



Browse for a Project Number

Overview


The Project Number Browse pop-up window allows searching for a Construction in Progress (CIP) project number.


Navigation

ELMS PA Module > *VARIOUS PROCEDURAL STEPS* >  > Project Number Browse pop-up window

Procedures

Browse for a Project Number

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.









1. Select . The **Project Number Browse** pop-up window appears.

ProjectNumberBrowse close or Esc Key

Search By

Project Nbr	<input type="text"/>	Acq Program Name	<input type="text" value="Select an Item"/>
Project Desc	<input type="text"/>	Status	<input type="text" value="Select an Item"/>
Project Type	<input type="text" value="Select an Item"/>		

2. In the Search Criteria panel, narrow the results by entering one or more of the following optional fields.
 - Enter the PROJECT NBR in the field provided. *This is a 20 alphanumeric character field.*
 - Enter the PROJECT DESC in the field provided. *This is a 512 alphanumeric character field.*
 - Use  to select the desired Project Type.
 - Use  to select the desired Acq Program Name.
 - Use  to select the desired Status.
3. Select . Results display in the Project Number Results Grid below.





ProjectNumberBrowse

close or Esc Key

Search By

Project Nbr

Acq Program Name

Select an Item



Project Desc

BPG

Status

Select an Item



Project Type

R-Real Property



Reset

Search

Select	Prj Nbr	Prj Desc	Prj Type	Prj Ctrgy Cd	Acq Pgm Name	Acq Pgm Type Cd	Status
Select	BPG123B	BPG TEST	R	SP			Open
Select	BPG123BA	BPG TEST	R	SI			Open

Cancel

4. Choose the Select hyperlink next to the desired Project Number. *The pop-up window closes and the selected Project Number appears in the previous screen.*

