

Help Reference Guide

Browse for an Installation Number

Overview

The Installation Number Browse pop-up window allows searching for a Real Property's military installation by country, state, and ZIP CD.

Navigation

ELMS PA Module > *VARIOUS PROCEDURAL STEPS* > ^Q > INSTL NBR Browse pop-up window

Procedures

Browse for an Installation Number

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.







Select ^Q . The **INSTL NBR Browse** pop-up window appears.

Country UNITED STATES OF AMERICA - U Zip Cd State * - State Code Not Applicable	
State * - State Code Not Applicable V	
	Reset
	Reset

- 2. Use \checkmark to select the Country.
- 3. Use \checkmark to select the State.
- 4. Enter the ZIP CD in the field provided. *This is a 10 alphanumeric character field*.
- 5. Select Search to begin the query. *Results display in the INSTL NBR Grid below.*



1.





Help Reference Guide

Install	ationN	orRealProperty			close or Esc Key
Country		UNITED STATES OF AMERICA - U 🗸	Zip Cd	17055	
State		PA - Pennsylvania			
					Reset Search
Select	Insti Nbr	Insti Name		Instl Rpt Cmpn Cd	Instl Close Dt
<u>Select</u>	66155	DoD USMEPCOM		USACE	
Select	70132	Independent Duty Housing Program		USACE	
Select	82387	Joint Recruiting Program		USACE	
Cancel					

6. Choose the Select hyperlink next to the desired INSTL NBR. *The pop-up window closes and the selected INSTL NBR appears in the previous screen.*



