



Registry Account Reconciliation

Overview


The Small Arms / Light Weapons Registry module Registry Account Reconciliation process provides the ability to view the current Reconciliation State and upcoming Reconciliation Dates for all Accounts within the current Agency.

Navigation

Registry MGMT > Account Reconciliation > Account Reconciliation Search Criteria page





Procedures

Search for an Account Reconciliation

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.

Search Criteria

DoDAAC	<input type="text"/>	Stock Nbr	<input type="text"/>
Account Desc	<input type="text"/>	Serial Nbr	<input type="text"/>
Fr Last Reconciliation Dt	<input type="text"/> 	Fr Next Reconciliation Dt	<input type="text"/> 
To Last Reconciliation Dt	<input type="text"/> 	To Next Reconciliation Dt	<input type="text"/> 

2. Select . The results appear in the **Registry Account Reconciliation Search**





Results panel.

Search Results

0 In-Progress [Grid Options](#)

1 Reconciled

0 Past-Due

All Reconciliations

DoDAAC	Account Desc	Reconciliation State	Last Reconciliation Dt	Next Reconciliation Dt
SC0010	BPG TEST 2	Reconciled	11/12/2020	11/12/2021

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