



Search for a WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry — Criteria

Overview


The Maintenance and Utilization (M&U) module WRNTY/SVC/SUBSCRIPTION — TERMS/COND Inquiry process provides the ability to search for Terms and/or Conditions of a Warranty, Service, or Subscription.

Navigation

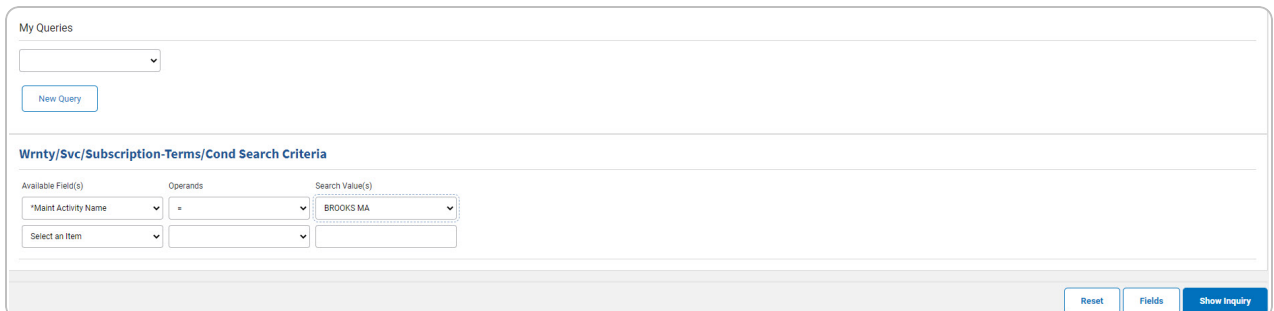
Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > WRNTY/SVC/SUBSCRIPTION — TERMS/COND Search Criteria page

Procedures

Search for a WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, choose which available field to use in the search.




2. Choose which Available Field(s) to use in the search.
 - A. The first Available Field(s) option (MAINT ACTIVITY NAME) automatically populates and is not editable.






Note



Adding another Available Field  automatically populates an additional search criteria row.

Note




Select  to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. Choose which Operands to use in the search.

A. Use  to select the first Operands.

4. Choose which Search Value(s) to use in the search.

A. Use  to select the first Search Value.

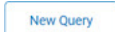
Remove an Available Field Row

a. Use  to select desired Available Field.

b. Select . *The desired row is removed.*

5. Select . *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select . *The page refreshes, and My Queries changes from a drop-down field to a text field.*





Help Reference Guide

My Queries

Add Query
Cancel Query


Wrnty/Svc/Subscription-Terms/Cond Search Criteria

Available Field(s)	Operands	Search Value(s)
*Maint Activity Name	=	BROOKS MA
Select an Item		

Reset
Fields
Show Inquiry

- Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*
- Select **Add Query**. The Query and the information entered in the Search Criteria grid are added to My Queries. Select **Cancel Query** to disregard the Query.
- Select **Fields**. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Select Fields** page appears.
- OR
- Select **Show Inquiry**. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.

Select a My Queries Inquiry

- Use  to select the desired saved query. The page refreshes, and the selected query information appears in the search criteria grid.





Help Reference Guide

My Queries

[New Query](#)

Wrnty/Svc/Subscription-Terms/Cond Search Criteria


Available Field(s)	Operands	Search Value(s)
*Maint Activity Name	=	BROOKS MA
Select an Item		

[Reset](#) [Fields](#) [Show Inquiry](#)

- Select [Fields](#). The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Select Fields** page appears.
- OR

Select [Show Inquiry](#). The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.

Update a My Queries Inquiry

- Use  to select the desired saved query. The page refreshes, the search criteria fields change, and [New Query](#) is joined by [Update Query](#) and [Delete Query](#). The selected query information appears in the search criteria grid.





Help Reference Guide

My Queries




Test 2 ▼

New Query Update Query Delete Query


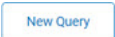


Wrnty/Svc/Subscription-Terms/Cond Search Criteria

Available Field(s)	Operands	Search Value(s)
*Maint Activity Name ▼	= ▼	BROOKS MA ▼
Select an Item ▼	▼	

Reset Fields Show Inquiry

2. Select . The query information is updated.
3. Select . The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Select Fields** page appears.
- OR
- Select . The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.

Delete a My Queries Inquiry

1. Use  to select the desired saved query. The page refreshes, and  is joined by  and . The selected query information appears in the search criteria grid.





My Queries

Test 2 ▼

New Query Update Query Delete Query

Wrnty/Svc/Subscription-Terms/Cond Search Criteria

Available Field(s)	Operands	Search Value(s)
*Maint Activity Name ▼	= ▼	BROOKS MA ▼
Select an Item ▼	▼	

Reset Fields Show Inquiry

2. Select [Delete Query](#). The query information is removed.

Revise the Fields for the Inquiry

Select [Fields](#). The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Select Fields** page appears.





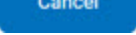
Search for a WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry — Results


Navigation

Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) >
WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Search Results page

Procedures

Export the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Results

Selecting  at any point of this procedure removes all revisions and closes the page.
Bold numbered steps are required.

1. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.

Rows Retrieved = 51

Main Activity Name	CAGE Cd	Contr Name	Contr Nbr	Contr Use Cd	Contr Type Cd	Divy Div Nbr	CLIN	SLIN	Asset Id	Stock Nbr	Equip Pool Id
BROOKS MA	01PC8	ACME INCORPORATED MARK	N001839881111	S	DCF		3456	78			
BROOKS MA	01PC8	ACME INCORPORATED MARK	12345678901234	L	DCF		0001				
BROOKS MA	01PC8	ACME INCORPORATED MARK	BROOKS1201234	L	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	12345678901234	L	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	000703881005	L	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	0110012017045	W	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	12345678901234	M	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	ABCDEF012345	M	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	12345678901234	B	DCF						
BROOKS MA	01PC8	ACME INCORPORATED MARK	W12345678901234	P	DCF		1234	43			
BROOKS MA	01PC8	ACME INCORPORATED MARK	CH0123456789	P	DCF						
BROOKS MA	04CM1	ACME INC	N000181003250001	P	DCF				BROOKS000120	898757890102	
BROOKS MA	04CM1	ACME INC	N000181003250001	P	DCF		2345	67			
BROOKS MA	04CM1	INTUIT	N000181500151	L	DCF						
BROOKS MA	10LHR	ABSOLUTE HOME SERVICES	N000189191234	W	DCF		4567	89			
BROOKS MA	10LHR	ABSOLUTE HOME SERVICES	N0001801422201	W	DCF		1234	22			
BROOKS MA	1JAS5	JASON	HOWELLS1	M	CSA						
BROOKS MA	1JAS5	JASON	HOWELLS1	M	CSA				LLH00007	4711LLH00007	JH
BROOKS MA	1JAS5	JASON	HOWELLS2	W	CSA				LLH00007	4711LLH00007	JH
BROOKS MA	1JAS5	JASON	HOWELLS2	W	CSA				J041234567	J041234567	JA
BROOKS MA	1JAS5	JASON	HOWELLS2	P	DCF		1234	56			
BROOKS MA	STYV8	CHEVROLET MOTORS	N027381200001	W	DCF				SATMA1000110	654321456789	68
BROOKS MA	STYV8	CHEVROLET MOTORS	N027381200001	W	DCF				SATMA1000110	654321456789	68
BROOKS MA	STYV8	CHEVROLET MOTORS	N027381200001	W	DCF				SATMA1000110	654321456789	68
BROOKS MA	7H471	HOLTRYS LANDSCAPING	12345678901234	W	DCF	9999999999999999	0001	01			
BROOKS MA	7H471	HOLTRYS LANDSCAPING	12345678901234	M	CSA						
BROOKS MA	84C00	ACTION INTERNATIONAL	N000189191234	P	DCF		6789	12			
BROOKS MA	84C00	ADD ENTERPRISES INC	N000189191234	S	DCF		7890	12			
BROOKS MA	80007	FORD MOTOR COMPANY	N000188811234	M	DCF						
BROOKS MA	80007	FORD MOTOR COMPANY	2500019889999	M	DCF						
BROOKS MA	AD00J	TRISH	N00018543422	M	DCF						
BROOKS MA	AD00J	TRISH	N00018543422	M	DCF		5678	90			
BROOKS MA	AD00J	TRISH	XP201910H1201	M	DCF		1234	33			
BROOKS MA	AD00J	TRISH	XP201910H1202	M	DCF		1234	22			
BROOKS MA	AD00J	TRISH	XP201910H1203	M	DCF		1234	44			
BROOKS MA	AD00J	TRISH	XP201910H1204	M	DCF		1234	33			
BROOKS MA	AD00J	TRISH	XP201910H1205	M	DCF		1234	33			
BROOKS MA	AD00J	TRISH	ju807	M	CSA						
BROOKS MA	AD00J	TRISH	ju808	M	CSA						
BROOKS MA	AD00J	TRISH	TOR001	M	CSA						
BROOKS MA	AD00J	TRISH	prym01	M	CSA						
BROOKS MA	CRH9	JOE BLOH	J0000000000000	M	DCF	010203	0001	01			
BROOKS MA	HEB42	H EDWARD BLACK AND ASSOCIATES PC	N000189191234	W	DCF		2468	13			
BROOKS MA	TEST1	TEST1	N00018702134	M	DCF						

03/22/2023 13:41
For Official Use Only

1 of 2

[Cancel](#)








Note



To reach the optional fields, refer to the **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Field Selection** page.

2. Select . The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Criteria** page appears.

Search the Results

1. Select the empty field .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*

View the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Detail

Select the desired WRNTY/SVC/SUBSCRIPTION - TERMS/COND row. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Clause Row** page appears.





Select Fields for the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry

Navigation

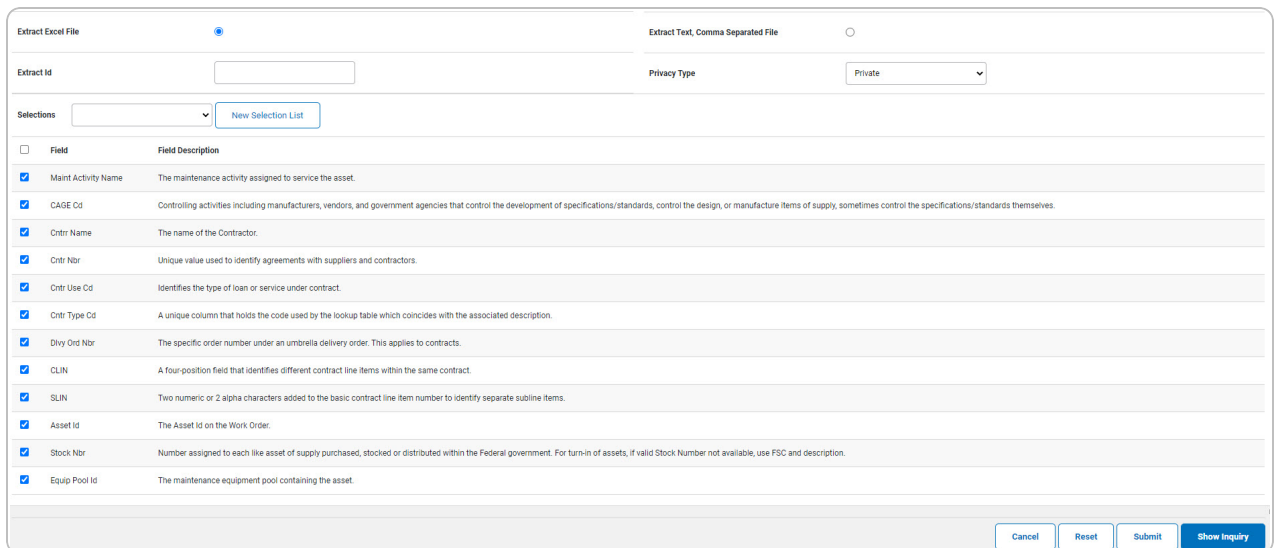
Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Fields](#) > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page, whereas selecting [Reset](#) returns all fields to the default "All" setting. **Bold** numbered steps are required.

1. Select [Fields](#). The **WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry** page appears.



Field	Field Description
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> CAGE Cd	Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.
<input checked="" type="checkbox"/> Cntr Name	The name of the Contractor.
<input checked="" type="checkbox"/> Cntr Nbr	Unique value used to identify agreements with suppliers and contractors.
<input checked="" type="checkbox"/> Cntr Use Cd	Identifies the type of loan or service under contract.
<input checked="" type="checkbox"/> Cntr Type Cd	A unique column that holds the code used by the lookup table which coincides with the associated description.
<input checked="" type="checkbox"/> Div Ord Nbr	The specific order number under an umbrella delivery order. This applies to contracts.
<input checked="" type="checkbox"/> CLIN	A four-position field that identifies different contract line items within the same contract.
<input checked="" type="checkbox"/> SLIN	Two numeric or 2 alpha characters added to the basic contract line item number to identify separate subtitle items.
<input checked="" type="checkbox"/> Asset Id	The Asset Id on the Work Order.
<input checked="" type="checkbox"/> Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
<input checked="" type="checkbox"/> Equip Pool Id	The maintenance equipment pool containing the asset.


2. Choose the desired file type:
 - Click ☒ to select Extract Excel File. The extracted file on the **View Inquiry Extract** page is an .XLS file.






OR

Click ☐ to select Extract Text, Comma Separated File. *The extracted file on the **View Inquiry Extract** page is a .CSV file.*

- Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*
- Use  to select the Privacy Type.


Add a Selection List

- Select . *The page refreshes, and Selections changes from a drop-down field to a text field.*


Selections	
<input type="text"/>	<input type="button" value="Add Selection List"/> <input type="button" value="Cancel Selection"/>
<input type="checkbox"/> Field	Field Description
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> CAGE Cd	Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.
<input type="button" value="Cancel"/> <input type="button" value="Reset"/> <input type="button" value="Submit"/> <input type="button" value="Show Inquiry"/>	

Note




Selecting  at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

- Select . *The page refreshes, and the selected list is added.*  is replaced by  and .

Select  for small volumes of data. *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.*

3.

OR


Select  for large volumes of data. *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Transaction Status** page appears.*





Use a Predetermined Field Selection List


1. Use  to display the Selection List.



The screenshot shows a web interface for selecting fields. At the top, there is a 'Selections' dropdown menu and a 'New Selection List' button. Below this is a table with two columns: 'Field' and 'Field Description'. The table contains three rows, each with a checkbox in the 'Field' column and a description in the 'Field Description' column. The first row is 'Maint Activity Name' with the description 'The maintenance activity assigned to service the asset.' The second row is 'CAGE Cd' with the description 'Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.' The third row is 'Cntrr Name' with the description 'The name of the Contractor.' At the bottom right of the table, there are four buttons: 'Cancel', 'Reset', 'Submit', and 'Show Inquiry'.


<input type="checkbox"/>	Field	Field Description
<input checked="" type="checkbox"/>	Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/>	CAGE Cd	Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.
<input checked="" type="checkbox"/>	Cntrr Name	The name of the Contractor.

Cancel Reset Submit Show Inquiry

Select  for small volumes of data. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.

- 2.





OR





Select  for large volumes of data. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Transaction Status** page appears.







Update a Selection List


- Use  to select the desired Selection List. *The page refreshes, the search criteria fields change, and  is joined by  and .*

Selections Test 2    	
<input type="checkbox"/> Field	Field Description
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> CAGE Cd	Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.





- Select . *The page refreshes.*





Select  for small volumes of data. *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Results** page appears.*

- OR

Select  for large volumes of data. *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Transaction Status** page appears.*

Delete a Selection List

- Use  to select the desired Selection List. *The page refreshes, the search criteria fields change, and  is joined by  and .*


Selections Test 2    	
<input type="checkbox"/> Field	Field Description
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> CAGE Cd	Controlling activities including manufacturers, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.


- Select . *The page refreshes and the list is immediately deleted.*



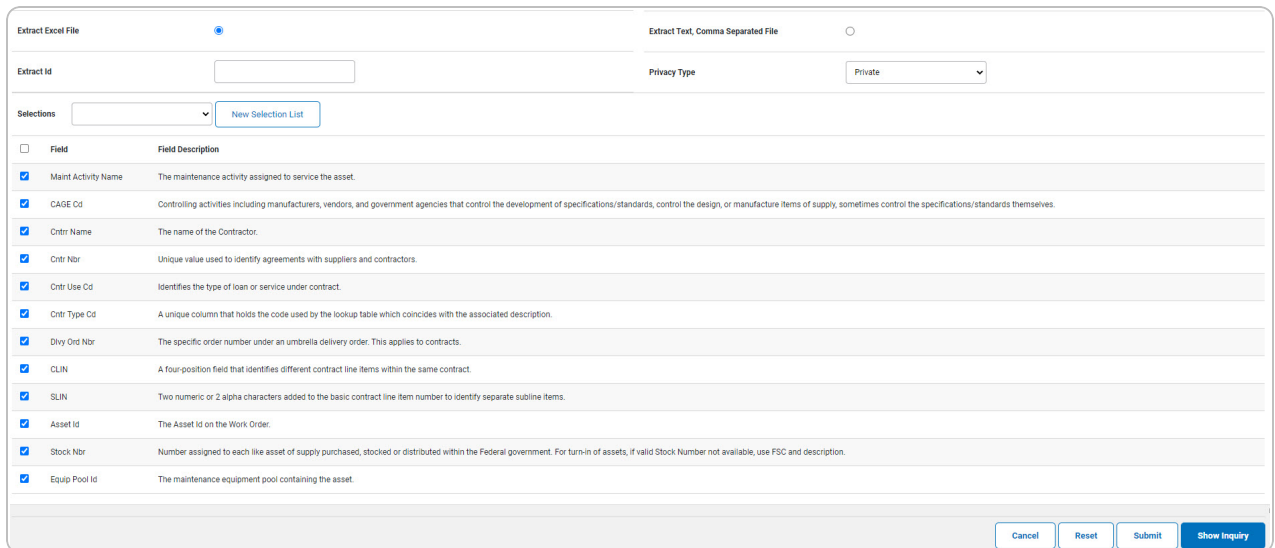


Modify the Fields Used for the Inquiry

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. Select . The **WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry** page appears.




Field	Field Description
<input checked="" type="checkbox"/>	Maint Activity Name
<input checked="" type="checkbox"/>	CAGE Cd
<input checked="" type="checkbox"/>	Cntr Name
<input checked="" type="checkbox"/>	Cntr Nbr
<input checked="" type="checkbox"/>	Cntr Use Cd
<input checked="" type="checkbox"/>	Cntr Type Cd
<input checked="" type="checkbox"/>	Divy Ord Nbr
<input checked="" type="checkbox"/>	CLIN
<input checked="" type="checkbox"/>	SUN
<input checked="" type="checkbox"/>	Asset Id
<input checked="" type="checkbox"/>	Stock Nbr
<input checked="" type="checkbox"/>	Equip Pool Id

2. Select the fields required for the inquiry. *The first 12 fields are automatically selected.*

Note



The number of fields selected determines the amount of data returned from the data-base. The more data returned, the longer the inquiry takes.

Select  for small volumes of data. The **Wrnty/Svc/Subscription - Term-s/Cond Inquiry — Results** page appears.

- 3.

OR





Help Reference Guide

Select for large volumes of data. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Transaction Status** page appears.





View the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Clause Row

Navigation

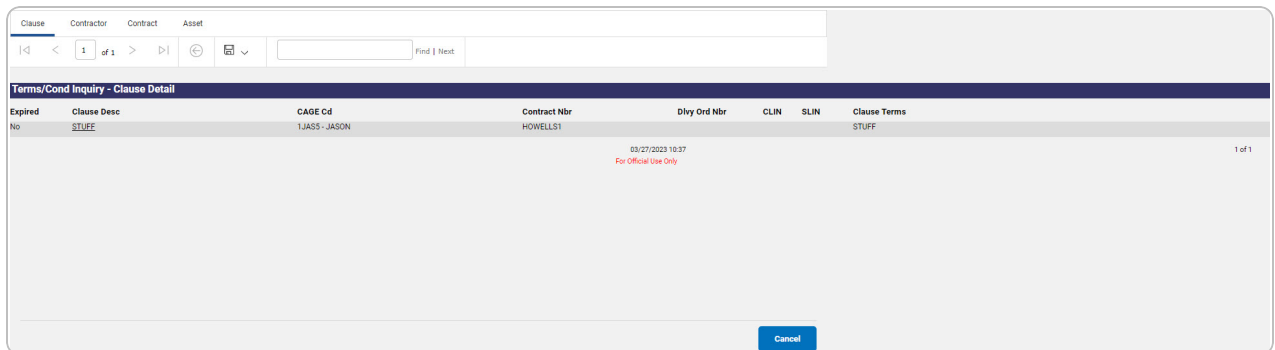
Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Clause Row hyperlink


Procedures

Export the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Clause Row

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Verify the Clause Detail Row.



2. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.
3. Follow the prompts provided by the computer.

Select [Cancel](#). The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Criteria** page appears.

- 4.





OR

Select the Clause Row hyperlink. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Clause** page appears.

OR

Select the Contractor tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Contractor** page appears.

OR

Select the Contract tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Contract** page appears.

OR

Select the Asset tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Asset** page appears.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select to search for the entry. *The entry appears highlighted in the file.*
4. Select to find the next matching value. *This feature is available if multiple results are found.*




**View the WRNTY/SVC/SUBSCRIPTION - TERMS/COND
Inquiry Detail — Clause**

Navigation

Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > Clause Row hyperlink > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Clause page

Procedures

Export the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail – Clause

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. *Verify the Clause Detail tab.*

1 of 1

Find | Next

Terms/Cond Inquiry - Clause Desc Detail

CAGE Cd	01PC6 - ACME INCORPORATED MARK	Contract Nbr	H9224209C0002
Divy Ord Nbr			
CLIN	1234	SLIN	43
Clause Desc	BPG TEST	Clause Terms	BPG TEST
Clause Procedures			
Util Measr Cd1	D - Days	Util Measr Qty1	5
Util Measr Cd2		Util Measr Qty2	0
Start Dt		End Dt	
Cost Amt	\$0.00	Transfer Level Cd	
Provider Web Addr			
Service Loc Cd		Service Loc Name	
Address 1		Address 2	
City		State Cd	
ZIP Cd		Country Cd	
E-Mail Address		FAX Nbr	

03/24/2023 17:30

1 of 1


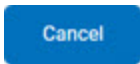
For Official Use Only

Cancel








Help Reference Guide

2. Select  to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select . *The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail – Clause Row** page appears.*

Search the Results

1. Select the empty field .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*





View the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contractor

Navigation

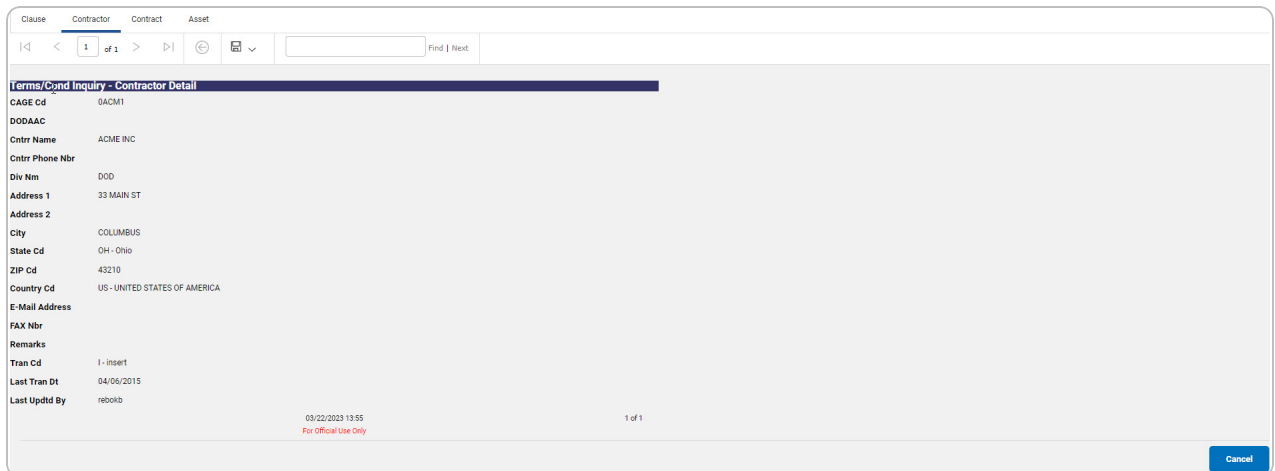
Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > Clause Detail > Contractor tab > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contractor page


Procedures

Export the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contractor

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Verify the Contractor Detail tab.



2. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.
3. Follow the prompts provided by the computer.





Select . The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Criteria** page appears.

4.

OR

Select the Contract tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Contract** page appears.




OR

Select the Asset tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Asset** page appears.

OR

Select the Clause tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Clause Row** page appears

Search the Results

1. Select the empty field .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*





View the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contract

Navigation

Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > Clause Detail > Contract tab > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contract page


Procedures

Export the WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Contract

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Verify the Contract Detail tab.



2. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.
3. Follow the prompts provided by the computer.

Select [Cancel](#). The **Wrnty/Svc/Subscription - Terms/Cond Inquiry — Criteria** page appears.

- 4.





OR

Select the Asset tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Asset** page appears.

OR

Select the Clause tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Clause Row** page appears

OR

Select the Contract tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Detail — Contract** page appears.


Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select to search for the entry. *The entry appears highlighted in the file.*
4. Select to find the next matching value. *This feature is available if multiple results are found.*




Inquiries > WRNTY/SVC/SUBSCRIP > TERMS/COND > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > WRNTY/SVC/SUBSCRIPTION - TERMS/COND Inquiry Detail — Asset page

Export the W_{RNTY}/SVC/SUBSCRIPTION - TERMS/COND Inquiry Details – Asset

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. *Verify the Asset Detail tab.*

[illegible]

2. Select  to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.

Select . The **Wrnty/Svc/Subscription - Terms/Cond Inquiry – Criteria** page appears.

4. OR

Select the Contract tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Details – Contract** page appears.



OR

Select the Contractor tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Details — Contractor** page appears.

OR

Select the Clause tab. The **Wrnty/Svc/Subscription - Terms/Cond Inquiry Details — Clause Row** page appears.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select to search for the entry. *The entry appears highlighted in the file.*
4. Select to find the next matching value. *This feature is available if multiple results are found.*

