



### **Browse for a Stock Number — Catalog**

#### **Overview**

The Stock Number Browse pop-up window allows searching for assets in either the ELMScatalog, the FEDLOG catalog, or the agency-specific catalog.

### **Navigation**

ELMS Modules > Various Procedural Steps > Stock NBR Browse pop-up window

#### **Procedures**

#### **Browse for a Stock Number**

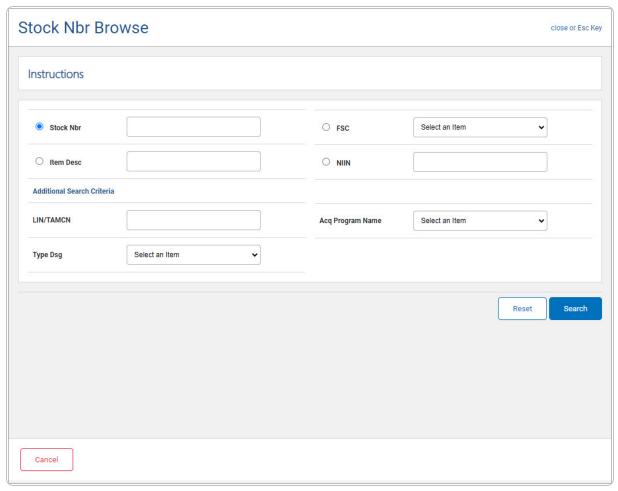
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.



# **Help Reference Guide**

1. Select . The **STOCK NBR Browse** pop-up window appears.



2. Select next to the desired Search Criteria. *Depending upon what* is chosen:



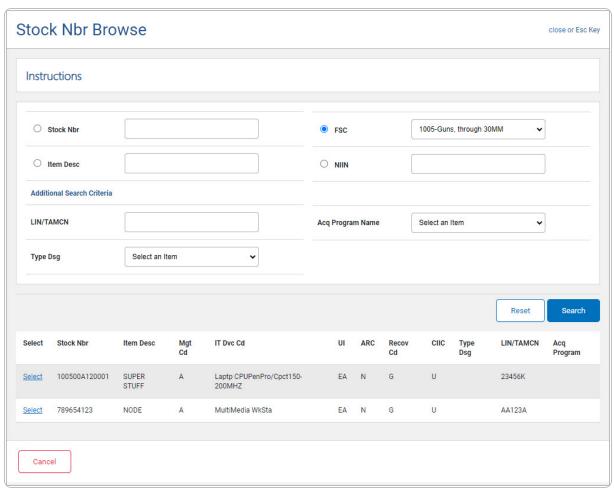
Only choose one of the four options. STOCK NBR is the default option.

- Enter the STOCK NBR in the field provided. *This is a 15 alphanumeric character field.*
- Enter the ITEM DESC in the field provided. This is a 1024 alphanumeric character field.
- Use to select the FSC.



## Help Reference Guide

- Enter the NIIN in the field provided. This is a 9 numeric character field.
- 3. Enter any desired additional search criteria.
  - Enter the LIN/TAMCNin the field provided. *This is a 10 alphanumeric character field*.
  - Use to select the Type Dsg.
  - Use to select the Acq Program Name.
- 4. Select to begin the query. Results display in the STOCK NBR Grid below.



5. Choose the Select hyperlink next to the desired STOCK NBR. The pop-up window closes and the selected STOCK NBR appears in the previous screen.