



Browse for a Location

Overview


The Location Browse pop-up window allows searching for a single asset or a range of assets.

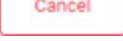
Navigation

ELMS PA Module > *VARIOUS PROCEDURAL STEPS* >  > Location Browse pop-up window

Procedures

Browse for a Location

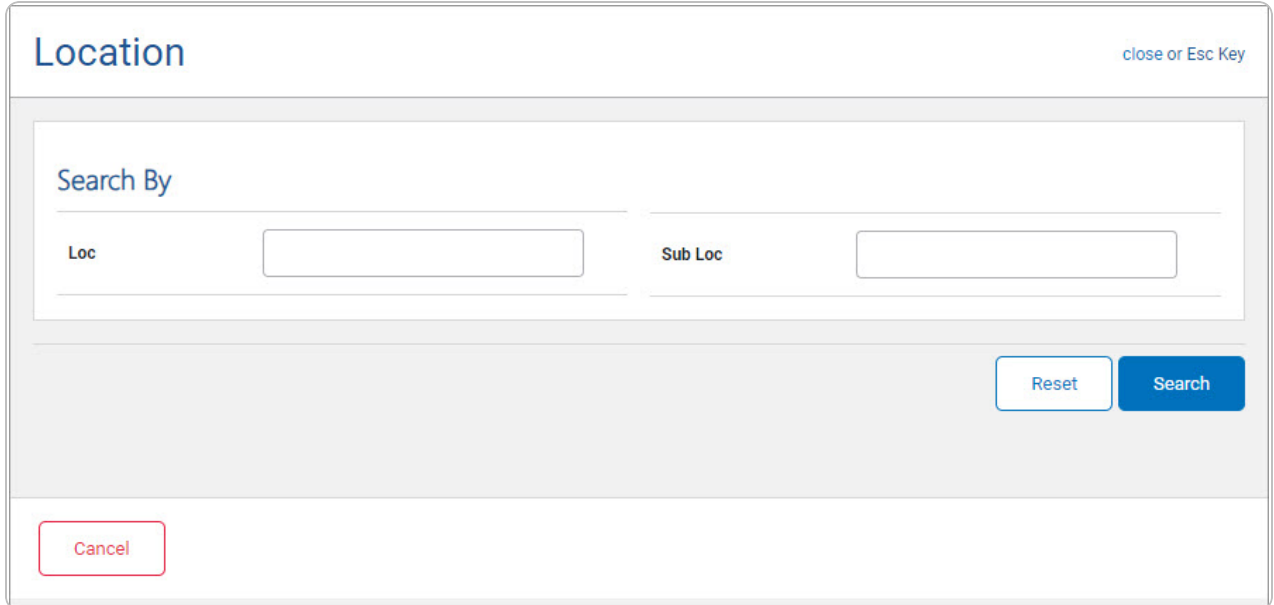
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.






1. Select . The **Location Browse** pop-up window appears.



The screenshot shows a pop-up window titled "Location" with a "close or Esc Key" link in the top right corner. Below the title is a "Search By" section containing two input fields: "Loc" and "Sub Loc". At the bottom right of the search area are "Reset" and "Search" buttons. At the bottom left of the window is a "Cancel" button.

2. In the Search Criteria panel, narrow the results by entering the following optional field.
 - Enter the LOC in the field provided. *This is a 20 alphanumeric character field.*
 - Enter the SUB LOC in the field provided. *This is a 20 alphanumeric character field.*
3. Select . Results display in the Location Results Grid below.





Location close or Esc Key

Search By

Loc Sub Loc

Select	UIC	Loc	Sub Loc
Select	BROOKS	ALPHABET2	
Select	BROOKS	ALPHABET2	PLACE

4. Choose the Select hyperlink next to the desired Location. *The pop-up window closes and the selected Location appears in the previous screen.*

