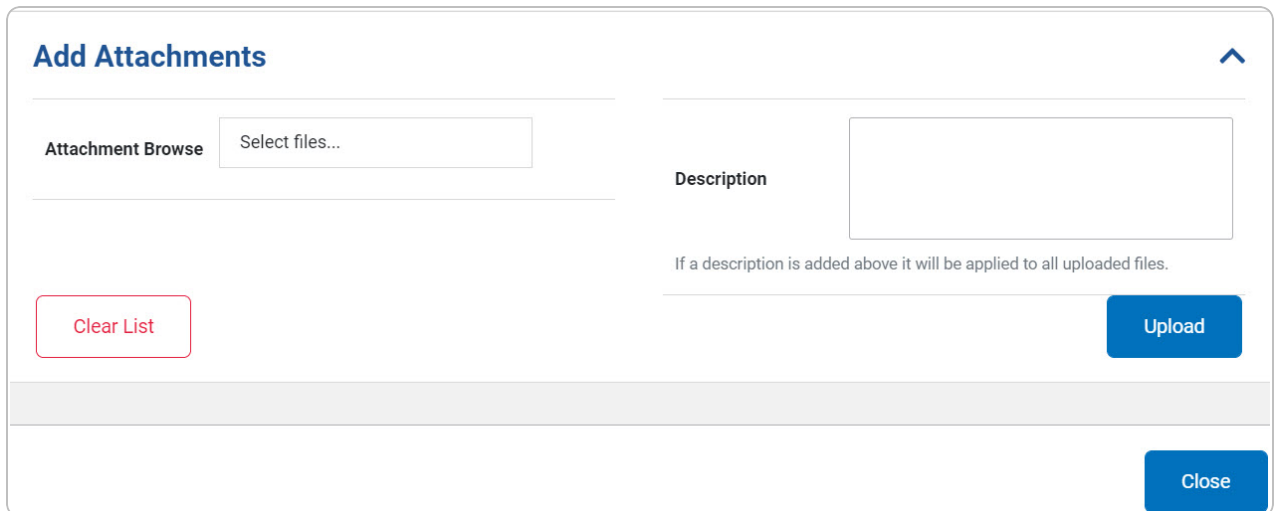
Catalog > Stock Number >  Search >  (desired record) >  Attachments > STOCK NBR Attachments pop-up window

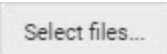
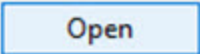
Procedures

Attach a Document to a Stock Number Record

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  to add any additional files to the record. The **STOCK NBR Attachments** pop-up window appears.



2. Select . The Windows **Choose File to Upload** pop-up window appears.
3. Select . The **Choose File to Upload** pop-up window closes, and the file name appears in the Attachment Browse panel.





4. Select . The file uploads and attaches to the Stock Number.
5. Select ☐ beneath the main attachment.
6. Select . The attachment is marked as the main attachment to the stock number.

Stock Nbr Attachments



☐ Attachments Pop-Up windows.xlsx*

BPG Test

Add Attachments

Attachment Browse

Clear List 

Description

If a description is added above it will be applied to all uploaded files.

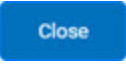


7. Select . The **Stock Nbr Attachments** pop-up windows closes, and the file(s) appears in the Primary Attachments field Search Results grid.

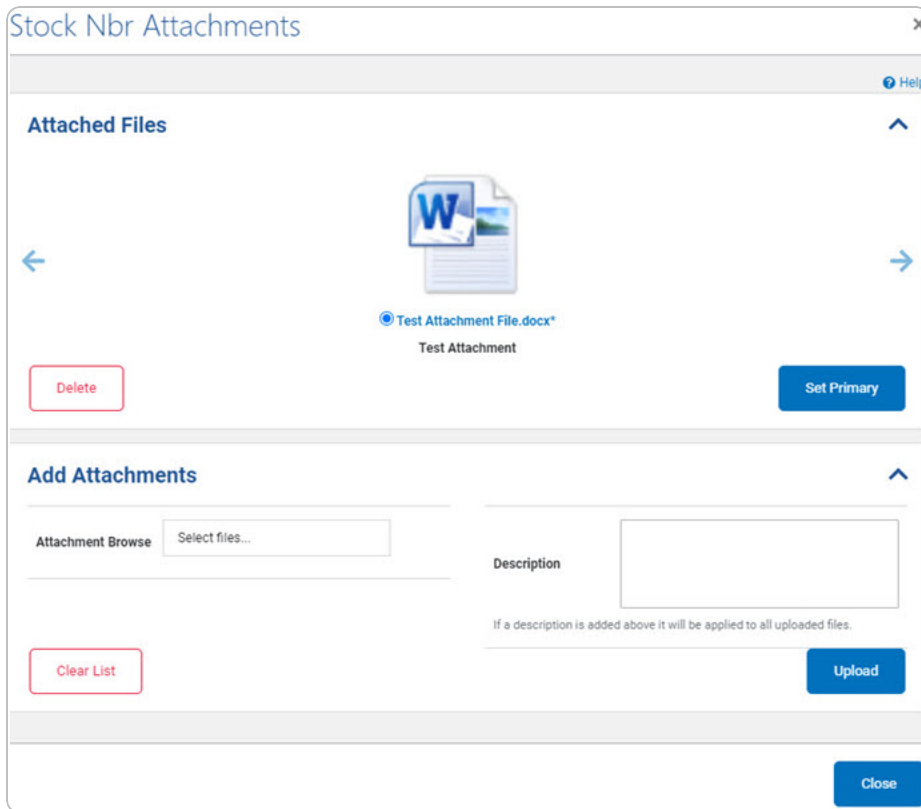


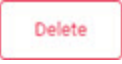


Delete an Attachment

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

- A. Select ☐ beneath the attachment.



- B. Select . The attachment is removed permanently from the stock number, and the initial **STOCK NBR Attachments** pop-up window appears.
- C. Select . The **STOCK NBR Attachments** pop-up window closes, and the file(s) is removed from the Primary Attachments field Search Results grid.



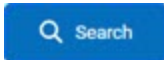


Realign a Stock Number

Overview

The External Catalog Realignment process provides the ability to update or change the Interface System Cd and Using Service Cd of a stock number, if the options are available for the stock number.

Navigation

Catalog > Stock Number > Search Criteria >  Search > Search Results > ☐ (desired record) >  Realign > External Catalog Realignment pop-up window

Procedures

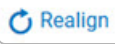
Realign a Stock Number

Selecting **×** at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.





Help Reference Guide

1. Select . The **External Catalog Realign** pop-up window appears.

External Catalog Realignment

Stock Number:

2230002772290

Interface:

CL - FLIS

Externally Sourced Stock Nbrs

☒ Realign Stock Nbr

Stock Nbr	Item Desc	Stock Item ...	Interfa...	Using Svc Cd
☐ 2230002772290	SAWING MACHINE,RAIL,POWER DRIVEN	A - NSN	CL - FLIS	A - U.S. Army
☐ 2230002772290	SAWING MACHINE,RAIL,POWER DRIVEN	A - NSN	CL - FLIS	I - Integrated Materiel Manager

Selected 0/2

<

1

>

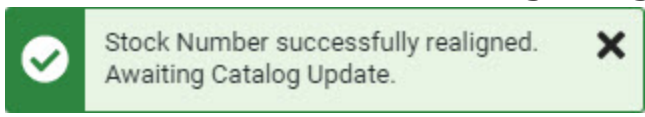
10 items per page

1 - 2 of 2 items

2. View the **External Catalog Realignment** Grid.

A. Click ☐ to select the Stock Number. The  becomes available.

B. Select . The **External Catalog Realignment** pop-up window

closes and  appears in the right hand corner. The realignment appears in the Interface System Cd column of the selected stock number row on the **Stock Number Search Results** page.

☐	1450001035...	CL - FLIS	A - NSN	PALLET,LOAD.. AND STORAGE,GU... MISSILE	A - Serial Number Managed	1450 - Guided Miss Hndng Srvngg Equip	U - Unclass...	M - Military Equipment
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