




Browse for a Real Property Site

Overview


The Real Property Site Browse pop-up window allows searching for Sites in the specified Installation.


Navigation


ELMS Warehouse Module > *VARIOUS PROCEDURAL STEPS* >  > Site Browse pop-up window

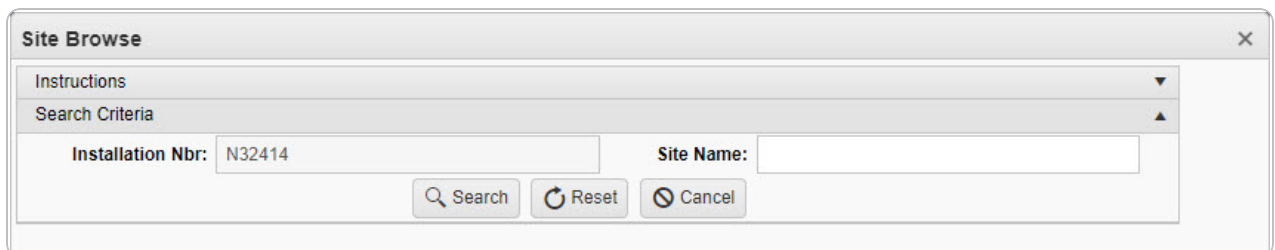
Procedures

Browse for a Site

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The **Site Browse** pop-up window appears.
2. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.





- The Installation NBR automatically populates and is not editable.
- Enter the Site Name in the field provided. This is a 20 alphanumeric character field.





Help Reference Guide

3. Select  to begin the query. *Results display in the Site Grid below.*

Sites  Grid Options ▼		
Select	Site Name ↑	RPSUID
Select	NAVOPSPTCEN BALTIMORE MD	617
Select	NAVOPSPTCEN BUFFALO NY	1309
<div> 50 items per page 1 - 2 of 2 items</div>		

4. Choose the Select hyperlink next to the desired Real Property Site. *The pop-up window closes and the selected Site appears in the previous screen.*

