Search for an Accounting Transactions Inquiry — Criteria

Overview

The Property Accountability module Accounting Transactions Inquiry process provides the ability to search for Accounting Transactions records.

Navigation

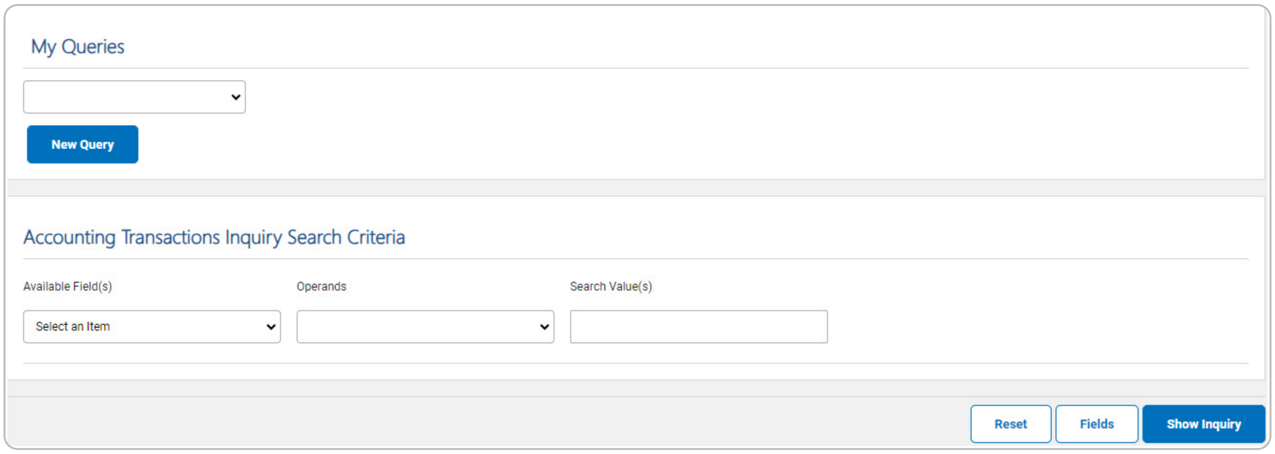
Inquiries > Accounting > Accounting TRANS > Accounting Transactions Inquiry Search Criteria page

Procedures

Search for an Accounting Transactions Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria box, choose which available field to use in the search.



2. *Choose which Available Field(s) to use in the search.*

   A. Use ⌄ to select the first Available Field.

Note

Adding another Available Field ⌄ automatically populates an additional search criteria row.

Note

Select Fields to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. *Choose which Operands to use in the search.*

    A. Use ⌄ to select the first Operands.

    B. Use ⌄ to select the second Operands.

4. *Choose which Search Value(s) to use in the search.*

    A. Use ⌄ to select the first Search Value.

    B. Use ⌄ to select the second Search Value.

Remove an Available Field Row

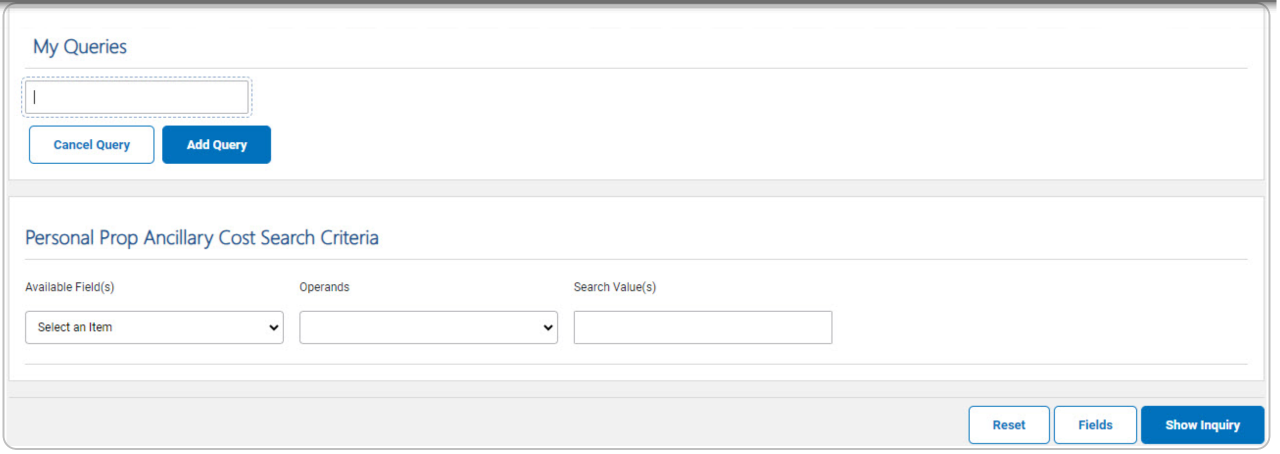
a. Use ⌄ to select desired Available Field.

b. Select Remove Filter Category. *The desired row is removed.*

5. Select Show Inquiry. *The **Accounting Transactions Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select New Query. *The page refreshes, and My Queries changes from a drop-down field to a text field.*



2. Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*

3. Select **Add Query**. *The Query and the information entered in the Search Criteria grid are added to My Queries. Select* **Cancel Query** *to disregard the Query.*

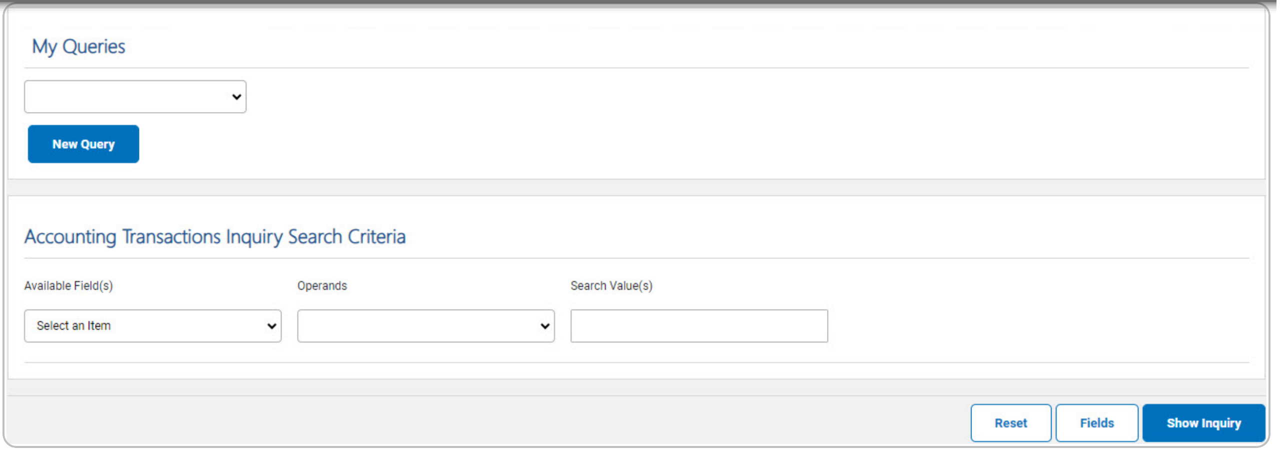
4. Select **Fields**. *The **Accounting Transactions Inquiry — Select Fields** page appears.*

   OR

   Select **Show Inquiry**. *The **Accounting Transactions Inquiry — Results** page appears.*

Select a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and the selected query information appears in the search criteria grid.*



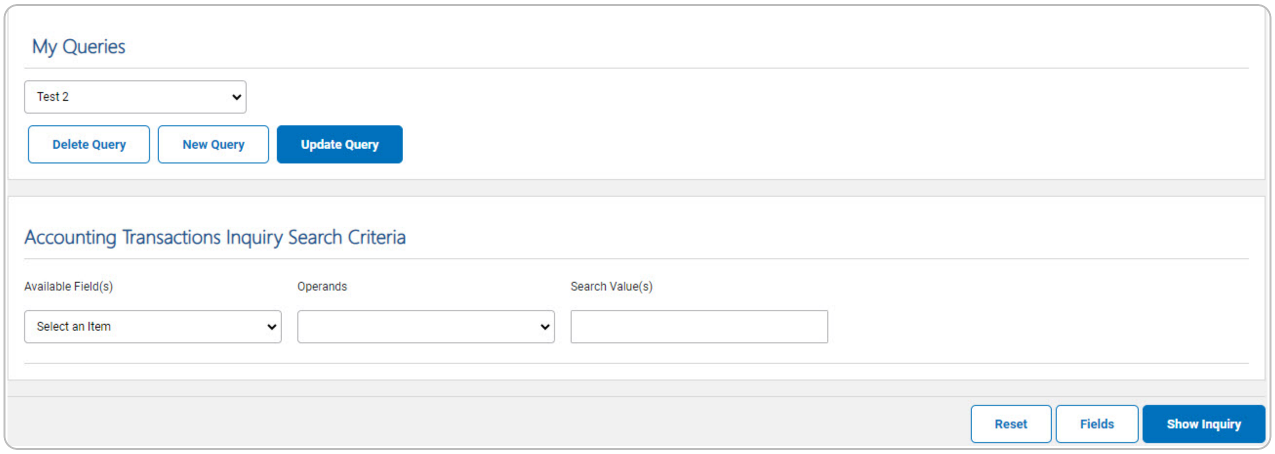
2. Select Fields . *The **Accounting Transactions Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry . *The **Accounting Transactions Inquiry — Results** page appears.*

Update a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, the search criteria fields change, and* New Query *is joined by* Update Query *and* Delete Query *. The selected query information appears in the search criteria grid.*



2. Select Update Query . *The query information is updated.*

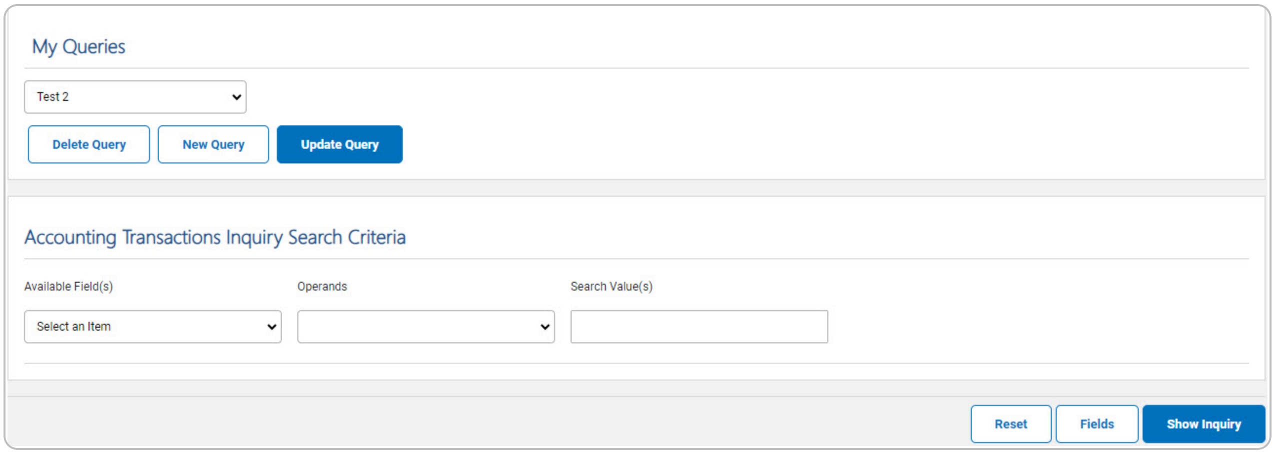
3. Select Fields. *The **Accounting Transactions Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry. *The **Accounting Transactions Inquiry — Results** page appears.*

Delete a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and* New Query *is joined by* Update Query *and* Delete Query*. The selected query information appears in the search criteria grid.*



2. Select Delete Query. *The query information is removed.*

Revise the Fields for the Inquiry

Select Fields. *The **Accounting Transactions Inquiry — Select Fields** page appears.*

Search for an Accounting Transactions Inquiry — Results

Navigation

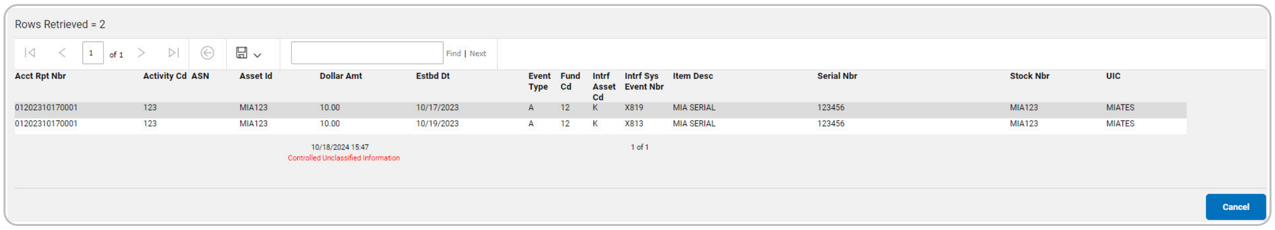
Inquiries > Accounting > Accounting TRANS > Search Criteria > Show Inquiry > Accounting Transactions Inquiry Search Results page

Procedures

Export the Accounting Transactions Inquiry Results

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select 🖫 to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*



Rows Retrieved = 2

Acct Rpt Nbr	Activity Cd	ASN	Asset Id	Dollar Amt	Estbd Dt	Event Type	Fund Cd	Intrf Asset Cd	Intrf Sys Event Nbr	Item Desc	Serial Nbr	Stock Nbr	UIC
01202310170001	123		MIA123	10.00	10/17/2023	A	12	K	X819	MIA SERIAL	123456	MIA123	MIATES
01202310170001	123		MIA123	10.00	10/19/2023	A	12	K	X813	MIA SERIAL	123456	MIA123	MIATES

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Controlled Unclassified Information

1 of 1

Note

To reach the optional fields, refer to the Accounting Transactions Inquiry — Field Selection page.

2. Select Cancel. *The* ***Accounting Transactions Inquiry Search Criteria*** *page appears*.

Search the Results

1. Select the empty field [Find | Next].
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Accounting Transactions Inquiry Detail

Select the desired Acct Rpt Nbr row. *The **Accounting Transactions Inquiry Detail** page appears.*

Select Fields for the Accounting Transactions Inquiry

Navigation

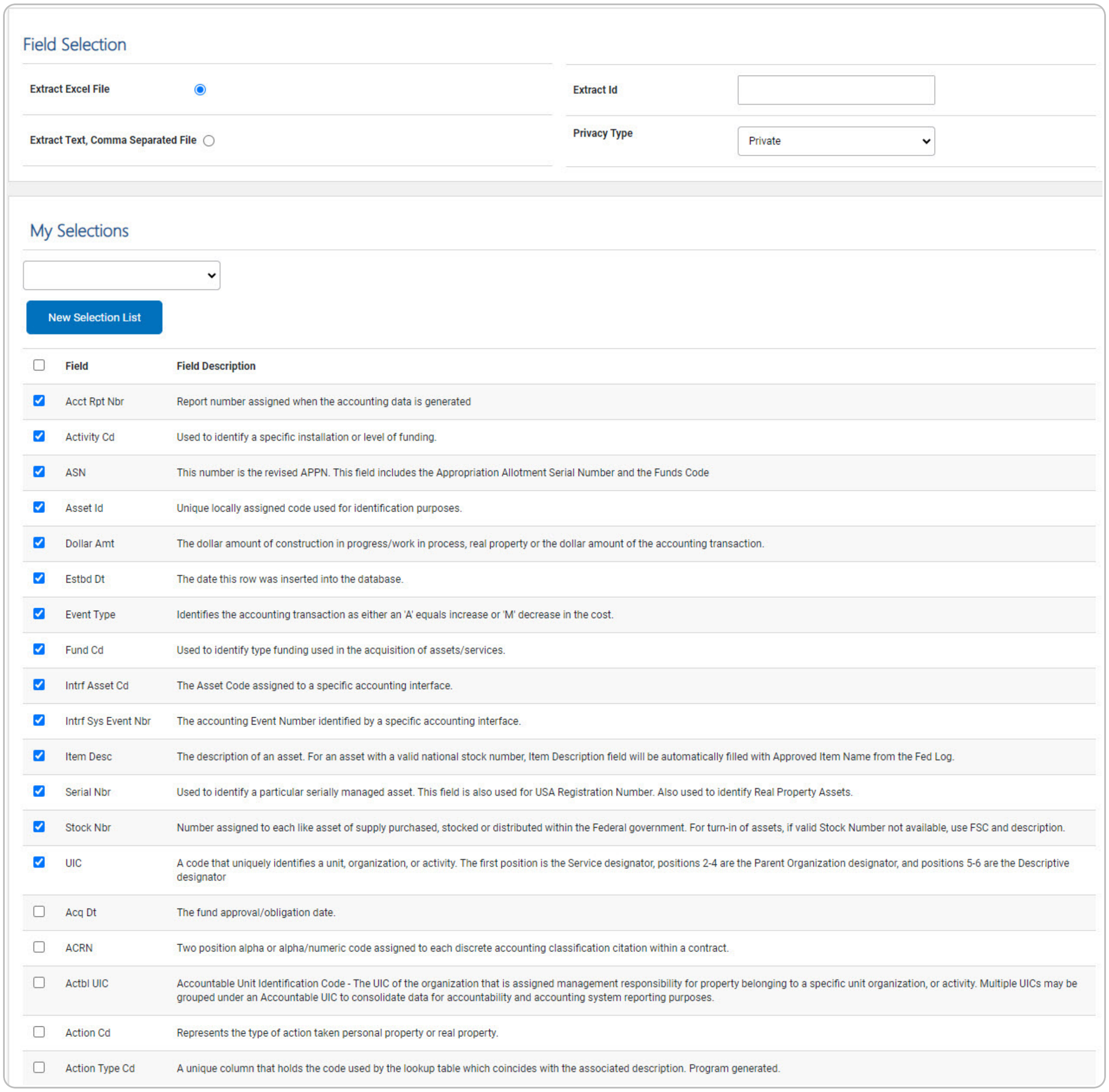
Inquiries > Accounting > Accounting Trans > Search Criteria > Fields > Accounting Transactions Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting Cancel *at any point of this procedure removes all revisions and closes the page, whereas selecting* Reset *returns all fields to the default "All" setting.* ***Bold*** *numbered steps are required.*

1. Select Fields . *The* ***Accounting Transactions Inquiry Field Selection*** *page appears.*



Field Selection

Extract Excel File ●

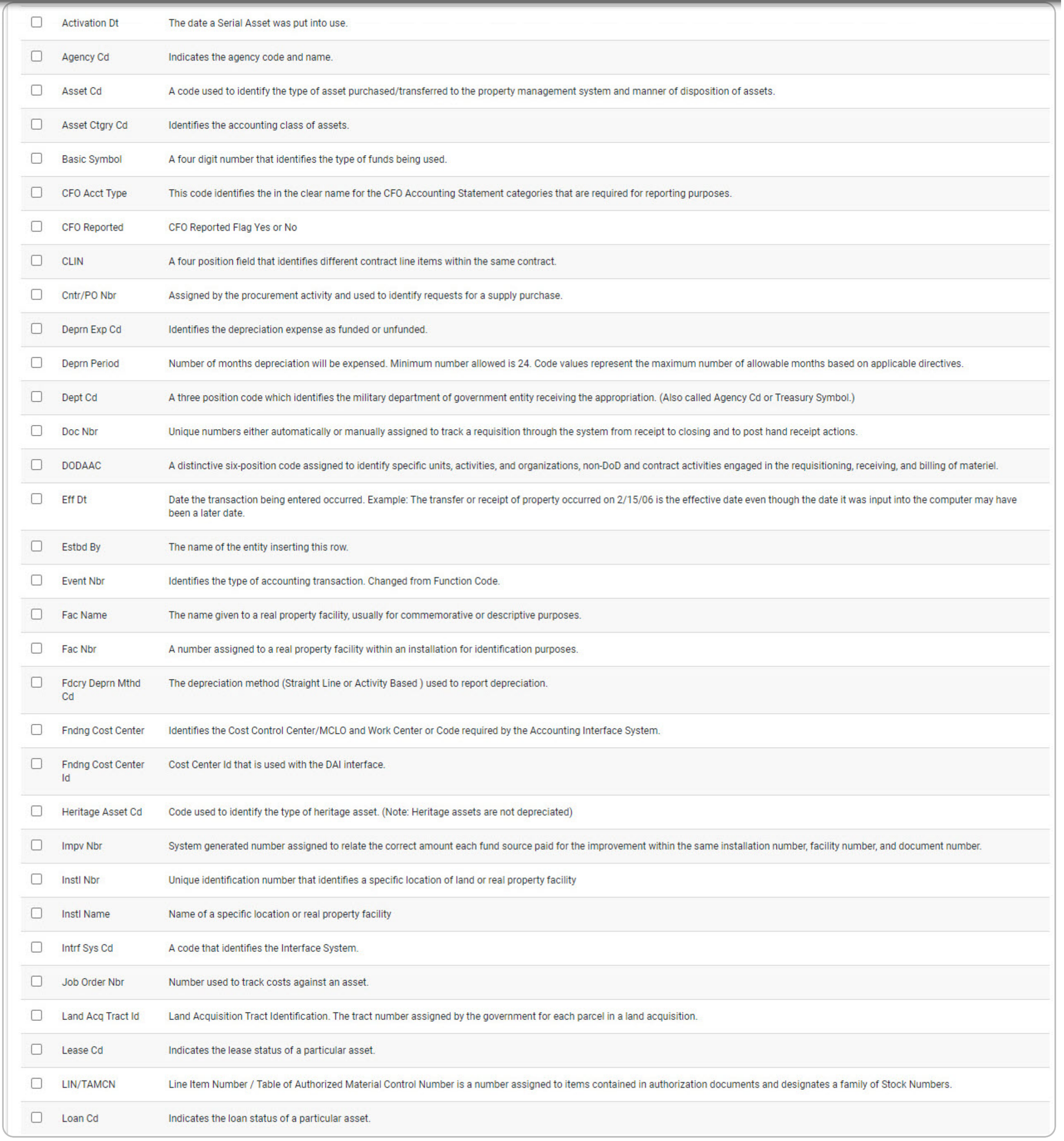
Extract Text, Comma Separated File ○

Extract Id

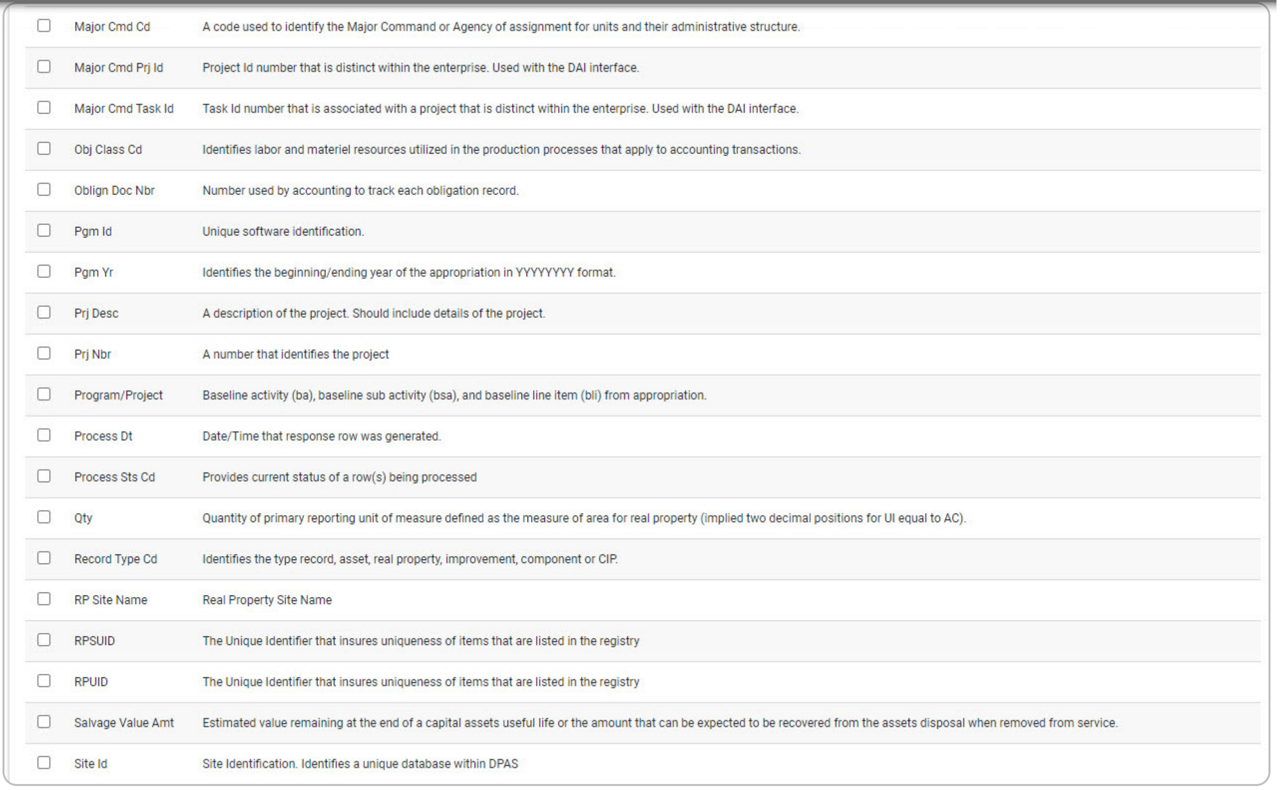
Privacy Type: Private

My Selections

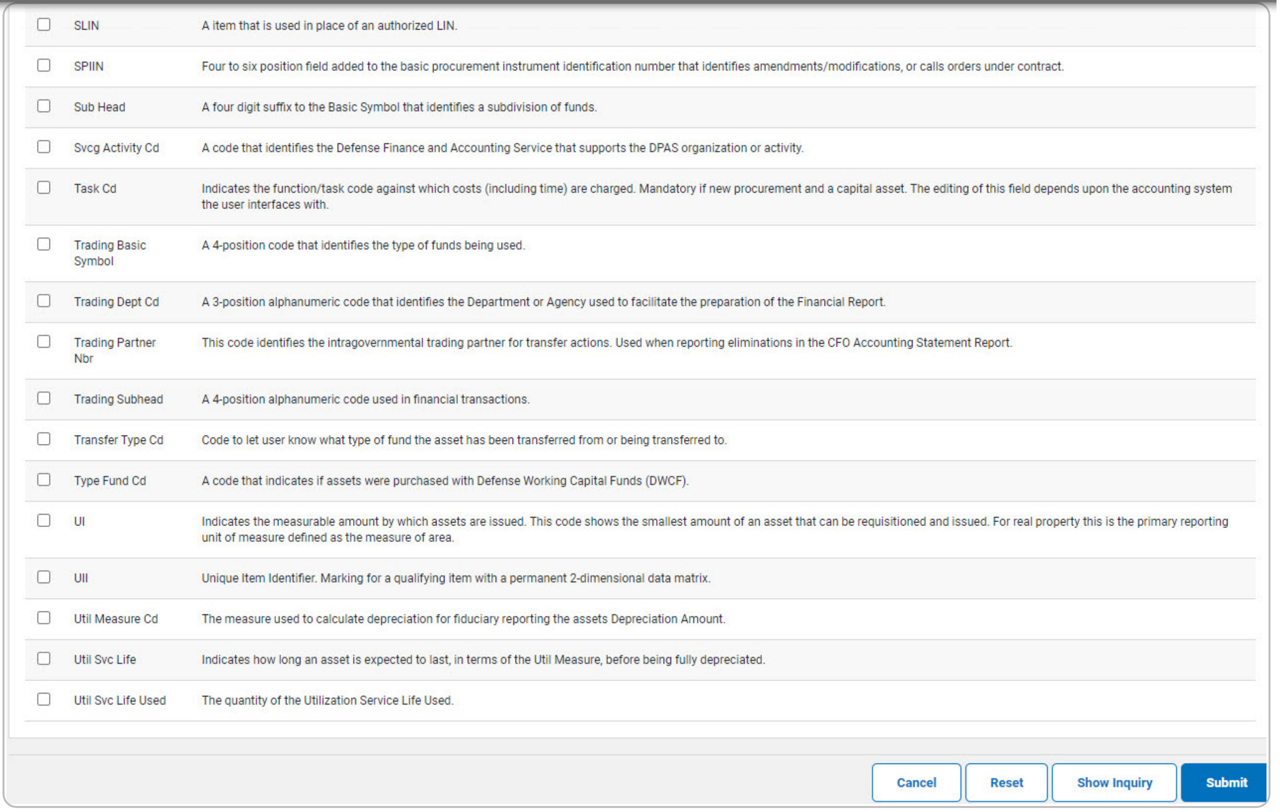
☐	Field	Field Description
☑	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☑	Activity Cd	Used to identify a specific installation or level of funding.
☑	ASN	This number is the revised APPN. This field includes the Appropriation Allotment Serial Number and the Funds Code
☑	Asset Id	Unique locally assigned code used for identification purposes.
☑	Dollar Amt	The dollar amount of construction in progress/work in process, real property or the dollar amount of the accounting transaction.
☑	Estbd Dt	The date this row was inserted into the database.
☑	Event Type	Identifies the accounting transaction as either an 'A' equals increase or 'M' decrease in the cost.
☑	Fund Cd	Used to identify type funding used in the acquisition of assets/services.
☑	Intrf Asset Cd	The Asset Code assigned to a specific accounting interface.
☑	Intrf Sys Event Nbr	The accounting Event Number identified by a specific accounting interface.
☑	Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☑	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator
☐	Acq Dt	The fund approval/obligation date.
☐	ACRN	Two position alpha or alpha/numeric code assigned to each discrete accounting classification citation within a contract.
☐	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.
☐	Action Cd	Represents the type of action taken personal property or real property.
☐	Action Type Cd	A unique column that holds the code used by the lookup table which coincides with the associated description. Program generated.



☐	Activation Dt	The date a Serial Asset was put into use.
☐	Agency Cd	Indicates the agency code and name.
☐	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Ctgry Cd	Identifies the accounting class of assets.
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	CFO Acct Type	This code identifies the in the clear name for the CFO Accounting Statement categories that are required for reporting purposes.
☐	CFO Reported	CFO Reported Flag Yes or No
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.
☐	Deprn Exp Cd	Identifies the depreciation expense as funded or unfunded.
☐	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	Doc Nbr	Unique numbers either automatically or manually assigned to track a requisition through the system from receipt to closing and to post hand receipt actions.
☐	DODAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of materiel.
☐	Eff Dt	Date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☐	Estbd By	The name of the entity inserting this row.
☐	Event Nbr	Identifies the type of accounting transaction. Changed from Function Code.
☐	Fac Name	The name given to a real property facility, usually for commemorative or descriptive purposes.
☐	Fac Nbr	A number assigned to a real property facility within an installation for identification purposes.
☐	Fdcry Deprn Mthd Cd	The depreciation method (Straight Line or Activity Based) used to report depreciation.
☐	Fndng Cost Center	Identifies the Cost Control Center/MCLO and Work Center or Code required by the Accounting Interface System.
☐	Fndng Cost Center Id	Cost Center Id that is used with the DAI interface.
☐	Heritage Asset Cd	Code used to identify the type of heritage asset. (Note: Heritage assets are not depreciated)
☐	Impv Nbr	System generated number assigned to relate the correct amount each fund source paid for the improvement within the same installation number, facility number, and document number.
☐	Instl Nbr	Unique identification number that identifies a specific location of land or real property facility
☐	Instl Name	Name of a specific location or real property facility
☐	Intrf Sys Cd	A code that identifies the Interface System.
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Land Acq Tract Id	Land Acquisition Tract Identification. The tract number assigned by the government for each parcel in a land acquisition.
☐	Lease Cd	Indicates the lease status of a particular asset.
☐	LIN/TAMCN	Line Item Number / Table of Authorized Material Control Number is a number assigned to items contained in authorization documents and designates a family of Stock Numbers.
☐	Loan Cd	Indicates the loan status of a particular asset.



☐	Major Cmd Cd	A code used to identify the Major Command or Agency of assignment for units and their administrative structure.
☐	Major Cmd Prj Id	Project Id number that is distinct within the enterprise. Used with the DAI interface.
☐	Major Cmd Task Id	Task Id number that is associated with a project that is distinct within the enterprise. Used with the DAI interface.
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☐	Pgm Id	Unique software identification.
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Prj Desc	A description of the project. Should include details of the project.
☐	Prj Nbr	A number that identifies the project
☐	Program/Project	Baseline activity (ba), baseline sub activity (bsa), and baseline line item (bli) from appropriation.
☐	Process Dt	Date/Time that response row was generated.
☐	Process Sts Cd	Provides current status of a row(s) being processed
☐	Qty	Quantity of primary reporting unit of measure defined as the measure of area for real property (implied two decimal positions for UI equal to AC).
☐	Record Type Cd	Identifies the type record, asset, real property, improvement, component or CIP.
☐	RP Site Name	Real Property Site Name
☐	RPSUID	The Unique Identifier that insures uniqueness of items that are listed in the registry
☐	RPUID	The Unique Identifier that insures uniqueness of items that are listed in the registry
☐	Salvage Value Amt	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☐	Site Id	Site Identification. Identifies a unique database within DPAS



☐	SLIN	A item that is used in place of an authorized LIN.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Svcg Activity Cd	A code that identifies the Defense Finance and Accounting Service that supports the DPAS organization or activity.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Trading Basic Symbol	A 4-position code that identifies the type of funds being used.
☐	Trading Dept Cd	A 3-position alphanumeric code that identifies the Department or Agency used to facilitate the preparation of the Financial Report.
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Subhead	A 4-position alphanumeric code used in financial transactions.
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Type Fund Cd	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UI	Indicates the measurable amount by which assets are issued. This code shows the smallest amount of an asset that can be requisitioned and issued. For real property this is the primary reporting unit of measure defined as the measure of area.
☐	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.
☐	Util Measure Cd	The measure used to calculate depreciation for fiduciary reporting the assets Depreciation Amount.
☐	Util Svc Life	Indicates how long an asset is expected to last, in terms of the Util Measure, before being fully depreciated.
☐	Util Svc Life Used	The quantity of the Utilization Service Life Used.

2. Choose the desired file type:

- Click ○ to select Extract Excel File. *The extracted file on the **View Inquiry Extract** page is an .XLS file.*

  OR

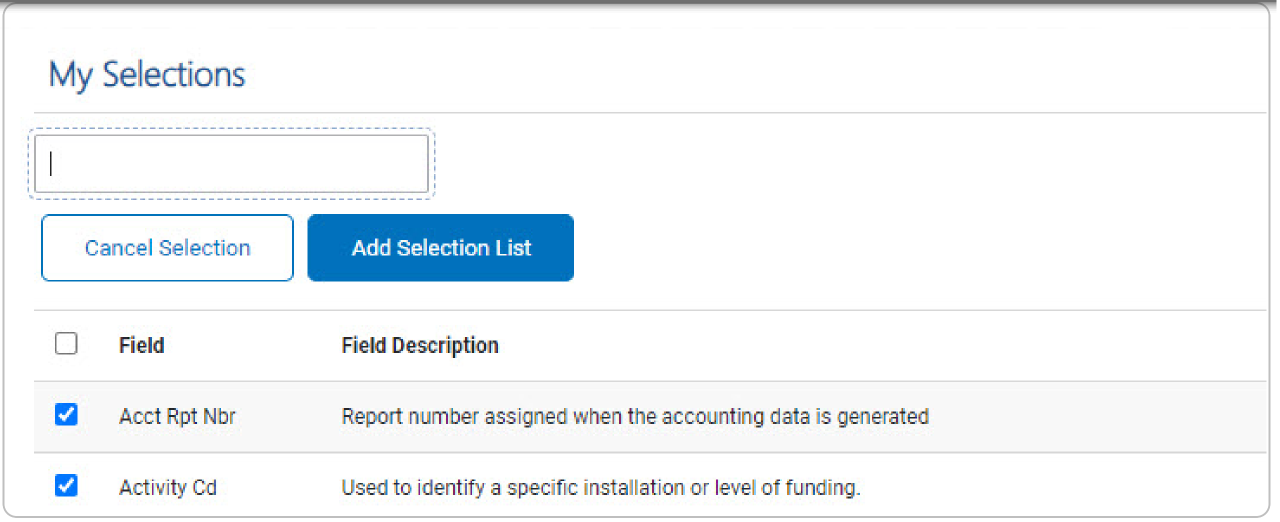
  Click ○ to select Extract Text, Comma Separated File. *The extracted file on the **View Inquiry Extract** page is a .CSV file.*

3. Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*

4. Use ⌄ to select the Privacy Type.

Add a Selection List

1. Select New Selection List. *The page refreshes, and Selections changes from a drop-down field to a text field.*



My Selections

Cancel Selection

Add Selection List

☐	Field	Field Description
☑	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☑	Activity Cd	Used to identify a specific installation or level of funding.

Note

Selecting Cancel Selection at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

2. Select Add Selection List. *The page refreshes, and the selected list is added.* Add Selection List *is replaced by* Update Selection List *and* Delete Selection List.

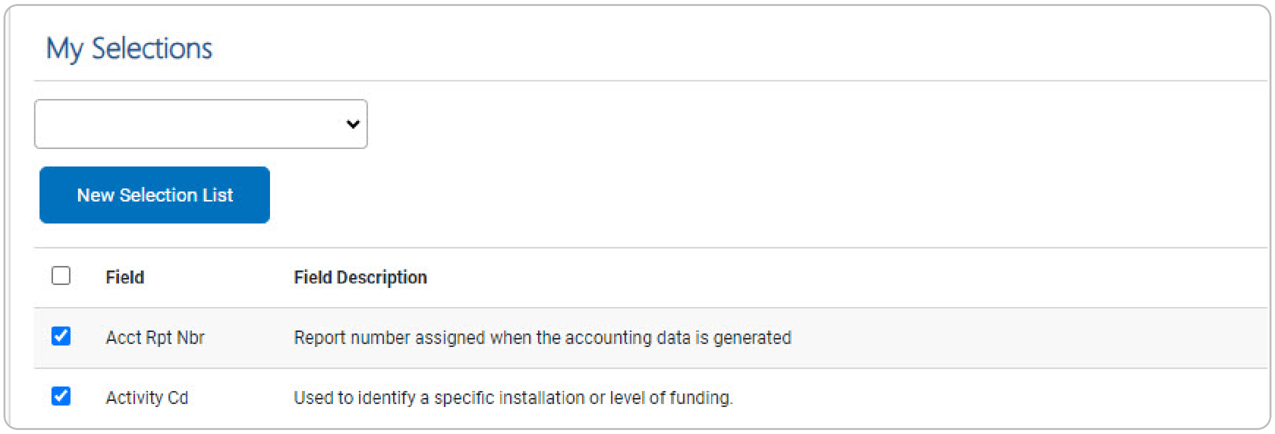
3. Select Show Inquiry for small volumes of data. *The **Accounting Transactions Inquiry — Results** page appears.*

   OR

   Select Submit for large volumes of data. *The **Accounting Transactions Inquiry Transaction Status** page appears.*

Use a Predetermined Field Selection List

1. Use ⌄ to display the Selection List.



My Selections

New Selection List

☐	Field	Field Description
☑	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☑	Activity Cd	Used to identify a specific installation or level of funding.

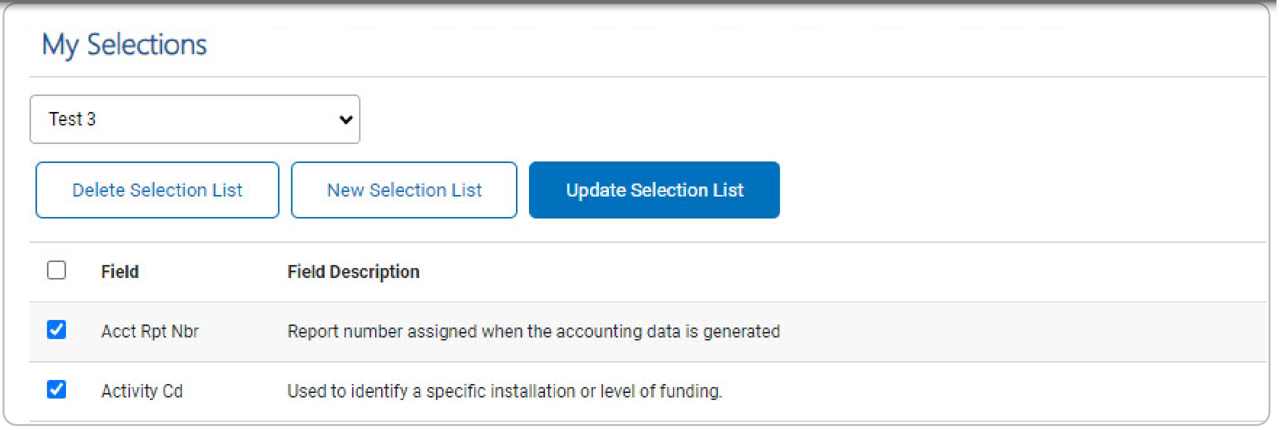
2. Select **Show Inquiry** for small volumes of data. *The **Accounting Transactions Inquiry — Results** page appears.*

   OR

   Select **Submit** for large volumes of data. *The **Accounting Transactions Inquiry Transaction Status** page appears.*

Update a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* **New Selection List** *is joined by* **Update Selection List** *and* **Delete Selection List**.



My Selections

Test 3

Delete Selection List | New Selection List | Update Selection List

☐	Field	Field Description
☑	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☑	Activity Cd	Used to identify a specific installation or level of funding.

2. Select **Update Selection List**. *The page refreshes.*

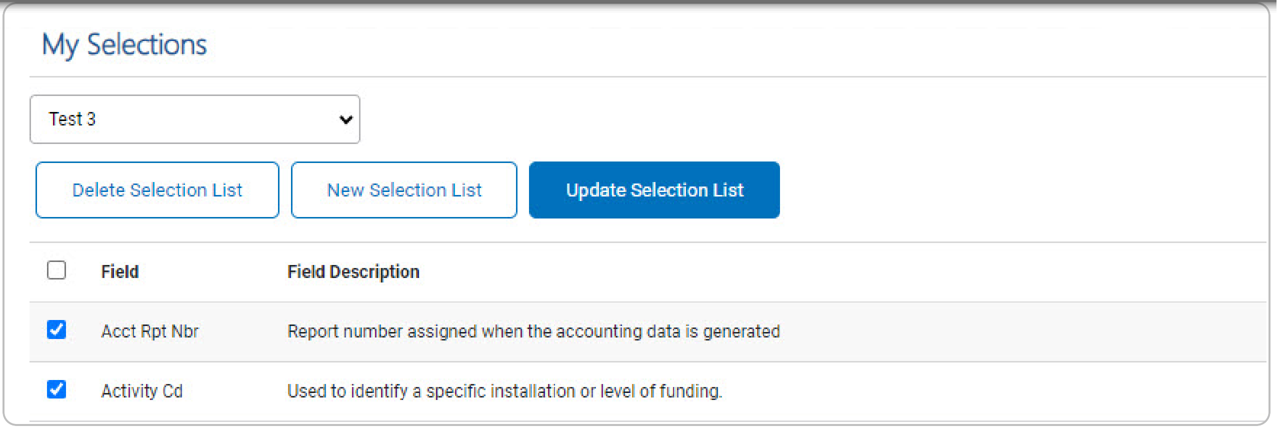
3. Select **Show Inquiry** for small volumes of data. *The* ***Accounting Transactions Inquiry — Results*** *page appears.*

   OR

   Select **Submit** for large volumes of data. *The* ***Accounting Transactions Inquiry Transaction Status*** *page appears.*

Delete a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* **New Selection List** *is joined by* **Update Selection List** *and* **Delete Selection List**.



Test 3

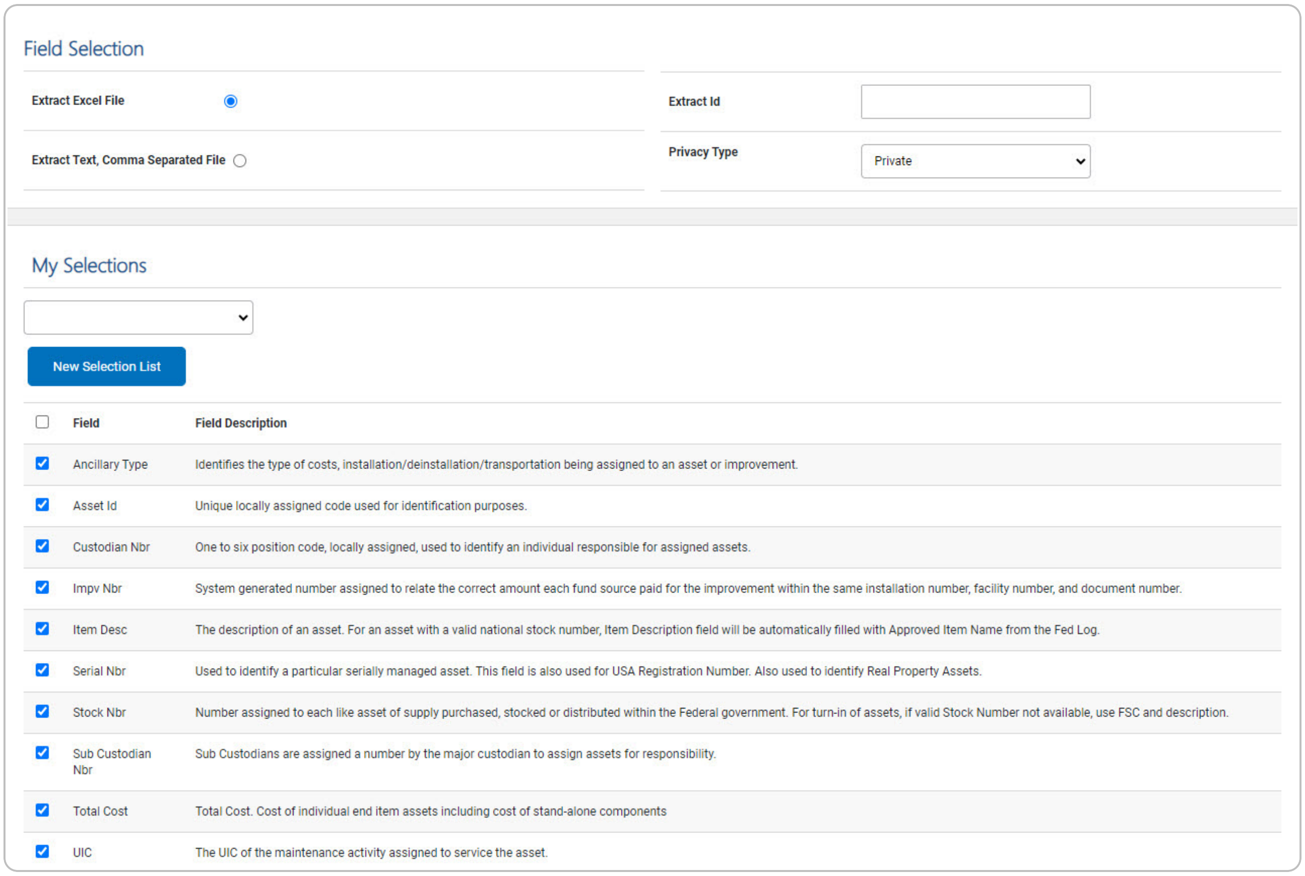
☐	Field	Field Description
☑	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☑	Activity Cd	Used to identify a specific installation or level of funding.

2. Select Delete Selection List. *The page refreshes and the list is immediately deleted.*

Modify the Fields Used for the Inquiry

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.*
***Bold** numbered steps are required.*
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. Select Fields. *The **Accounting Transactions Inquiry** page appears.*



Field Selection

Extract Excel File ●

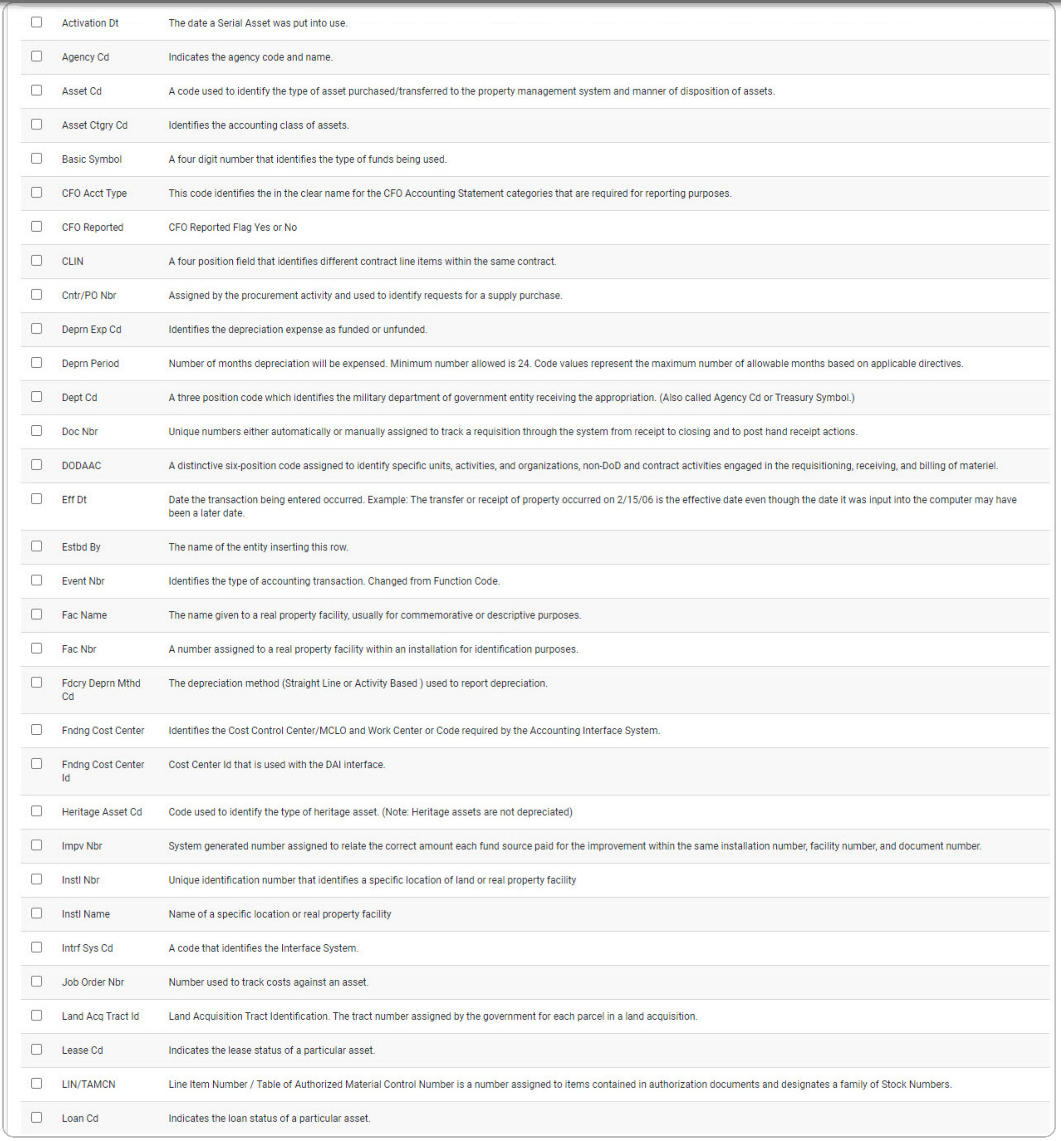
Extract Text, Comma Separated File ○

Extract Id

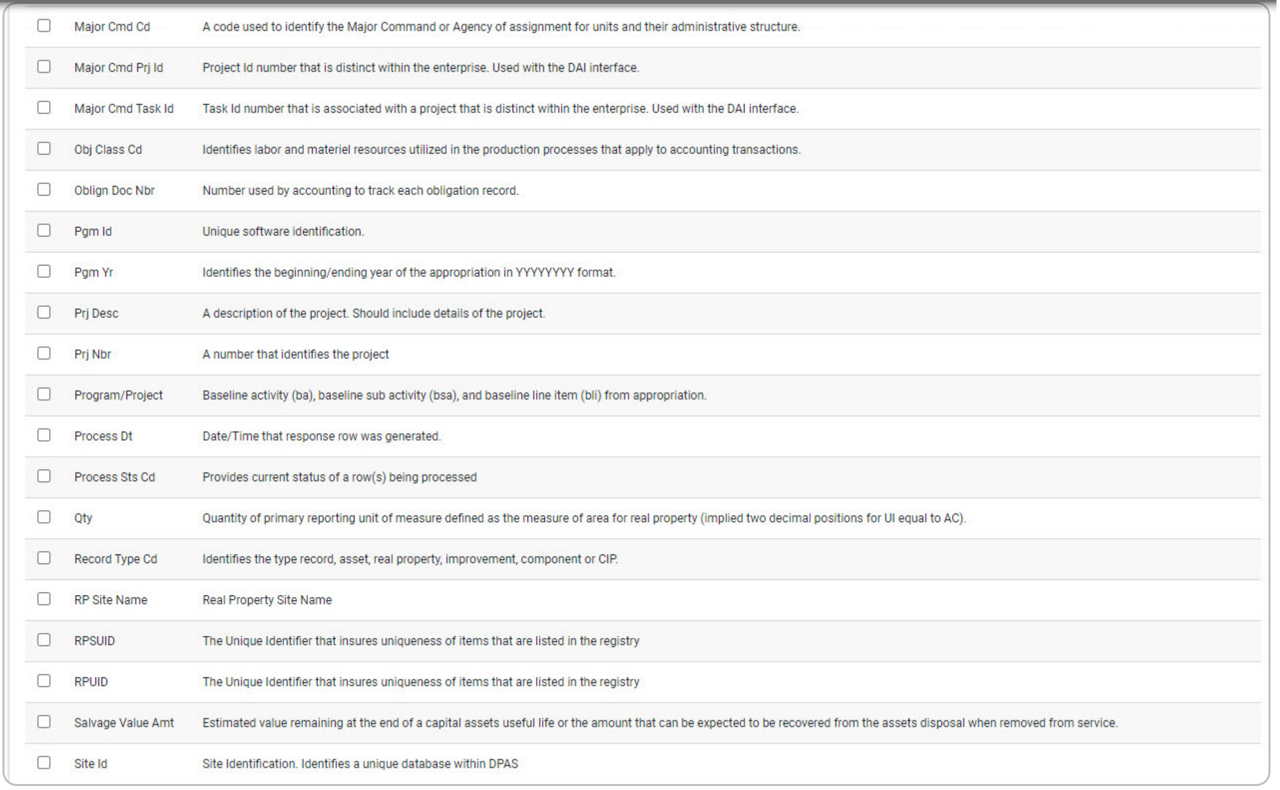
Privacy Type Private

My Selections

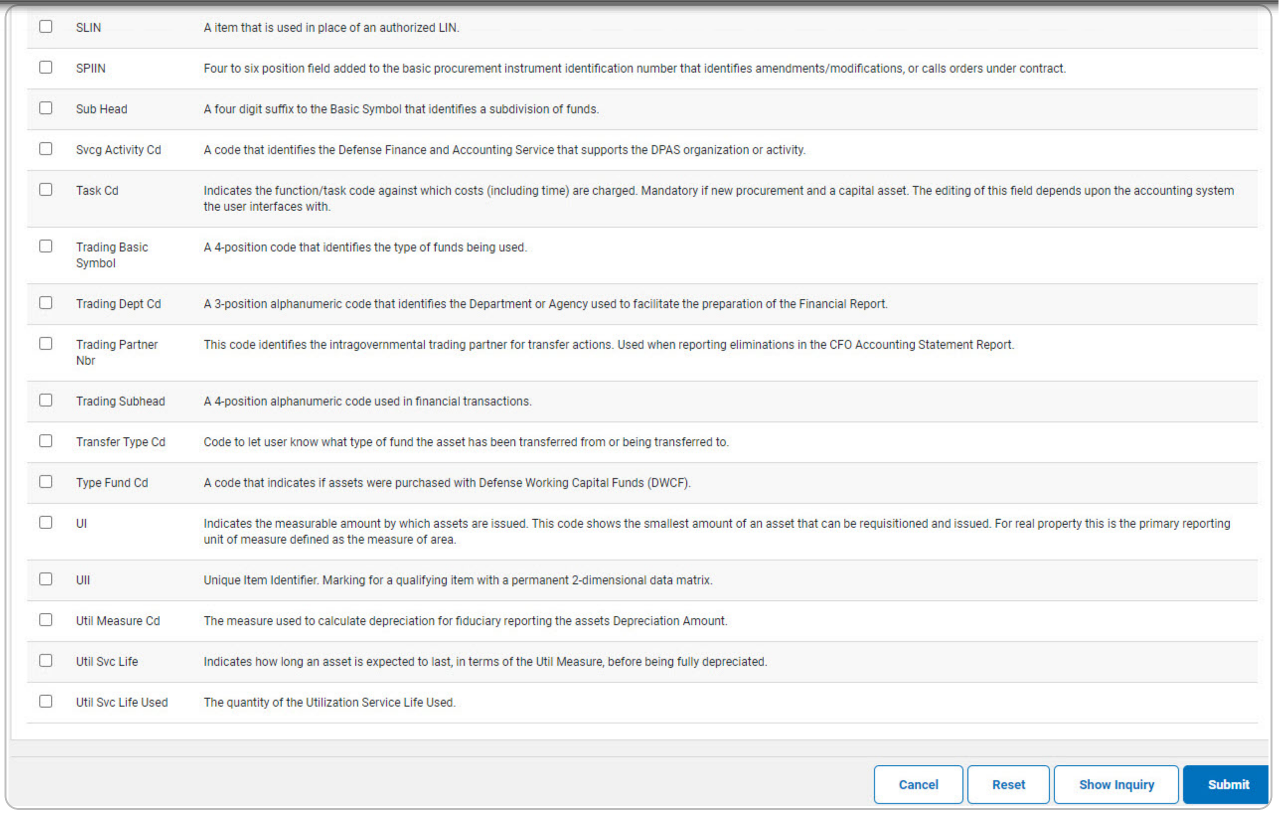
☐	**Field**	**Field Description**
☑	Ancillary Type	Identifies the type of costs, installation/deinstallation/transportation being assigned to an asset or improvement.
☑	Asset Id	Unique locally assigned code used for identification purposes.
☑	Custodian Nbr	One to six position code, locally assigned, used to identify an individual responsible for assigned assets.
☑	Impv Nbr	System generated number assigned to relate the correct amount each fund source paid for the improvement within the same installation number, facility number, and document number.
☑	Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☑	Sub Custodian Nbr	Sub Custodians are assigned a number by the major custodian to assign assets for responsibility.
☑	Total Cost	Total Cost. Cost of individual end item assets including cost of stand-alone components
☑	UIC	The UIC of the maintenance activity assigned to service the asset.



☐	Activation Dt	The date a Serial Asset was put into use.
☐	Agency Cd	Indicates the agency code and name.
☐	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Ctgry Cd	Identifies the accounting class of assets.
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	CFO Acct Type	This code identifies the in the clear name for the CFO Accounting Statement categories that are required for reporting purposes.
☐	CFO Reported	CFO Reported Flag Yes or No
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.
☐	Deprn Exp Cd	Identifies the depreciation expense as funded or unfunded.
☐	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	Doc Nbr	Unique numbers either automatically or manually assigned to track a requisition through the system from receipt to closing and to post hand receipt actions.
☐	DODAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of materiel.
☐	Eff Dt	Date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☐	Estbd By	The name of the entity inserting this row.
☐	Event Nbr	Identifies the type of accounting transaction. Changed from Function Code.
☐	Fac Name	The name given to a real property facility, usually for commemorative or descriptive purposes.
☐	Fac Nbr	A number assigned to a real property facility within an installation for identification purposes.
☐	Fdcry Deprn Mthd Cd	The depreciation method (Straight Line or Activity Based) used to report depreciation.
☐	Fndng Cost Center	Identifies the Cost Control Center/MCLO and Work Center or Code required by the Accounting Interface System.
☐	Fndng Cost Center Id	Cost Center Id that is used with the DAI interface.
☐	Heritage Asset Cd	Code used to identify the type of heritage asset. (Note: Heritage assets are not depreciated)
☐	Impv Nbr	System generated number assigned to relate the correct amount each fund source paid for the improvement within the same installation number, facility number, and document number.
☐	Instl Nbr	Unique identification number that identifies a specific location of land or real property facility
☐	Instl Name	Name of a specific location or real property facility
☐	Intrf Sys Cd	A code that identifies the Interface System.
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Land Acq Tract Id	Land Acquisition Tract Identification. The tract number assigned by the government for each parcel in a land acquisition.
☐	Lease Cd	Indicates the lease status of a particular asset.
☐	LIN/TAMCN	Line Item Number / Table of Authorized Material Control Number is a number assigned to items contained in authorization documents and designates a family of Stock Numbers.
☐	Loan Cd	Indicates the loan status of a particular asset.



☐	Major Cmd Cd	A code used to identify the Major Command or Agency of assignment for units and their administrative structure.
☐	Major Cmd Prj Id	Project Id number that is distinct within the enterprise. Used with the DAI interface.
☐	Major Cmd Task Id	Task Id number that is associated with a project that is distinct within the enterprise. Used with the DAI interface.
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☐	Pgm Id	Unique software identification.
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Prj Desc	A description of the project. Should include details of the project.
☐	Prj Nbr	A number that identifies the project
☐	Program/Project	Baseline activity (ba), baseline sub activity (bsa), and baseline line item (bli) from appropriation.
☐	Process Dt	Date/Time that response row was generated.
☐	Process Sts Cd	Provides current status of a row(s) being processed
☐	Qty	Quantity of primary reporting unit of measure defined as the measure of area for real property (implied two decimal positions for UI equal to AC).
☐	Record Type Cd	Identifies the type record, asset, real property, improvement, component or CIP.
☐	RP Site Name	Real Property Site Name
☐	RPSUID	The Unique Identifier that insures uniqueness of items that are listed in the registry
☐	RPUID	The Unique Identifier that insures uniqueness of items that are listed in the registry
☐	Salvage Value Amt	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☐	Site Id	Site Identification. Identifies a unique database within DPAS



☐	SLIN	A item that is used in place of an authorized LIN.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Svcg Activity Cd	A code that identifies the Defense Finance and Accounting Service that supports the DPAS organization or activity.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Trading Basic Symbol	A 4-position code that identifies the type of funds being used.
☐	Trading Dept Cd	A 3-position alphanumeric code that identifies the Department or Agency used to facilitate the preparation of the Financial Report.
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Subhead	A 4-position alphanumeric code used in financial transactions.
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Type Fund Cd	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UI	Indicates the measurable amount by which assets are issued. This code shows the smallest amount of an asset that can be requisitioned and issued. For real property this is the primary reporting unit of measure defined as the measure of area.
☐	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.
☐	Util Measure Cd	The measure used to calculate depreciation for fiduciary reporting the assets Depreciation Amount.
☐	Util Svc Life	Indicates how long an asset is expected to last, in terms of the Util Measure, before being fully depreciated.
☐	Util Svc Life Used	The quantity of the Utilization Service Life Used.

2. Select the fields required for the inquiry. *The first 14 fields are automatically selected.*

Note

The number of fields selected determines the amount of data returned from the database. The more data returned, the longer the inquiry takes.

3. Select Show Inquiry for small volumes of data. *The* ***Accounting Transactions Inquiry — Results*** *page appears.*

   OR

   Select Submit for large volumes of data. *The* ***Accounting Transactions Inquiry Transaction Status*** *page appears.*

View the Accounting Transactions Inquiry Detail

Navigation

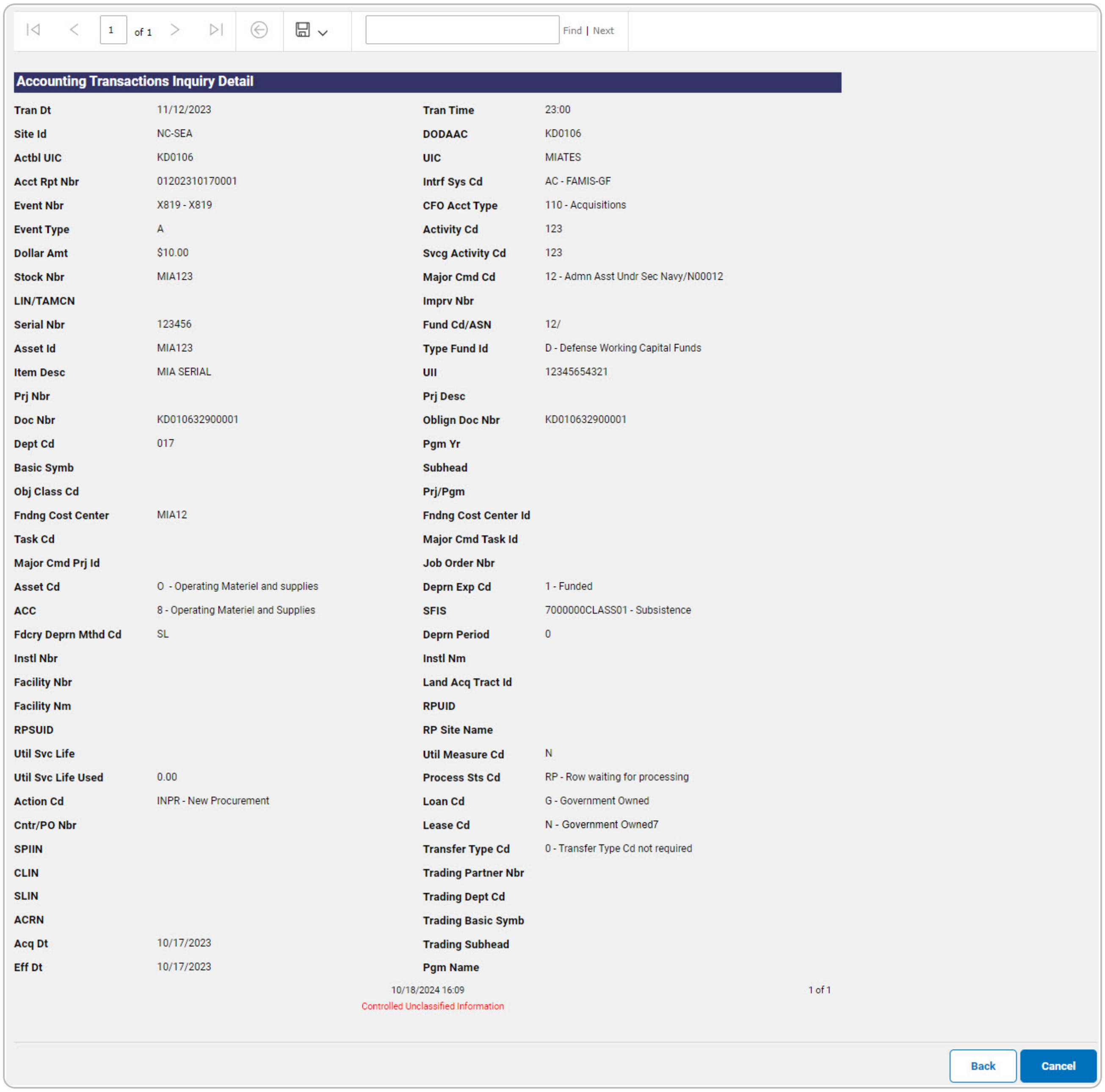
Inquiries > Accounting > Accounting Trans > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Accounting Transactions Inquiry Detail page

Procedures

Export the Accounting Transactions Inquiry Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. *Verify the Accounting Transactions Inquiry Detail grid.*



Accounting Transactions Inquiry Detail

Tran Dt	11/12/2023	**Tran Time**	23:00
Site Id	NC-SEA	**DODAAC**	KD0106
Actbl UIC	KD0106	**UIC**	MIATES
Acct Rpt Nbr	01202310170001	**Intrf Sys Cd**	AC - FAMIS-GF
Event Nbr	X819 - X819	**CFO Acct Type**	110 - Acquisitions
Event Type	A	**Activity Cd**	123
Dollar Amt	$10.00	**Svcg Activity Cd**	123
Stock Nbr	MIA123	**Major Cmd Cd**	12 - Admn Asst Undr Sec Navy/N00012
LIN/TAMCN		**Imprv Nbr**	
Serial Nbr	123456	**Fund Cd/ASN**	12/
Asset Id	MIA123	**Type Fund Id**	D - Defense Working Capital Funds
Item Desc	MIA SERIAL	**UII**	12345654321
Prj Nbr		**Prj Desc**	
Doc Nbr	KD010632900001	**Oblign Doc Nbr**	KD010632900001
Dept Cd	017	**Pgm Yr**	
Basic Symb		**Subhead**	
Obj Class Cd		**Prj/Pgm**	
Fndng Cost Center	MIA12	**Fndng Cost Center Id**	
Task Cd		**Major Cmd Task Id**	
Major Cmd Prj Id		**Job Order Nbr**	
Asset Cd	O - Operating Materiel and supplies	**Deprn Exp Cd**	1 - Funded
ACC	8 - Operating Materiel and Supplies	**SFIS**	7000000CLASS01 - Subsistence
Fdcry Deprn Mthd Cd	SL	**Deprn Period**	0
Instl Nbr		**Instl Nm**	
Facility Nbr		**Land Acq Tract Id**	
Facility Nm		**RPUID**	
RPSUID		**RP Site Name**	
Util Svc Life		**Util Measure Cd**	N
Util Svc Life Used	0.00	**Process Sts Cd**	RP - Row waiting for processing
Action Cd	INPR - New Procurement	**Loan Cd**	G - Government Owned
Cntr/PO Nbr		**Lease Cd**	N - Government Owned7
SPIIN		**Transfer Type Cd**	0 - Transfer Type Cd not required
CLIN		**Trading Partner Nbr**	
SLIN		**Trading Dept Cd**	
ACRN		**Trading Basic Symb**	
Acq Dt	10/17/2023	**Trading Subhead**	
Eff Dt	10/17/2023	**Pgm Name**	

10/18/2024 16:09
1 of 1
Controlled Unclassified Information

2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.

4. Select Cancel. *The **Accounting Transactions Inquiry — Criteria** page appears*.

   OR

   Select Back. *The **Accounting Transactions Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*