



Search for a Maintenance Program – Criteria

Overview

The Maintenance and Utilization module Maintenance Program process provides the ability to create or update Maintenance Program information.

Navigation

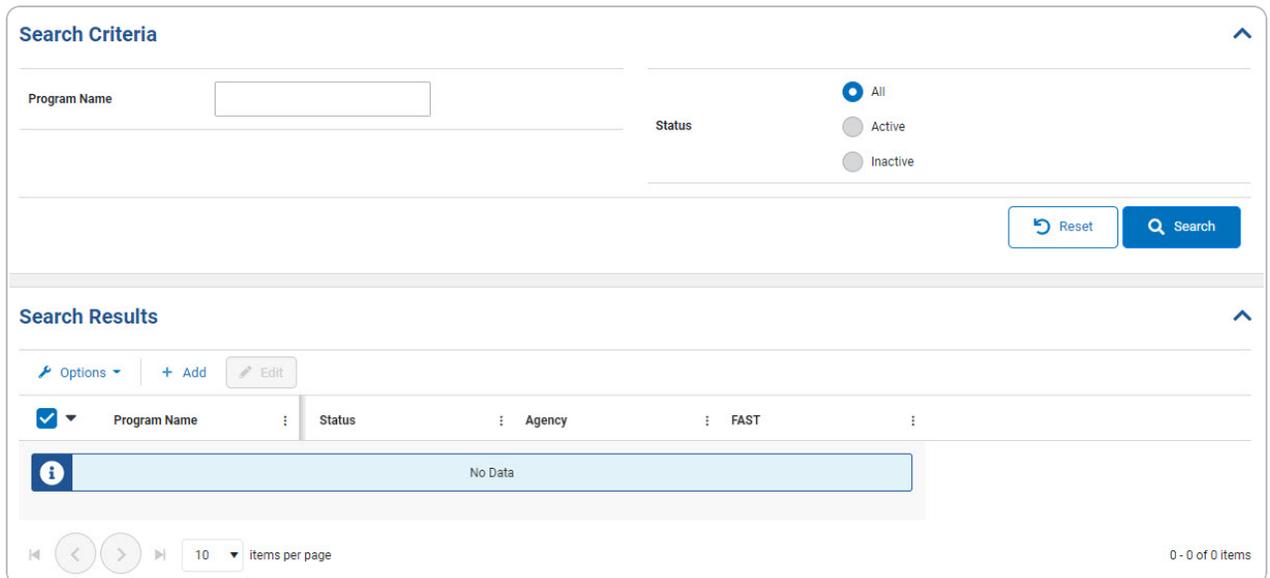
Master Data > Maintenance Program > Maintenance Program Search page

Procedures

Search for a Maintenance Program

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria panel, narrow the results by entering one or more of the following optional fields.



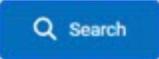
The screenshot shows a web interface for searching maintenance programs. It is divided into two main sections: "Search Criteria" and "Search Results".

Search Criteria: This section contains a "Program Name" text input field. To the right, there is a "Status" section with three radio button options: "All" (selected), "Active", and "Inactive". At the bottom right of this section are two buttons: "Reset" and "Search".

Search Results: This section has a header with "Options", "+ Add", and "Edit" buttons. Below the header is a table with columns: "Program Name", "Status", "Agency", and "FAST". The "Program Name" column has a checkmark icon. Below the table is a blue box with an information icon and the text "No Data". At the bottom, there are navigation arrows, a "10 items per page" dropdown, and the text "0 - 0 of 0 items".





2. Select . The results appear in the Search Results grid.

Search Criteria

Program Name

Status

All

Active

Inactive

Reset Search

Search Results

Options
+ Add
Edit

	Program Name	Status	Agency	FAST
<input type="checkbox"/>	Func-2 Program	Active	D2 - DEFENSE FINANCE AND ACCOUNTING SERVICE	No
<input type="checkbox"/>	FUNC-2 Program	Active	D2 - DEFENSE FINANCE AND ACCOUNTING SERVICE	No
<input type="checkbox"/>	SHIELD	Active	D2 - DEFENSE FINANCE AND ACCOUNTING SERVICE	Yes

1
10 items per page
1 - 3 of 3 items





Add a Maintenance Program

Navigation

Master Data > Maintenance Program > Search Criteria >  > Add Maintenance Program page

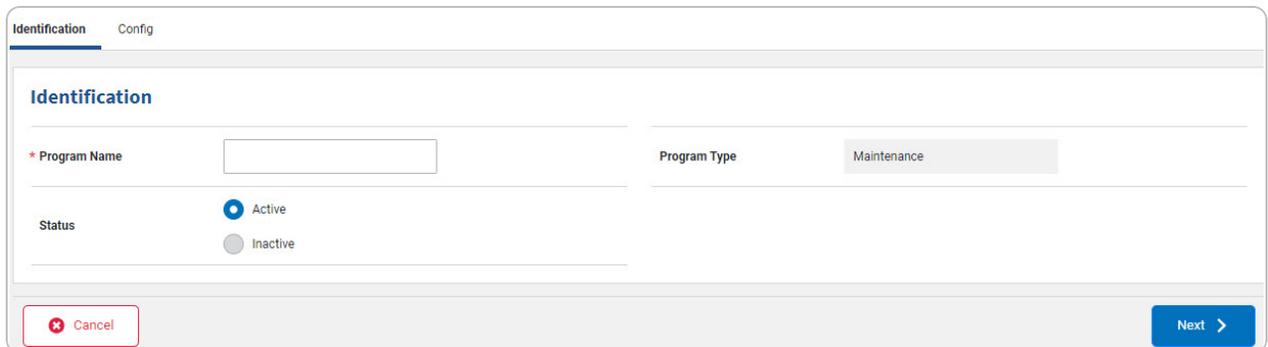
Procedures

Add a Maintenance Program

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select . The **Add Maintenance Program** page appears.



- A. Enter the Program Name in the field provided. *This is a 20 alphanumeric character field.*

Select . *The CONFIG tab opens.*

B.

OR

Select the Config tab.





Identification **Config**

Settings

Utilization Variance (%) <input style="width: 80%;" type="text"/>	* Catalog <input style="width: 80%;" type="text" value="FUNC2 - ADAP1"/>
Fuel Quantity <input style="width: 80%;" type="text"/>	<input type="checkbox"/> Allow Maintenance Only Assets
* Agency Code <input style="width: 80%;" type="text" value="-Select-"/>	WO Util Required <input type="radio"/> Yes
	<input checked="" type="radio"/> No

Readiness Reporting

* Readiness Report <input style="width: 80%;" type="text" value="N - None"/>

FAST Reporting

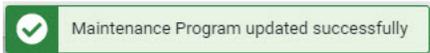
<input type="checkbox"/> FAST Reportable	FAST Manager Addr <input style="width: 80%;" type="text"/>
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✖ Cancel

← Back 💾 Save

- a. Complete the Settings grid.
 1. Use ▼ to select the Agency Code.
 2. Use ▼ to select the Catalog.
- b. Complete the Readiness Reporting grid
 - Use ▼ to select the Readiness Report.
- c. Complete the FAST Reporting grid.

2. Select . The **Add Maintenance Program** page closes and



appears as the entry is added to the Search Results grid.





Update a Maintenance Program

Navigation

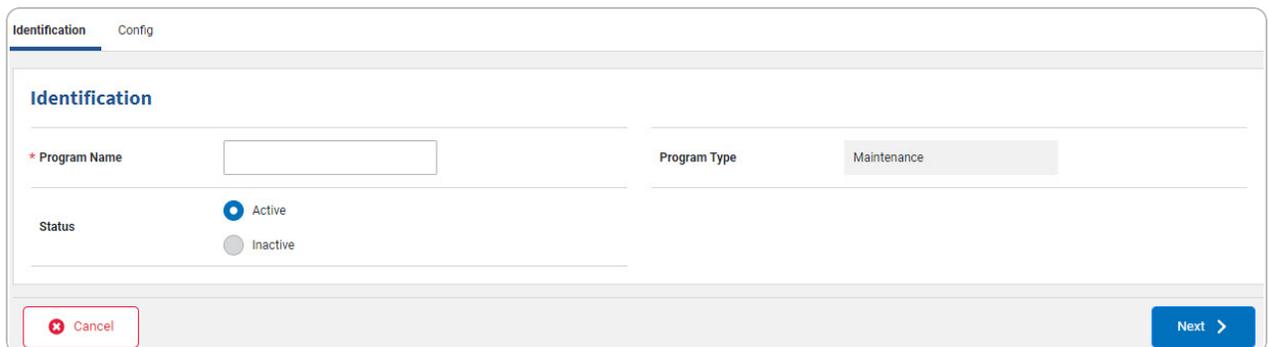
Master Data > Maintenance Program > Search Criteria >  > Search Results >  > Maintenance Program Update page

Procedures

Update a Maintenance Program

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The **Update a Maintenance Program** page appears.



- A. Update the Program Name, entering the revised name in the field provided. *This is a 20 alphanumeric character field.*
 - B. Verify the Status contains the appropriate or . *This indicates the status that will determine the type of entries that will appear in the Search Results grid.*
 - C. Verify the Program Type.
- Select . The CONFIG tab opens.

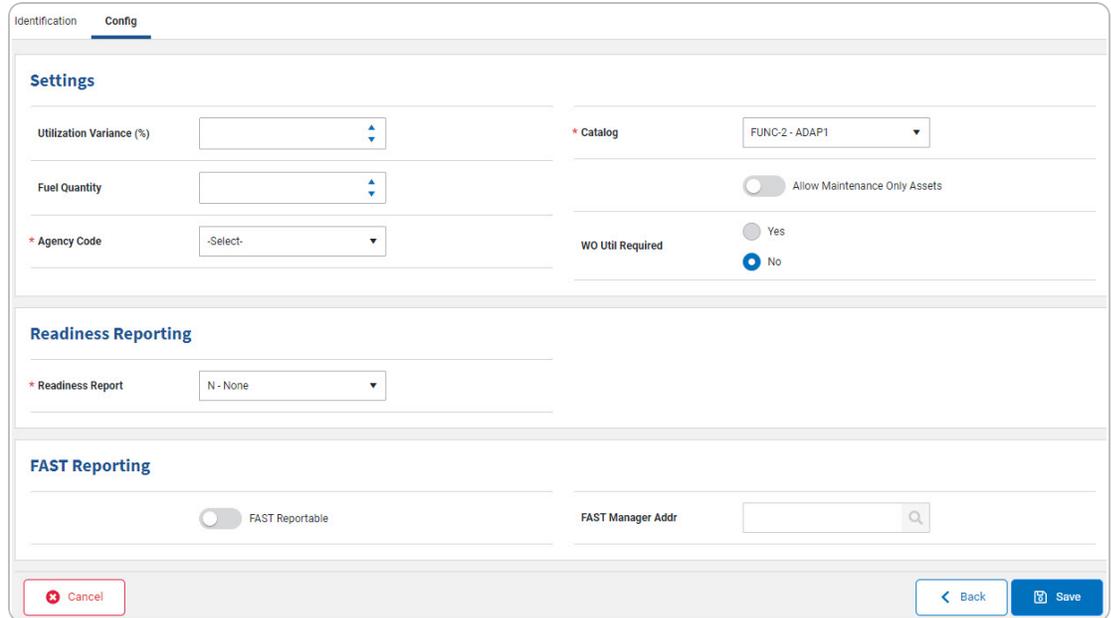
D.

OR





Select the Config tab.



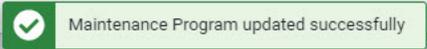
a. *Update the Settings grid.*

1. Update the Agency Code, using  to select the desired code.
2. Update the Catalog, using  to select the desired catalog.

b. *Update the Readiness Reporting grid*

Update the Readiness Report, using  to select the desired status.

c. *Update the FAST Reporting grid.*

2. Select . The **Update a Maintenance Program** page closes and  appears as the revised entry is added to the Search Results grid.

