



# Search for a UIC DoDAAC/CAGE — Criteria

### **Overview**

The Property Accountability module Unit Identification Code (UIC) Department of Defense Activity Address Code (DoDAAC)/Commercial and Government Entity Code (CAGE CD) process provides the ability to add, view, and delete a UIC DoDAAC/CAGE CD.

## Navigation

Master Data > UIC DoDAAC/CAGE > UIC DoDAAC/CAGE Search Criteria page

### Procedures

#### Search for a UIC DoDAAC/CAGE — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria panel, narrow the results by entering the following field.

Search Crit	teria	
UIC		
		Reset Search Add

2. Select \_\_\_\_\_. The **UIC DoDAAC/CAGE Search Results** page appears. Results display







#### in the Search Results grid.

Search Criteria				
UIC	BROOKS			
Search Re	esults			
Delete	UIC	DODAAC/CAGE Cd	Status	Type Cd
Delete	BROOKS	12345	ACTIVE	C - CAGE
Delete	BROOKS	AA12BB	ACTIVE	N - Non-Primary DODAAC
Delete	BROOKS	BBBALU	ACTIVE	N - Non-Primary DODAAC
Delete	BROOKS	NTPRMY	ACTIVE	N - Non-Primary DODAAC
				Cancel







# **Help Reference Guide**

# Add a UIC DoDAAC/CAGE

### Navigation

Master Data > UIC DoDAAC/CAGE > Search Criteria > <sup>Add</sup> > UIC DoDAAC/CAGE Add page

### **Procedures**

#### Add a UIC DoDAAC/CAGE

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

Add			
Actbl UIC	N00018	*Туре	N - Non-Primary DODAAC
UIC	BROOKS	*DODAAC/CAGE Cd	
Transfer Via PIEE		Transfer Via DAAS	
			Cancel

**B.** Enter the DoDAAC or CAGE CD. *This is a 6 alphanumeric character field.* 

## 2. Select . The**UIC DoDAAC/CAGE Transaction Status** page appears.





## **Help Reference Guide**

# Delete a UIC DoDAAC/CAGE

### Navigation

Master Data > UIC DoDAAC/CAGE > Search Criteria > hyperlink > UIC DoDAAC/CAGE Delete page

> Search Results > Delete

### **Procedures**

#### Delete a UIC DoDAAC/CAGE

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select the Delete hyperlink on the desired row. *The UIC DoDAAC/CAGE Deletepage appears.* 

elete			
Actbl UIC	N00018	*Туре	N - Non-Primary DODAAC
UIC	BROOKS	DODAAC/CAGE Cd	AA12BB
Transfer Via PIEE		Transfer Via DAAS	

- **1.** Verify the Type.
- 2. Select Delete . The UIC DoDAAC/CAGE Transaction Status page appears.





## **Help Reference Guide**

# View the UIC DoDAAC/CAGE Details

### Navigation

Master Data > UIC DoDAAC/CAGE > Search Criteria > Search Results > UIC hyperlink > UIC DoDAAC/CAGE Details page

#### **Procedures**

#### View the UIC DoDAAC/CAGE CD's Details

#### Selecting

Cancel

*at any point of this procedure removes all revisions and closes the page.* 

1. Select the UIC hyperlink on the desired row. *The UIC DoDAAC/CAGE Details page appears.* 

Details		
DODAAC/CAGE	12345	940R Request for Shipment Advice NO
Actbl UIC	N00018	Address 1
UIC	BROOKS	Address 2
Туре	C - CAGE	City
Transfer Via PIEE	NO	State
Transfer Via DAAS	NO	ZIP Cd
527D Due In/PMR Adv	ice NO	Eff Dt
856S Shipment Status	Advice NO	
		Cancel



