



# **Update an Appropriation — Mass Update**

## Overview

The Appropriation Mass Update process allows mass editing of the appropriation data assigned to an asset(s). All personal property assets, ancillary costs, improvements, real property assets, and/or Construction In Progress (CIP) Project records are affected by the appropriation change.

# Navigation

Master Data > Mass Updates > Appropriation > Appropriation Mass Update page

### Procedures

**Update an Appropriation – Mass Update** 

Reset

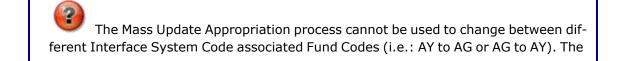
Selecting \_\_\_\_\_\_ at any point of this procedure returns all fields to the default setting. **Bold** numbered steps are required.

1. Select Appropriation. *The Appropriation Mass Update page appears.* 

und Cd/ASN From	Select an Item	~		
IND CD/ASN TO		~		
pdate Type	Select an Item	~		

A. Update the FUND CD/ASN From, using

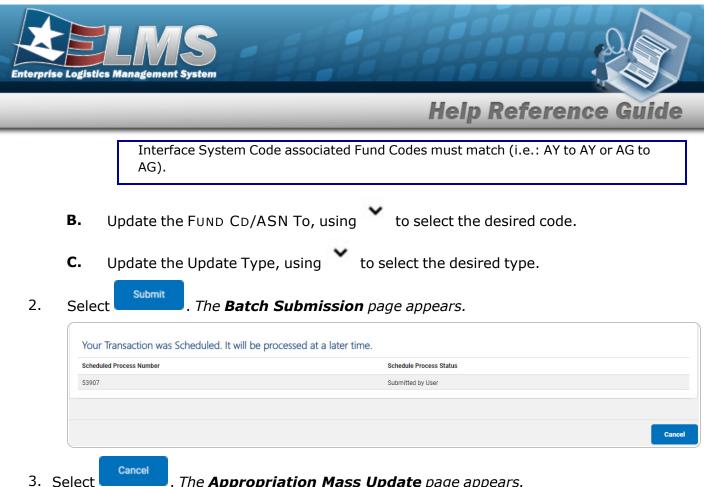
to select the desired code.





Note

ELMS Helpdesk 1-844-843-3727 µ



#### . The Appropriation Mass Update page appears.



