



Search for a DoDAAC Inquiry — Criteria

Overview

The Property Accountability module DoDAAC Inquiry process provides the ability to search for Appropriation Data records.

Navigation

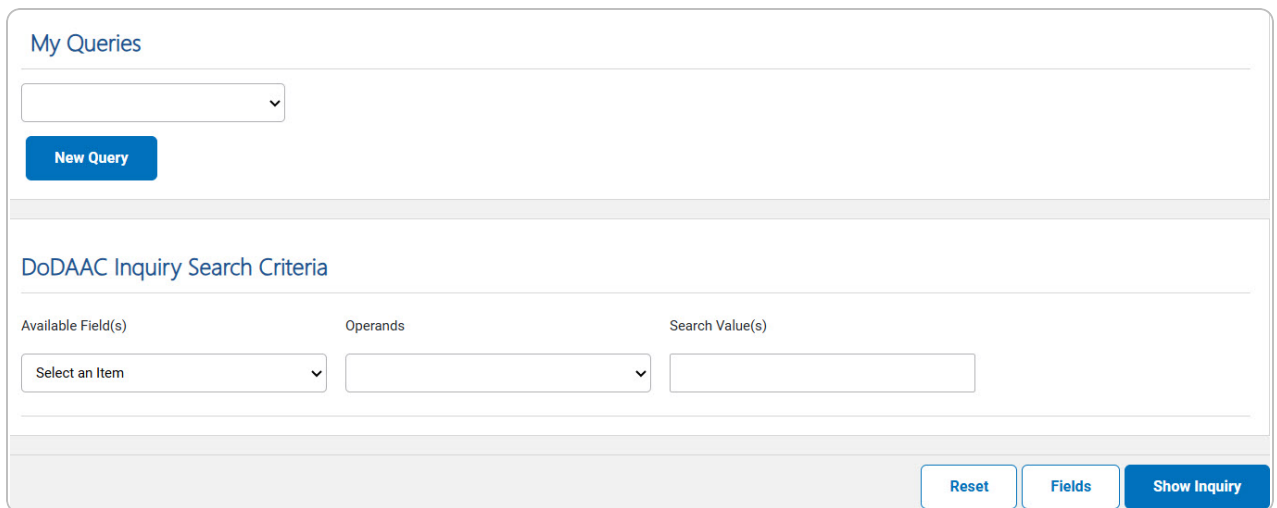
Inquiries > Master Data > DoDAAC > DoDAAC Inquiry Search Criteria page

Procedures

Search for a DoDAAC Inquiry — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [Reset](#) at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, choose which available field to use in the search.



The screenshot shows the 'DoDAAC Inquiry Search Criteria' form. At the top, there is a 'My Queries' section with a dropdown menu and a 'New Query' button. Below this is the 'DoDAAC Inquiry Search Criteria' section. It contains three columns: 'Available Field(s)', 'Operands', and 'Search Value(s)'. The 'Available Field(s)' column has a dropdown menu with 'Select an Item'. The 'Operands' column has a dropdown menu. The 'Search Value(s)' column has a text input field. At the bottom right of the form, there are three buttons: 'Reset', 'Fields', and 'Show Inquiry'.

2. Choose which Available Field(s) to use in the search.
 - A. Use  to select the first Available Field.





Note



Adding another Available Field  automatically populates an additional search criteria row.

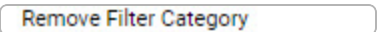
Note



Select  to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. Choose which Operands to use in the search.
 - A. Use  to select the first Operands.
4. Choose which Search Value(s) to use in the search.
 - A. Use  to select the first Search Value.

Remove an Available Field Row

- a. Use  to select desired Available Field.
 - b. Select . *The desired row is removed.*
5. Select . *The **DoDAAC Inquiry — Results** page appears.*

Add a My Queries Inquiry

1. Select . *The page refreshes, and My Queries changes from a drop-down field to a text field.*





Help Reference Guide

My Queries

DoDAAC Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

2. Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*
 3. Select . The Query and the information entered in the Search Criteria grid are added to My Queries. Select to disregard the Query.
 4. Select . The **DoDAAC Inquiry — Select Fields** page appears.
- OR
- Select . The **DoDAAC Inquiry — Results** page appears.

Select a My Queries Inquiry

1. Use  to select the desired saved query. The page refreshes, and the selected query information appears in the search criteria grid.





Help Reference Guide

My Queries

[New Query](#)

Appropriation Data Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

[Reset](#) [Fields](#) [Show Inquiry](#)

2. Select [Fields](#). The **DoDAAC Inquiry – Select Fields** page appears.
- OR

Select [Show Inquiry](#). The **DoDAAC Inquiry – Results** page appears.

Update a My Queries Inquiry

1. Use  to select the desired saved query. The page refreshes, the search criteria fields change, and [New Query](#) is joined by [Update Query](#) and [Delete Query](#). The selected query information appears in the search criteria grid.

My Queries

[Delete Query](#) [New Query](#) [Update Query](#)

DoDAAC Inquiry Search Criteria

Available Field(s)	Operands	Search Value(s)
Select an Item		

[Reset](#) [Fields](#) [Show Inquiry](#)

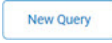
2. Add and/or Remove rows in the Search Criteria grid as needed.

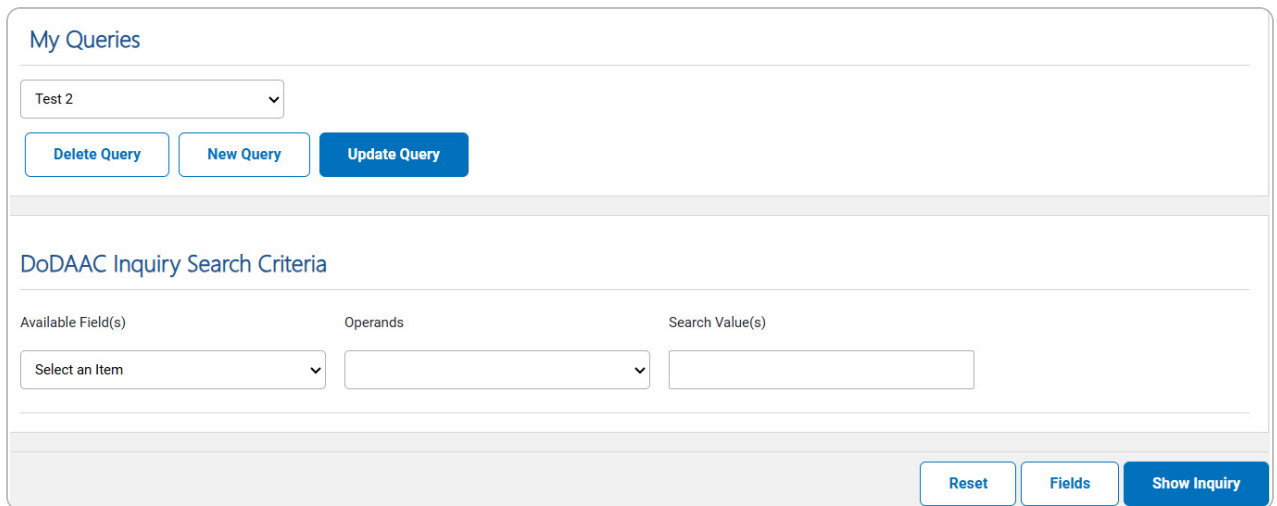




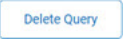
3. Select . *The query information is updated.*
4. Select . *The **DoDAAC Inquiry — Select Fields** page appears.*
- OR
- Select . *The **DoDAAC Inquiry — Results** page appears.*

Delete a My Queries Inquiry

1. Use  to select the desired saved query. *The page refreshes, and  is joined by  and .* *The selected query information appears in the search criteria grid.*



The screenshot shows the 'My Queries' section with a dropdown menu set to 'Test 2'. Below the dropdown are three buttons: 'Delete Query', 'New Query', and 'Update Query'. The 'DoDAAC Inquiry Search Criteria' section below it has three columns: 'Available Field(s)' with a dropdown 'Select an Item', 'Operands' with a dropdown, and 'Search Value(s)' with a text input field. At the bottom right of the search criteria section are three buttons: 'Reset', 'Fields', and 'Show Inquiry'.

2. Select . *The query information is removed.*

Revise the Fields for the Inquiry

- Select . *The **DoDAAC Inquiry — Select Fields** page appears.*





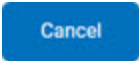
Search for a DoDAAC Inquiry — Results

Navigation

Inquiries > Master Data > DoDAAC > Search Criteria >  > DoDAAC Inquiry Search Results page

Procedures

Export the DoDAAC Inquiry Results

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.



Note



To reach the optional fields, refer to the DoDAAC Inquiry — Field Selection page.

2. Select . The **DoDAAC Inquiry Search Criteria** page appears.

Search the Results

1. Select the empty field  .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*





View the DoDAAC Inquiry Detail

Select the desired DoDAAC row. The **DoDAAC Inquiry Detail** page appears.





Select Fields for the DoDAAC Inquiry

Navigation

Inquiries > Master Data > DoDAAC > Search Criteria > > DoDAAC Inquiry Fields Selection page

Procedures

Choose the Extracted Inquiry File Details

Selecting at any point of this procedure removes all revisions and closes the page, whereas selecting returns all fields to the default "All" setting. **Bold** numbered steps are required.





1. Select Fields. The **DoDAAC Inquiry** page appears.

Field Selection

Extract Excel File ☒

Extract Id

Extract Text, Comma Separated File ☐

Privacy Type Private

My Selections

New Selection List

☐ Field	Field Description
☒ DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒ UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator
☒ RIC	A code that identifies a specific supply and distribution organization or requisitioning processing point
☒ CAGE Cd	Controlling activities including manufactures, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.
☒ Major Cmd	The code that represents a specific uniformed service organization
☒ CONUS or OCONUS	Continental United States or Outside Continental United States (C or O)
☒ Ship To Acty Addr1	The first line (normally name) of the mailing address of the ship to activity
☒ Ship To Acty Addr2	The second line (normally the street address) of the ship to activity
☒ Ship To Acty Addr3	The second line (normally the street address) of the ship to activity
☒ Ship To Acty Addr4	The last line of the mailing address of the unit, activity, or organization that is authorized to order/requisition material from the DOD Logistics System
☒ Ship To Acty City	Ship to City (of mailing address)
☒ Ship To State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒ Ship To State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒ Ship To Pst Dviry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒ Ship To Nation2	Two position ISO code for the country of the mailing address
☒ Ship To Nation3	Three position ISO code for the country of the mailing address
☒ MILS Cntry Cd1	Two position MILS code for the country of the requisitioner mailing address
☒ FIPS Cntry Cd1	Two position FIPS code for the country of the requisitioner mailing address
☒ FMS Cntry Cd1	Two position FMS code for the country of the requisitioner mailing address
☒ Ship To Intl Pst Cd	International Postal Code of the address when outside the United States
☒ RIC Addr Eff Dt	Effective date upon which the address became effective
☒ RIC Addr Del Dt	Delete date upon which the address was deleted after this date this address is no longer valid
☒ Break Bulk Point	Break Bulk Point, the location that material is shipped to and broken into smaller shipment for onward movement
☒ Contact Addr1	A location at which an ORGANIZATION or PERSON may be contacted





Help Reference Guide

☒	Contact Addr2	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact Addr3	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact Addr4	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact City	Contact City (of mailing address)
☒	Contact State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Contact State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Contact Pst Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Contact Nation2	Two position ISO code for the country of the mailing address
☒	Contact Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd2	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd2	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd2	Two position FMS code for the country of the requisitioner mailing address
☒	Contact Intl Pst Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt2	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt2	Delete date upon which the address was deleted after this date this address is no longer valid
☒	Air Terminal Id Cd	Specific air terminal as the overseas place of discharge
☒	Water Port Ind Cd	Specific water port as the overseas place of discharge
☒	Bill To Addr1	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr2	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr3	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr4	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To City	Bill To City (of mailing address)
☒	Bill To State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Bill To State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Bill To Pst Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Bill To Nation2	Two position ISO code for the country of the mailing address
☒	Bill To Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd3	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd3	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd3	Two position FMS code for the country of the requisitioner mailing address
☒	Bill To Intl Pst Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt3	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt3	Delete date upon which the address was deleted after this date this address is no longer valid





Help Reference Guide

☒	Sml Prcl Carr Addr1	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr2	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr3	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr4	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr City	Small Parcel Carrier City (of mailing address)
☒	Sml Prcl State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Sml Prcl State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Sml Prcl Pat Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Sml Prcl Carr Nation2	Two position ISO code for the country of the mailing address
☒	Sml Prcl Carr Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd4	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd4	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd4	Two position FMS code for the country of the requisitioner mailing address
☒	Sml Prcl Intl Post Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt4	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt4	Delete date upon which the address was deleted after this date this address is no longer valid
☐	ADSN/FSN 1	Code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation
☐	ADSN/FSN 2	Code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation





Help Reference Guide

☐	Air Lines Comm	Line of communication assigned by the Army.
☐	Authority Cd	The unique identifier assigned to the authorizing document that requested this item to be transported, Can be a LOGISTICS REQUISITION, OPERATION or BULK FUEL CONTRACT
☐	Bill of Lading	The identifier that represents a LADING-BILL
☐	Central Consln Point	The identifier, usually a name, that differentiates one FACILITY from another
☐	Cntr Admn Office	A code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation
☐	Cntr Exp Dt	The date the vendor's contract expires
☐	Cntr Nbr	Unique value used to identify agreements with suppliers and contractors
☐	Combatant Command	Set by DLA Transaction Services based on address TAC 2 address. If the TAC 2 address is missing or deleted the TAC 1 address is used.
☐	Distribution Cd1	The identifier that represents the LOGISTICS-EVENT SUPPLY and SHIPMENT status requirements
☐	Distribution Cd2	The identifier that represents the LOGISTICS-EVENT SUPPLY and SHIPMENT status requirements
☐	E-Mail Address	Email address assigned
☐	Enterprise	Indicate this DoDAAC as an Enterprise record. (This field is tied to the NEVER_REUSE field.) Not sure if we should add the part in the parentheses.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Expenditure	The amount of money, time, or energy that is spent on something.
☐	Freeform Ind Cd	The freeform indicator code for DoDAAC
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updtd By	Last updated by (user id)
☐	Never Reuse	For non-expiring DoDAACs for use as Enterprise Identifiers in the IUID Registry. The Permanent DoDAAC concept will require two new fields: "Cancelled/Never Reuse Flag" and "Enterprise Identifier Flag". Neither field will be set within the DoDAAC update page, both will be system generated.
☐	Notes	A text field available to record local information/reason for change to record.
☐	POC	The name of the person currently holding the point of contact position
☐	POC Phone Nbr	A number assigned to a telephone line for a specific location or person that is used to call that location or person
☐	Procurement Cd	The identifier that represents the Procurement status
☐	Service Agency	Sponsor, identifies service that let the contract
☐	Std Point Loc Cd	Denotes a CONUS location capable of processing shipments

2. Choose the desired file type:

- Click ☐ to select Extract Excel File. *The extracted file on the **View Inquiry Extract** page is an .XLS file.*

OR

Click ☐ to select Extract Text, Comma Separated File. *The extracted file on the **View Inquiry Extract** page is a .CSV file.*

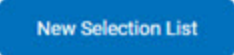
3. Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*

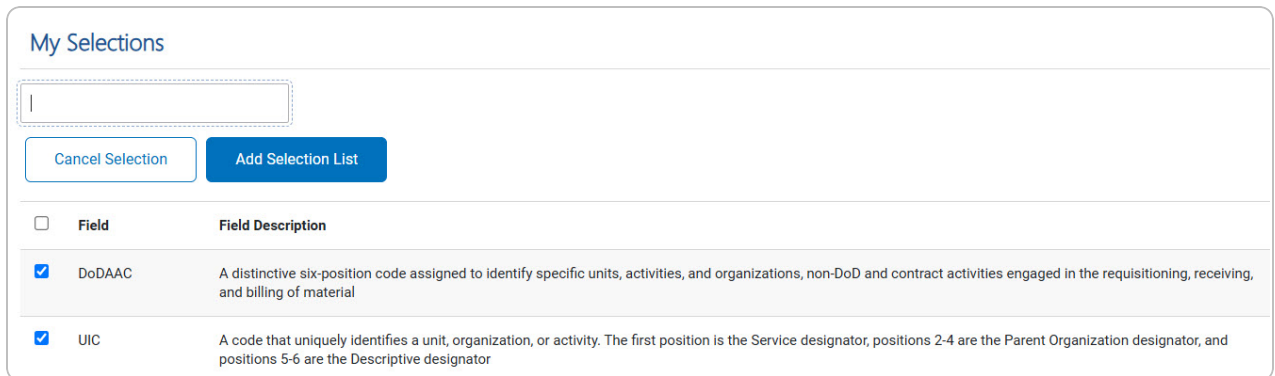
4. Use to select the Privacy Type.





Add a Selection List

1. Select . The page refreshes, and Selections changes from a drop-down field to a text field.

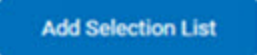
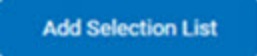
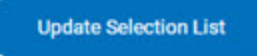


☐	Field	Field Description
☒	DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator

Note



Selecting  at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

2. Select . The page refreshes, and the selected list is added.
 is replaced by  and .
- Select  for small volumes of data. The **DoDAAC Inquiry — Results** page appears.

3.

OR

Select  for large volumes of data. The **DoDAAC Inquiry Transaction Status** page appears.





Use a Predetermined Field Selection List

1. Use  to display the Selection List.

My Selections

New Selection List

☐	Field	Field Description
☒	DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator

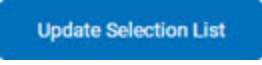
Select  for small volumes of data. *The **DoDAAC Inquiry — Results** page appears.*

2.

OR

Select  for large volumes of data. *The **DoDAAC Inquiry Transaction Status** page appears.*

Update a Selection List

1. Use  to select the desired Selection List. *The page refreshes, the search criteria fields change, and  is joined by  and .*





Help Reference Guide

My Selections

Test 2 ▼

[Delete Selection List](#)
[New Selection List](#)
[Update Selection List](#)

☐	Field	Field Description
☒	DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator

2. Select [Update Selection List](#). The page refreshes.

Select [Show Inquiry](#) for small volumes of data. The **DoDAAC Inquiry — Results** page appears.

3.

OR

Select [Submit](#) for large volumes of data. The **DoDAAC Inquiry Transaction Status** page appears.

Delete a Selection List

1. Use ▼ to select the desired Selection List. The page refreshes, the search criteria fields change, and [New Selection List](#) is joined by [Update Selection List](#) and [Delete Selection List](#).

My Selections

[Cancel Selection](#)
[Add Selection List](#)

☐	Field	Field Description
☒	DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒	UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator





2. Select . The page refreshes and the list is immediately deleted.

Modify the Fields Used for the Inquiry

Selecting at any point of this procedure removes all revisions and closes the page.

Bold numbered steps are required.

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.





1. Select Fields. The **DoDAAC Inquiry** page appears.

Field Selection

Extract Excel File

☒

Extract Text, Comma Separated File

☐

Extract Id

Privacy Type

Private

▼

My Selections

▼

New Selection List

☐ Field	Field Description
☒ DoDAAC	A distinctive six-position code assigned to identify specific units, activities, and organizations, non-DoD and contract activities engaged in the requisitioning, receiving, and billing of material
☒ UIC	A code that uniquely identifies a unit, organization, or activity. The first position is the Service designator, positions 2-4 are the Parent Organization designator, and positions 5-6 are the Descriptive designator
☒ RIC	A code that identifies a specific supply and distribution organization or requisitioning processing point
☒ CAGE Cd	Controlling activities including manufactures, vendors, and government agencies that control the development of specifications/standards, control the design, or manufacture items of supply, sometimes control the specifications/standards themselves.
☒ Major Cmd	The code that represents a specific uniformed service organization
☒ CONUS or OCONUS	Continental United States or Outside Continental United States (C or O)
☒ Ship To Acty Addr1	The first line (normally name) of the mailing address of the ship to activity
☒ Ship To Acty Addr2	The second line (normally the street address) of the ship to activity
☒ Ship To Acty Addr3	The second line (normally the street address) of the ship to activity
☒ Ship To Acty Addr4	The last line of the mailing address of the unit, activity, or organization that is authorized to order/requisition material from the DOD Logistics System
☒ Ship To Acty City	Ship to City (of mailing address)
☒ Ship To State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒ Ship To State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒ Ship To Pst Dviry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒ Ship To Nation2	Two position ISO code for the country of the mailing address
☒ Ship To Nation3	Three position ISO code for the country of the mailing address
☒ MILS Cntry Cd1	Two position MILS code for the country of the requisitioner mailing address
☒ FIPS Cntry Cd1	Two position FIPS code for the country of the requisitioner mailing address
☒ FMS Cntry Cd1	Two position FMS code for the country of the requisitioner mailing address
☒ Ship To Intl Pst Cd	International Postal Code of the address when outside the United States
☒ RIC Addr Eff Dt	Effective date upon which the address became effective
☒ RIC Addr Del Dt	Delete date upon which the address was deleted after this date this address is no longer valid
☒ Break Bulk Point	Break Bulk Point, the location that material is shipped to and broken into smaller shipment for onward movement
☒ Contact Addr1	A location at which an ORGANIZATION or PERSON may be contacted





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☒	Contact Addr2	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact Addr3	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact Addr4	A location at which an ORGANIZATION or PERSON may be contacted
☒	Contact City	Contact City (of mailing address)
☒	Contact State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Contact State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Contact Pst Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Contact Nation2	Two position ISO code for the country of the mailing address
☒	Contact Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd2	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd2	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd2	Two position FMS code for the country of the requisitioner mailing address
☒	Contact Intl Pst Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt2	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt2	Delete date upon which the address was deleted after this date this address is no longer valid
☒	Air Terminal Id Cd	Specific air terminal as the overseas place of discharge
☒	Water Port Ind Cd	Specific water port as the overseas place of discharge
☒	Bill To Addr1	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr2	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr3	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To Addr4	A location at which an ORGANIZATION or PERSON may be billed
☒	Bill To City	Bill To City (of mailing address)
☒	Bill To State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Bill To State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Bill To Pst Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Bill To Nation2	Two position ISO code for the country of the mailing address
☒	Bill To Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd3	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd3	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd3	Two position FMS code for the country of the requisitioner mailing address
☒	Bill To Intl Pst Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt3	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt3	Delete date upon which the address was deleted after this date this address is no longer valid





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☒	Sml Prcl Carr Addr1	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr2	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr3	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr Addr4	A location at which an ORGANIZATION or PERSON may be billed
☒	Sml Prcl Carr City	Small Parcel Carrier City (of mailing address)
☒	Sml Prcl State/Prvnc1	Two position alpha code of the state in the mailing address. If address is outside the United States it will be null
☒	Sml Prcl State/Prvnc2	Two position numeric code of the state in the mailing address. If address is outside the United States it will be null
☒	Sml Prcl Pat Dlvry Zn	United States Parcel Postal Code of the mailing address, expressed as either a 5 position code or 10 position with hyphen after 5th position
☒	Sml Prcl Carr Nation2	Two position ISO code for the country of the mailing address
☒	Sml Prcl Carr Nation3	Three position ISO code for the country of the mailing address
☒	MILS Cntry Cd4	Two position MILS code for the country of the requisitioner mailing address
☒	FIPS Cntry Cd4	Two position FIPS code for the country of the requisitioner mailing address
☒	FMS Cntry Cd4	Two position FMS code for the country of the requisitioner mailing address
☒	Sml Prcl Intl Post Cd	International Postal Code of the address when outside the United States
☒	DoDAAC Addr Eff Dt4	Effective date upon which the address became effective
☒	DoDAAC Addr Del Dt4	Delete date upon which the address was deleted after this date this address is no longer valid
☐	ADSN/FSN 1	Code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation
☐	ADSN/FSN 2	Code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation





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☐	Air Lines Comm	Line of communication assigned by the Army.
☐	Authority Cd	The unique identifier assigned to the authorizing document that requested this item to be transported, Can be a LOGISTICS REQUISITION, OPERATION or BULK FUEL CONTRACT
☐	Bill of Lading	The identifier that represents a LADING-BILL
☐	Central Consln Point	The identifier, usually a name, that differentiates one FACILITY from another
☐	Cntr Admn Office	A code assigned by each Service and DLA that contains or serves as an address to permit shipping and billing for materiel and for mailing of documentation
☐	Cntr Exp Dt	The date the vendor's contract expires
☐	Cntr Nbr	Unique value used to identify agreements with suppliers and contractors
☐	Combatant Command	Set by DLA Transaction Services based on address TAC 2 address. If the TAC 2 address is missing or deleted the TAC 1 address is used.
☐	Distribution Cd1	The identifier that represents the LOGISTICS-EVENT SUPPLY and SHIPMENT status requirements
☐	Distribution Cd2	The identifier that represents the LOGISTICS-EVENT SUPPLY and SHIPMENT status requirements
☐	E-Mail Address	Email address assigned
☐	Enterprise	Indicate this DoDAAC as an Enterprise record. (This field is tied to the NEVER_REUSE field.) Not sure if we should add the part in the parentheses.
☐	Estbd By	The name of the entity inserting this row.
☐	Estbd Dt	The date this row was inserted into the database.
☐	Expenditure	The amount of money, time, or energy that is spent on something.
☐	Freeform Ind Cd	The freeform indicator code for DoDAAC
☐	Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
☐	Last Updtd By	Last updated by (user id)
☐	Never Reuse	For non-expiring DoDAACs for use as Enterprise Identifiers in the IUID Registry. The Permanent DoDAAC concept will require two new fields: "Cancelled/Never Reuse Flag" and "Enterprise Identifier Flag". Neither field will be set within the DoDAAC update page, both will be system generated.
☐	Notes	A text field available to record local information/reason for change to record.
☐	POC	The name of the person currently holding the point of contact position
☐	POC Phone Nbr	A number assigned to a telephone line for a specific location or person that is used to call that location or person
☐	Procurement Cd	The identifier that represents the Procurement status
☐	Service Agency	Sponsor, identifies service that let the contract
☐	Std Point Loc Cd	Denotes a CONUS location capable of processing shipments

2. Select the fields required for the inquiry. *The first 72 fields are automatically selected.*

Note



The number of fields selected determines the amount of data returned from the data-base. The more data returned, the longer the inquiry takes.

Select for small volumes of data. *The **DoDAAC Inquiry — Results** page appears.*

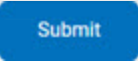
3.

OR





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Select  for large volumes of data. The ***DoDAAC Inquiry Transaction Status*** page appears.





View the DoDAAC Inquiry Detail

Navigation

Inquiries > Master Data > DoDAAC > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > DoDAAC Inquiry Detail page

Procedures

Export the DoDAAC Inquiry Detail

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page.
Bold numbered steps are required.





1. *Verify the DoDAAC tab.*





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DoDAAC Inquiry - Detail

DoDAAC	140C51	Acct Disbursing Station Nbr	
Acct Disbursing Station Nbr		Air Lines Communication	
Air Terminal Identifier Cd		Authority Cd	00
Bill of Lading		Bill To Addr 1	APPLIED RESEARCH ASSOCIATES, INC.
Bill To Addr 2	4300 SAN MATEO BLVD. NE	Bill To Addr 3	SUITE A-220
Bill To Addr 4	ALBUQUERQUE NM 87110	Bill To City	ALBUQUERQUE
Bill To International Post Cd		Bill To Nation 2	US
Bill To Nation 3	USA	Bill To Postal Delivery Zone	87110
Bill To State or Province 1	NM	Bill To State or Province 2	35
Break Bulk Point		CAGE Cd	9R446
Central Consolidation Point		Cntr Admin Office	
Cntr Exp Dt		Cntr Nbr	E17PC00014
Combatant Commander		Contact Addr 1	APPLIED RESEARCH ASSOCIATES, INC.
Contact Addr 2	OHMSETT FACILITY, NWS EARLE, R24	Contact Addr 3	WATERFRONT, 801 STATE ROUTE 36
Contact Addr 4	LEONARDO NJ 07737	Contact City	LEONARDO
Contact International Post Cd		Contact Nation 2	US
Contact Nation 3	USA	Contact Post Delivery Zone	07737
Contact State or Province 1	NJ	Contact State or Province 2	34
Continental or Outside USA	C	Distribution Cd 1	
Distribution Cd 2		DoDAAC Addr Delete Dt 2	
DoDAAC Addr Delete Dt 3		DoDAAC Addr Delete Dt 4	
DoDAAC Addr Eff Dt 2		DoDAAC Addr Eff Dt 3	
DoDAAC Addr Eff Dt 4		Email Addr	
Enterprise		Expenditure	
FIPS Cntry Cd 1		FIPS Cntry Cd 2	
FIPS Cntry Cd 3		FIPS Cntry Cd 4	
FMS Cntry Cd 1		FMS Cntry Cd 2	
FMS Cntry Cd 3		FMS Cntry Cd 4	
Freeform Ind Cd		Major Command	
MILS Cntry Cd 1		MILS Cntry Cd 2	
MILS Cntry Cd 3		MILS Cntry Cd 4	
Never Reuse		Notes	
Point of Contact		Procurement Cd	
RIC Addr Delete Dt		RIC Addr Eff Dt	8/14/2019 1:18:24 AM
RIC		Service Agency	140E01
Ship To Activity Addr 1	APPLIED RESEARCH ASSOCIATES, INC.	Ship To Activity Addr 2	OHMSETT FACILITY, NWS EARLE, R24
Ship To Activity Addr 3	WATERFRONT, 801 STATE ROUTE 36	Ship To Activity Addr 4	LEONARDO NJ 07737
Ship To Activity City	LEONARDO	Ship To International Post Cd	
Ship To Nation 2	US	Ship To Nation 3	USA
Ship To Post Delivery Zone	07737	Ship To State or Province 1	NJ
Ship To State or Province 2	34	Small Parcel Carrier Addr 1	
Small Parcel Carrier Addr 2		Small Parcel Carrier Addr 3	
Small Parcel Carrier Addr 4		Small Parcel Carrier City	
Small Parcel Carrier		Small Parcel Carrier Nation 2	
International Post Cd		Small Parcel Carrier Post Delivery Zone	
Small Parcel Carrier Nation 3		Small Parcel Carrier State or Province 2	
Small Parcel Carrier State or Province 1			

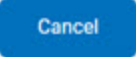
1 of 2



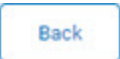


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2. Select  to choose the print format (Excel, PDF, or Word). *The procedure leaves the application based on the selection made.*
3. Follow the prompts provided by the computer.

4. Select . The **DoDAAC Inquiry — Criteria** page appears.

OR

4. Select . The **DoDAAC Inquiry — Results** page appears.

Search the Results

1. Select the empty field .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*

