



Browse for a Contract Number

Overview

The Contract Number Browse pop-up window allows searching for stored contract numbers in the ELMS catalog.

Navigation

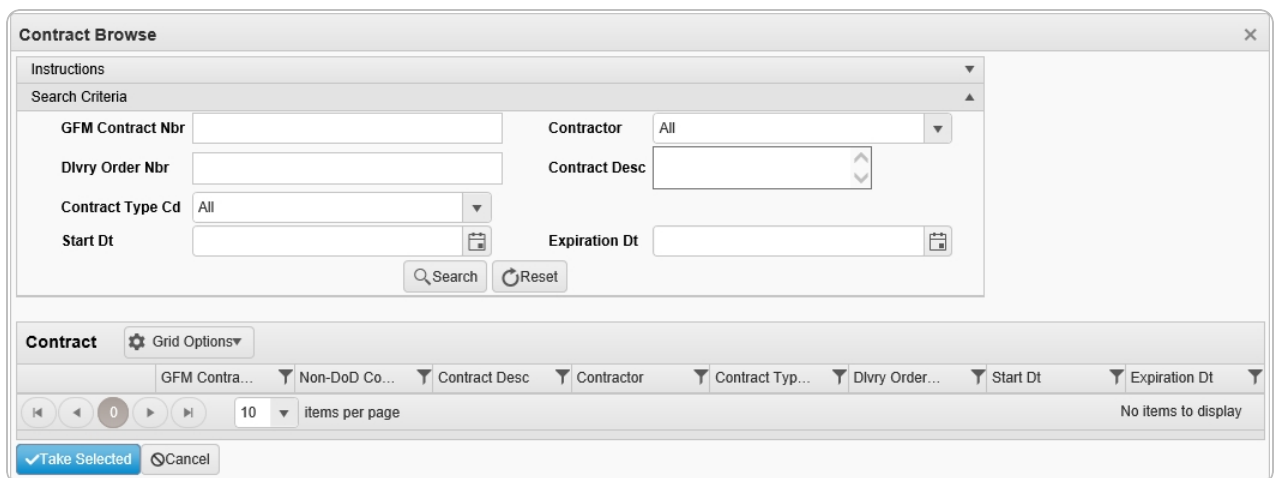
ELMS > VARIOUS PROCEDURAL STEPS >  > Contract Browse pop-up window

Procedures

Browse for a Contract Number

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. Select . The **Contract Browse** pop-up window appears.

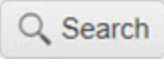


2. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.





Help Reference Guide

3. Select  to begin the query. *Results display in the Contract Results Grid below.*

Contract Browse

Instructions

Search Criteria

GFM Contract Nbr Contractor

Divry Order Nbr Contract Desc

Contract Type Cd Expiration Dt

Start Dt

Contract

	GFM Contract Nbr	Non-DoD Contract Nbr	Contract Desc	Contractor	Contract Type Cd	Divry Order Nbr	Start Dt	Expiration Dt
☐	12345678Z1234		TEST UPDATE DESC	DET01 29P CONTRACTOR	D		7/1/2020	12/31/2033
☐	M6775211A1234			M1234 MIRAMAR CONTRACTORS	D	MH001	1/1/2026	
☐	M6775211A1234			M1234 MIRAMAR CONTRACTORS	D	MH001	1/1/2026	

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4. Click ☐ to select the desired contract. *The Contract record is highlighted.*
5. Select . *The pop-up window closes and the selected contract number appears in the previous screen.*

