Search for a Capital Asset Inquiry — Criteria

Overview

The Property Accountability module Capital Asset Inquiry process provides the ability to search for Capital Asset records.

Navigation

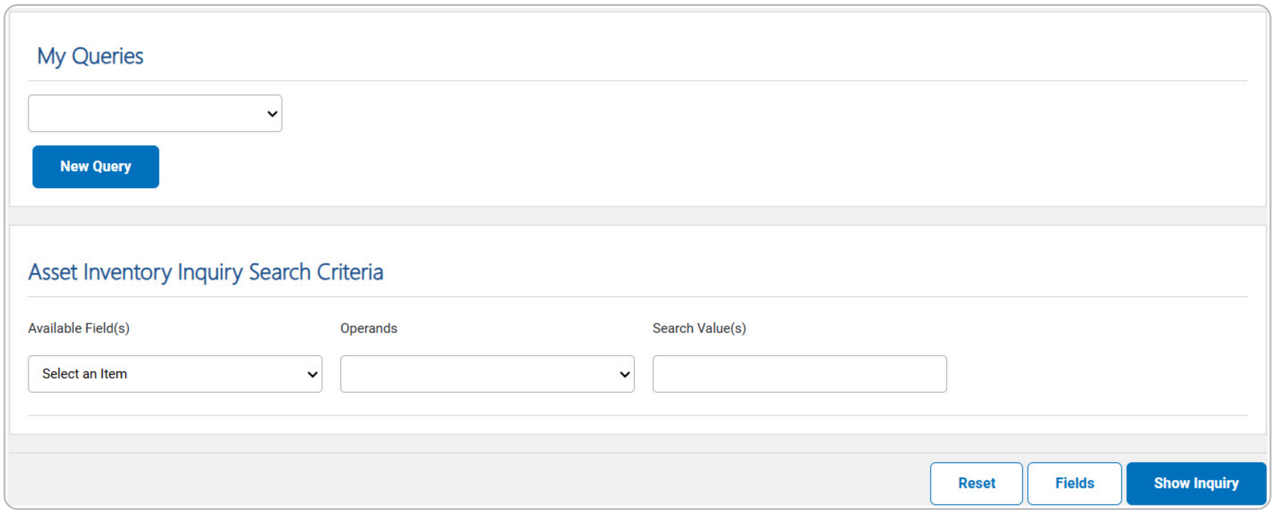
Inquiries > Accounting > Capital Asset > Capital Asset Inquiry Search Criteria page

Procedures

Search for an Asset Activity Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria box, choose which available field to use in the search.



2. *Choose which Available Field(s) to use in the search.*
   A. *The first Available Field(s) option (*DEPRN CD*) automatically populates and is not editable.*

B. Use ⌄ to select the second Available Field.

C. Use ⌄ to select the third Available Field.

Note

Adding another Available Field ⌄ automatically populates an additional search criteria row.

Note

Select Fields to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. *Choose which Operands to use in the search.*

   A. Use ⌄ to select the first Operands.

   B. Use ⌄ to select the second Operands.

4. *Choose which Search Value(s) to use in the search.*

   A. Use ⌄ to select the first Search Value.

   B. Use ⌄ to select the second Search Value.

Remove an Available Field Row

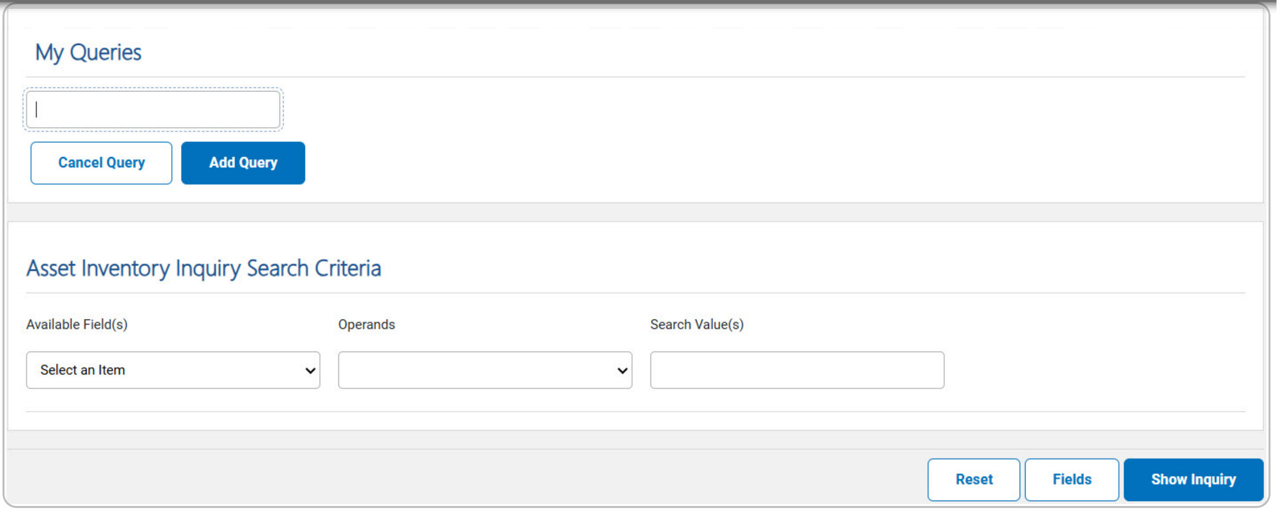
a. Use ⌄ to select desired Available Field.

b. Select Remove Filter Category. *The desired row is removed.*

5. Select Show Inquiry. *The **Capital Asset Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select New Query. *The page refreshes, and My Queries changes from a drop-down field to a text field.*



2. Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*

3. Select Add Query . *The Query and the information entered in the Search Criteria grid are added to My Queries. Select* Cancel Query *to disregard the Query.*

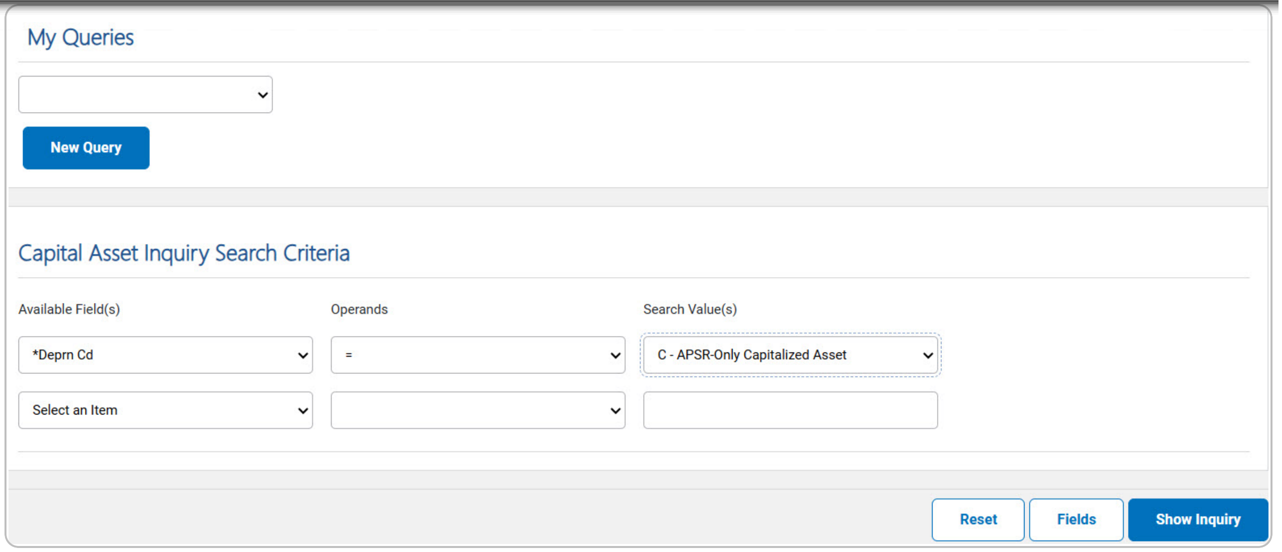
4. Select Fields . *The **Capital Asset Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry . *The **Capital Asset Inquiry — Results** page appears.*

Select a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and the selected query information appears in the search criteria grid.*



My Queries

Capital Asset Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
*Deprn Cd	=	C - APSR-Only Capitalized Asset
Select an Item		

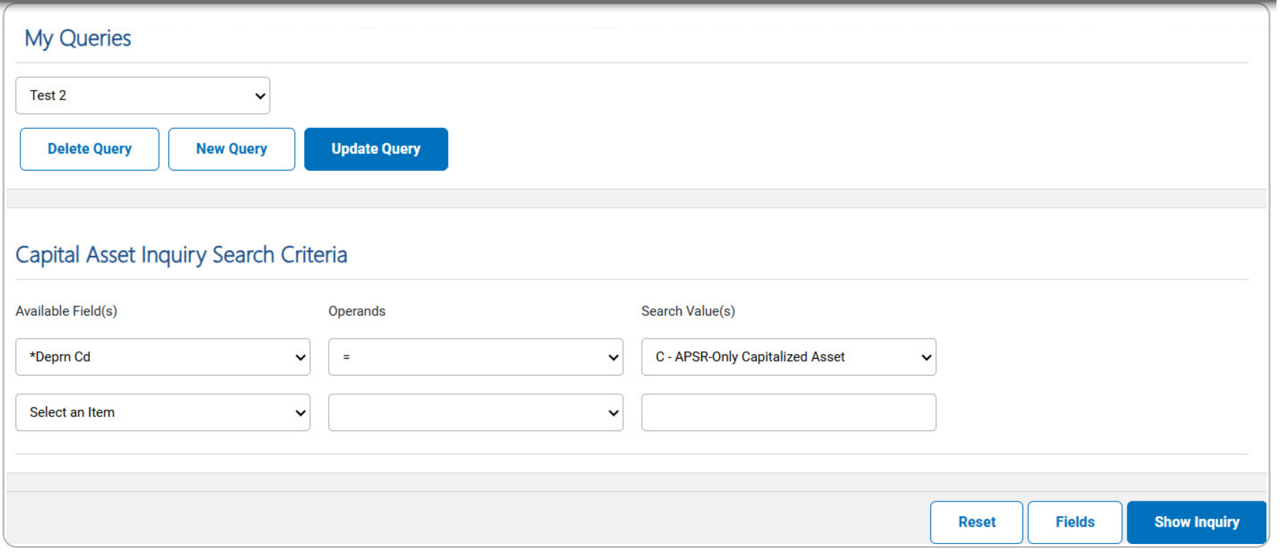
2. Select **Fields**. *The **Capital Asset Inquiry — Select Fields** page appears.*

   OR

   Select **Show Inquiry**. *The **Capital Asset Inquiry — Results** page appears.*

Update a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, the search criteria fields change, and* **New Query** *is joined by* **Update Query** *and* **Delete Query***. The selected query information appears in the search criteria grid.*



My Queries: Test 2

Capital Asset Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
*Deprn Cd	=	C - APSR-Only Capitalized Asset
Select an Item		

2. Select Update Query. *The query information is updated.*

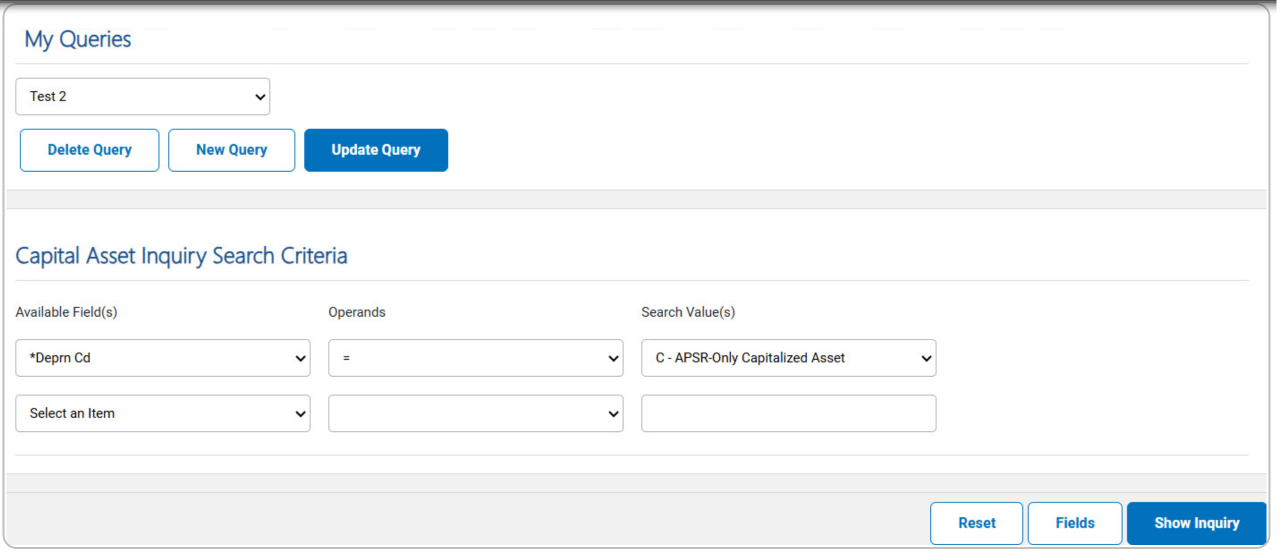
3. Select Fields. *The **Capital Asset Inquiry — Select Fields** page appears.*

   OR

   Select Show Inquiry. *The **Capital Asset Inquiry — Results** page appears.*

Delete a My Queries Inquiry

1. Use ⌄ to select the desired saved query. *The page refreshes, and* New Query *is joined by* Update Query *and* Delete Query*. The selected query information appears in the search criteria grid.*



2. Select Delete Query. *The query information is removed.*

Revise the Fields for the Inquiry

Select Fields. *The **Capital Asset Inquiry — Select Fields** page appears.*

Search for a Capital Asset Inquiry — Results

Navigation

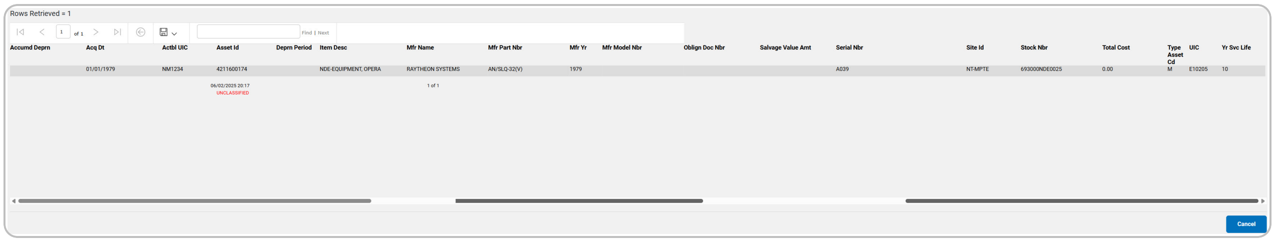
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Capital Asset Inquiry Search Results page

Procedures

Export the Capital Asset Inquiry Results

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*



Rows Retrieved = 1

Accumd Deprn	Acq Dt	Actbl UIC	Asset Id	Deprn Period	Item Desc	Mfr Name	Mfr Part Nbr	Mfr Yr	Mfr Model Nbr	Oblign Doc Nbr	Salvage Value Amt	Serial Nbr	Site Id	Stock Nbr	Total Cost	Type Asset Cd	UIC	Yr Svc Life
	01/01/1979	NM1234	4211600174		NDE-EQUIPMENT, OPERA	RAYTHEON SYSTEMS	AN/SLQ-32(V)	1979				A039	NT-MPTE	693000NDE0025	0.00	M	E10205	10

06/02/2025 20:17
UNCLASSIFIED
1 of 1

Note

To reach the optional fields, refer to the Capital Asset Inquiry — Field Selection page.

2. Select Cancel. *The* ***Capital Asset Inquiry Search Criteria*** *page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail

Select the desired Accumd Deprn row. *The **Capital Asset Inquiry Detail — Basic** page appears.*

Select Fields for the Capital Asset Inventory Inquiry

Navigation

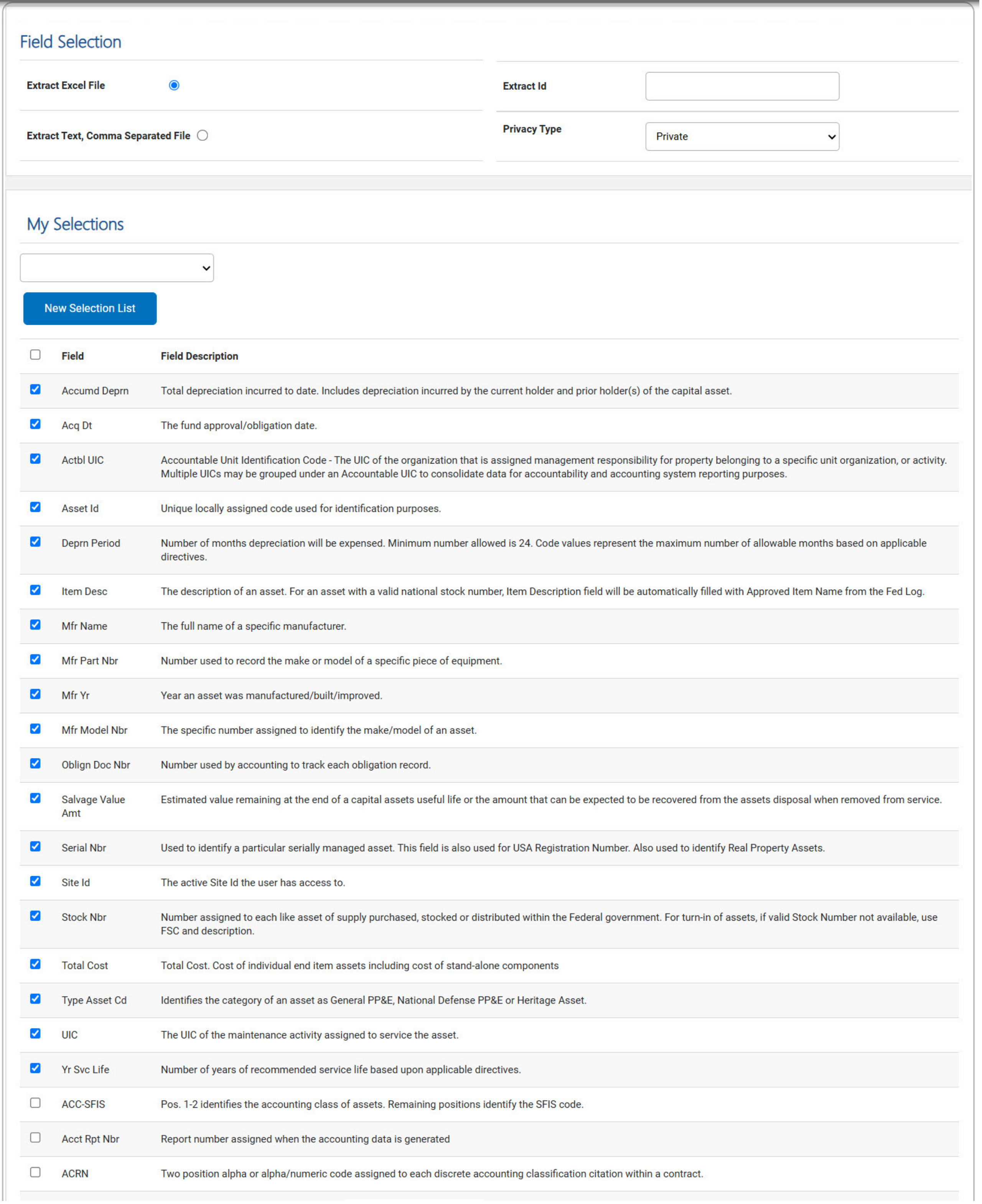
Inquiries > Accounting > Capital Asset > Search Criteria > Fields > Capital Asset Inventory Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting Cancel *at any point of this procedure removes all revisions and closes the page, whereas selecting* Reset *returns all fields to the default "All" setting.* ***Bold*** *numbered steps are required.*

1. Select Fields . *The **Capital Asset Inventory Inquiry** page appears.*



Field Selection

Extract Excel File ●

Extract Text, Comma Separated File ○

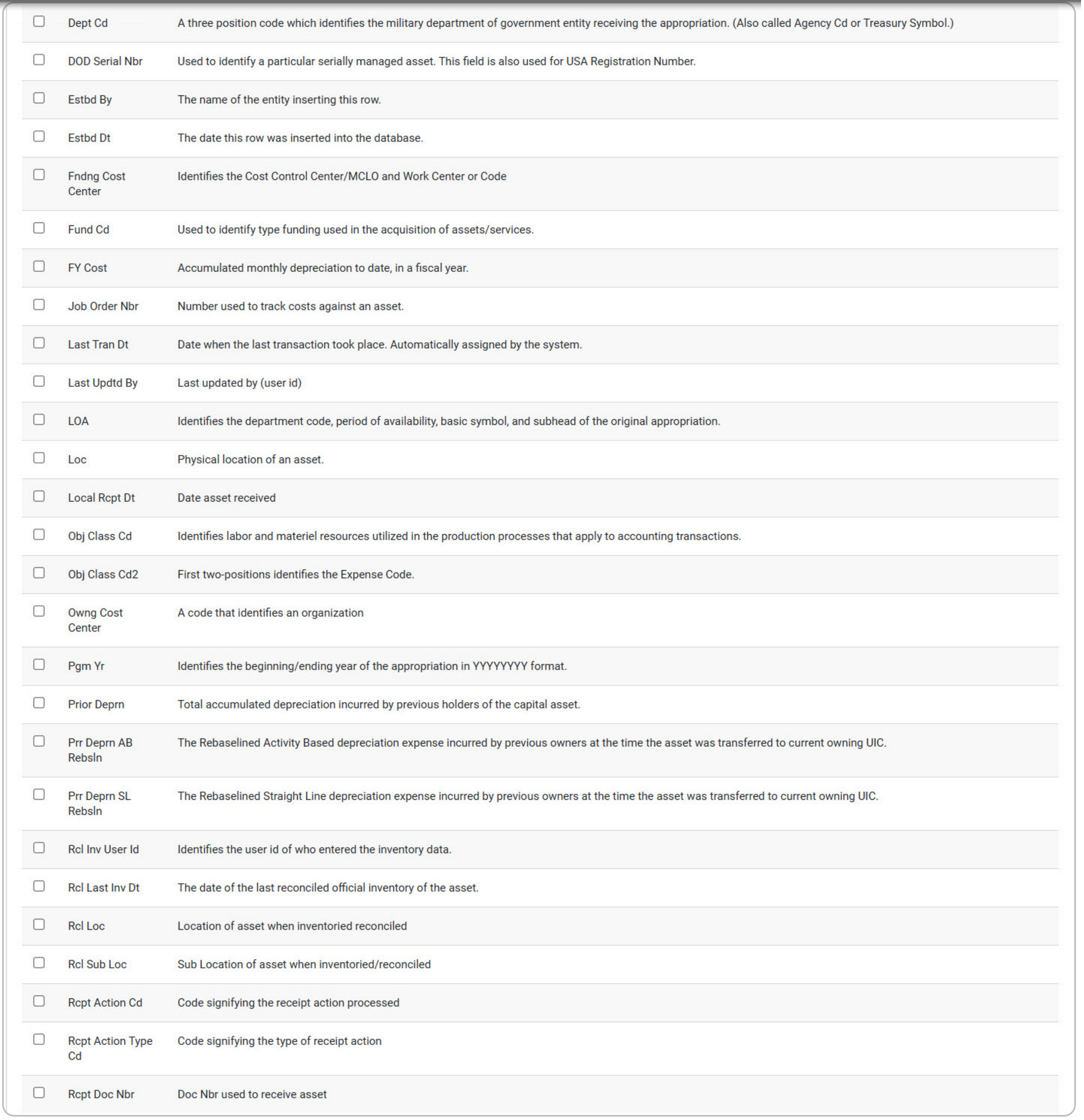
Extract Id

Privacy Type Private

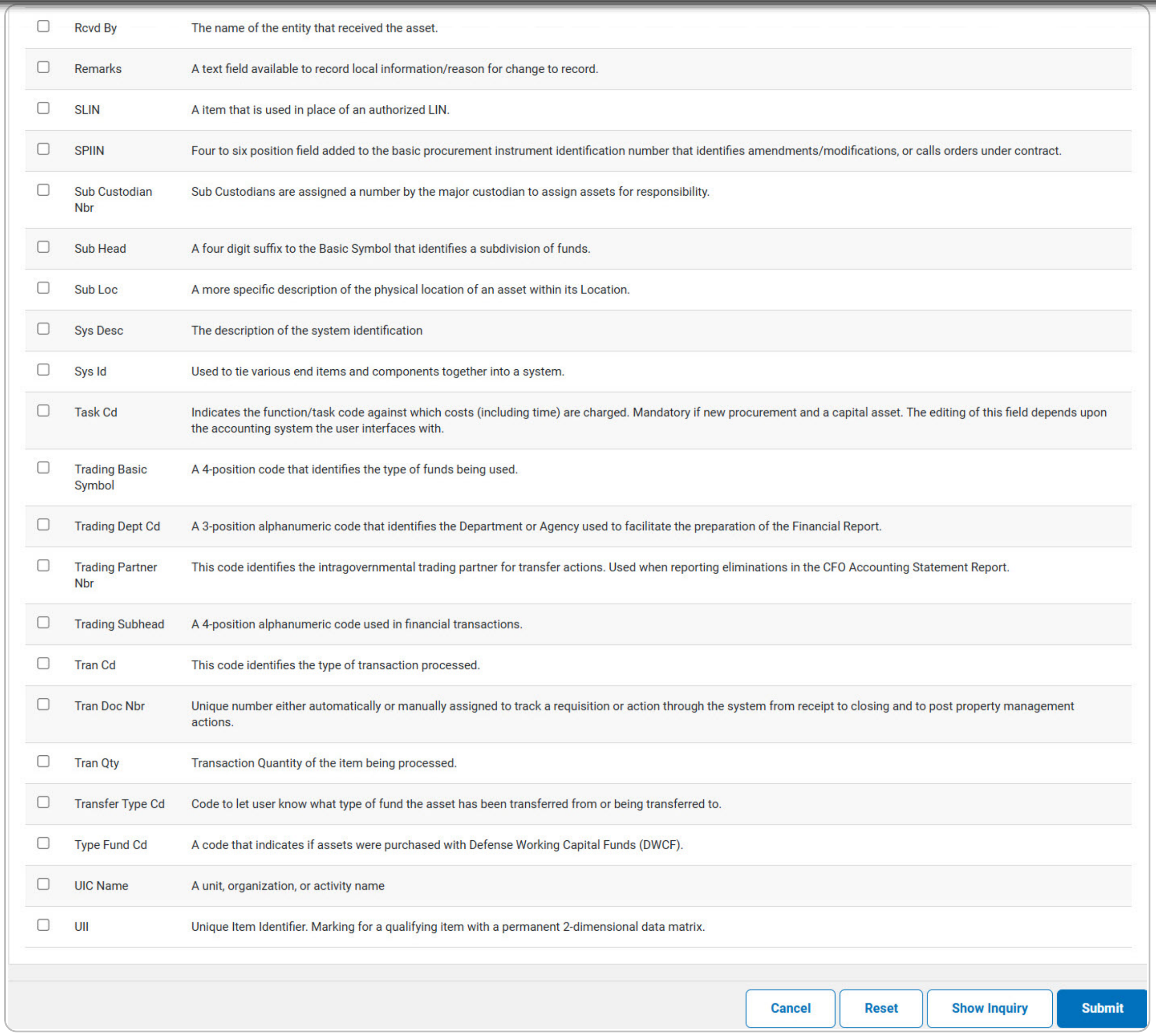
My Selections

☐	**Field**	**Field Description**
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.
☑	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.
☑	Asset Id	Unique locally assigned code used for identification purposes.
☑	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☑	Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
☑	Mfr Name	The full name of a specific manufacturer.
☑	Mfr Part Nbr	Number used to record the make or model of a specific piece of equipment.
☑	Mfr Yr	Year an asset was manufactured/built/improved.
☑	Mfr Model Nbr	The specific number assigned to identify the make/model of an asset.
☑	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☑	Salvage Value Amt	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Site Id	The active Site Id the user has access to.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☑	Total Cost	Total Cost. Cost of individual end item assets including cost of stand-alone components
☑	Type Asset Cd	Identifies the category of an asset as General PP&E, National Defense PP&E or Heritage Asset.
☑	UIC	The UIC of the maintenance activity assigned to service the asset.
☑	Yr Svc Life	Number of years of recommended service life based upon applicable directives.
☐	ACC-SFIS	Pos. 1-2 identifies the accounting class of assets. Remaining positions identify the SFIS code.
☐	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☐	ACRN	Two position alpha or alpha/numeric code assigned to each discrete accounting classification citation within a contract.

☐	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Sts Cd	Used to keep track of the status of an asset.
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	Cause Lst Rcl Dt Chg	Identifies how the Rcl Last Inv Date was modified. Program description of Inv List Nbr.
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.
☐	Cond Cd	Used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cptl Cd	Denotes capital asset not in use, or capital asset with a dollar value under the specified dollar threshold or an asset over a specified dollar threshold that is non-capital.
☐	Current Mnth Deprn Amt	The total computed depreciation amount for the month
☐	Custodian Name	The name assigned to the property custodian.
☐	Custodian Nbr	One to six position code, locally assigned, used to identify an individual responsible for assigned assets.
☐	Deprn AB Lst Rebsln	The activity based accumulated depreciation that has been incurred at the time the asset was last rebaselined.
☐	Deprn AB Rebsln	The accumulated depreciation calculated using AB with rebaselining of the asset.
☐	Deprn Cd	Indicates whether the asset is a capital asset and if fiduciary reportable by ELMS. C – Capital/Non-Reportable, N – Non-Capital/Non-Reportable, T - Capital/Reportable.
☐	Deprn Cost Center	Cost Control Number/Office where the depreciation expense is charged.
☐	Deprn Exp Cd	Identifies the depreciation expense as funded or unfunded.
☐	Deprn Job Order Nbr	Job order number where the depreciation expense is charged.
☐	Deprn Period Days	The number of days the asset is scheduled to be depreciated.
☐	Deprn SL Lst Rebsln	The straight line accumulated depreciation that has been incurred at the time the asset was last rebaslined.
☐	Deprn SL Rebsln	The accumulated depreciation calculated using SL with rebaselining of the asset.
☐	Deprn Sts Cd	A code and description that identifies the depreciation status of the asset/real property/improvement.
☐	Deprn Task Cd	Task Code/Cost Acct Code/Organization Code where the depreciation expense is charged.
☐	Deprn Util Qty	The assets actual utilization when depreciation last ran.
☐	Deprn Util Svc Life	The assets planned utilization for depreciation purposes.



☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	DOD Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Fndng Cost Center	Identifies the Cost Control Center/MCLO and Work Center or Code
☐	Fund Cd	Used to identify type funding used in the acquisition of assets/services.
☐	FY Cost	Accumulated monthly depreciation to date, in a fiscal year.
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updtd By	Last updated by (user id)
☐	LOA	Identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	Loc	Physical location of an asset.
☐	Local Rcpt Dt	Date asset received
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Obj Class Cd2	First two-positions identifies the Expense Code.
☐	Owng Cost Center	A code that identifies an organization
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Prior Deprn	Total accumulated depreciation incurred by previous holders of the capital asset.
☐	Prr Deprn AB Rebsln	The Rebaselined Activity Based depreciation expense incurred by previous owners at the time the asset was transferred to current owning UIC.
☐	Prr Deprn SL Rebsln	The Rebaselined Straight Line depreciation expense incurred by previous owners at the time the asset was transferred to current owning UIC.
☐	Rcl Inv User Id	Identifies the user id of who entered the inventory data.
☐	Rcl Last Inv Dt	The date of the last reconciled official inventory of the asset.
☐	Rcl Loc	Location of asset when inventoried reconciled
☐	Rcl Sub Loc	Sub Location of asset when inventoried/reconciled
☐	Rcpt Action Cd	Code signifying the receipt action processed
☐	Rcpt Action Type Cd	Code signifying the type of receipt action
☐	Rcpt Doc Nbr	Doc Nbr used to receive asset



☐	Rcvd By	The name of the entity that received the asset.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	SLIN	A item that is used in place of an authorized LIN.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Sub Custodian Nbr	Sub Custodians are assigned a number by the major custodian to assign assets for responsibility.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub Loc	A more specific description of the physical location of an asset within its Location.
☐	Sys Desc	The description of the system identification
☐	Sys Id	Used to tie various end items and components together into a system.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Trading Basic Symbol	A 4-position code that identifies the type of funds being used.
☐	Trading Dept Cd	A 3-position alphanumeric code that identifies the Department or Agency used to facilitate the preparation of the Financial Report.
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Subhead	A 4-position alphanumeric code used in financial transactions.
☐	Tran Cd	This code identifies the type of transaction processed.
☐	Tran Doc Nbr	Unique number either automatically or manually assigned to track a requisition or action through the system from receipt to closing and to post property management actions.
☐	Tran Qty	Transaction Quantity of the item being processed.
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Type Fund Cd	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UIC Name	A unit, organization, or activity name
☐	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.

2. Choose the desired file type:

- Click ○ to select Extract Excel File. *The extracted file on the* ***View Inquiry Extract*** *page is an .XLS file.*

  OR

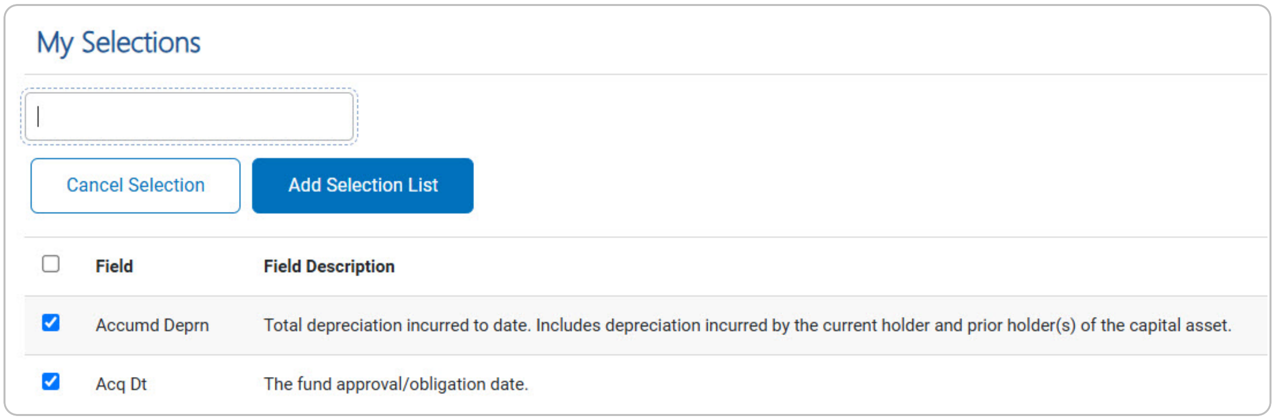
  Click ○ to select Extract Text, Comma Separated File. *The extracted file on the* ***View Inquiry Extract*** *page is a .CSV file.*

3. Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*

4. Use ⌄ to select the Privacy Type.

Add a Selection List

1. Select New Selection List. *The page refreshes, and Selections changes from a drop-down field to a text field.*



My Selections

Cancel Selection   Add Selection List

☐	Field	Field Description
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.

Note

Selecting Cancel Selection at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

2. Select Add Selection List. *The page refreshes, and the selected list is added.* Add Selection List *is replaced by* Update Selection List *and* Delete Selection List.

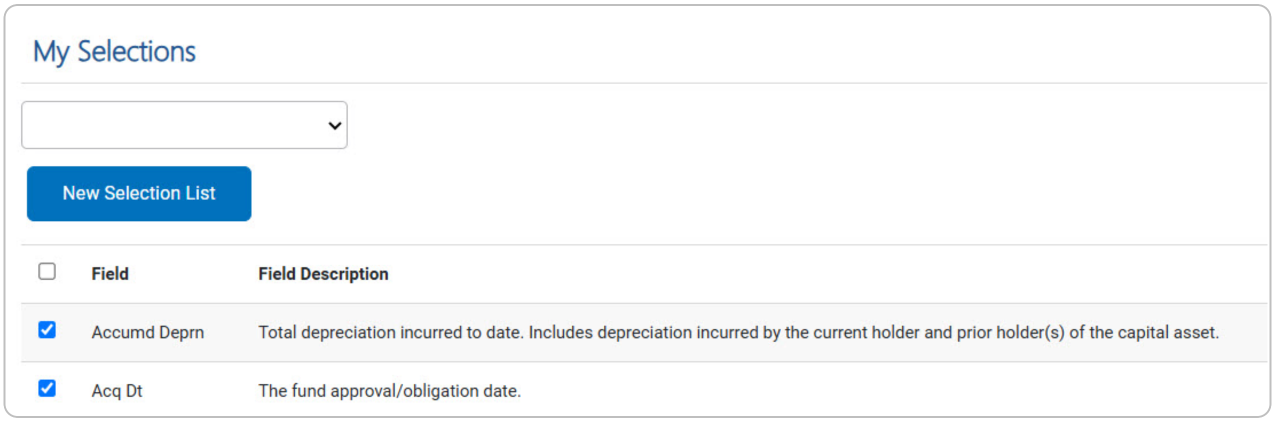
3. Select Show Inquiry for small volumes of data. *The* ***Capital Asset Inquiry — Results*** *page appears.*

OR

Select **Submit** for large volumes of data. *The **Capital Asset Inventory Inquiry Transaction Status** page appears.*

Use a Predetermined Field Selection List

1. Use ⌄ to display the Selection List.



My Selections

New Selection List

☐	Field	Field Description
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.

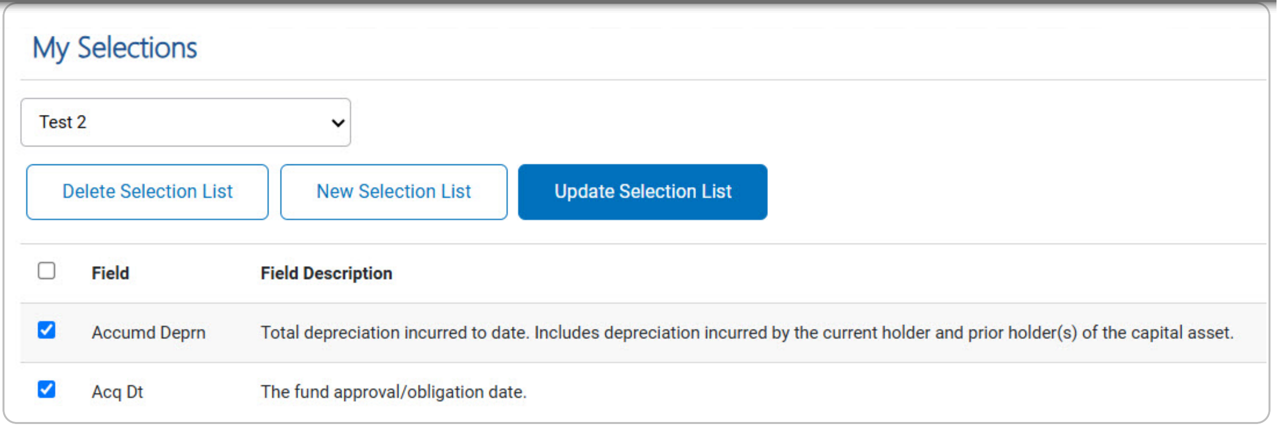
2. Select **Show Inquiry** for small volumes of data. *The **Capital Asset Inventory Inquiry — Results** page appears.*

   OR

   Select **Submit** for large volumes of data. *The **Capital Asset Inventory Inquiry Transaction Status** page appears.*

Update a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* **New Selection List** *is joined by* **Update Selection List** *and* **Delete Selection List**.



My Selections

Test 2

Delete Selection List | New Selection List | Update Selection List

☐	Field	Field Description
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.

2. Select Update Selection List. *The page refreshes.*

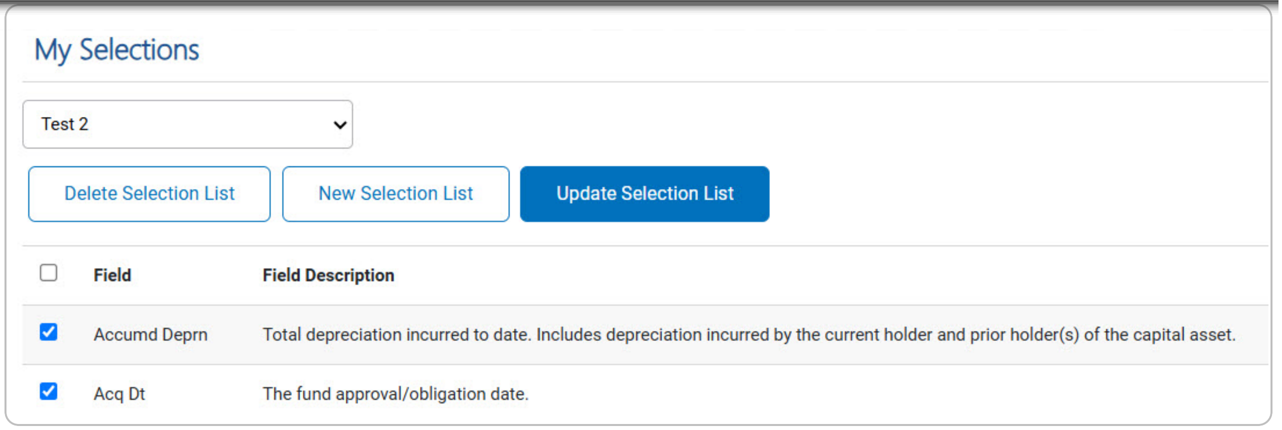
3. Select Show Inquiry for small volumes of data. *The* ***Capital Asset Inventory Inquiry — Results*** *page appears.*

   OR

   Select Submit for large volumes of data. *The* ***Capital Asset Inventory Inquiry Transaction Status*** *page appears.*

Delete a Selection List

1. Use ⌄ to select the desired Selection List. *The page refreshes, the search criteria fields change, and* New Selection List *is joined by* Update Selection List *and* Delete Selection List.



My Selections

Test 2

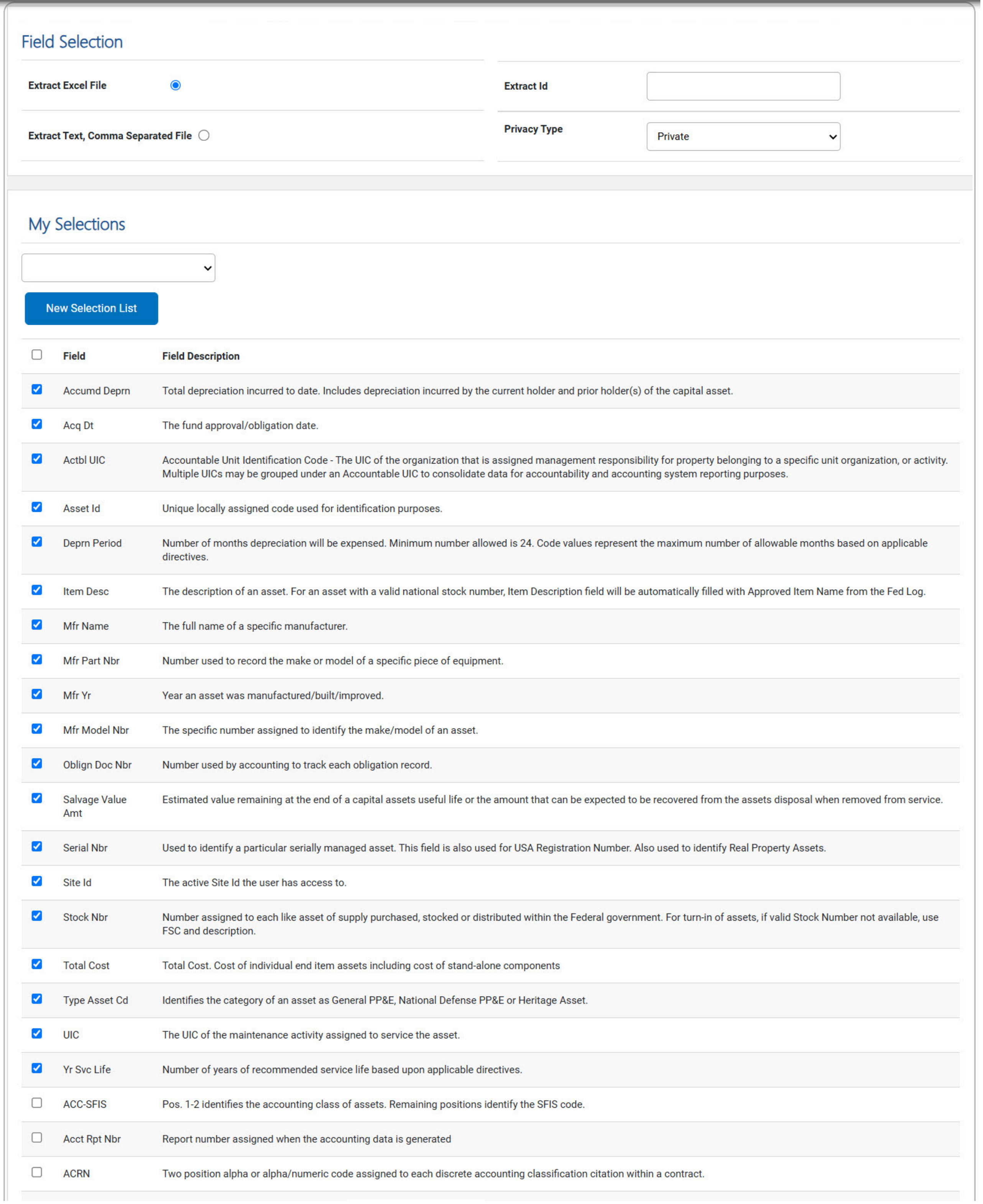
☐	Field	Field Description
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.

2. Select Delete Selection List. *The page refreshes and the list is immediately deleted.*

Modify the Fields Used for the Inquiry

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.*
Bold *numbered steps are required.*
One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset *at any point of this procedure returns all fields to the default "All" setting.*

1. Select Fields. *The **Capital Asset Inventory Inquiry** page appears.*



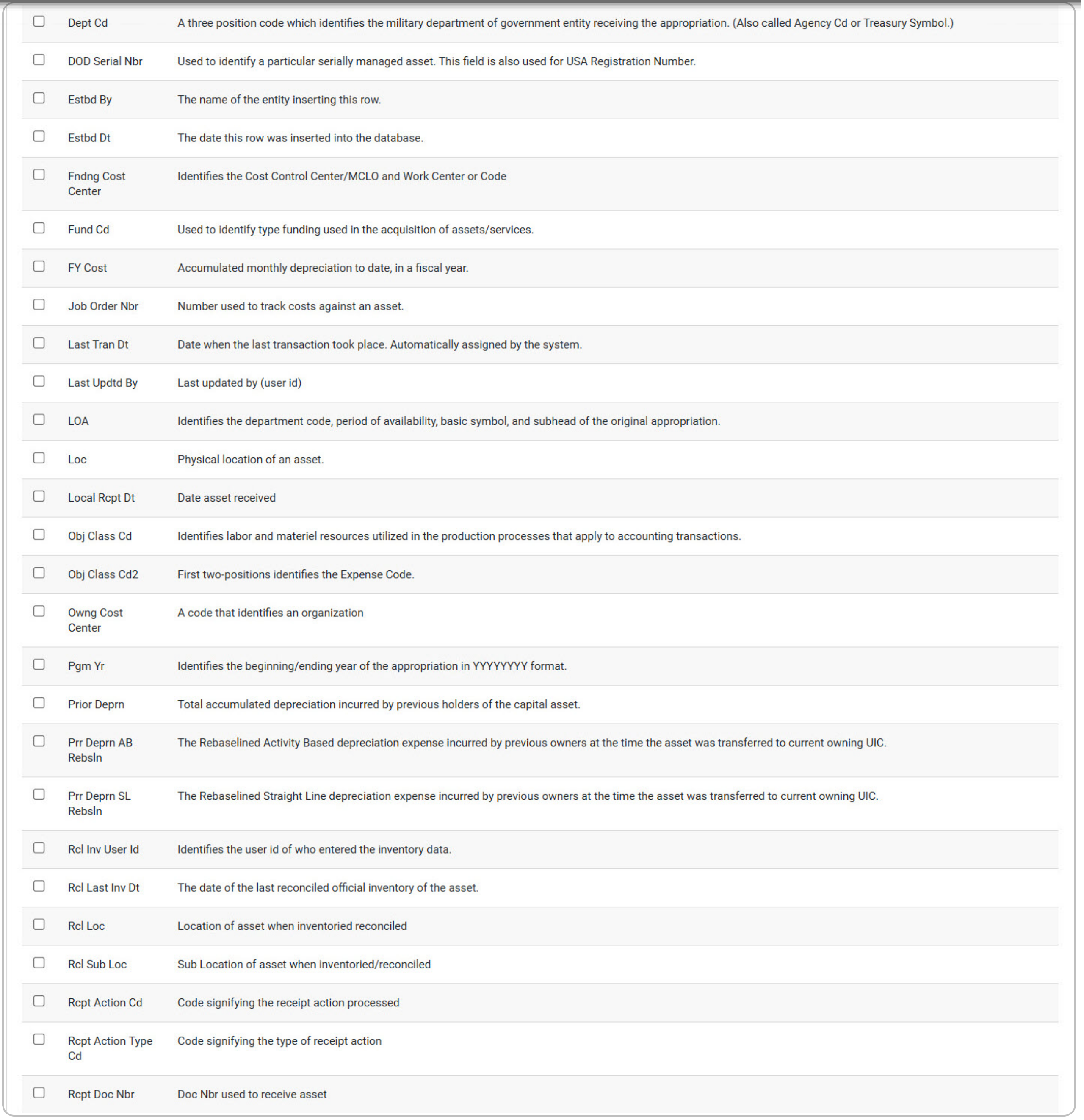
Field Selection

Extract Excel File	●	**Extract Id**	
Extract Text, Comma Separated File	○	**Privacy Type**	Private

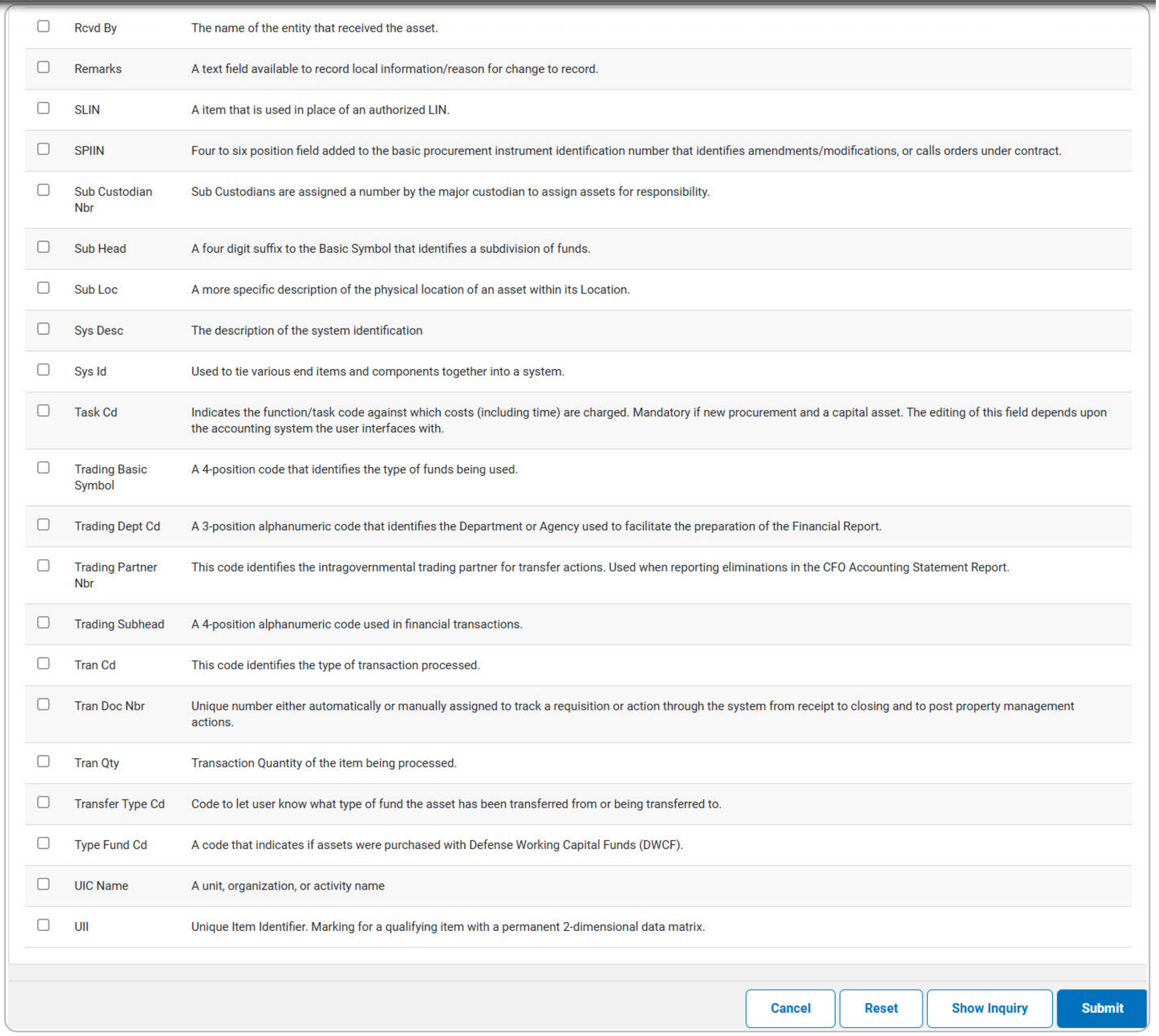
My Selections

☐	**Field**	**Field Description**
☑	Accumd Deprn	Total depreciation incurred to date. Includes depreciation incurred by the current holder and prior holder(s) of the capital asset.
☑	Acq Dt	The fund approval/obligation date.
☑	Actbl UIC	Accountable Unit Identification Code - The UIC of the organization that is assigned management responsibility for property belonging to a specific unit organization, or activity. Multiple UICs may be grouped under an Accountable UIC to consolidate data for accountability and accounting system reporting purposes.
☑	Asset Id	Unique locally assigned code used for identification purposes.
☑	Deprn Period	Number of months depreciation will be expensed. Minimum number allowed is 24. Code values represent the maximum number of allowable months based on applicable directives.
☑	Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
☑	Mfr Name	The full name of a specific manufacturer.
☑	Mfr Part Nbr	Number used to record the make or model of a specific piece of equipment.
☑	Mfr Yr	Year an asset was manufactured/built/improved.
☑	Mfr Model Nbr	The specific number assigned to identify the make/model of an asset.
☑	Oblign Doc Nbr	Number used by accounting to track each obligation record.
☑	Salvage Value Amt	Estimated value remaining at the end of a capital assets useful life or the amount that can be expected to be recovered from the assets disposal when removed from service.
☑	Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
☑	Site Id	The active Site Id the user has access to.
☑	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
☑	Total Cost	Total Cost. Cost of individual end item assets including cost of stand-alone components
☑	Type Asset Cd	Identifies the category of an asset as General PP&E, National Defense PP&E or Heritage Asset.
☑	UIC	The UIC of the maintenance activity assigned to service the asset.
☑	Yr Svc Life	Number of years of recommended service life based upon applicable directives.
☐	ACC-SFIS	Pos. 1-2 identifies the accounting class of assets. Remaining positions identify the SFIS code.
☐	Acct Rpt Nbr	Report number assigned when the accounting data is generated
☐	ACRN	Two position alpha or alpha/numeric code assigned to each discrete accounting classification citation within a contract.

☐	Asset Cd	A code used to identify the type of asset purchased/transferred to the property management system and manner of disposition of assets.
☐	Asset Sts Cd	Used to keep track of the status of an asset.
☐	Basic Symbol	A four digit number that identifies the type of funds being used.
☐	Cause Lst Rcl Dt Chg	Identifies how the Rcl Last Inv Date was modified. Program description of Inv List Nbr.
☐	CLIN	A four position field that identifies different contract line items within the same contract.
☐	Cntr/PO Nbr	Assigned by the procurement activity and used to identify requests for a supply purchase.
☐	Cond Cd	Used to classify material for degree of serviceability, condition, and completeness in terms of readiness for issue, and to identify actions underway to change status of materiel. This Field defaults to (A) but can be updated.
☐	Cptl Cd	Denotes capital asset not in use, or capital asset with a dollar value under the specified dollar threshold or an asset over a specified dollar threshold that is non-capital.
☐	Current Mnth Deprn Amt	The total computed depreciation amount for the month
☐	Custodian Name	The name assigned to the property custodian.
☐	Custodian Nbr	One to six position code, locally assigned, used to identify an individual responsible for assigned assets.
☐	Deprn AB Lst Rebsln	The activity based accumulated depreciation that has been incurred at the time the asset was last rebaselined.
☐	Deprn AB Rebsln	The accumulated depreciation calculated using AB with rebaselining of the asset.
☐	Deprn Cd	Indicates whether the asset is a capital asset and if fiduciary reportable by ELMS. C – Capital/Non-Reportable, N – Non-Capital/Non-Reportable, T - Capital/Reportable.
☐	Deprn Cost Center	Cost Control Number/Office where the depreciation expense is charged.
☐	Deprn Exp Cd	Identifies the depreciation expense as funded or unfunded.
☐	Deprn Job Order Nbr	Job order number where the depreciation expense is charged.
☐	Deprn Period Days	The number of days the asset is scheduled to be depreciated.
☐	Deprn SL Lst Rebsln	The straight line accumulated depreciation that has been incurred at the time the asset was last rebaslined.
☐	Deprn SL Rebsln	The accumulated depreciation calculated using SL with rebaselining of the asset.
☐	Deprn Sts Cd	A code and description that identifies the depreciation status of the asset/real property/improvement.
☐	Deprn Task Cd	Task Code/Cost Acct Code/Organization Code where the depreciation expense is charged.
☐	Deprn Util Qty	The assets actual utilization when depreciation last ran.
☐	Deprn Util Svc Life	The assets planned utilization for depreciation purposes.



☐	Dept Cd	A three position code which identifies the military department of government entity receiving the appropriation. (Also called Agency Cd or Treasury Symbol.)
☐	DOD Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Fndng Cost Center	Identifies the Cost Control Center/MCLO and Work Center or Code
☐	Fund Cd	Used to identify type funding used in the acquisition of assets/services.
☐	FY Cost	Accumulated monthly depreciation to date, in a fiscal year.
☐	Job Order Nbr	Number used to track costs against an asset.
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updtd By	Last updated by (user id)
☐	LOA	Identifies the department code, period of availability, basic symbol, and subhead of the original appropriation.
☐	Loc	Physical location of an asset.
☐	Local Rcpt Dt	Date asset received
☐	Obj Class Cd	Identifies labor and materiel resources utilized in the production processes that apply to accounting transactions.
☐	Obj Class Cd2	First two-positions identifies the Expense Code.
☐	Owng Cost Center	A code that identifies an organization
☐	Pgm Yr	Identifies the beginning/ending year of the appropriation in YYYYYYYY format.
☐	Prior Deprn	Total accumulated depreciation incurred by previous holders of the capital asset.
☐	Prr Deprn AB Rebsln	The Rebaselined Activity Based depreciation expense incurred by previous owners at the time the asset was transferred to current owning UIC.
☐	Prr Deprn SL Rebsln	The Rebaselined Straight Line depreciation expense incurred by previous owners at the time the asset was transferred to current owning UIC.
☐	Rcl Inv User Id	Identifies the user id of who entered the inventory data.
☐	Rcl Last Inv Dt	The date of the last reconciled official inventory of the asset.
☐	Rcl Loc	Location of asset when inventoried reconciled
☐	Rcl Sub Loc	Sub Location of asset when inventoried/reconciled
☐	Rcpt Action Cd	Code signifying the receipt action processed
☐	Rcpt Action Type Cd	Code signifying the type of receipt action
☐	Rcpt Doc Nbr	Doc Nbr used to receive asset



☐	Rcvd By	The name of the entity that received the asset.
☐	Remarks	A text field available to record local information/reason for change to record.
☐	SLIN	A item that is used in place of an authorized LIN.
☐	SPIIN	Four to six position field added to the basic procurement instrument identification number that identifies amendments/modifications, or calls orders under contract.
☐	Sub Custodian Nbr	Sub Custodians are assigned a number by the major custodian to assign assets for responsibility.
☐	Sub Head	A four digit suffix to the Basic Symbol that identifies a subdivision of funds.
☐	Sub Loc	A more specific description of the physical location of an asset within its Location.
☐	Sys Desc	The description of the system identification
☐	Sys Id	Used to tie various end items and components together into a system.
☐	Task Cd	Indicates the function/task code against which costs (including time) are charged. Mandatory if new procurement and a capital asset. The editing of this field depends upon the accounting system the user interfaces with.
☐	Trading Basic Symbol	A 4-position code that identifies the type of funds being used.
☐	Trading Dept Cd	A 3-position alphanumeric code that identifies the Department or Agency used to facilitate the preparation of the Financial Report.
☐	Trading Partner Nbr	This code identifies the intragovernmental trading partner for transfer actions. Used when reporting eliminations in the CFO Accounting Statement Report.
☐	Trading Subhead	A 4-position alphanumeric code used in financial transactions.
☐	Tran Cd	This code identifies the type of transaction processed.
☐	Tran Doc Nbr	Unique number either automatically or manually assigned to track a requisition or action through the system from receipt to closing and to post property management actions.
☐	Tran Qty	Transaction Quantity of the item being processed.
☐	Transfer Type Cd	Code to let user know what type of fund the asset has been transferred from or being transferred to.
☐	Type Fund Cd	A code that indicates if assets were purchased with Defense Working Capital Funds (DWCF).
☐	UIC Name	A unit, organization, or activity name
☐	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.

2. Select the fields required for the inquiry. *The first 19 fields are automatically selected.*

Note

The number of fields selected determines the amount of data returned from the database. The more data returned, the longer the inquiry takes.

3. Select Show Inquiry for small volumes of data. *The* ***Capital Asset Inquiry — Results*** *page appears.*

   OR

   Select Submit for large volumes of data. *The* ***Capital Asset Inquiry Transaction Status*** *page appears.*

View the Capital Asset Inquiry Detail — Basic

Navigation

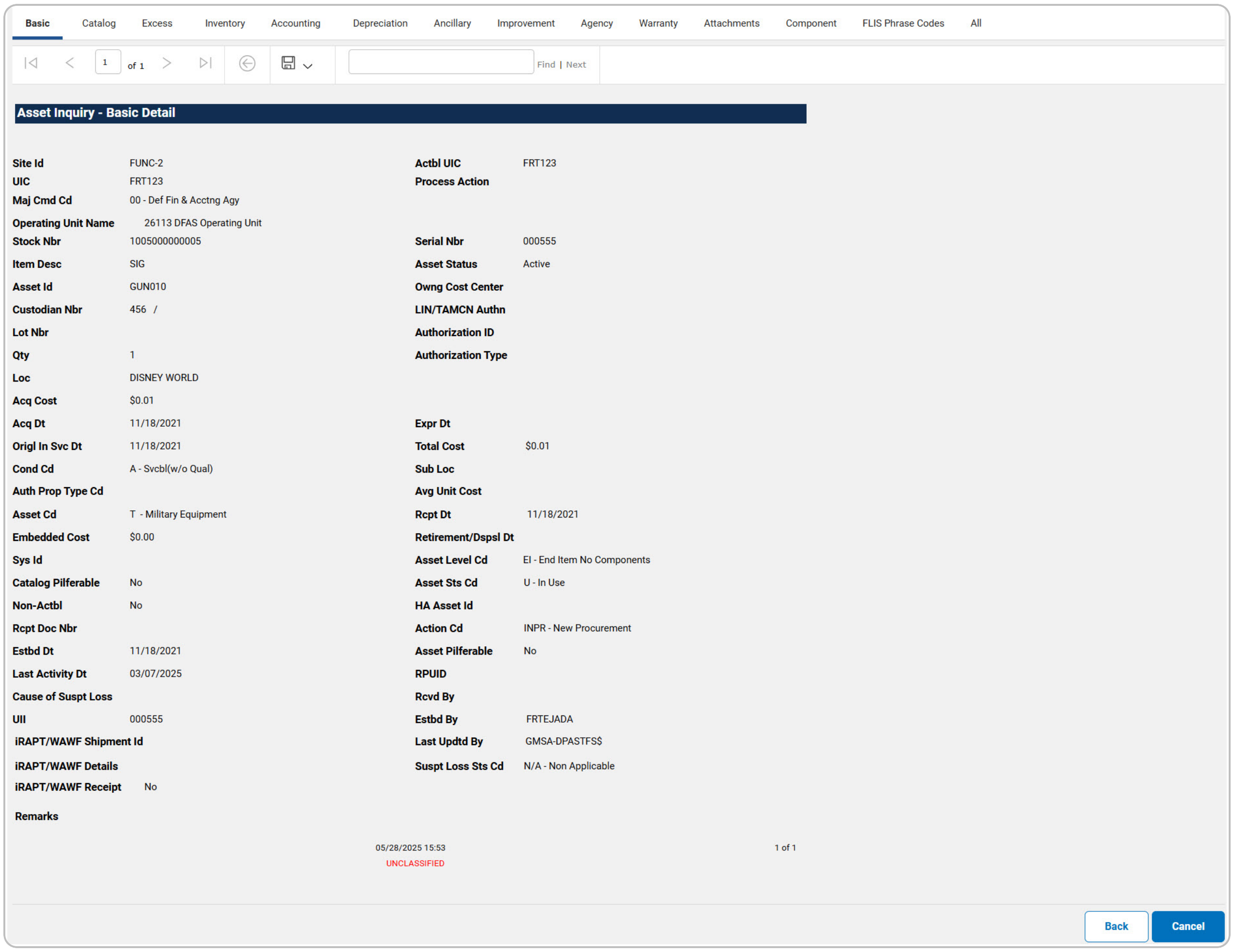
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Detail — Basic page

Procedures

Export the Asset Inventory Inquiry Detail — Basic

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. *Verify the Basic tab.*



Asset Inquiry - Basic Detail

Site Id	FUNC-2	**Actbl UIC**	FRT123
UIC	FRT123	**Process Action**	
Maj Cmd Cd	00 - Def Fin & Acctng Agy		
Operating Unit Name	26113 DFAS Operating Unit		
Stock Nbr	1005000000005	**Serial Nbr**	000555
Item Desc	SIG	**Asset Status**	Active
Asset Id	GUN010	**Owng Cost Center**	
Custodian Nbr	456 /	**LIN/TAMCN Authn**	
Lot Nbr		**Authorization ID**	
Qty	1	**Authorization Type**	
Loc	DISNEY WORLD		
Acq Cost	$0.01		
Acq Dt	11/18/2021	**Expr Dt**	
Origl In Svc Dt	11/18/2021	**Total Cost**	$0.01
Cond Cd	A - Svcbl(w/o Qual)	**Sub Loc**	
Auth Prop Type Cd		**Avg Unit Cost**	
Asset Cd	T - Military Equipment	**Rcpt Dt**	11/18/2021
Embedded Cost	$0.00	**Retirement/Dspsl Dt**	
Sys Id		**Asset Level Cd**	EI - End Item No Components
Catalog Pilferable	No	**Asset Sts Cd**	U - In Use
Non-Actbl	No	**HA Asset Id**	
Rcpt Doc Nbr		**Action Cd**	INPR - New Procurement
Estbd Dt	11/18/2021	**Asset Pilferable**	No
Last Activity Dt	03/07/2025	**RPUID**	
Cause of Suspt Loss		**Rcvd By**	
UII	000555	**Estbd By**	FRTEJADA
iRAPT/WAWF Shipment Id		**Last Updtd By**	GMSA-DPASTFS$
iRAPT/WAWF Details		**Suspt Loss Sts Cd**	N/A - Non Applicable
iRAPT/WAWF Receipt	No		
Remarks			

05/28/2025 15:53 1 of 1

UNCLASSIFIED

2. Select 🖫 to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

   OR

Select the Excess tab. *The* ***Asset Inquiry Detail — Excess*** *page appears*.

OR

Select the Inventory tab. *The* ***Asset Inquiry Detail — Inventory*** *page appears*.

OR

Select the Accounting tab. *The* ***Asset Inquiry Detail — Accounting*** *page appears*.

OR

Select the Depreciation tab. *The* ***Asset Inquiry Detail — Depreciation*** *page appears*.

OR

Select the Ancillary tab. *The* ***Asset Inquiry Detail — Ancillary*** *page appears*.

OR

Select the Improvement tab. *The* ***Asset Inquiry Detail — Improvement*** *page appears*.

OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attribute tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Catalog

Navigation

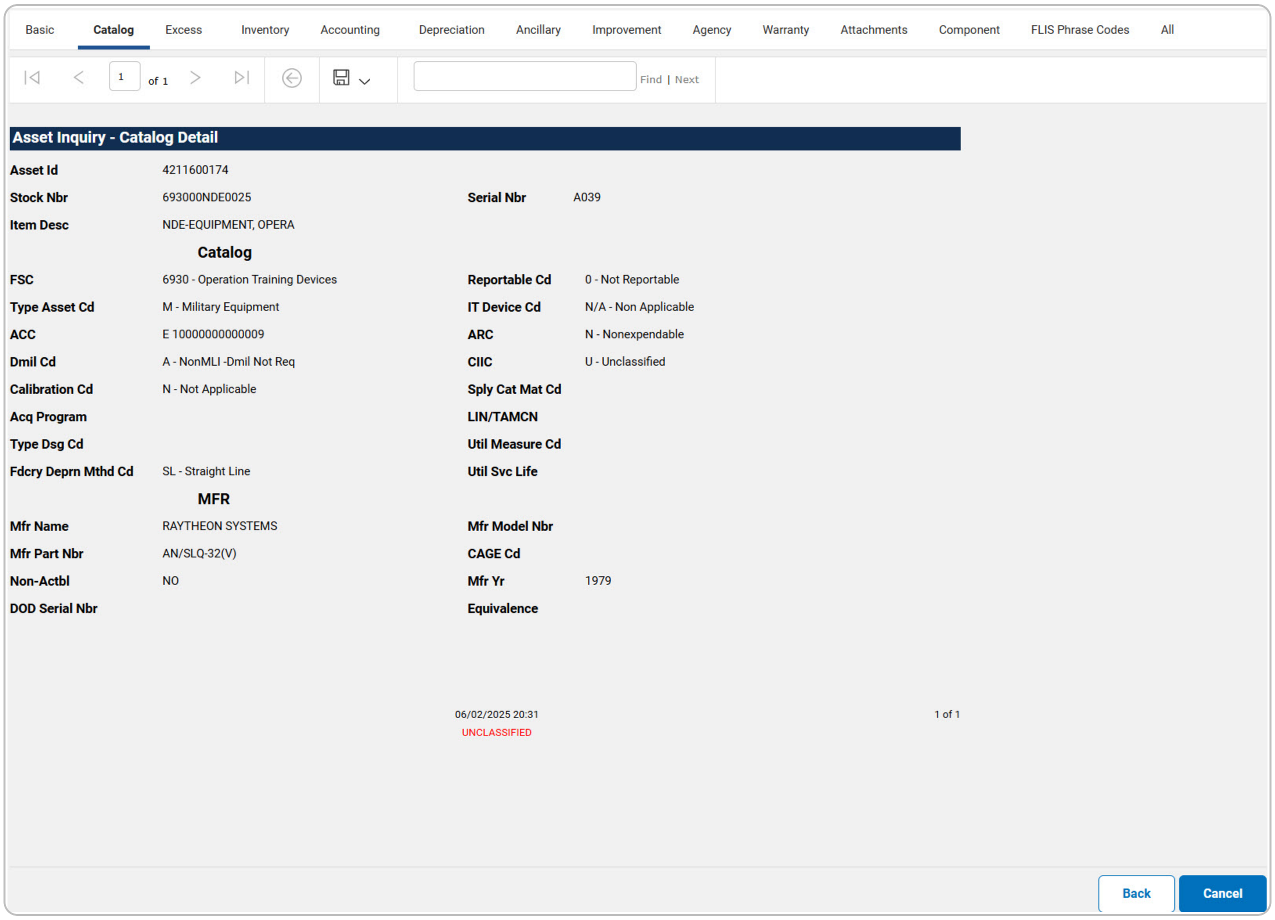
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Catalog Tab > Asset Inquiry — Catalog Detail

Procedures

Export the Asset Inventory Inquiry Detail — Catalog

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Catalog tab. *The **Asset Inquiry - Catalog Detail** page appears.*



Asset Inquiry - Catalog Detail

Asset Id	4211600174		
Stock Nbr	693000NDE0025	**Serial Nbr**	A039
Item Desc	NDE-EQUIPMENT, OPERA		

Catalog

FSC	6930 - Operation Training Devices	**Reportable Cd**	0 - Not Reportable
Type Asset Cd	M - Military Equipment	**IT Device Cd**	N/A - Non Applicable
ACC	E 10000000000009	**ARC**	N - Nonexpendable
Dmil Cd	A - NonMLI -Dmil Not Req	**CIIC**	U - Unclassified
Calibration Cd	N - Not Applicable	**Sply Cat Mat Cd**	
Acq Program		**LIN/TAMCN**	
Type Dsg Cd		**Util Measure Cd**	
Fdcry Deprn Mthd Cd	SL - Straight Line	**Util Svc Life**	

MFR

Mfr Name	RAYTHEON SYSTEMS	**Mfr Model Nbr**	
Mfr Part Nbr	AN/SLQ-32(V)	**CAGE Cd**	
Non-Actbl	NO	**Mfr Yr**	1979
DOD Serial Nbr		**Equivalence**	

06/02/2025 20:31
UNCLASSIFIED
1 of 1

2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears.*

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears.*

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears.*

OR

Select the Inventory tab. *The* ***Asset Inquiry Detail — Inventory*** *page appears*.

OR

Select the Accounting tab. *The* ***Asset Inquiry Detail — Accounting*** *page appears*.

OR

Select the Depreciation tab. *The* ***Asset Inquiry Detail — Depreciation*** *page appears*.

OR

Select the Ancillary tab. *The* ***Asset Inquiry Detail — Ancillary*** *page appears*.

OR

Select the Improvement tab. *The* ***Asset Inquiry Detail — Improvement*** *page appears*.

OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attribute tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Excess

Navigation

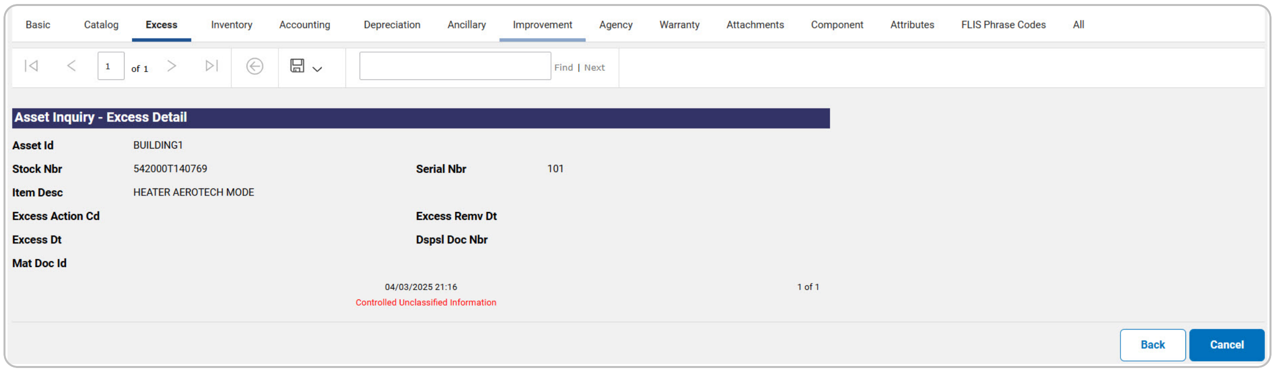
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Excess Tab > Asset Inquiry — Excess Detail

Procedures

Export the Asset Inventory Inquiry Detail — Excess

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Excess tab. *The* ***Asset Inquiry - Excess Detail*** *page appears.*



Asset Inquiry - Excess Detail

Asset Id BUILDING1
Stock Nbr 542000T140769 **Serial Nbr** 101
Item Desc HEATER AEROTECH MODE
Excess Action Cd **Excess Remv Dt**
Excess Dt **Dspsl Doc Nbr**
Mat Doc Id
04/03/2025 21:16 1 of 1
Controlled Unclassified Information

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The* ***Capital Asset Inquiry — Criteria*** *page appears*.

   OR

   Select the Basic tab. *The* ***Asset Inquiry Detail — Basic*** *page appears*.

OR

Select the Catalog tab. *The* ***Asset Inquiry Detail — Catalog*** *page appears*.

OR

Select the Inventory tab. *The* ***Asset Inquiry Detail — Inventory*** *page appears*.

OR

Select the Accounting tab. *The* ***Asset Inquiry Detail — Accounting*** *page appears*.

OR

Select the Depreciation tab. *The* ***Asset Inquiry Detail — Depreciation*** *page appears*.

OR

Select the Ancillary tab. *The* ***Asset Inquiry Detail — Ancillary*** *page appears*.

OR

Select the Improvement tab. *The* ***Asset Inquiry Detail — Improvement*** *page appears*.

OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Inventory

Navigation

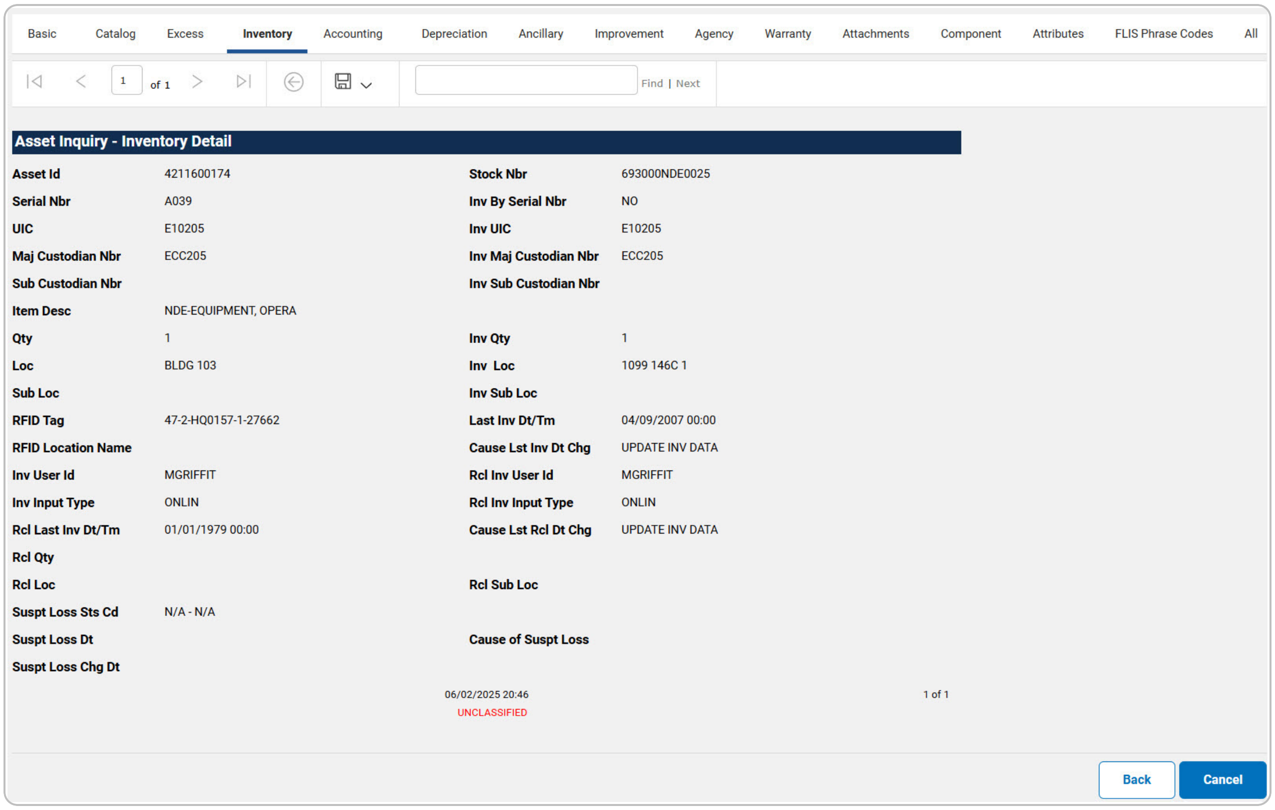
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Inventory Tab > Asset Inquiry — Inventory Detail

Procedures

Export the Asset Inventory Inquiry Detail — Inventory

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Inventory tab. *The **Asset Inquiry - Inventory Detail** page appears.*



Asset Inquiry - Inventory Detail

Asset Id	4211600174	**Stock Nbr**	693000NDE0025
Serial Nbr	A039	**Inv By Serial Nbr**	NO
UIC	E10205	**Inv UIC**	E10205
Maj Custodian Nbr	ECC205	**Inv Maj Custodian Nbr**	ECC205
Sub Custodian Nbr		**Inv Sub Custodian Nbr**	
Item Desc	NDE-EQUIPMENT, OPERA		
Qty	1	**Inv Qty**	1
Loc	BLDG 103	**Inv Loc**	1099 146C 1
Sub Loc		**Inv Sub Loc**	
RFID Tag	47-2-HQ0157-1-27662	**Last Inv Dt/Tm**	04/09/2007 00:00
RFID Location Name		**Cause Lst Inv Dt Chg**	UPDATE INV DATA
Inv User Id	MGRIFFIT	**Rcl Inv User Id**	MGRIFFIT
Inv Input Type	ONLIN	**Rcl Inv Input Type**	ONLIN
Rcl Last Inv Dt/Tm	01/01/1979 00:00	**Cause Lst Rcl Dt Chg**	UPDATE INV DATA
Rcl Qty			
Rcl Loc		**Rcl Sub Loc**	
Suspt Loss Sts Cd	N/A - N/A		
Suspt Loss Dt		**Cause of Suspt Loss**	
Suspt Loss Chg Dt			

06/02/2025 20:46 1 of 1
UNCLASSIFIED

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

   OR

   Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

   OR

   Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

   OR

   Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

   OR

   Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

   OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The* ***Asset Inquiry Detail — Component*** *page appears*.

OR

Select the FLIS Phrase Codes tab. *The* ***Asset Inquiry Detail — FLIS Phrase Codes*** *page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The* ***Capital Asset Inquiry — Results*** *page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Accounting

Navigation

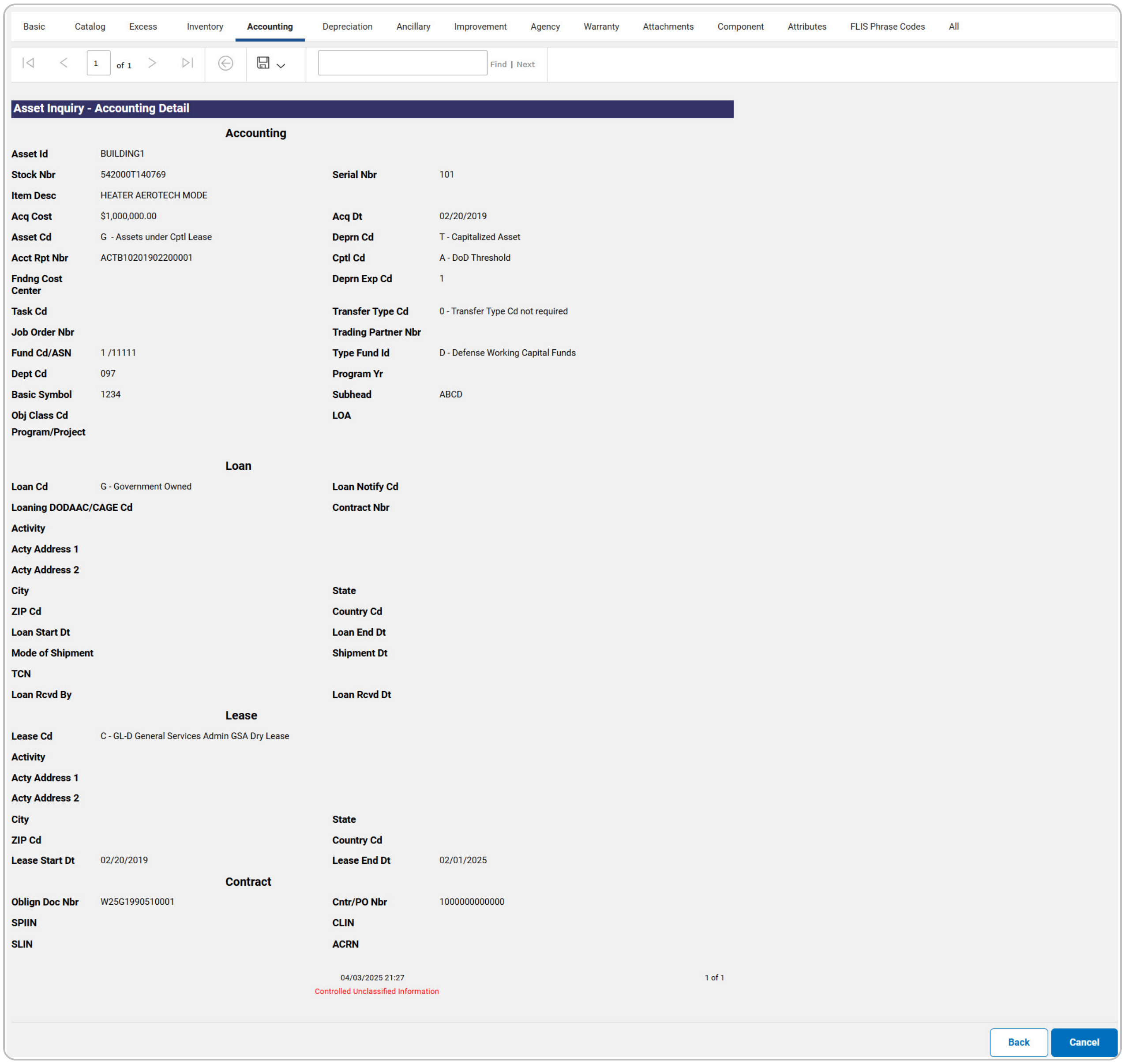
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Accounting Tab > Asset Inquiry — Accounting Detail page

Procedures

Export the Asset Inventory Inquiry Detail — Accounting

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Accounting tab. *The* ***Asset Inquiry - Accounting Detail*** *page appears.*



Asset Inquiry - Accounting Detail

Accounting

Asset Id	BUILDING1		
Stock Nbr	542000T140769	**Serial Nbr**	101
Item Desc	HEATER AEROTECH MODE		
Acq Cost	$1,000,000.00	**Acq Dt**	02/20/2019
Asset Cd	G - Assets under Cptl Lease	**Deprn Cd**	T - Capitalized Asset
Acct Rpt Nbr	ACTB10201902200001	**Cptl Cd**	A - DoD Threshold
Fndng Cost Center		**Deprn Exp Cd**	1
Task Cd		**Transfer Type Cd**	0 - Transfer Type Cd not required
Job Order Nbr		**Trading Partner Nbr**	
Fund Cd/ASN	1 /11111	**Type Fund Id**	D - Defense Working Capital Funds
Dept Cd	097	**Program Yr**	
Basic Symbol	1234	**Subhead**	ABCD
Obj Class Cd		**LOA**	
Program/Project			

Loan

Loan Cd	G - Government Owned	**Loan Notify Cd**	
Loaning DODAAC/CAGE Cd		**Contract Nbr**	
Activity			
Acty Address 1			
Acty Address 2			
City		**State**	
ZIP Cd		**Country Cd**	
Loan Start Dt		**Loan End Dt**	
Mode of Shipment		**Shipment Dt**	
TCN			
Loan Rcvd By		**Loan Rcvd Dt**	

Lease

Lease Cd	C - GL-D General Services Admin GSA Dry Lease		
Activity			
Acty Address 1			
Acty Address 2			
City		**State**	
ZIP Cd		**Country Cd**	
Lease Start Dt	02/20/2019	**Lease End Dt**	02/01/2025

Contract

Oblign Doc Nbr	W25G1990510001	**Cntr/PO Nbr**	1000000000000
SPIIN		**CLIN**	
SLIN		**ACRN**	

04/03/2025 21:27 1 of 1

Controlled Unclassified Information

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The* ***Capital Asset Inquiry — Criteria*** *page appears*.

OR

Select the Basic tab. *The* ***Asset Inquiry Detail — Basic*** *page appears*.

OR

Select the Excess tab. *The* ***Asset Inquiry Detail — Excess*** *page appears*.

OR

Select the Catalog tab. *The* ***Asset Inquiry Detail — Catalog*** *page appears*.

OR

Select the Inventory tab. *The* ***Asset Inquiry Detail — Inventory*** *page appears*.

OR

Select the Depreciation tab. *The* ***Asset Inquiry Detail — Depreciation*** *page appears*.

OR

Select the Ancillary tab. *The* ***Asset Inquiry Detail — Ancillary*** *page appears*.

OR

Select the Improvement tab. *The* ***Asset Inquiry Detail — Improvement*** *page appears*.

OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Depreciation

Navigation

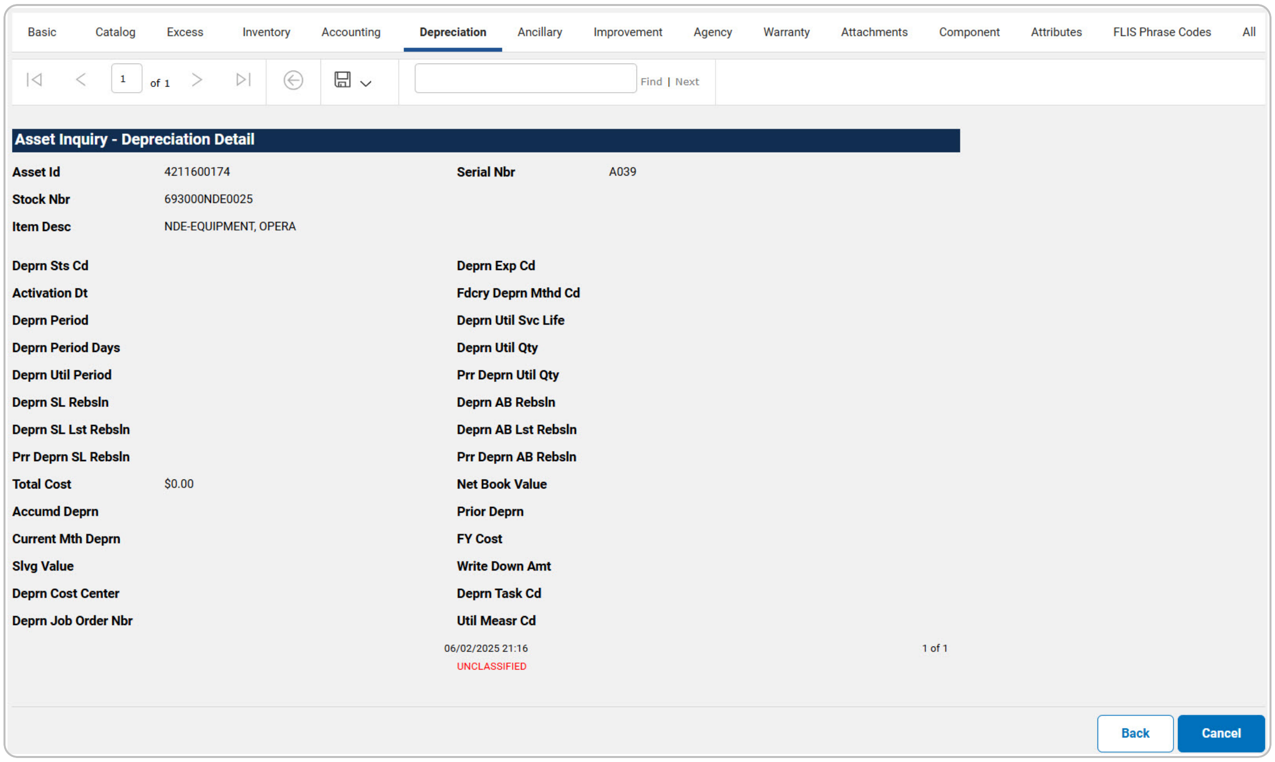
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Depreciation Tab > Asset Inquiry — Depreciation Detail

Procedures

Export the Asset Inventory Inquiry Detail — Depreciation

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Depreciation tab. *The* ***Asset Inquiry - Depreciation Detail*** *page appears.*



Asset Inquiry - Depreciation Detail

Asset Id	4211600174	**Serial Nbr**	A039
Stock Nbr	693000NDE0025		
Item Desc	NDE-EQUIPMENT, OPERA		
Deprn Sts Cd		**Deprn Exp Cd**	
Activation Dt		**Fdcry Deprn Mthd Cd**	
Deprn Period		**Deprn Util Svc Life**	
Deprn Period Days		**Deprn Util Qty**	
Deprn Util Period		**Prr Deprn Util Qty**	
Deprn SL Rebsln		**Deprn AB Rebsln**	
Deprn SL Lst Rebsln		**Deprn AB Lst Rebsln**	
Prr Deprn SL Rebsln		**Prr Deprn AB Rebsln**	
Total Cost	$0.00	**Net Book Value**	
Accumd Deprn		**Prior Deprn**	
Current Mth Deprn		**FY Cost**	
Slvg Value		**Write Down Amt**	
Deprn Cost Center		**Deprn Task Cd**	
Deprn Job Order Nbr		**Util Measr Cd**	

06/02/2025 21:16 1 of 1

UNCLASSIFIED

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

   OR

   Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

   OR

   Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

   OR

   Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

   OR

   Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

   OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The* ***Asset Inquiry Detail — Component*** *page appears*.

OR

Select the Attributes tab. *The* ***Asset Inquiry Detail — Attributes*** *page appears*.

OR

Select the FLIS Phrase Codes tab. *The* ***Asset Inquiry Detail — FLIS Phrase Codes*** *page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The* ***Capital Asset Inquiry — Results*** *page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Ancillary

Navigation

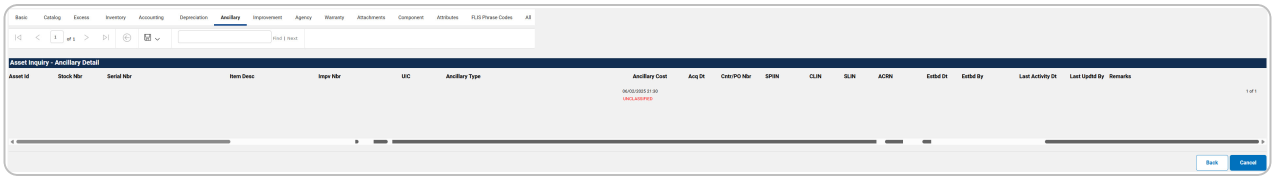
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Detail — Ancillary page

Procedures

Export the Asset Inventory Inquiry Detail — Ancillary

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Ancillary tab. *The **Asset Inquiry - Ancillary Detail** page appears.*



Asset Inquiry - Ancillary Detail

Asset Id	Stock Nbr	Serial Nbr	Item Desc	Impv Nbr	UIC	Ancillary Type	Ancillary Cost	Acq Dt	Cntr/PO Nbr	SPIIN	CLIN	SLIN	ACRN	Estbd Dt	Estbd By	Last Activity Dt	Last Updtd By	Remarks

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

   OR

Select the Catalog tab. *The* ***Asset Inquiry Detail — Catalog*** *page appears*.

OR

Select the Inventory tab. *The* ***Asset Inquiry Detail — Inventory*** *page appears*.

OR

Select the Accounting tab. *The* ***Asset Inquiry Detail — Accounting*** *page appears*.

OR

Select the Depreciation tab. *The* ***Asset Inquiry Detail — Depreciation*** *page appears*.

OR

Select the Improvement tab. *The* ***Asset Inquiry Detail — Improvement*** *page appears*.

OR

Select the Agency tab. *The* ***Asset Inquiry Detail — Agency*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The* ***Asset Inquiry Detail — Component*** *page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back . *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field Find | Next .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Improvement

Navigation

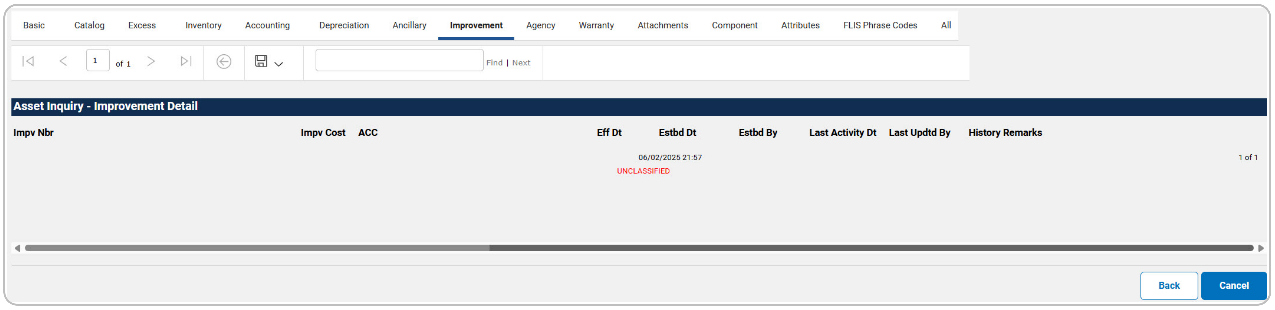
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Improvement Tab > Asset Inquiry — Improvement Detail

Procedures

Export the Asset Inventory Inquiry Detail — Improvement

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. *Verify the Improvement tab.*



Asset Inquiry - Improvement Detail

Impv Nbr	Impv Cost	ACC	Eff Dt	Estbd Dt	Estbd By	Last Activity Dt	Last Updtd By	History Remarks

06/02/2025 21:57
UNCLASSIFIED
1 of 1

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The* ***Capital Asset Inquiry — Criteria*** *page appears*.

   OR

   Select the Basic tab. *The* ***Asset Inquiry Detail — Basic*** *page appears*.

OR

Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

OR

Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

OR

Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Warranty tab. *The **Asset Inquiry Detail — Warranty** page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Agency

Navigation

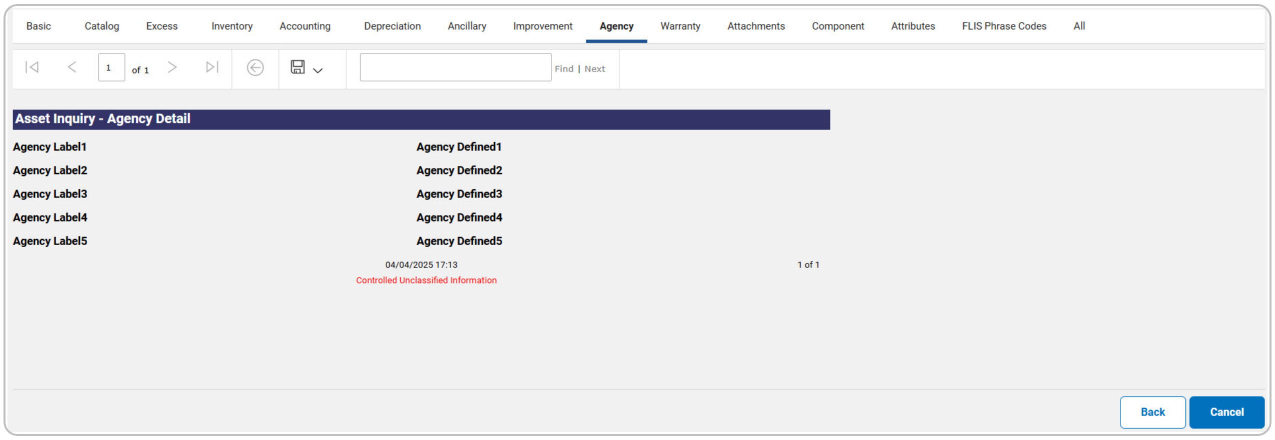
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Agency Tab > Asset Inquiry — Agency Detail page

Procedures

Export the Asset Inventory Inquiry Detail — Agency

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Agency tab. *The **Asset Inquiry - Agency Detail** page appears.*



Asset Inquiry - Agency Detail

Agency Label1	Agency Defined1
Agency Label2	Agency Defined2
Agency Label3	Agency Defined3
Agency Label4	Agency Defined4
Agency Label5	Agency Defined5

04/04/2025 17:13 1 of 1
Controlled Unclassified Information

2. Select 💾 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

OR

Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

OR

Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

OR

Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Warranty tab. *The **Asset Inquiry Detail — Warranty** page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Warranty

Navigation

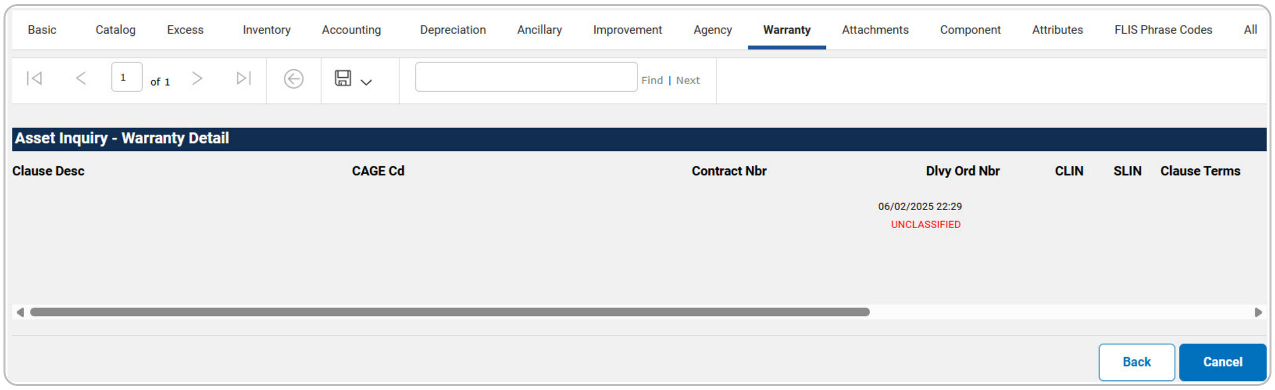
Inquiries > Accounting> Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Warranty Tab > Asset Inquiry — Warranty Detail page

Procedures

Export the Asset Inventory Inquiry Detail — Warranty

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Warranty tab. *The **Asset Inquiry - Warranty Detail** page appears.*



Asset Inquiry - Warranty Detail

Clause Desc	CAGE Cd	Contract Nbr	Dlvy Ord Nbr	CLIN	SLIN	Clause Terms

06/02/2025 22:29
UNCLASSIFIED

2. Select 💾 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

OR

Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

OR

Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

OR

Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Attachments tab. *The* ***Asset Inquiry Detail — Attachments*** *page appears*.

OR

Select the Component tab. *The* ***Asset Inquiry Detail — Component*** *page appears*.

OR

Select the Attributes tab. *The* ***Asset Inquiry Detail — Attributes*** *page appears*.

OR

Select the FLIS Phrase Codes tab. *The* ***Asset Inquiry Detail — FLIS Phrase Codes*** *page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The* ***Capital Asset Inquiry — Results*** *page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Attachments

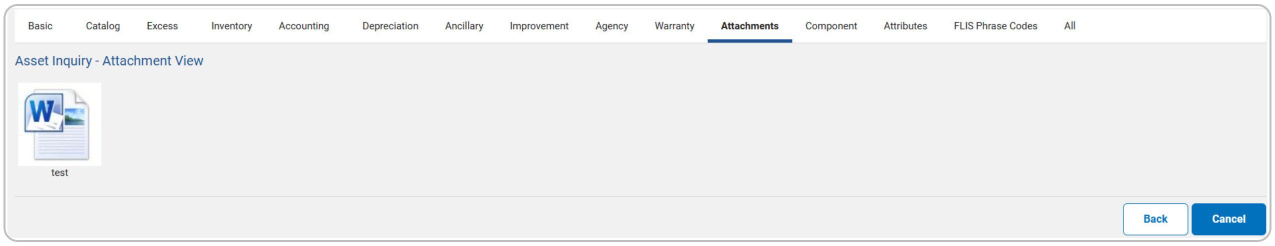
Navigation

Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Attachments Tab > Asset Inquiry — Attachment View page

Procedures

Export the Asset Inventory Inquiry Detail — Attachment

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Attachments tab. *The **Asset Inquiry - Attachment View** page appears.*
2. 

   A. *Select* test *. The Attachment Viewer/Delete pop-up window opens. The procedure leaves the application.*

   B. Follow the prompts provided by the computer.
3. Select 💾 to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
4. Follow the prompts provided by the computer.
5. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

OR

Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

OR

Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

OR

Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

OR

Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the Attributes tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the Warranty tab. *The **Asset Inquiry Detail — Warranty** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*

4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Component

Navigation

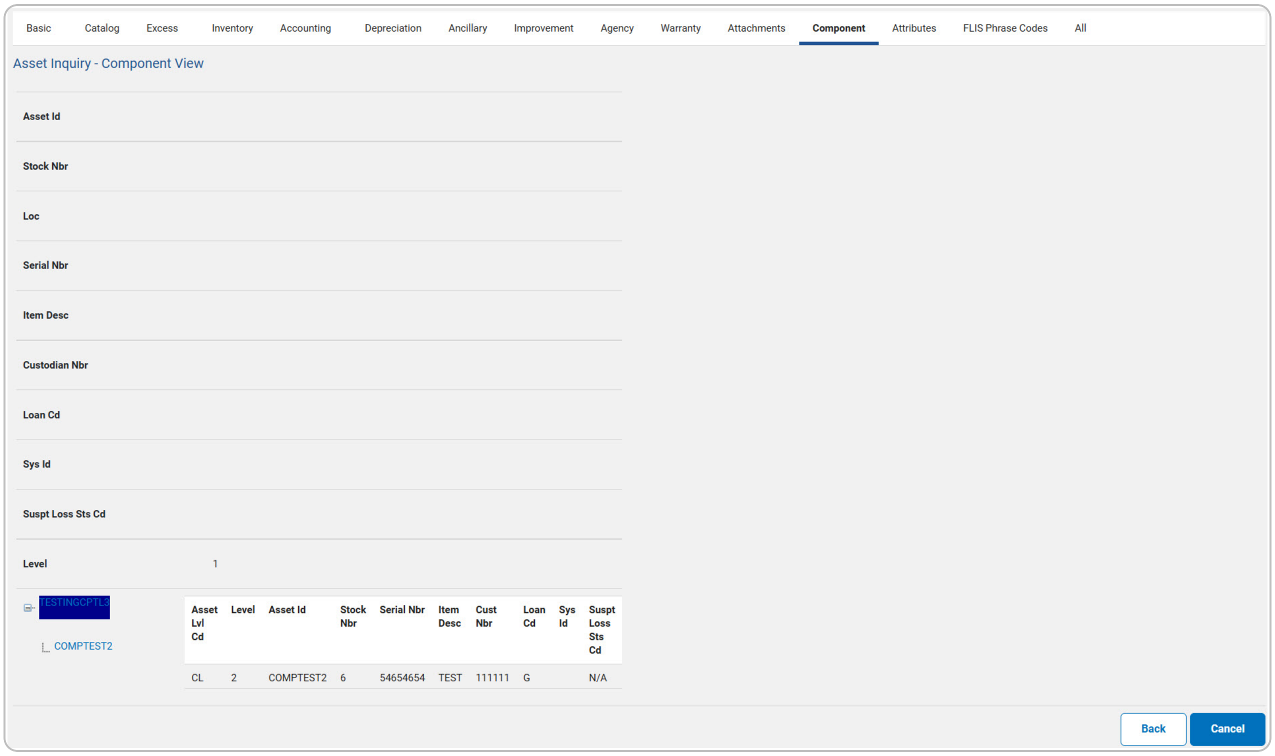
Inquiries > Inventory > Asset Inventory Data > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Component Tab > Asset Inquiry — Component View Detail page

Procedures

Export the Asset Inventory Inquiry Detail — Component

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Component tab. *The* ***Asset Inquiry - Component Detail*** *page appears.*



Asset Inquiry - Component View

Asset Id

Stock Nbr

Loc

Serial Nbr

Item Desc

Custodian Nbr

Loan Cd

Sys Id

Suspt Loss Sts Cd

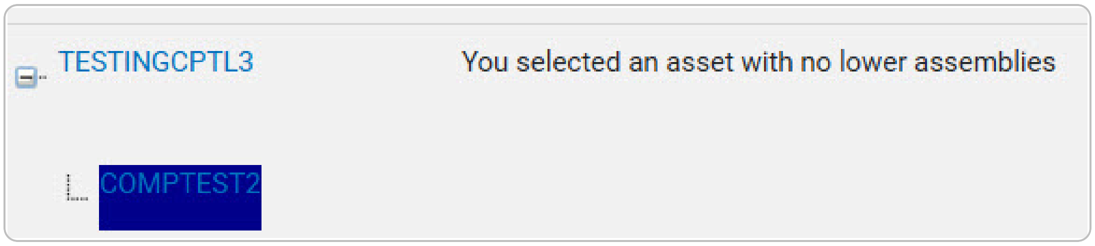
Level 1

TESTINGCPTL3
COMPTEST2

Asset Lvl Cd	Level	Asset Id	Stock Nbr	Serial Nbr	Item Desc	Cust Nbr	Loan Cd	Sys Id	Suspt Loss Sts Cd
CL	2	COMPTEST2	6	54654654	TEST	111111	G		N/A

A. Select the hyperlink to view lower assemblies. *The lower assemblies details appear.*

Note



TESTINGCPTL3

You selected an asset with no lower assemblies

COMPTEST2

appears when the selected asset is not associated with lower assemblies.

2. Select to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

   OR

   Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

   OR

   Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Attribute tab. *The **Asset Inquiry Detail — Attributes** page appears*.

OR

Select the Warranty tab. *The **Asset Inquiry Detail — Warranty** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The* ***Capital Asset Inquiry — Results*** *page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — Attributes

Navigation

Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > Attributes tab > Asset Inquiry Detail — Attributes page

Note

The Attributes Tab appears after selecting one of the following tabs:

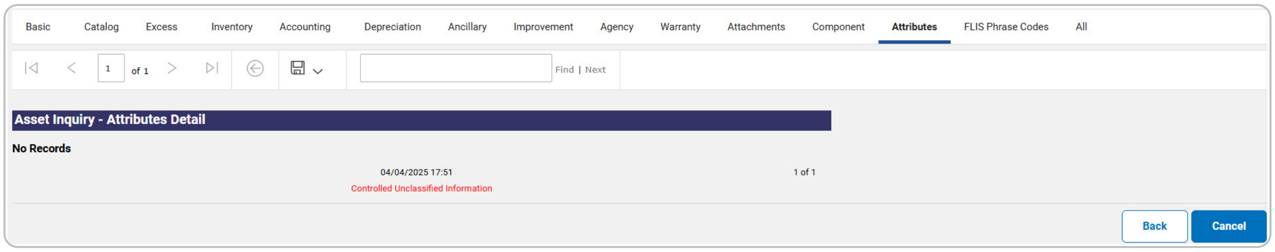
- Excess
- Inventory
- Accounting
- Depreciation
- Ancillary
- Improvement
- Agency
- Warranty
- Attachments
- Components

Procedures

Export the Asset Inquiry Detail — Attributes

Selecting Cancel *at any point of this procedure removes all revisions and closes the page.* ***Bold*** *numbered steps are required.*

1. Select the Attributes tab. *The **Asset Inquiry - Attributes Detail** page appears.*



Asset Inquiry - Attributes Detail

No Records

04/04/2025 17:51

1 of 1

Controlled Unclassified Information

2. Select 💾 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

   Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

   OR

   Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

   OR

   Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

   OR

   Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

   OR

   Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

   OR

   Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

   OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Warranty tab. *The **Asset Inquiry Detail — Warranty** page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The **Asset Inquiry Detail — Component** page appears*.

OR

Select the FLIS Phrase Codes tab. *The **Asset Inquiry Detail — FLIS Phrase Codes** page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The **Capital Asset Inquiry — Results** page appears*.

Search the Results

1. Select the empty field ☐ Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*

View the Capital Asset Inquiry Detail — FLIS Phrase Codes

Navigation

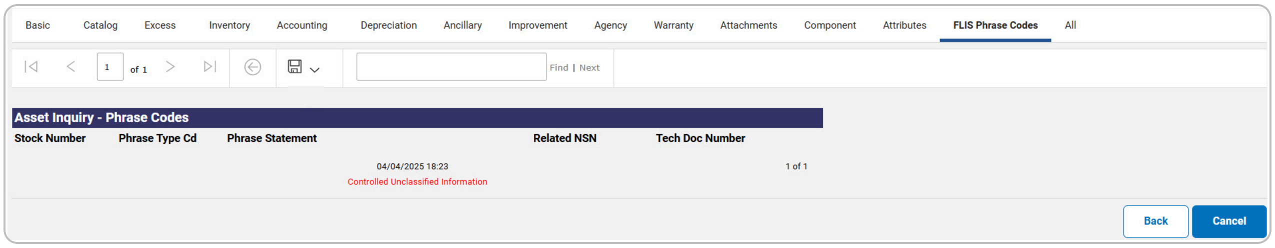
Inquiries > Accounting > Capital Asset > Search Criteria > Show Inquiry > Search Results > Inquiry Row hyperlink > Asset Inquiry Basic > FLIS Phrase Codes tab > Asset Inquiry Detail — FLIS Phrase Codes page

Procedures

Export the Asset Inventory Inquiry Detail — FLIS Phrase Codes

Selecting Cancel *at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.*

1. Select the FLIS Phrase Codes tab. *The **Asset Inquiry - Phrase Codes Detail** page appears.*



Asset Inquiry - Phrase Codes

Stock Number	Phrase Type Cd	Phrase Statement	Related NSN	Tech Doc Number

04/04/2025 18:23
Controlled Unclassified Information
1 of 1

2. Select 🖫 ⌄ to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.
4. Select Cancel. *The **Capital Asset Inquiry — Criteria** page appears*.

   OR

   Select the Basic tab. *The **Asset Inquiry Detail — Basic** page appears*.

   OR

Select the Excess tab. *The **Asset Inquiry Detail — Excess** page appears*.

OR

Select the Catalog tab. *The **Asset Inquiry Detail — Catalog** page appears*.

OR

Select the Inventory tab. *The **Asset Inquiry Detail — Inventory** page appears*.

OR

Select the Accounting tab. *The **Asset Inquiry Detail — Accounting** page appears*.

OR

Select the Depreciation tab. *The **Asset Inquiry Detail — Depreciation** page appears*.

OR

Select the Improvement tab. *The **Asset Inquiry Detail — Improvement** page appears*.

OR

Select the Ancillary tab. *The **Asset Inquiry Detail — Ancillary** page appears*.

OR

Select the Agency tab. *The **Asset Inquiry Detail — Agency** page appears*.

OR

Select the Attachments tab. *The **Asset Inquiry Detail — Attachments** page appears*.

OR

Select the Component tab. *The* ***Asset Inquiry Detail — Component*** *page appears*.

OR

Select the Attributes tab. *The* ***Asset Inquiry Detail — Attributes*** *page appears*.

OR

Select the Warranty tab. *The* ***Asset Inquiry Detail — Warranty*** *page appears*.

OR

Select the All tab. *All tab fields appear*.

OR

Select Back. *The* ***Capital Asset Inquiry — Results*** *page appears*.

Search the Results

1. Select the empty field Find | Next.
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select Find to search for the entry. *The entry appears highlighted in the file.*
4. Select Next to find the next matching value. *This feature is available if multiple results are found.*