



Search for a CIP Project POC Inquiry — Criteria

Overview

The Property Accountability module CIP Project POC Inquiry process provides the ability to search for CIP Project POC records.

Navigation

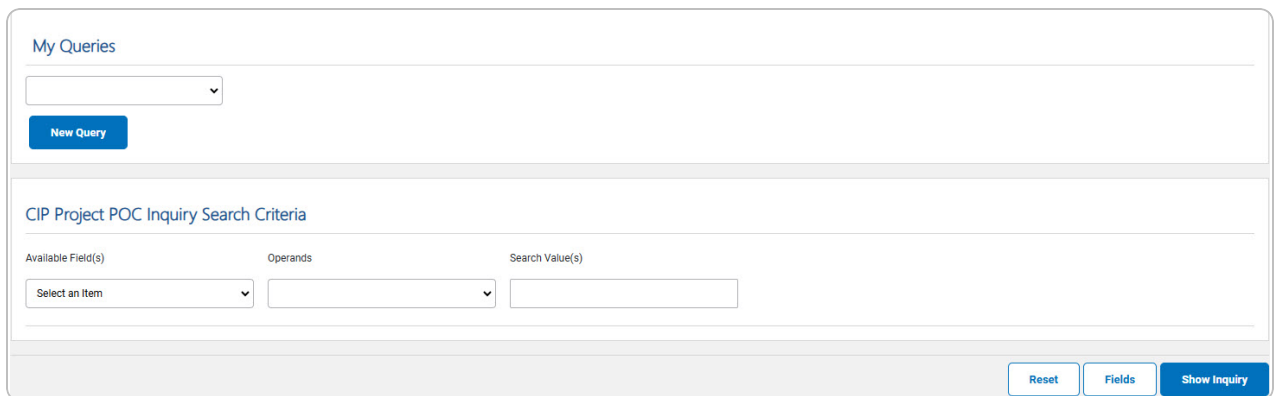
Inquiries > Accounting > CIP Project POC > CIP Project POC Inquiry Search Criteria page

Procedures

Search for a CIP Project POC Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [Reset](#) at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, choose which available field to use in the search.



The screenshot shows the 'CIP Project POC Inquiry Search Criteria' form. At the top, there is a 'My Queries' section with a dropdown menu and a 'New Query' button. Below this, the main search criteria section is titled 'CIP Project POC Inquiry Search Criteria'. It contains three columns: 'Available Field(s)', 'Operands', and 'Search Value(s)'. The 'Available Field(s)' column has a dropdown menu with 'Select an Item' as the current selection. The 'Operands' column has a dropdown menu. The 'Search Value(s)' column has a text input field. At the bottom right of the form, there are three buttons: 'Reset', 'Fields', and 'Show Inquiry'.

2. Choose which Available Field(s) to use in the search.
 - A. Use  to select the first Available Field.





Note



Adding another Available Field  automatically populates an additional search criteria row.

Note



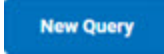
Select  to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. Choose which Operands to use in the search.
 - A. Use  to select the first Operands.
 - B. Use  to select the second Operands.
4. Choose which Search Value(s) to use in the search.
 - A. Use  to select the first Search Value.
 - B. Use  to select the second Search Value.

Remove an Available Field Row

- a. Use  to select desired Available Field.
 - b. Select . *The desired row is removed.*
5. Select . *The **CIP Project POC Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select . *The page refreshes, and My Queries changes from a drop-down field to a text field.*





Help Reference Guide

My Queries

CIP Project POC Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

- Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*
- Select . *The Query and the information entered in the Search Criteria grid are added to My Queries. Select to disregard the Query.*
- Select . *The **CIP Project POC Inquiry – Select Fields** page appears.*
- OR
- Select . *The **CIP Project POC Inquiry – Results** page appears.*

Select a My Queries Inquiry

- Use  to select the desired saved query. *The page refreshes, and the selected query information appears in the search criteria grid.*

My Queries

CIP Project POC Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

- Select . *The **CIP Project POC Inquiry – Select Fields** page appears.*

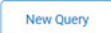


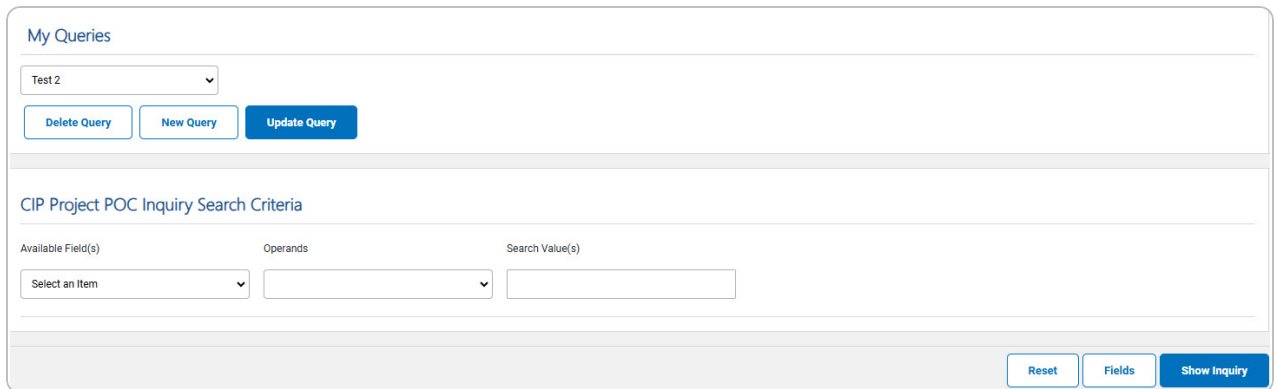


OR

Select . The **CIP Project POC Inquiry — Results** page appears.

Update a My Queries Inquiry

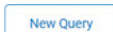
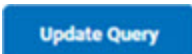
1. Use  to select the desired saved query. The page refreshes, the search criteria fields change, and  is joined by  and . The selected query information appears in the search criteria grid.



2. Select . The query information is updated.
 3. Select . The **CIP Project POC Inquiry — Select Fields** page appears.
- OR

Select . The **CIP Project POC Inquiry — Results** page appears.

Delete a My Queries Inquiry

1. Use  to select the desired saved query. The page refreshes, and  is joined by  and . The selected query information appears in the search criteria grid.





Help Reference Guide

My Queries

Test 2

Delete Query New Query Update Query

CIP Project POC Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

Reset Fields Show Inquiry

2. Select [Delete Query](#). The query information is removed.

Revise the Fields for the Inquiry

- Select [Fields](#). The **CIP Project POC Inquiry — Select Fields** page appears.





Search for a CIP Project POC Inquiry — Results

Navigation

Inquiries > Accounting > CIP Project POC > Search Criteria > [Show Inquiry](#) > CIP Project POC Inquiry Search Results page

Procedures

Export the CIP Project POC Inquiry Results

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page.
Bold numbered steps are required.

1. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.

Rows Retrieved = 9

Acq Pgm Name	Actbl UIC	Agency Name	CIP Prj DSN	CIP Prj FAX Nbr	CIP Prj Phone Nbr	CIP Prj POC	Prj Nbr	Site Id	UIC
	N00024	NAVY					BPG PERSONAL	NJME	N00024 - ACCOUNTABLE
	N00024	NAVY					BPG PERSONAL IMPROV	NJME	N00024 - ACCOUNTABLE
	N00024	NAVY					BPG REAL	NJME	N00024 - ACCOUNTABLE
	N00024	NAVY					BPG SOFTWARE	NJME	N00024 - ACCOUNTABLE
	N00024	NAVY					BPG TRIAL	NJME	N00024 - ACCOUNTABLE
CRYPTOLOGIC COMM EQUIP	N00024	NAVY					BPG MILITARY	NJME	N00024 - ACCOUNTABLE
SHIP SELF DEFENSE SYSTEM	N00024	NAVY					BPG MILITARY VAL	NJME	N00024 - ACCOUNTABLE
TRIDENT	N00024	NAVY					BPG 2ND MILITARY	NJME	N00024 - ACCOUNTABLE
UNMANNED AERIAL VEHICLE	N00024	NAVY					CRANE001	NJME	N00024 - ACCOUNTABLE

11/18/2024 19:57
Controlled unclassified information

1 of 1

[Cancel](#)

Note



To reach the optional fields, refer to the CIP Project POC Inquiry — Field Selection page.

2. Select [Cancel](#). The **CIP Project POC Inquiry Search Criteria** page appears.





Search the Results

1. Select the empty field Find | Next .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select to search for the entry. *The entry appears highlighted in the file.*
4. Select to find the next matching value. *This feature is available if multiple results are found.*





Select Fields for the CIP Project POC Inquiry

Navigation

Inquiries > Accounting > CIP Project POC > Search Criteria > > CIP Project POC Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting at any point of this procedure removes all revisions and closes the page, whereas selecting returns all fields to the default "All" setting. **Bold** numbered steps are required.





Help Reference Guide

1. Select [Fields](#). The **CIP Project POC Inquiry Field Selection** page appears.

Field Selection

Extract Excel File ☒

Extract Text, Comma Separated File ☐

Extract Id

Privacy Type
Private

My Selections

New Selection List

☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.
☒	Agency Name	The name assigned to the agency.
☒	CIP Prj DSN	Construction in Progress DSN
☒	CIP Prj FAX Nbr	Construction in Progress Fax Number
☒	CIP Prj Phone Nbr	Construction in Progress Phone Number
☒	CIP Prj POC	Construction in Progress Point of Contact
☒	Prj Nbr	A number that identifies the project
☒	Site Id	The active Site Id the user has access to.
☒	UIC	The UIC of the maintenance activity assigned to service the asset.
☐	Acq Pgm Type Cd	Indicates whether an Acq Program tracks costs at an individual asset level or against the program as a whole.
☐	Actbl Prop Officer (AO)	The Accountable Property Officer
☐	AO Address 1	Actbl Prop Officer First line of address
☐	AO Address 2	Actbl Prop Officer Second line of address
☐	AO City	The city of the Accountable Property Officer
☐	AO Country Cd	An identifier for the country of the Accountable Property Officer
☐	AO DSN	The DSN phone number of the Accountable Property Officer
☐	AO E-mail	The email address of the Accountable Property Officer
☐	AO Phone Nbr	The phone number of the Accountable Property Officer
☐	AO State	The state of the Accountable Property Officer
☐	AO ZIP Cd	An identifier for the zip code of the Accountable Property Officer
☐	Cmpitd Qty	The number that has been completed.
☐	CIP Prj Address 1	CIP Prj first line of address
☐	CIP Prj Address 2	CIP Prj second line of address
☐	CIP Prj City	CIP Prj city of responsible activity





Help Reference Guide

☐	CIP Prj Country Cd	An identifier for the country of the Construction In Progress project
☐	CIP Prj Email	The email address of the Construction In Progress project point of contact
☐	CIP Prj State	The State of the Construction In Progress project
☐	CIP Prj ZIP Cd	Construction In Progress Zip Code
☐	De-Cptlzd Amt	Dollar Amount of the CIP project that was not capitalized.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Estimated Cmpplt Dt	Estimated Date when the project will be completed.
☐	Estimated Prj Amt	Total Estimated Cost of the Project.
☐	Estimated Prj Qty	Total Estimated Items to be produced by this Project.
☐	Fdcry Reporting	Identifies the Project as requiring Fiduciary Reporting.
☐	Financial Officer (FO)	Financial Officer (FO) point of contact
☐	FO Address 1	FO first line of address
☐	FO City	FO city of responsible activity
☐	FO Country Cd	An identifier for the country of the Financial Officer point of contact
☐	FO Email	The email address of the Financial Officer point of contact
☐	FO Phone Nbr	The phone number of the Financial Officer point of contact
☐	FO State	The state of the Financial Officer point of contact
☐	FO ZIP Cd	An identifier for the zip code of the Financial Officer point of contact
☐	FO Address 2	FO second line of address
☐	FO DSN	The DSN phone number of the Financial Officer point of contact
☐	FO FAX Nbr	The fax number of the Financial Officer point of contact
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updtd By	Last updated by (user id)
☐	Permit Negative Bal	Identifies the project as allowing Negative Balances.
☐	Prj Category Cd	A unique identifier for the Construction In Progress project that identifies its category.
☐	Prj Cptl Amt	Capitalization Dollar Amount
☐	Prj Desc	A description of the project. Should include details of the project.
☐	Prj Pend Cptl Amt	Dollar Amount Pending Capitalization
☐	Prj Status	The project is either open or closed for the accumulation of cost.
☐	Prj Type Cd	A unique identifier for the Construction In Progress project that identifies its type.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	Total Prj Amt	Total Project Dollar Amount
☐	Value Methd Cd	A code that identifies the method in which the asset's cost are determined.

2. Choose the desired file type:

- Click ☐ to select Extract Excel File. *The extracted file on the **View Inquiry Extract** page is an .XLS file.*



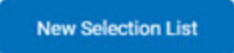


OR

Click ☐ to select Extract Text, Comma Separated File. *The extracted file on the **View Inquiry Extract** page is a .CSV file.*

- Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*
- Use  to select the Privacy Type.

Add a Selection List

- Select . *The page refreshes, and Selections changes from a drop-down field to a text field.*

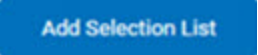
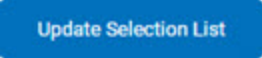
My Selections

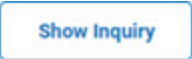
☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.

Note



Selecting  at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

- Select . *The page refreshes, and the selected list is added.*
 is replaced by  and .

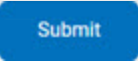
Select  for small volumes of data. *The **CIP Project POC Inquiry — Results** page appears.*

3.

OR





Select  for large volumes of data. The **CIP Project POC Inquiry Transaction Status** page appears.

Use a Predetermined Field Selection List

1. Use  to display the Selection List.

My Selections

▼

New Selection List

☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.

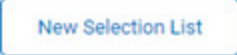
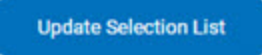
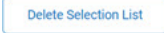
Select  for small volumes of data. The **CIP Project POC Inquiry — Results** page appears.

- 2.

OR

Select  for large volumes of data. The **CIP Project POC Inquiry Transaction Status** page appears.

Update a Selection List

1. Use  to select the desired Selection List. The page refreshes, the search criteria fields change, and  is joined by  and .

My Selections

Test 2
▼

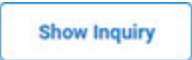
Delete Selection List
New Selection List
Update Selection List

☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.





2. Select . The page refreshes.

Select  for small volumes of data. The **CIP Project POC Inquiry — Results** page appears.

- 3.

OR

Select  for large volumes of data. The **CIP Project POC Inquiry Transaction Status** page appears.

Delete a Selection List

1. Use  to select the desired Selection List. The page refreshes, the search criteria fields change, and  is joined by  and .

My Selections

Test 2





☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.

2. Select . The page refreshes and the list is immediately deleted.

Modify the Fields Used for the Inquiry

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.





1. Select Fields . The **CIP Project POC Inquiry** page appears.

Field Selection

Extract Excel File

☒

Extract Text, Comma Separated File

☐

Extract Id

Privacy Type

Private

My Selections

New Selection List

☐	Field	Field Description
☒	Acq Pgm Name	Unique identifier associated with a program under which assets are procured.
☒	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.
☒	Agency Name	The name assigned to the agency.
☒	CIP Prj DSN	Construction in Progress DSN
☒	CIP Prj FAX Nbr	Construction in Progress Fax Number
☒	CIP Prj Phone Nbr	Construction in Progress Phone Number
☒	CIP Prj POC	Construction in Progress Point of Contact
☒	Prj Nbr	A number that identifies the project
☒	Site Id	The active Site Id the user has access to.
☒	UIC	The UIC of the maintenance activity assigned to service the asset.
☐	Acq Pgm Type Cd	Indicates whether an Acq Program tracks costs at an individual asset level or against the program as a whole.
☐	Actbl Prop Officer (AO)	The Accountable Property Officer
☐	AO Address 1	Actbl Prop Officer First line of address
☐	AO Address 2	Actbl Prop Officer Second line of address
☐	AO City	The city of the Accountable Property Officer
☐	AO Country Cd	An identifier for the country of the Accountable Property Officer
☐	AO DSN	The DSN phone number of the Accountable Property Officer
☐	AO E-mail	The email address of the Accountable Property Officer
☐	AO Phone Nbr	The phone number of the Accountable Property Officer
☐	AO State	The state of the Accountable Property Officer
☐	AO ZIP Cd	An identifier for the zip code of the Accountable Property Officer
☐	Cmpltd Qty	The number that has been completed.
☐	CIP Prj Address 1	CIP Prj first line of address
☐	CIP Prj Address 2	CIP Prj second line of address
☐	CIP Prj City	CIP Prj city of responsible activity





Help Reference Guide

☐	CIP Prj Country Cd	An identifier for the country of the Construction In Progress project
☐	CIP Prj Email	The email address of the Construction In Progress project point of contact
☐	CIP Prj State	The State of the Construction In Progress project
☐	CIP Prj ZIP Cd	Construction In Progress Zip Code
☐	De-Cptlzd Amt	Dollar Amount of the CIP project that was not capitalized.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Estimated Cmpltn Dt	Estimated Date when the project will be completed.
☐	Estimated Prj Amt	Total Estimated Cost of the Project.
☐	Estimated Prj Qty	Total Estimated Items to be produced by this Project.
☐	Fdcry Reporting	Identifies the Project as requiring Fiduciary Reporting.
☐	Financial Officer (FO)	Financial Officer (FO) point of contact
☐	FO Address 1	FO first line of address
☐	FO City	FO city of responsible activity
☐	FO Country Cd	An identifier for the country of the Financial Officer point of contact
☐	FO Email	The email address of the Financial Officer point of contact
☐	FO Phone Nbr	The phone number of the Financial Officer point of contact
☐	FO State	The state of the Financial Officer point of contact
☐	FO ZIP Cd	An identifier for the zip code of the Financial Officer point of contact
☐	FO Address 2	FO second line of address
☐	FO DSN	The DSN phone number of the Financial Officer point of contact
☐	FO FAX Nbr	The fax number of the Financial Officer point of contact
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updt By	Last updated by (user id)
☐	Permit Negative Bal	Identifies the project as allowing Negative Balances.
☐	Prj Category Cd	A unique identifier for the Construction In Process project that identifies its category.
☐	Prj Cptl Amt	Capitalization Dollar Amount
☐	Prj Desc	A description of the project. Should include details of the project.
☐	Prj Pend Cptl Amt	Dollar Amount Pending Capitalization
☐	Prj Status	The project is either open or closed for the accumulation of cost.
☐	Prj Type Cd	A unique identifier for the Construction In Process project that identifies its type.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	Total Prj Amt	Total Project Dollar Amount
☐	Value Methd Cd	A code that identifies the method in which the asset's cost are determined.

2. Select the fields required for the inquiry. *The first 10 fields are automatically selected.*





Note



The number of fields selected determines the amount of data returned from the database. The more data returned, the longer the inquiry takes.

Show Inquiry

Select  for small volumes of data. The **CIP Project POC Inquiry — Results** page appears.

3.

OR

Submit

Select  for large volumes of data. The **CIP Project POC Inquiry Transaction Status** page appears.

