Search for an Asset Legacy History Inquiry — Criteria

Overview

The Property Accountability module Asset Legacy History Inquiry process provides the ability to search for Asset Legacy History records.

Navigation

Inquiries > Asset Management > Asset Legacy History > Asset Legacy History Inquiry Search Criteria page

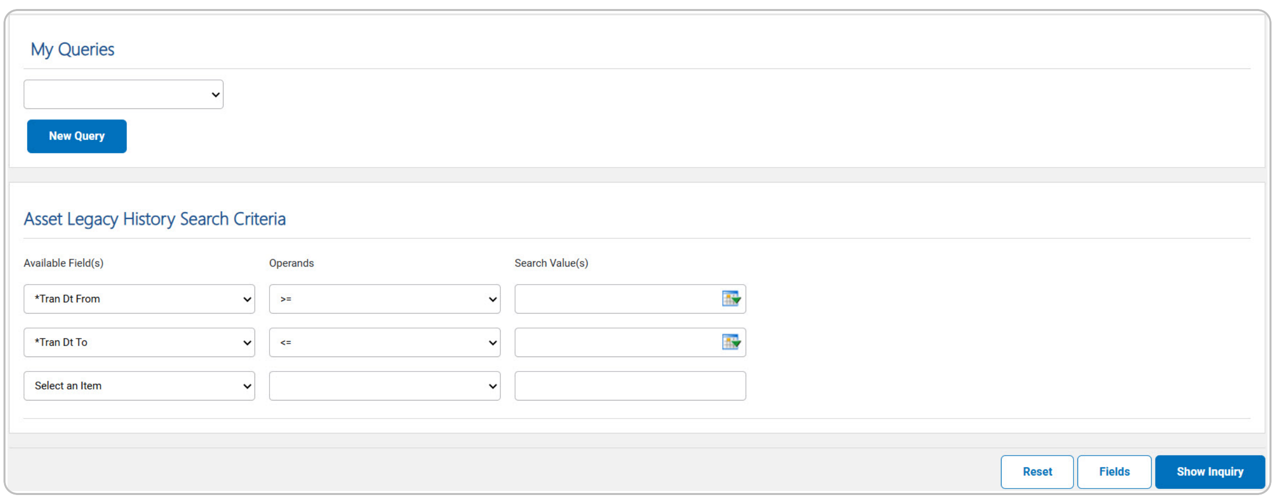
Procedures

Search for an Asset Legacy History Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting 

at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, choose which available field to use in the search.



2. *Choose which Available Field(s) to use in the search.*

A. *The first Available Field(s) option (Tran Dt From) automatically populates and is not editable.*

B. *The second Available Field(s) option (Tran Dt To) automatically populates and is not editable.*

C. Use to select the third Available Field.

Note

Adding another Available Field automatically populates an additional search criteria row.

Note

Select Fields to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. *Choose which Operands to use in the search.*

A. Use to select the first Operands.

B. Use to select the second Operands.

C. Use to select the third Operands.

4. *Choose which Search Value(s) to use in the search.*

A. Use to select the first Search Value or enter the date (MM/DD/YYYYY) in the field provided.

B. Use to select the second Search Value or enter the date (MM/DD/YYYYY) in the field provided.

C. Use to select the third Search Value.

Remove an Available Field Row

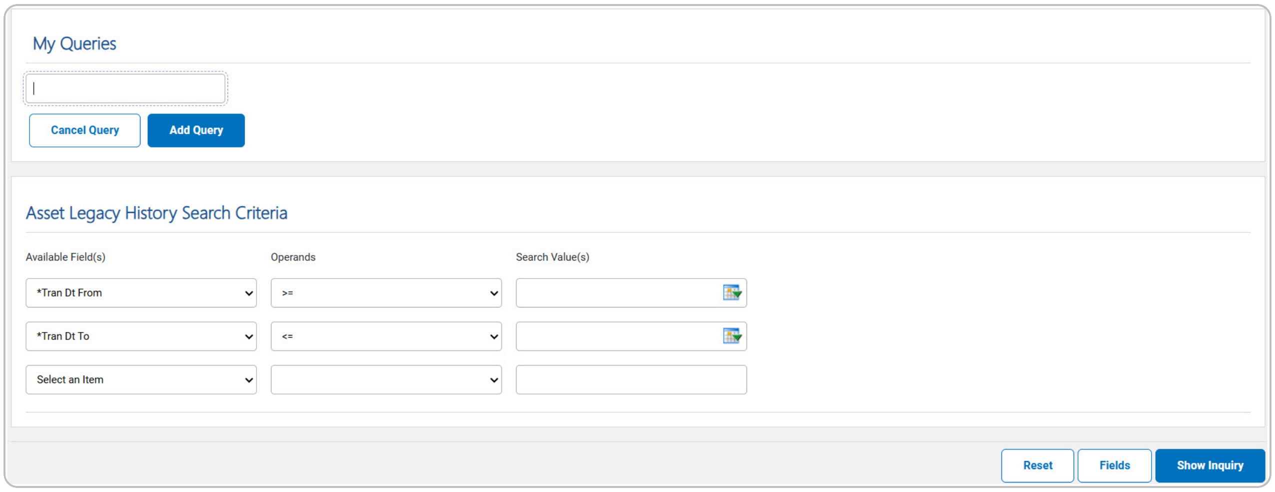
a. Use to select desired Available Field.

b. Select Remove Filter Category. *The desired row is removed.*

5. Select Show Inquiry . *The **Asset Legacy History Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select New Query . *The page refreshes, and My Queries changes from a drop-down field to a text field.*



2. Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*

3. Select Add Query . *The Query and the information entered in the Search Criteria grid are added to My Queries. Select* Cancel Query *to disregard the Query.*

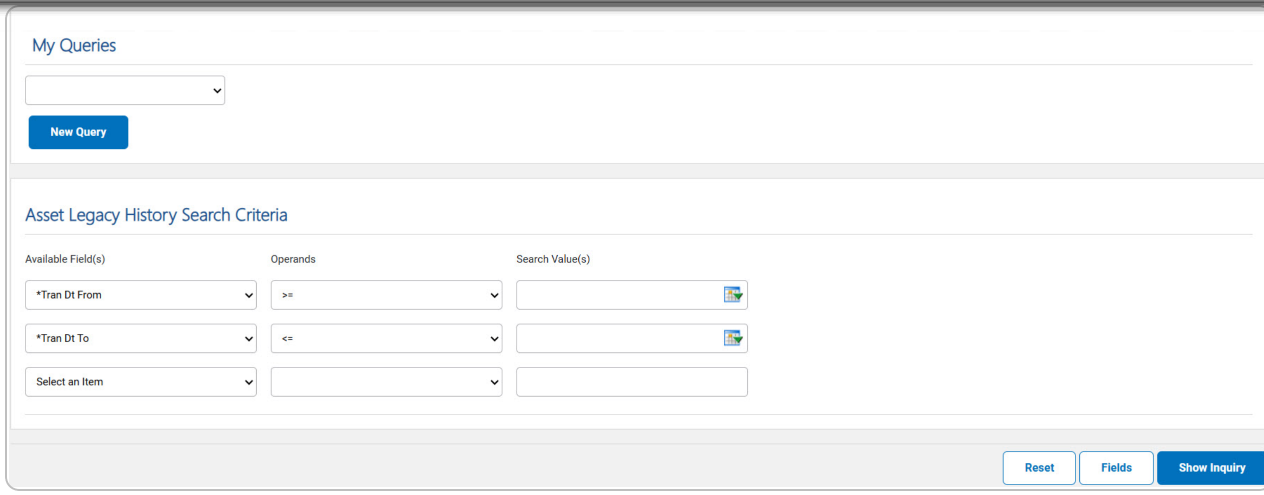
4. Select Fields . *The **Asset Legacy History Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry . *The **Asset Legacy History Inquiry — Results** page appears.*

Select a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and the selected query information appears in the search criteria grid.*



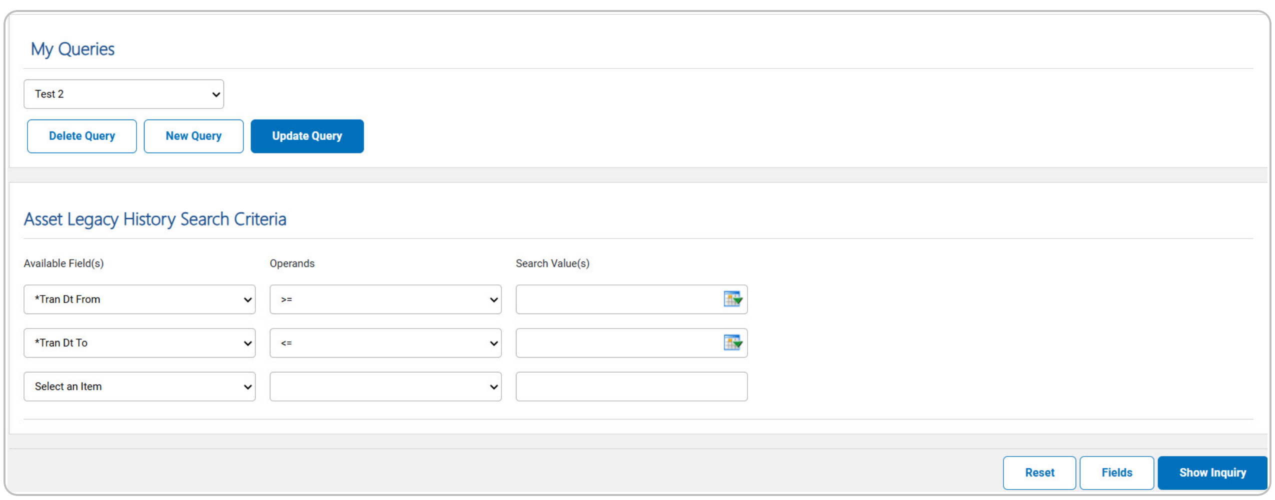
2. Select Fields. *The **Asset Legacy History Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry. *The **Asset Legacy History Inquiry — Results** page appears.*

Update a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, the search criteria fields change, and* New Query *is joined by* Update Query *and* Delete Query*. The selected query information appears in the search criteria grid.*



2. Select Update Query. *The query information is updated.*

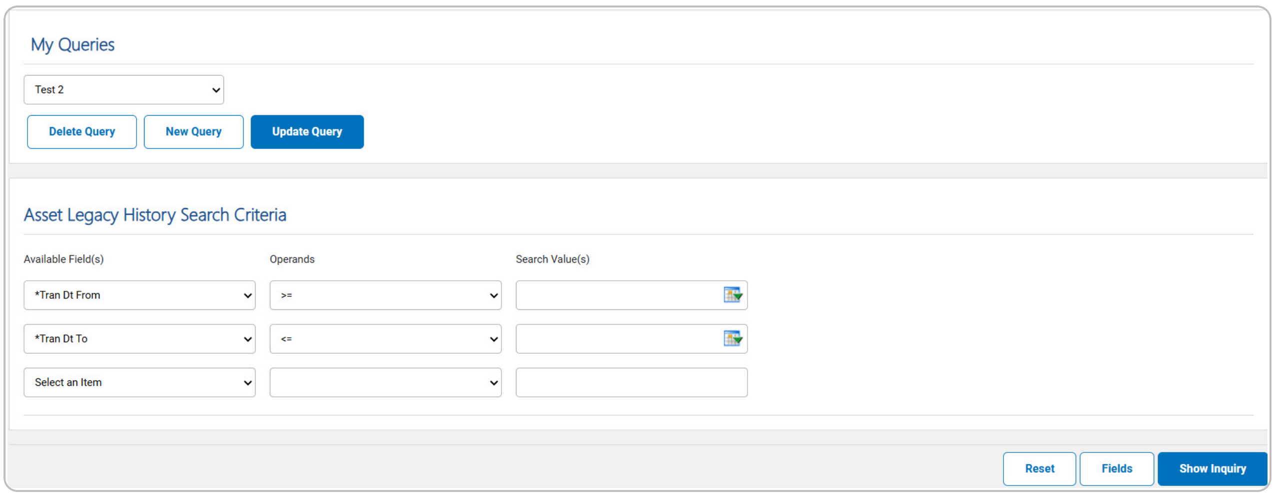
3. Select Fields. *The **Asset Legacy History Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry. *The **Asset Legacy History Inquiry — Results** page appears.*

Delete a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and* New Query *is joined by* Update Query *and* Delete Query*. The selected query information appears in the search criteria grid.*



2. Select Delete Query. *The query information is removed.*

Revise the Fields for the Inquiry

Select Fields. *The **Asset Legacy History Inquiry — Select Fields** page appears.*

Search for an Asset Property Legacy History Inquiry — Results

Navigation

Inquiries > Asset Management > Asset Legacy History > Search Criteria > 

> Asset Legacy History Inquiry Search Results page

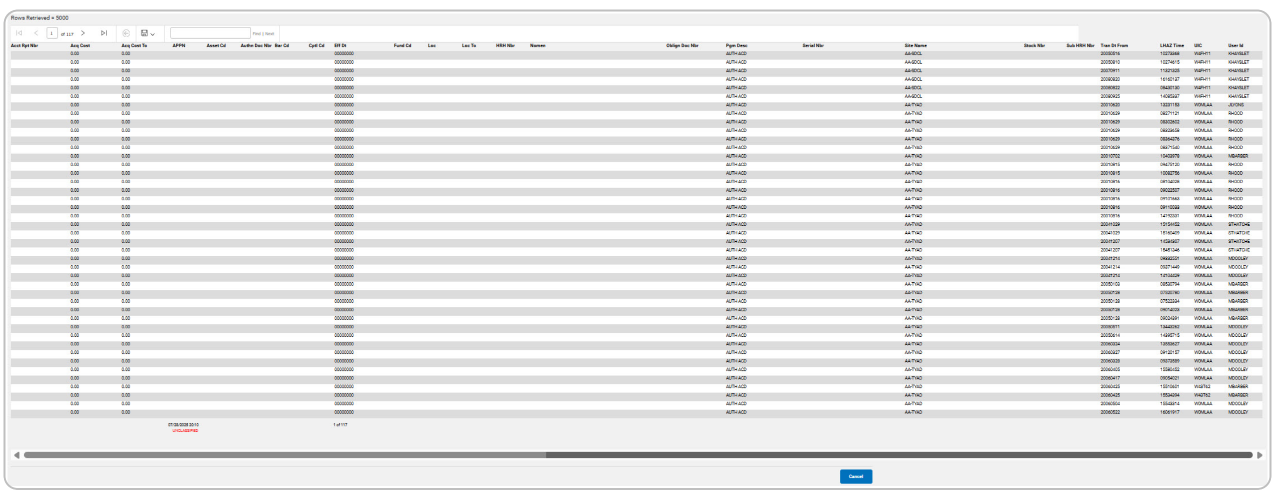
Procedures

Export the Asset Legacy History Inquiry Results

Selecting 

at any point of this procedure removes all revisions and closes the page. ***Bold*** *numbered steps are required.*

1. Select  to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*



Note

To reach the optional fields, refer to the Asset Legacy History Inquiry — Field Selection page.

2. Select Cancel. *The **Asset Legacy History Inquiry Search Criteria** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail

Select the desired ACCT RPT NBR row. *The **Asset Legacy History Inquiry Basic Detail** page appears.*

Select Fields for the Asset Legacy History Inquiry

Navigation

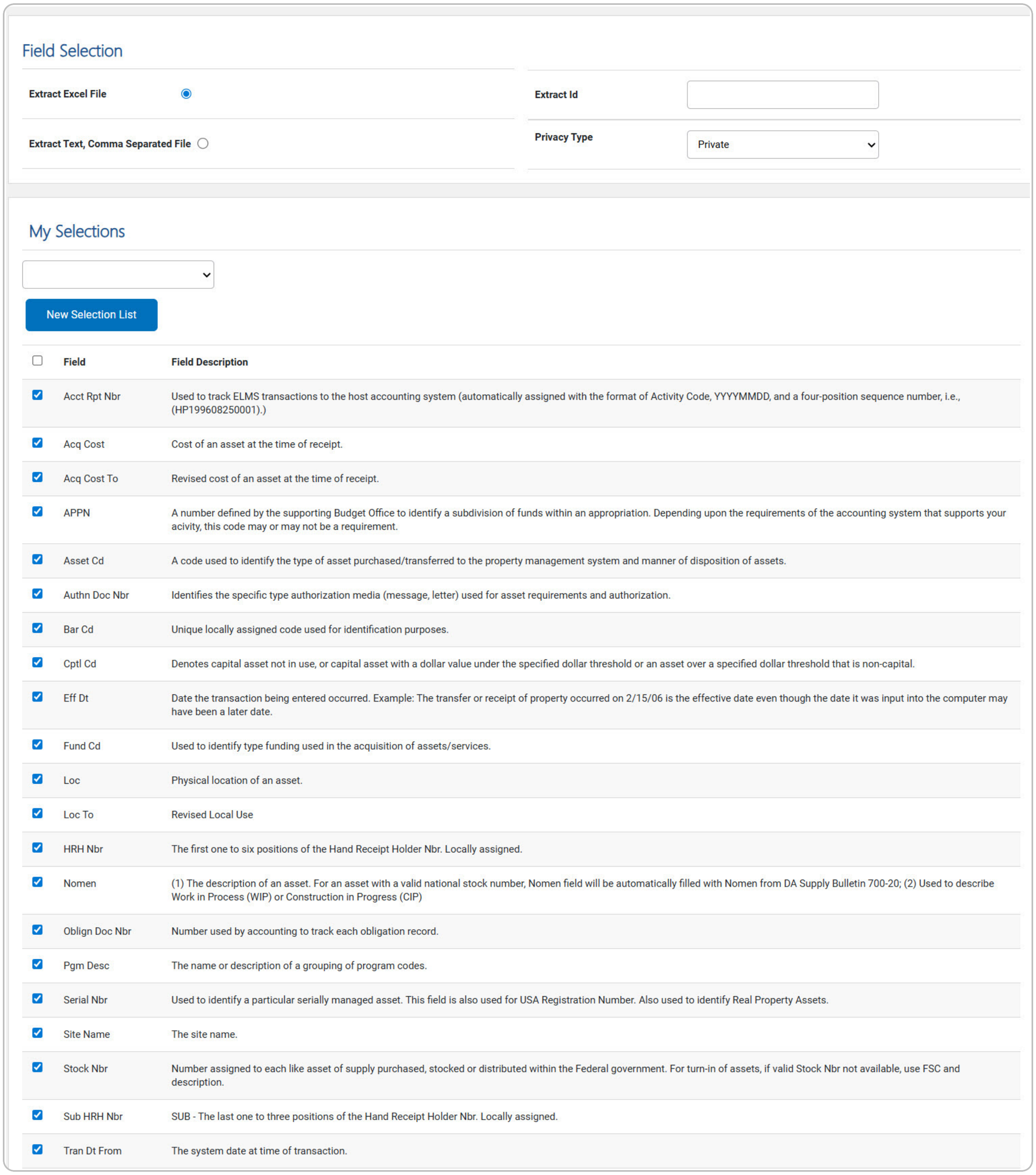
Inquiries > Asset Management > Asset Legacy History > Search Criteria > Fields > Asset Legacy History Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting Cancel at any point of this procedure removes all revisions and closes the page, whereas selecting Reset returns all fields to the default "All" setting. ***Bold*** *numbered steps are required.*

1. Select Fields . *The **Asset Legacy History Inquiry Field Selection** page appears.*



Field Selection

Extract Excel File ◉ | Extract Id
Extract Text, Comma Separated File ○ | Privacy Type: Private

My Selections

New Selection List

☐	Field	Field Description
☑	Acct Rpt Nbr	Used to track ELMS transactions to the host accounting system (automatically assigned with the format of Activity Code, YYYYMMDD, and a four-position sequence number, i.e., (HP199608250001).)
☑	Acq Cost	Cost of an asset at the time of receipt.
☑	Acq Cost To	Revised cost of an asset at the time of receipt.
☑	APPN	A number defined by the supporting Budget Office to identify a subdivision of funds within an appropriation. Depending upon the requirements of the accounting system that supports your acivity, this code may or may not be a requirement.
☑	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☑	Authn Doc Nbr	Identifies the specific type authorization media (message, letter) used for asset requirements and authorization.
☑	Bar Cd	Unique locally assigned code used for identification purposes.
☑	Cptl Cd	Denotes capital asset not in use, or capital asset with a dollar value under the specified dollar threshold or an asset over a specified dollar threshold that is non-capital.
☑	Eff Dt	Date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☑	Fund Cd	Used to identify type funding used in the acquisition of assets/services.
☑	Loc	Physical location of an asset.
☑	Loc To	Revised Local Use
☑	HRH Nbr	The first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☑	Nomen	(1) The description of an asset. For an asset with a valid national stock number, Nomen field will be automatically filled with Nomen from DA Supply Bulletin 700-20; (2) Used to describe Work in Process (WIP) or Construction in Progress (CIP)
☑	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☑	Pgm Desc	The name or description of a grouping of program codes.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Site Name	The site name.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Nbr not available, use FSC and description.
☑	Sub HRH Nbr	SUB - The last one to three positions of the Hand Receipt Holder Nbr. Locally assigned.
☑	Tran Dt From	The system date at time of transaction.

☑	LHAZ Time	The system time of the transaction posted to the Transaction History Table.
☑	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator.
☑	User Id	Identification number used by system user to gain access to the system.
☐	ACC	Identifies the accounting class of assets.
☐	ACC To	Revised code that identifies the accounting class of assets.
☐	Accumd Deprn	Revised total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☐	Accumd Deprn To	Revised Accumd Deprn
☐	Acq Cd	Indicates how the asset was acquired.
☐	Acq Dt	The fund approval/obligation date
☐	Acq Dt To	Revised Acquisition Dt
☐	ACRN	Two position alpha or alpha/numeric code assigned to each discrete accounting classification citation within a contract.
☐	ACRN To	Revised Accounting Classification Reference Number.
☐	Action Cd	Represents the type of action taken personal property or real property.
☐	Activation Dt	The date a Serial Asset was put into use.
☐	Agency Cd	Indicates the agency code and name.
☐	Agency Data Process	Assigned by the reporting agency focal point. This code must be unique within a Unit or Agency to identify a specific organization that manages or controls automation equipment.
☐	APPN To	Revised number defined by the supporting Budget Office to identify a subdivision of funds within an appropriation. Depending upon the requirements of the accounting system that supports your acivity, this code may or may not be a requirement.
☐	Asset Cd To	Revised code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Sts Cd	Used to keep track of the status of an asset.
☐	Asset Sts Cd To	A revised code used to keep track of the status of an asset.
☐	Auth Ctl Nbr To	Revised Auth Ctl Nbr
☐	Authn Ctl Nbr	System generated number assigned to relate authorization data to actual hand receipt quantities.
☐	Authn Doc Nbr To	Revised Authn Doc Nbr
☐	Bar Cd To	Revised unique locally assigned code used for identification purposes
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	Basic Symbol To	A revised four digit number that identifies the type of funds being used
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	CLIN To	Revised Contract Line Item Number.
☐	Cmpn Acq Cost	Cost of a component asset at the time of receipt.
☐	Cmpn Acq Cost To	Revised Component Acq Cost
☐	Cmpn Cost Cd	Indicates whether the cost of a component has been included in its end item cost.
☐	Cmpn Level	A system-generated code used to identify the various levels of components within an assemblage.
☐	Cmpn Level To	Revised system-generated code used to identify the various levels of components within an assemblage.
☐	Cmpn Qty	Number of components a particular end item contains.
☐	Cmpn Serial Nbr	The serial number of the component.
☐	Cmpn Stock Nbr	The stock number of the component.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.

☐	Cond Cd	Used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cond Cd To	A revised code used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cost Center	Users interfaced with AMCISS or SIFS should enter Cost Control Number. All other users should enter the requirement of the accounting system to which user is interfaced.
☐	Cptl Cd To	A revised code that denotes a capital asset
☐	Deinstallation Cost	Cost of dismantling an asset from the place and the configuration in which it was used.
☐	Deprn Job Order Nbr	Job order number where the depreciation expense is charged.
☐	Deprn Office	Cost Control Number/Office where the depreciation expense is charged.
☐	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☐	Deprn Period To	Revised Deprn Period
☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	Dept Cd To	Revised Dept Cd.
☐	Designee Cd	The designee code indicating where the excess equipment is being transferred to.
☐	Destn Id	User defined field that identifies the destination of a turned-in asset. This field will generally be an organizations acronym, i.e., Defense Logistics Agency may be shown as DLA.
☐	Doc Nbr	Unique numbers either automatically or manually assigned to track a requisition through the system from receipt to closing and to post hand receipt actions. For reversal actions, enter the Doc Nbr on the history record for the original increase/decrease
☐	Doc Nbr To	A revised code that identifies the specific type authorization media (message, letter) used for asset requirements and authorization.
☐	Eff Dt To	Revised date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☐	Excess Action	Code which indicates the action being taken for the excess asset. Codes (E, P and I) are system generated. For code (W) (Withdraw), there is a Check Box used to withdraw previously reported excess asset.
☐	Excess Cond Cd	Indicates the action being taken for the excess asset. If asset is ADP reportable, a two position ADP Condition Code is required. For non-ADP assets, a one-position condition code (See Cond Cd) is required.
☐	Excess Dt	Date an asset is documented as excess.
☐	Excess Remv Dt	Date an asset is withdrawn from excess.
☐	Exp Cd	Code that identifies whether depreciation should be considered (funded or unfunded).
☐	Expr Dt	The date the asset is no longer considered usable for its intended purpose, or the date the authority to operate the asset ends.
☐	Expr Dt To	A revised code where the date the asset is no longer considered usable for its intended purpose, or the date the authority to operate the asset ends.
☐	Full Deprn Cd	A code to indicate a serial asset is fully depreciated.
☐	Fund Cd To	Revised Code used to identify type funding used in the acquisition of assets/services.
☐	Gain Loss Amt	Will record the amount of Loss or Gain taken on a Transaction
☐	HA Serial Nbr	This field represents the serial number of a higher assemblage to the component.
☐	HA Serial Nbr To	Revised code that represents the serial number of a higher assemblage to the component.
☐	HA Stock Nbr	This field represents the stock number of a higher assemblage to the component.
☐	HA Stock Nbr To	Revised code that represents the stock number of a higher assemblage to the component.
☐	Impv Cost	Total cost of improving serial asset which will extend the useful life of the asset.
☐	Installation Cost	Cost of installing an asset in the place and in the configuration which it will be used.

☐	IPE Nbr	Unique number assigned by the Defense Industrial Plant Equipment Center in response to a request by an activity for the asset. This only applies to items with FSC of 3400 costing $5,000.00. No longer used for new receipts.
☐	IPE Nbr To	Revised unique number assigned by the Defense Industrial Plant Equipment Center in response to a request by an activity for the asset. This only applies to items with FSC of 3400 costing $5,000.00. No longer used for new receipts.
☐	IT Device Cd	Indicates a particular type of IT Asset.
☐	IT Owner Cd	Indicates the ownership classification of the equipment.
☐	IT Sys Id	A user defined system number used to identify designated system configuration within a Defense Reporting Activity. The assigned number should not be duplicated within a DRA. (Refer to DRA Cd.)
☐	IT Sys Id To	A revised user defined system number used to identify designated system configuration within a Defense Reporting Activity. The assigned number should not be duplicated within a DRA. (Refer to DRA Cd.)
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Job Order Nbr To	Revised Job Order Nbr.
☐	Lo Le Cd	Indicates the loan/lease status of a particular asset.
☐	Lo Le Cd To	Revised code that indicates the loan/lease status of a particular asset.
☐	LOA	Identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	LOA To	Revised code that identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	Local Use	Comment field reserved for use by each activity.
☐	Local Use To	Revised comment field reserved for use by each activity.
☐	Lot Nbr	Manufacturer assigned number that identifies items produced on the same production run.
☐	Lot Nbr To	A revised manufacturer assigned number that identifies items produced on the same production run.
☐	HRH Nbr To	A revised code that represents the first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☐	Mat Doc Nbr	ELMS assigned identifier for an item being reported as excess to DISA. This number is used to obtain status of excessed equipment in the ADP and appears on the DISA disposition document.
☐	Mat Item Nbr	ELMS assigned number to an item being reported as excess to DISA. Number appears on DISA disposition document.
☐	Mfr Key Id	Unique key in manufacturer name sequence identifying manufacturer data for a specific stock number residing on the Manufacturers Model/Part Number Table (LHAC). Use Manufacturers Part Number Add/Change/Delete process to establish a manufacturer key.
☐	Mfr Key Id To	A revised unique key in manufacturer name sequence identifying manufacturer data for a specific stock number residing on the Manufacturers Model/Part Number Table (LHAC). Use Manufacturers Part Number Add/Change/Delete process to establish a manufacturer key.
☐	Mfr Yr	Year an asset was manufactured/built/improved.
☐	Mfr Yr To	The revised year an asset was manufactured/built/improved.
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Object Class Cd To	Revised Object Class Code.

☐	Oblign Doc Nbr To	Revised number used by accounting to track each obligation record.
☐	Official Id To	Revised name of the office where the Major Custodian is located
☐	PBIC	A code that identifies the type of property contained in a property book (i.e., I = installation, O = organizational).
☐	PBIC To	Revised code that identifies the type of property contained in a property book (i.e., I = installation, O = organizational).
☐	Pgm Name	Unique software identification.
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Pgm Yr To	Revised Program Yr
☐	Prior Deprn	Total accumulated depreciation incurred by previous holders of the capital asset.
☐	Qty	Quantity of transaction.
☐	Rcl Last Inv Dt/Tm	The date of the last reconciled official inventory of the asset.
☐	Rcl Last Inv Dt/Tm To	Revised date of the last reconciled official inventory of the asset.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	Req Kit Qty	Authorized quantity of a particular asset within a set or kit assemblage.
☐	Residual Value	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☐	RIC	A code assigned to items that identifies the level of reporting.
☐	RIC Exempt	Identifies assets that are exempt from reporting to UIT.
☐	RIC Exempt To	Revised code that identifies assets that are exempt from reporting to UIT.
☐	RIC To	Revised code assigned to items that identifies the level of reporting.
☐	Sell Price	Field to show the amount an asset has been sold for.
☐	Serial Nbr To	Revised Serial Nbr.
☐	Site Cd	Identifies physical location of stored equipment.
☐	Site Cd To	Revised code that identifies physical location of stored equipment.
☐	Site Id	Identifies a unique activity database within ELMS.
☐	Site Id To	Revised Site Identification
☐	SLIN	Two numeric or 2 alpha characters added to the basic contract line item number to identify separate subline items.
☐	SLIN To	Revised two numeric or 2 alpha characters added to the basic contract line item number to identify separate subline items.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.

☐	SPIIN To	Revised four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Stock Nbr To	Revised number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub Head To	Revised four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub HRH Nbr To	Revised first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☐	Sub Loc	A more specific description of the physical location of an asset within its Location.
☐	Sub Loc To	Revised more specific description of the physical location of an asset within its Location.
☐	Sys Id	Used to tie various end items and components together into a system.
☐	Sys Id To	Revised code used to tie various end items and components together into a system.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Task Cd To	Revised code that indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	TDA Para Nbr	Identifies a specific organization within a specific Unit Identification Code (UIC).
☐	TDA Para Nbr To	Revised code that identifies a specific organization within a specific Unit Identification Code (UIC).
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Partner Nbr To	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Transfer Cd	User defined codes for the categories of disposal for assets (i.e. M = Mission, CRU = Community Re-use).
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Transfer Type Cd To	Revised code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Trnsp Cost	Cost of transporting assets from the shipment point to the destination point.
☐	Type Asset Cd	Identifies the category of an asset as General PP&E, National Defense PP&E or Heritage Asset.
☐	Type Fund Id	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UIC TO	Revised code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator
☐	UID	The Unique Identifier that ensures uniqueness of items that are listed in the registry.
☐	UID To	Revised Unique Identifier that ensures uniqueness of items that are listed in the registry.
☐	Yr Svc Life	Number of years of recommended service life based upon applicable directives.
☐	Yr Svc Life To	Revised number of years of recommended service life based upon applicable directives.

Cancel | Reset | Show Inquiry | Submit

2. Choose the desired file type:

- Click ◯ to select Extract Excel File. *The extracted file on the* ***View Inquiry Extract*** *page is an .XLS file.*

OR

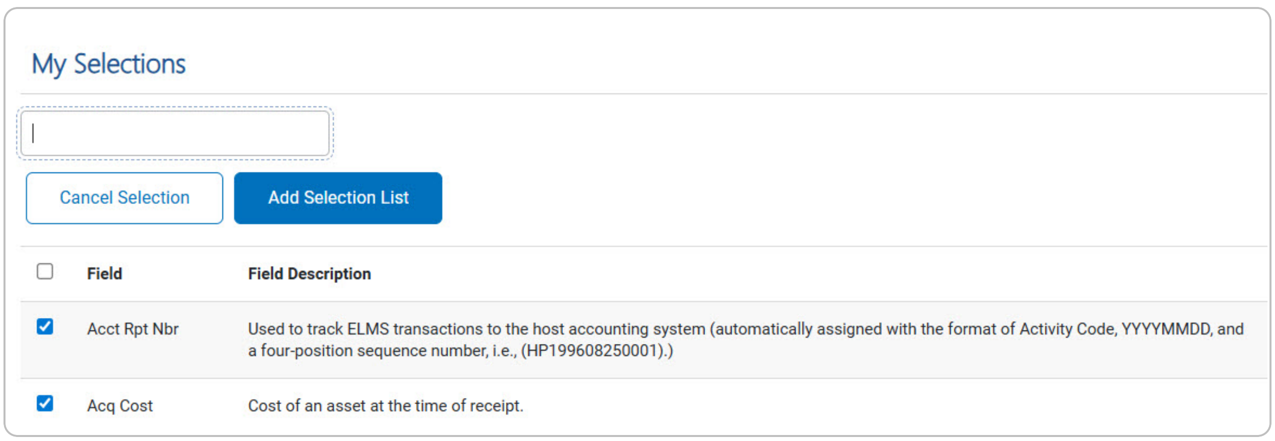
Click ◯ to select Extract Text, Comma Separated File. *The extracted file on the* ***View Inquiry Extract*** *page is a .CSV file.*

3. Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the* ***View Inquiry Extract*** *page, and does not change the file name.*

4. Use ⌄ to select the Privacy Type.

Add a Selection List

1. Select New Selection List. *The page refreshes, and Selections changes from a drop-down field to a text field.*



Note

Selecting Cancel Selection at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

2. Select Add Selection List. *The page refreshes, and the selected list is added.* Add Selection List *is replaced by* Update Selection List *and* Delete Selection List.

Select Show Inquiry for small volumes of data. *The* ***Asset Legacy History Inquiry — Results*** *page appears.*

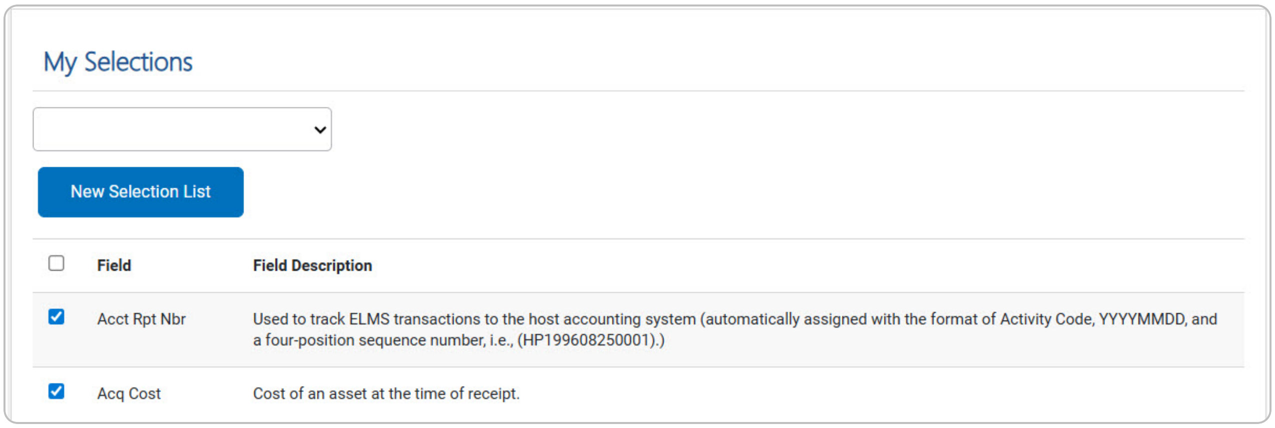
3.

OR

Select Submit for large volumes of data. *The **Asset Legacy History Inquiry Transaction Status** page appears.*

Use a Predetermined Field Selection List

1. Use ⌄ to display the Selection List.



	Field	Field Description
☑	Acct Rpt Nbr	Used to track ELMS transactions to the host accounting system (automatically assigned with the format of Activity Code, YYYYMMDD, and a four-position sequence number, i.e., (HP199608250001).)
☑	Acq Cost	Cost of an asset at the time of receipt.

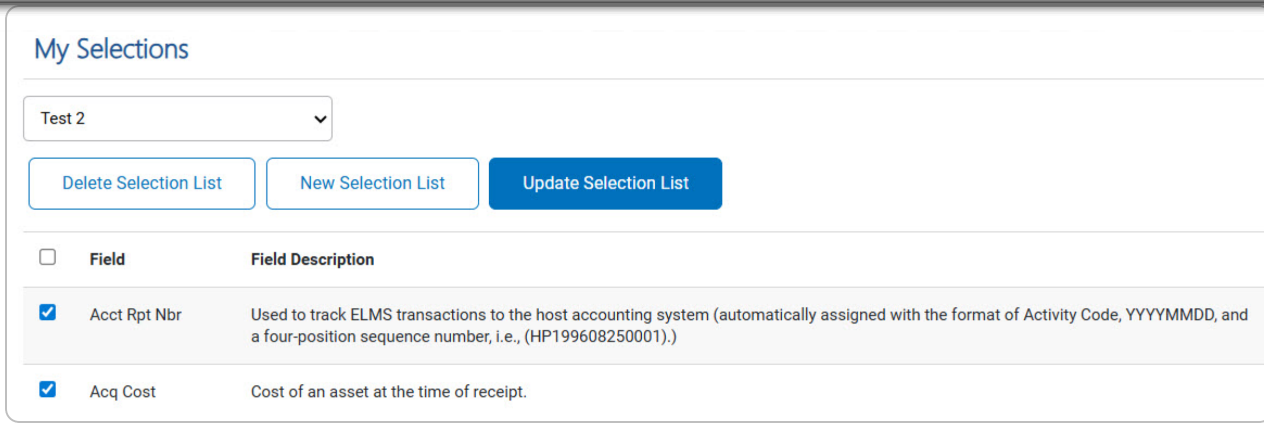
2. Select Show Inquiry for small volumes of data. *The **Asset Legacy History Inquiry — Results** page appears.*

   OR

   Select Submit for large volumes of data. *The **Asset Legacy History Inquiry Transaction Status** page appears.*

Update a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* New Selection List *is joined by* Update Selection List *and* Delete Selection List.



2. Select Update Selection List. *The page refreshes.*

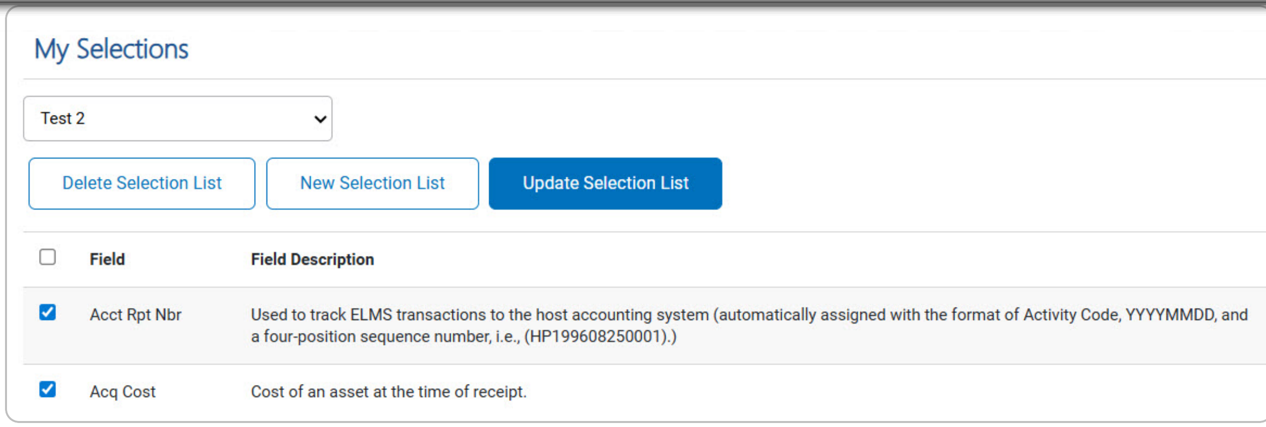
3. Select Show Inquiry for small volumes of data. *The **Asset Legacy History Inquiry — Results** page appears.*

   OR

   Select Submit for large volumes of data. *The **Asset Legacy History Inquiry Transaction Status** page appears.*

Delete a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* New Selection List *is joined by* Update Selection List *and* Delete Selection List.



2. Select Delete Selection List. *The page refreshes and the list is immediately deleted.*

Modify the Fields Used for the Inquiry

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.*
Bold *numbered steps are required.*
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. Select Fields. *The **Asset Legacy History Inquiry** page appears.*

Field Selection

Extract Excel File	◉	Extract Id	
Extract Text, Comma Separated File	○	Privacy Type	Private

My Selections

New Selection List

☐	Field	Field Description
☑	Acct Rpt Nbr	Used to track ELMS transactions to the host accounting system (automatically assigned with the format of Activity Code, YYYYMMDD, and a four-position sequence number, i.e., (HP199608250001).)
☑	Acq Cost	Cost of an asset at the time of receipt.
☑	Acq Cost To	Revised cost of an asset at the time of receipt.
☑	APPN	A number defined by the supporting Budget Office to identify a subdivision of funds within an appropriation. Depending upon the requirements of the accounting system that supports your acivity, this code may or may not be a requirement.
☑	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☑	Authn Doc Nbr	Identifies the specific type authorization media (message, letter) used for asset requirements and authorization.
☑	Bar Cd	Unique locally assigned code used for identification purposes.
☑	Cptl Cd	Denotes capital asset not in use, or capital asset with a dollar value under the specified dollar threshold or an asset over a specified dollar threshold that is non-capital.
☑	Eff Dt	Date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☑	Fund Cd	Used to identify type funding used in the acquisition of assets/services.
☑	Loc	Physical location of an asset.
☑	Loc To	Revised Local Use
☑	HRH Nbr	The first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☑	Nomen	(1) The description of an asset. For an asset with a valid national stock number, Nomen field will be automatically filled with Nomen from DA Supply Bulletin 700-20; (2) Used to describe Work in Process (WIP) or Construction in Progress (CIP)
☑	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☑	Pgm Desc	The name or description of a grouping of program codes.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Site Name	The site name.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Nbr not available, use FSC and description.
☑	Sub HRH Nbr	SUB - The last one to three positions of the Hand Receipt Holder Nbr. Locally assigned.
☑	Tran Dt From	The system date at time of transaction.

☑	LHAZ Time	The system time of the transaction posted to the Transaction History Table.
☑	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator.
☑	User Id	Identification number used by system user to gain access to the system.
☐	ACC	Identifies the accounting class of assets.
☐	ACC To	Revised code that identifies the accounting class of assets.
☐	Accumd Deprn	Revised total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☐	Accumd Deprn To	Revised Accumd Deprn
☐	Acq Cd	Indicates how the asset was acquired.
☐	Acq Dt	The fund approval/obligation date
☐	Acq Dt To	Revised Acquisition Dt
☐	ACRN	Two position alpha or alpha/numeric code assigned to each discrete accounting classification citation within a contract.
☐	ACRN To	Revised Accounting Classification Reference Number.
☐	Action Cd	Represents the type of action taken personal property or real property.
☐	Activation Dt	The date a Serial Asset was put into use.
☐	Agency Cd	Indicates the agency code and name.
☐	Agency Data Process	Assigned by the reporting agency focal point. This code must be unique within a Unit or Agency to identify a specific organization that manages or controls automation equipment.
☐	APPN To	Revised number defined by the supporting Budget Office to identify a subdivision of funds within an appropriation. Depending upon the requirements of the accounting system that supports your acivity, this code may or may not be a requirement.
☐	Asset Cd To	Revised code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Sts Cd	Used to keep track of the status of an asset.
☐	Asset Sts Cd To	A revised code used to keep track of the status of an asset.
☐	Auth Ctl Nbr To	Revised Auth Ctl Nbr
☐	Authn Ctl Nbr	System generated number assigned to relate authorization data to actual hand receipt quantities.
☐	Authn Doc Nbr To	Revised Authn Doc Nbr
☐	Bar Cd To	Revised unique locally assigned code used for identification purposes
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	Basic Symbol To	A revised four digit number that identifies the type of funds being used
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	CLIN To	Revised Contract Line Item Number.
☐	Cmpn Acq Cost	Cost of a component asset at the time of receipt.
☐	Cmpn Acq Cost To	Revised Component Acq Cost
☐	Cmpn Cost Cd	Indicates whether the cost of a component has been included in its end item cost.
☐	Cmpn Level	A system-generated code used to identify the various levels of components within an assemblage.
☐	Cmpn Level To	Revised system-generated code used to identify the various levels of components within an assemblage.
☐	Cmpn Qty	Number of components a particular end item contains.
☐	Cmpn Serial Nbr	The serial number of the component.
☐	Cmpn Stock Nbr	The stock number of the component.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.

☐	Cond Cd	Used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cond Cd To	A revised code used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cost Center	Users interfaced with AMCISS or SIFS should enter Cost Control Number. All other users should enter the requirement of the accounting system to which user is interfaced.
☐	Cptl Cd To	A revised code that denotes a capital asset
☐	Deinstallation Cost	Cost of dismantling an asset from the place and the configuration in which it was used.
☐	Deprn Job Order Nbr	Job order number where the depreciation expense is charged.
☐	Deprn Office	Cost Control Number/Office where the depreciation expense is charged.
☐	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☐	Deprn Period To	Revised Deprn Period
☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	Dept Cd To	Revised Dept Cd.
☐	Designee Cd	The designee code indicating where the excess equipment is being transferred to.
☐	Destn Id	User defined field that identifies the destination of a turned-in asset. This field will generally be an organizations acronym, i.e., Defense Logistics Agency may be shown as DLA.
☐	Doc Nbr	Unique numbers either automatically or manually assigned to track a requisition through the system from receipt to closing and to post hand receipt actions. For reversal actions, enter the Doc Nbr on the history record for the original increase/decrease
☐	Doc Nbr To	A revised code that identifies the specific type authorization media (message, letter) used for asset requirements and authorization.
☐	Eff Dt To	Revised date the transaction being entered occurred. Example: The transfer or receipt of property occurred on 2/15/06 is the effective date even though the date it was input into the computer may have been a later date.
☐	Excess Action	Code which indicates the action being taken for the excess asset. Codes (E, P and I) are system generated. For code (W) (Withdraw), there is a Check Box used to withdraw previously reported excess asset.
☐	Excess Cond Cd	Indicates the action being taken for the excess asset. If asset is ADP reportable, a two position ADP Condition Code is required. For non-ADP assets, a one-position condition code (See Cond Cd) is required.
☐	Excess Dt	Date an asset is documented as excess.
☐	Excess Remv Dt	Date an asset is withdrawn from excess.
☐	Exp Cd	Code that identifies whether depreciation should be considered (funded or unfunded).
☐	Expr Dt	The date the asset is no longer considered usable for its intended purpose, or the date the authority to operate the asset ends.
☐	Expr Dt To	A revised code where the date the asset is no longer considered usable for its intended purpose, or the date the authority to operate the asset ends.
☐	Full Deprn Cd	A code to indicate a serial asset is fully depreciated.
☐	Fund Cd To	Revised Code used to identify type funding used in the acquisition of assets/services.
☐	Gain Loss Amt	Will record the amount of Loss or Gain taken on a Transaction
☐	HA Serial Nbr	This field represents the serial number of a higher assemblage to the component.
☐	HA Serial Nbr To	Revised code that represents the serial number of a higher assemblage to the component.
☐	HA Stock Nbr	This field represents the stock number of a higher assemblage to the component.
☐	HA Stock Nbr To	Revised code that represents the stock number of a higher assemblage to the component.
☐	Impv Cost	Total cost of improving serial asset which will extend the useful life of the asset.
☐	Installation Cost	Cost of installing an asset in the place and in the configuration which it will be used.

☐	IPE Nbr	Unique number assigned by the Defense Industrial Plant Equipment Center in response to a request by an activity for the asset. This only applies to items with FSC of 3400 costing $5,000.00. No longer used for new receipts.
☐	IPE Nbr To	Revised unique number assigned by the Defense Industrial Plant Equipment Center in response to a request by an activity for the asset. This only applies to items with FSC of 3400 costing $5,000.00. No longer used for new receipts.
☐	IT Device Cd	Indicates a particular type of IT Asset.
☐	IT Owner Cd	Indicates the ownership classification of the equipment.
☐	IT Sys Id	A user defined system number used to identify designated system configuration within a Defense Reporting Activity. The assigned number should not be duplicated within a DRA. (Refer to DRA Cd.)
☐	IT Sys Id To	A revised user defined system number used to identify designated system configuration within a Defense Reporting Activity. The assigned number should not be duplicated within a DRA. (Refer to DRA Cd.)
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Job Order Nbr To	Revised Job Order Nbr.
☐	Lo Le Cd	Indicates the loan/lease status of a particular asset.
☐	Lo Le Cd To	Revised code that indicates the loan/lease status of a particular asset.
☐	LOA	Identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	LOA To	Revised code that identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	Local Use	Comment field reserved for use by each activity.
☐	Local Use To	Revised comment field reserved for use by each activity.
☐	Lot Nbr	Manufacturer assigned number that identifies items produced on the same production run.
☐	Lot Nbr To	A revised manufacturer assigned number that identifies items produced on the same production run.
☐	HRH Nbr To	A revised code that represents the first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☐	Mat Doc Nbr	ELMS assigned identifier for an item being reported as excess to DISA. This number is used to obtain status of excessed equipment in the ADP and appears on the DISA disposition document.
☐	Mat Item Nbr	ELMS assigned number to an item being reported as excess to DISA. Number appears on DISA disposition document.
☐	Mfr Key Id	Unique key in manufacturer name sequence identifying manufacturer data for a specific stock number residing on the Manufacturers Model/Part Number Table (LHAC). Use Manufacturers Part Number Add/Change/Delete process to establish a manufacturer key.
☐	Mfr Key Id To	A revised unique key in manufacturer name sequence identifying manufacturer data for a specific stock number residing on the Manufacturers Model/Part Number Table (LHAC). Use Manufacturers Part Number Add/Change/Delete process to establish a manufacturer key.
☐	Mfr Yr	Year an asset was manufactured/built/improved.
☐	Mfr Yr To	The revised year an asset was manufactured/built/improved.
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Object Class Cd To	Revised Object Class Code.

☐	Oblign Doc Nbr To	Revised number used by accounting to track each obligation record.
☐	Official Id To	Revised name of the office where the Major Custodian is located
☐	PBIC	A code that identifies the type of property contained in a property book (i.e., I = installation, O = organizational).
☐	PBIC To	Revised code that identifies the type of property contained in a property book (i.e., I = installation, O = organizational).
☐	Pgm Name	Unique software identification.
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Pgm Yr To	Revised Program Yr
☐	Prior Deprn	Total accumulated depreciation incurred by previous holders of the capital asset.
☐	Qty	Quantity of transaction.
☐	Rcl Last Inv Dt/Tm	The date of the last reconciled official inventory of the asset.
☐	Rcl Last Inv Dt/Tm To	Revised date of the last reconciled official inventory of the asset.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	Req Kit Qty	Authorized quantity of a particular asset within a set or kit assemblage.
☐	Residual Value	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☐	RIC	A code assigned to items that identifies the level of reporting.
☐	RIC Exempt	Identifies assets that are exempt from reporting to UIT.
☐	RIC Exempt To	Revised code that identifies assets that are exempt from reporting to UIT.
☐	RIC To	Revised code assigned to items that identifies the level of reporting.
☐	Sell Price	Field to show the amount an asset has been sold for.
☐	Serial Nbr To	Revised Serial Nbr.
☐	Site Cd	Identifies physical location of stored equipment.
☐	Site Cd To	Revised code that identifies physical location of stored equipment.
☐	Site Id	Identifies a unique activity database within ELMS.
☐	Site Id To	Revised Site Identification
☐	SLIN	Two numeric or 2 alpha characters added to the basic contract line item number to identify separate subline items.
☐	SLIN To	Revised two numeric or 2 alpha characters added to the basic contract line item number to identify separate subline items.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.

☐	SPIIN To	Revised four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Stock Nbr To	Revised number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub Head To	Revised four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub HRH Nbr To	Revised first one to six positions of the Hand Receipt Holder Nbr. Locally assigned.
☐	Sub Loc	A more specific description of the physical location of an asset within its Location.
☐	Sub Loc To	Revised more specific description of the physical location of an asset within its Location.
☐	Sys Id	Used to tie various end items and components together into a system.
☐	Sys Id To	Revised code used to tie various end items and components together into a system.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Task Cd To	Revised code that indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	TDA Para Nbr	Identifies a specific organization within a specific Unit Identification Code (UIC).
☐	TDA Para Nbr To	Revised code that identifies a specific organization within a specific Unit Identification Code (UIC).
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Partner Nbr To	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Transfer Cd	User defined codes for the categories of disposal for assets (i.e. M = Mission, CRU = Community Re-use).
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Transfer Type Cd To	Revised code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Trnsp Cost	Cost of transporting assets from the shipment point to the destination point.
☐	Type Asset Cd	Identifies the category of an asset as General PP&E, National Defense PP&E or Heritage Asset.
☐	Type Fund Id	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UIC TO	Revised code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator
☐	UID	The Unique Identifier that ensures uniqueness of items that are listed in the registry.
☐	UID To	Revised Unique Identifier that ensures uniqueness of items that are listed in the registry.
☐	Yr Svc Life	Number of years of recommended service life based upon applicable directives.
☐	Yr Svc Life To	Revised number of years of recommended service life based upon applicable directives.

Cancel | Reset | Show Inquiry | Submit

2. Select the fields required for the inquiry. *The first 24 fields are automatically selected.*

Note

The number of fields selected determines the amount of data returned from the data-base. The more data returned, the longer the inquiry takes.

3. Select Show Inquiry for small volumes of data. *The **Asset Legacy History Inquiry — Results** page appears.*

   OR

   Select Submit for large volumes of data. *The **Asset Legacy History Inquiry Transaction Status** page appears.*

View the Asset Legacy History Inquiry Detail — Basic

Navigation

Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Legacy History Inquiry — Basic Detail page

Procedures

Export the Asset Legacy History Inquiry — Basic Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. *Verify the Asset Legacy History Inquiry — Basic Detail grid.*

Basic | Catalog | Excess | Inventory | Accounting | Depreciation

1 of 1 Find | Next

Asset Legacy History Inquiry Basic Detail

Tran Dt	20050810	Tran Time	10274615
UID			
UID to			
Pgm Name	DP9B0701	Pgm Desc	AUTH ACD
Nomen			
Login	KHAYSLET	Action Cd	D
UIC	W4FH11	UIC To	
Stock Nbr		Serial Nbr	
Stock Nbr To		Serial Nbr To	
Cmpn Stock Nbr		Cmpn Serial Nbr	
HA Stock Nbr		HA Serial Nbr	
HA Stock Nbr To		HA Serial Nbr To	
Doc Nbr		Doc Nbr To	
Bar Cd		Bar Cd To	
HRH Nbr		HRH Nbr To	
Office		Office To	
Qty	0	Cmpn Cost Cd	
Cmpn Qty	0	Reqd Kit Qty	0
Cmpn Level	0	Cmpn Level To	0
Sys Id		Sys Id To	
Auth Ctl Nbr	000377	Auth Ctl Nbr To	
Auth Doc Nbr		Auth Doc Nbr To	
TDA Para Nbr		TDA Para Nbr To	
Asset Sts Cd		Asset Sts Cd To	
Local Use		Local Use To	
PBIC		PBIC To	
Destn Id		Transfer Cd	
Expr Dt	00000000	Expr Dt To	00000000
Site Id		Site Id To	
Remarks			

07/28/2025 20:19
UNCLASSIFIED

Back | Cancel

2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Catalog tab. *The **Asset Legacy History Inquiry Detail — Catalog** page appears*.

   OR

   Select the Excess tab. *The **Asset Legacy History Inquiry Detail — Excess** page appears*.

   OR

   Select the Inventory tab. *The **Asset Legacy History Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Legacy History Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Legacy History Inquiry Detail — Depreciation** page appears*.

   OR

   Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail — Catalog

Navigation

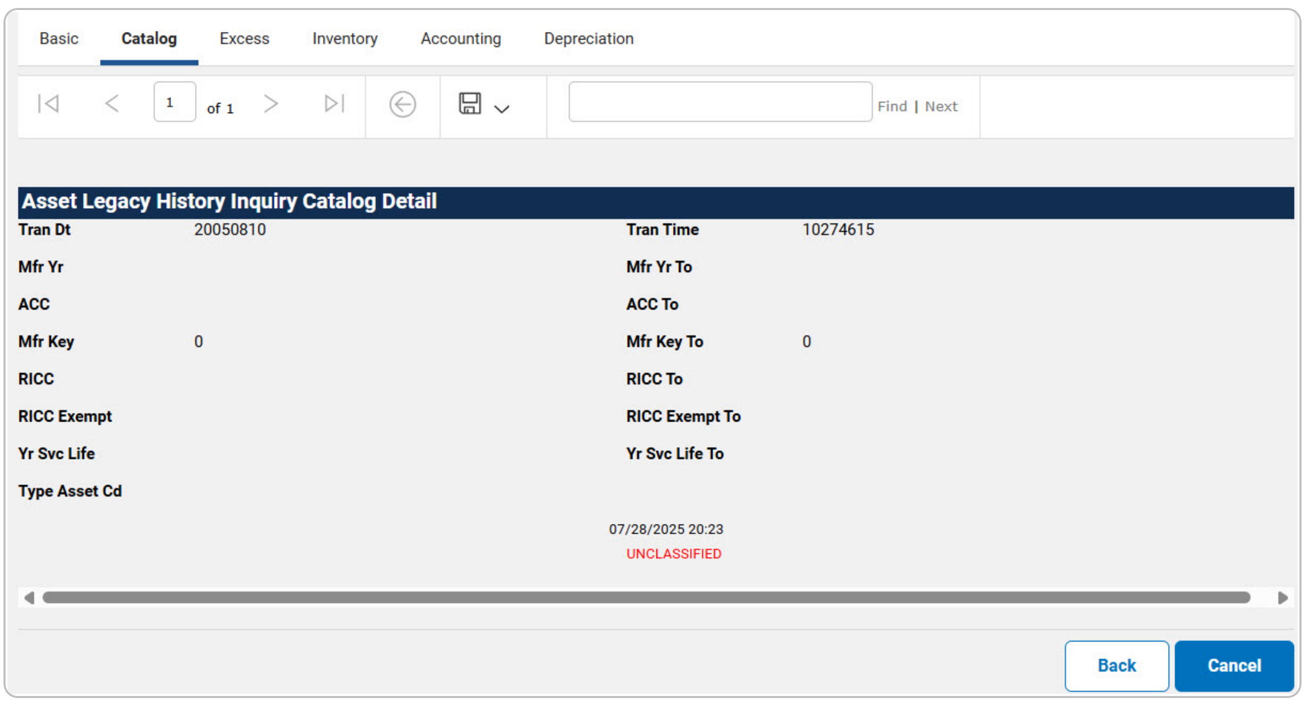
Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Basic > Catalog Tab > Asset Legacy History Inquiry — Catalog Detail page

Procedures

Export the Asset Legacy History Inquiry — Catalog Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Address Tab. *The* ***Asset Legacy History Inquiry — Catalog Detail*** *page appears.*



2. Select [save icon] to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Legacy History Inquiry Detail — Basic** page appears*.

   OR

   Select the Excess tab. *The **Asset Legacy History Inquiry Detail — Excess** page appears*.

   OR

   Select the Inventory tab. *The **Asset Legacy History Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Legacy History Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Legacy History Inquiry Detail — Depreciation** page appears*.

   OR

   Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail — Excess

Navigation

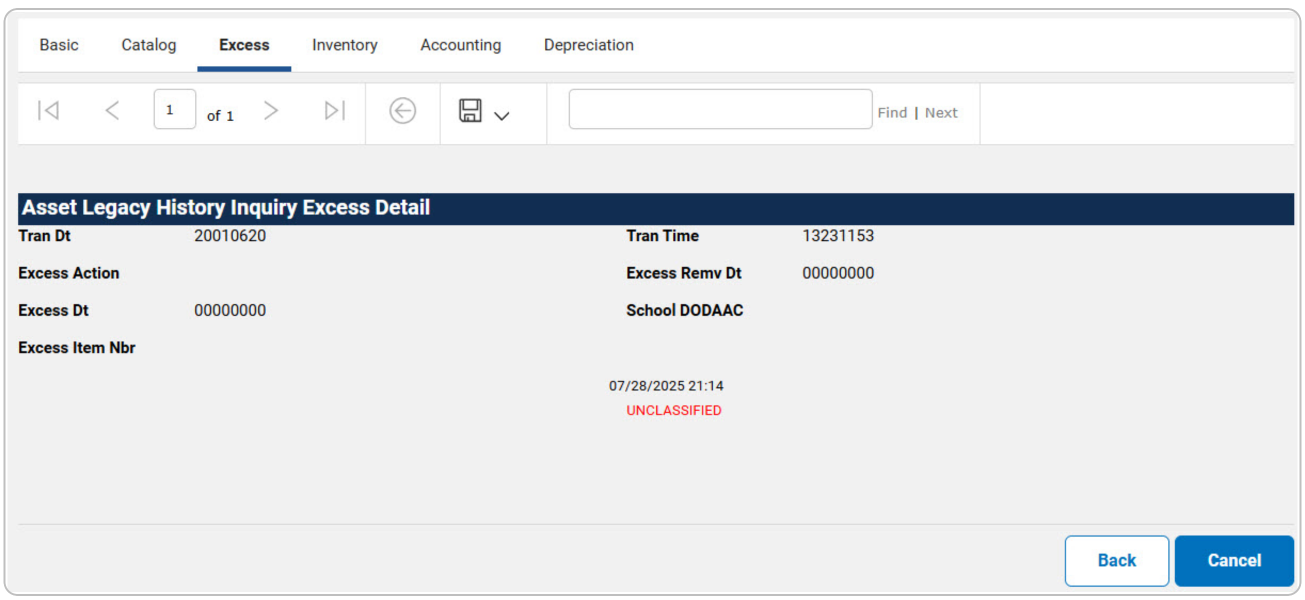
Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Basic > Excess Tab > Asset Legacy History Inquiry — Excess Detail page

Procedures

Export the Asset Legacy History Inquiry — Excess Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Excess Tab. *The* ***Asset Legacy History Inquiry — Excess Detail*** *page appears.*



2. Select the print format dropdown to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*

3. Follow the prompts provided by the computer.

4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Legacy History Inquiry Detail — Basic** page appears*.

   OR

   Select the Catalog tab. *The **Asset Legacy History Inquiry Detail — Catalog** page appears*.

   OR

   Select the Inventory tab. *The **Asset Legacy History Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Legacy History Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Legacy History Inquiry Detail — Depreciation** page appears*.

   OR

   Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail — Inventory

Navigation

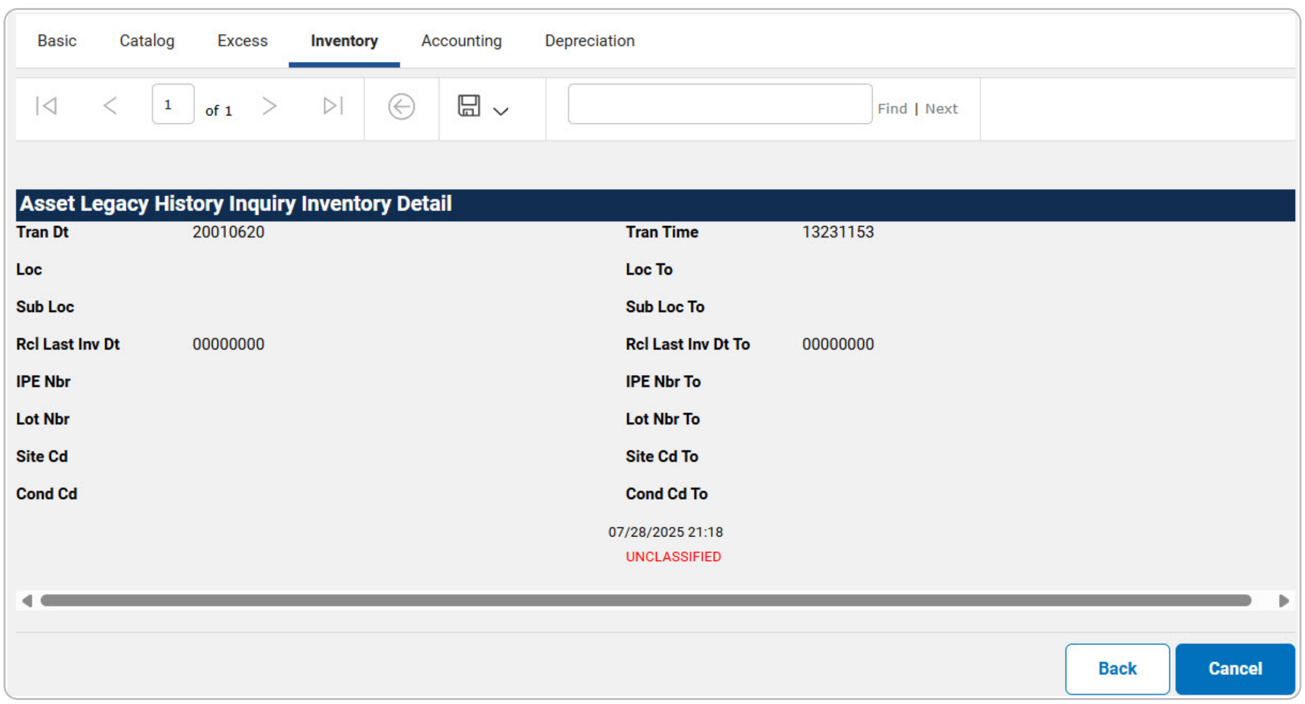
Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Basic > Inventory Tab > Asset Legacy History Inquiry — Inventory Detail page

Procedures

Export the Asset Legacy History Inquiry — Inventory Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Inventory Tab. *The **Asset Legacy History Inquiry — Inventory Detail** page appears.*



2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Legacy History Inquiry Detail — Basic** page appears*.

   OR

   Select the Catalog tab. *The **Asset Legacy History Inquiry Detail — Catalog** page appears*.

   OR

   Select the Excess tab. *The **Asset Legacy History Inquiry Detail — Excess** page appears*.

   OR

   Select the Accounting tab. *The **Asset Legacy History Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Legacy History Inquiry Detail — Depreciation** page appears*.

   OR

   Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*

3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail — Accounting

Navigation

Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Basic > Accounting Tab > Asset Legacy History Inquiry — Accounting Detail page

Procedures

Export the Asset Legacy History Inquiry — Accounting Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Accounting Tab. *The* ***Asset Legacy History Inquiry — Accounting Detail*** *page appears.*

Basic | Catalog | Excess | Inventory | **Accounting** | Depreciation

1 of 1 Find | Next

Asset Legacy History Inquiry Accounting Detail

Tran Dt	20010620	**Tran Time**	13231153
Acct Report Nbr			
Acq Cost	0.00	**Acq Cost To**	0.00
Acq Dt	00000000	**Acq Dt To**	00000000
Cmpn Acq Cost	0.00	**Cmpn Acq Cost To**	0.00
Selling Price	0.00	**Gain Lost Amt**	0.00
Asset Cd		**Asset Cd To**	
Cptl Cd		**Cptl Cd To**	
Oblign Doc Nbr		**Oblign Doc Nbr To**	
Task Cd		**Task Cd To**	
Job Order Nbr		**Job Order Nbr To**	
Fund Cd/Appn		**Fund Cd/Appn To**	
Exp Cd		**Type Fund Id**	
Asset Sts Cd		**Asset Sts Cd To**	
Lo/Le Cd		**Lo/Le Cd To**	
Transfer Type Cd		**Transfer Type Cd To**	
Trading Partner Nbr		**Trading Partner Nbr To**	
Eff Dt	00000000	**Eff Dt To**	00000000
Cntr/PO Nbr			
SPIIN		**SPIIN To**	
CLIN		**CLIN To**	
SLIN		**SLIN To**	
ACRN		**ACRN To**	
LOA		**LOA To**	
Dept Cd		**Dept Cd To**	
Basic Symbol		**Basic Symbol To**	
Subhead		**Subhead To**	
Pgm Yr		**Pgm Yr To**	
Obj Class Cd		**Obj Class Cd To**	

07/28/2025 21:20
UNCLASSIFIED

Back | Cancel

2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Legacy History Inquiry Detail — Basic** page appears*.

   OR

   Select the Catalog tab. *The **Asset Legacy History Inquiry Detail — Catalog** page appears*.

   OR

   Select the Excess tab. *The **Asset Legacy History Inquiry Detail — Excess** page appears*.

   OR

   Select the Inventory tab. *The **Asset Legacy History Inquiry Detail — Inventory** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Legacy History Inquiry Detail — Depreciation** page appears*.

   OR

   Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*

3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Asset Legacy History Inquiry Detail — Depreciation

Navigation

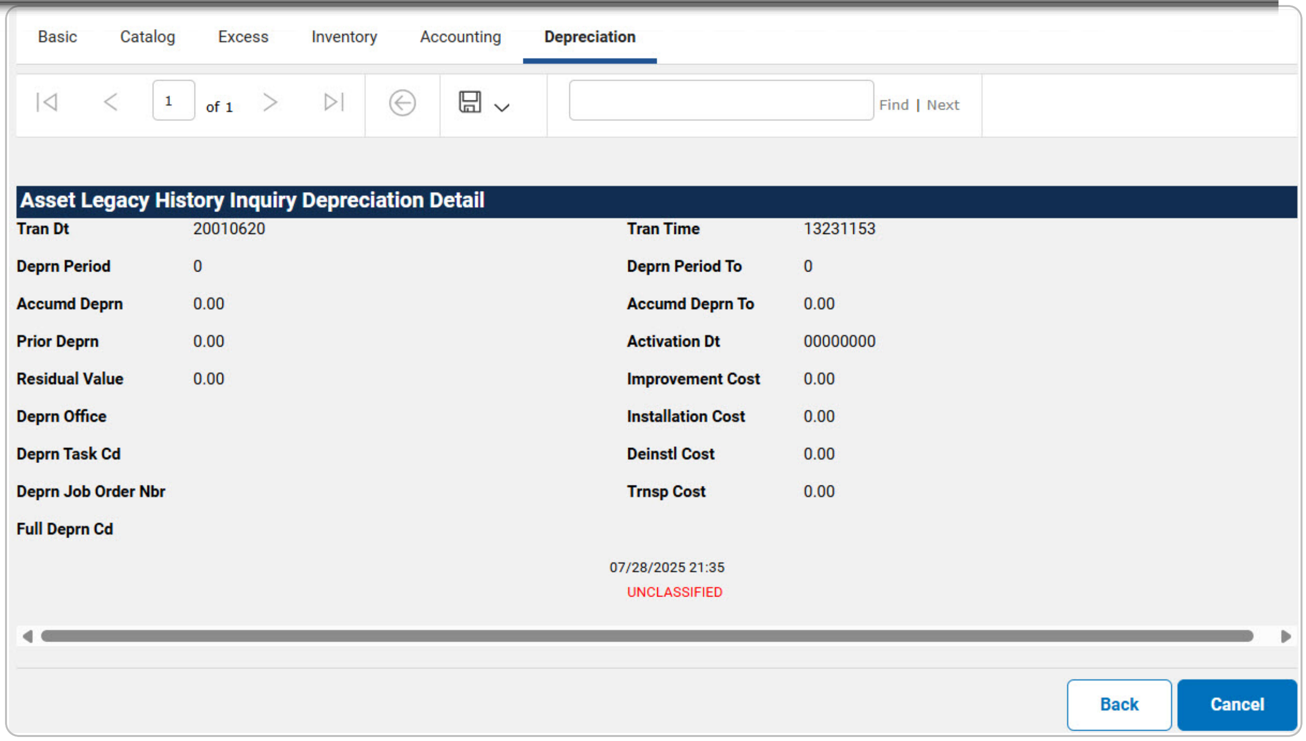
Inquiries > Asset Management > Asset Legacy History > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Basic > Depreciation Tab > Asset Legacy History Inquiry — Depreciation Detail page

Procedures

Export the Asset Legacy History Inquiry — Depreciation Detail

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Depreciation Tab. *The* ***Asset Legacy History Inquiry — Depreciation Detail*** *page appears.*



2. Select [save icon] to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Asset Legacy History Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Legacy History Inquiry Detail — Basic** page appears*.

   OR

   Select the Catalog tab. *The **Asset Legacy History Inquiry Detail — Catalog** page appears*.

   OR

   Select the Excess tab. *The **Asset Legacy History Inquiry Detail — Excess** page appears*.

OR

Select the Inventory tab. *The **Asset Legacy History Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Legacy History Inquiry Detail — Accounting** page appears*.

OR

Select Back. *The **Asset Legacy History Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*