



Stock Item

Overview


The WAREHOUSE MGMT module Stock Item process provides the ability to add, update, delete, and review the history of Stock Item records directly associated with a Warehouse.

Navigation

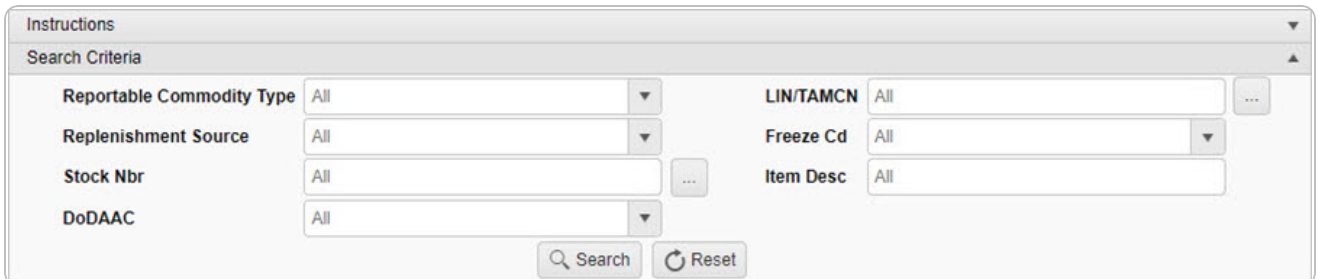
CATALOG MGMT > Stock Item > Stock Item page

Procedures

Search For a Stock Item

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

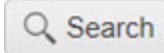
1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.



The screenshot shows a 'Search Criteria' form with the following fields:

Reportable Commodity Type	All	LIN/TAMCN	All
Replenishment Source	All	Freeze Cd	All
Stock Nbr	All	Item Desc	All
DoDAAC	All		

Buttons: Search, Reset

2. Select . The Results are displayed in the Stock Item grid.







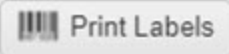



Stock Item							
No Grouping							
<input type="checkbox"/> All	Stock Nbr	Item Desc	LIN/TAMCN	DoDAAC	Freeze Cd	Inv Segment Id	Default Return Cond Cd
<input type="checkbox"/>	1005000179547	PIN,FIRING		N00019	N - No Freeze	A - Inventory A Schedule	
<input type="checkbox"/>	041618SB001	GUITAR CASES		N00019	N - No Freeze	A - Inventory A Schedule	

Selected 0/2 Page 1 of 1 50 items per page 1 - 2 of 2 items

Print Stock Item Labels

Selecting  at any point of this procedure returns all fields to the default setting. Selecting  removes all revisions and closes the pop-up window.

- Click to select the desired entry. The Stock Item is highlighted, and , , and  become available.
- Select . The **Print Label Request** pop-up window appears.

Print Label Request X





Print Labels



Printer Language Select an Item ▼

Label Size Select an Item ▼

Label Type Qty



STK 1 ▼

- Use  to select the Printer Language.
- Use  to select the Label Size.





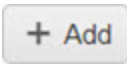
5. Use  to choose the QTY.
6. Select . *The labels are sent to the printer.*





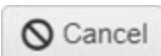
Add a Stock Item

Navigation

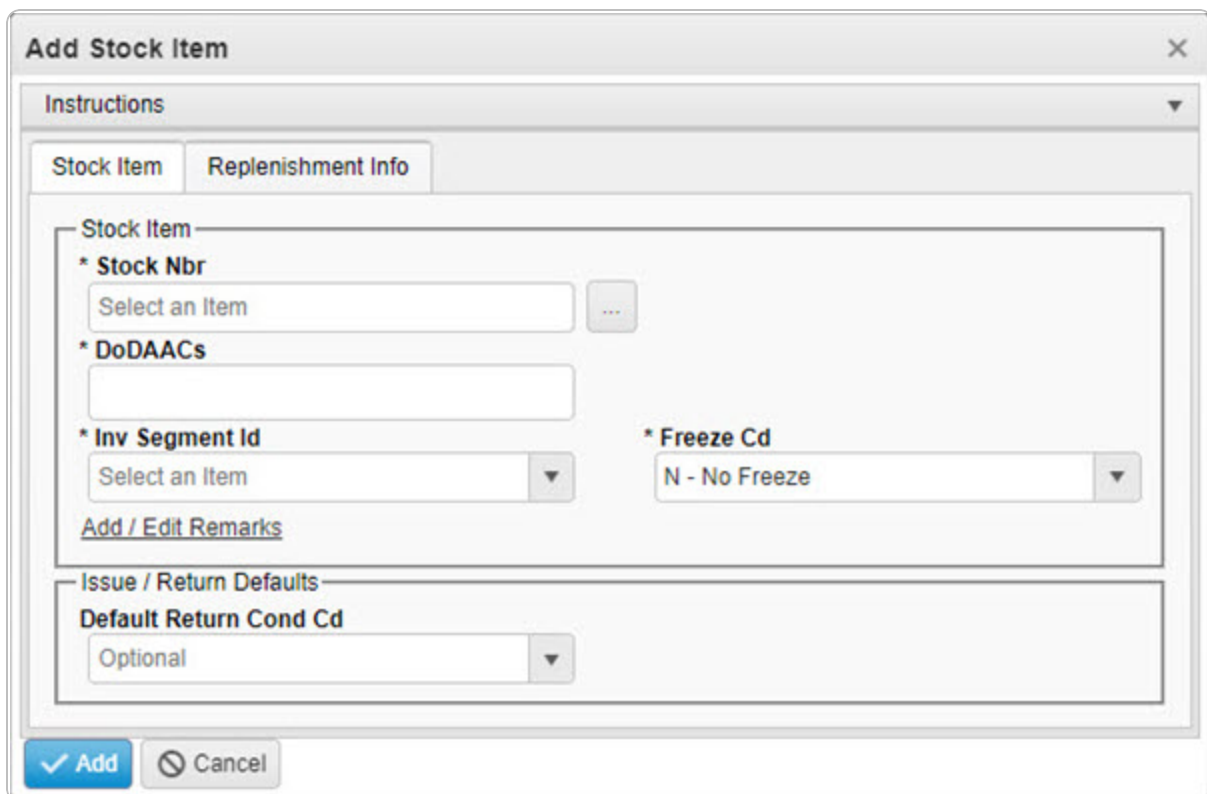
CATALOG MGMT > Stock Item >  > Add Stock Item pop-up window

Procedures

Add a Stock Item

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The **Add Stock Item** pop-up window appears, open to the Stock Item tab.







The screenshot shows the 'Add Stock Item' dialog box with the following fields and controls:

- Instructions:** A dropdown menu.
- Stock Item / Replenishment Info:** Two tabs, with 'Stock Item' selected.
- * Stock Nbr:** A text field containing 'Select an Item' and a selection button '...'. This field is required.
- * DoDAACs:** A text field.
- * Inv Segment Id:** A dropdown menu containing 'Select an Item'. This field is required.
- * Freeze Cd:** A dropdown menu containing 'N - No Freeze'. This field is required.
- Add / Edit Remarks:** A text area.
- Issue / Return Defaults:** A section containing:
 - Default Return Cond Cd:** A dropdown menu containing 'Optional'.
- Buttons:** 'Add' (with a checkmark) and 'Cancel' (with a circle and slash) at the bottom.





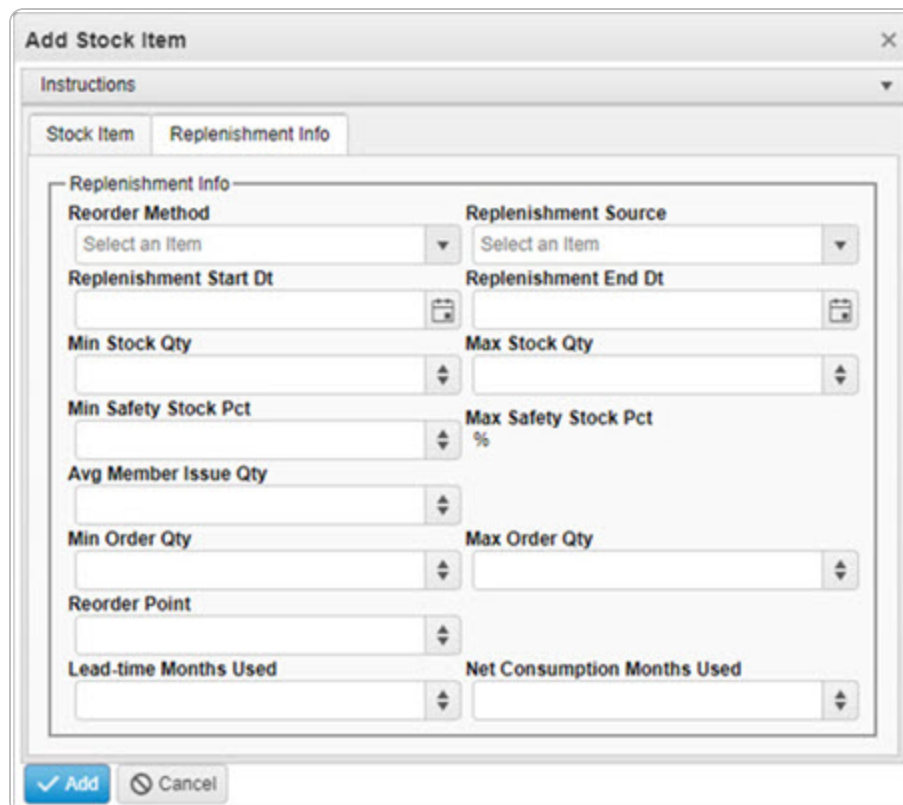
2. Enter the STOCK NBR, or use  to browse for the entry. *This is a 15 alphanumeric character field.*
3. Enter the DoDAACs in the field provided. *This is a 6 alphanumeric character field.*
4. Use  to select the Inv Segment Cd.
5. Use  to select the Freeze Cd.

Select . *The new Stock Item record is saved, and appears in the Stock Item results grid.*

6.

OR

Select the Replenishment INFO tab to continue adding information.



The screenshot shows a dialog box titled "Add Stock Item" with a close button (X) in the top right corner. Below the title bar is a section labeled "Instructions" with a dropdown arrow. There are two tabs: "Stock Item" and "Replenishment Info", with the latter being selected. The "Replenishment Info" tab contains the following fields:

- Reorder Method: Select an Item (dropdown)
- Replenishment Source: Select an Item (dropdown)
- Replenishment Start Dt: [calendar icon]
- Replenishment End Dt: [calendar icon]
- Min Stock Qty: [spinners]
- Max Stock Qty: [spinners]
- Min Safety Stock Pct: [spinners]
- Max Safety Stock Pct: [spinners] %
- Avg Member Issue Qty: [spinners]
- Min Order Qty: [spinners]
- Max Order Qty: [spinners]
- Reorder Point: [spinners]
- Lead-time Months Used: [spinners]
- Net Consumption Months Used: [spinners]

At the bottom of the dialog are two buttons: "Add" (with a checkmark) and "Cancel" (with a circle and slash).

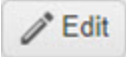
7. Select . *The new Stock Item appears in green at the top of the grid.*






Update a Stock Item

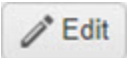
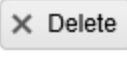

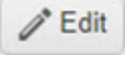
Navigation

CATALOG MGMT > Stock Item > (desired record) >  > Edit Stock Items pop-up window

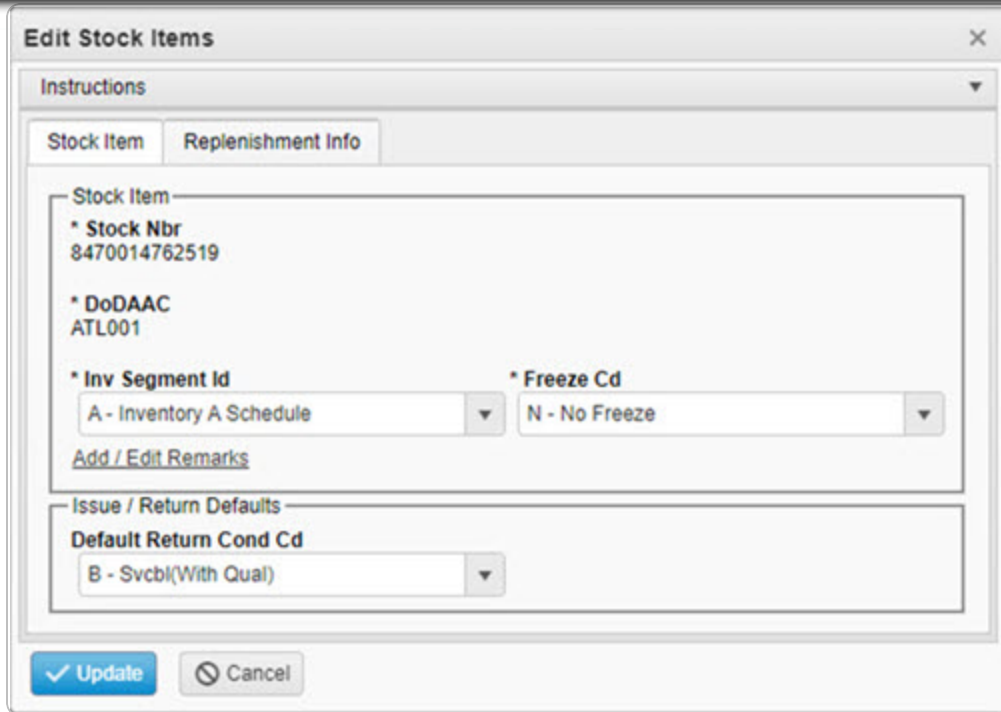
Procedures



Edit a Stock Item


Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click to select the desired entry. *The Stock Item is highlighted, and ,*
, and  become available.
2. Select . *The **Edit Stock Items** pop-up window appears, open to the Stock Item tab.*





3. Verify the *STOCK NBR*.
4. Verify the *DoDAAC*.
5. Update the *Inv Segment Cd*, using  to select the desired code.
6. Update the *Freeze Cd*, using  to select the desired code.

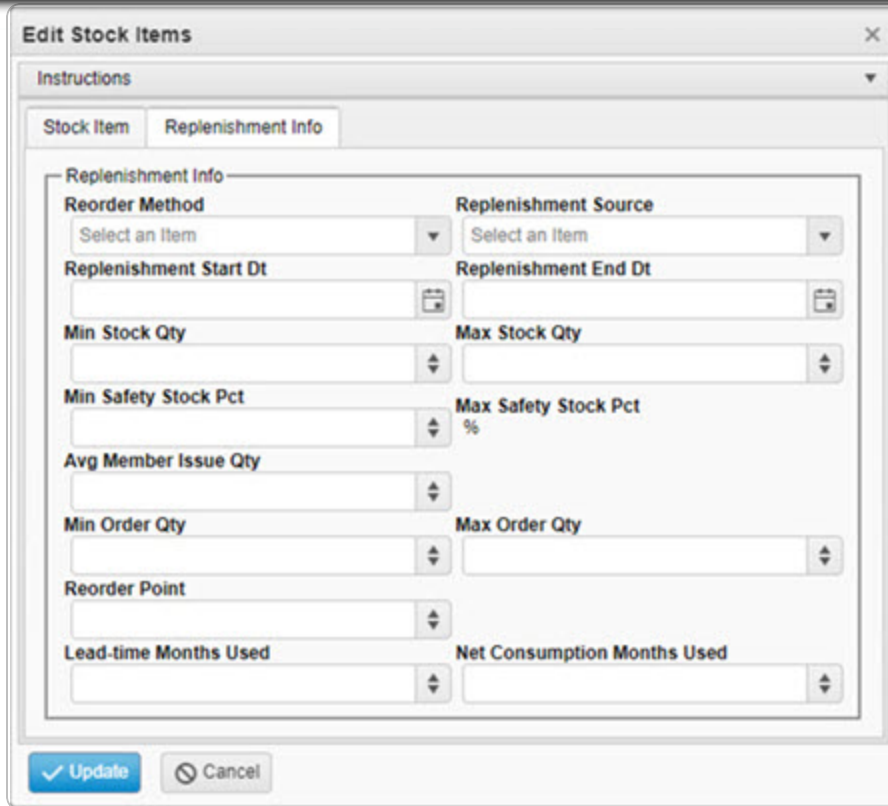
Select . The revised *Stock Item* record is saved, and reflected in the *Stock Item* grid.

7.

OR

Select the *Replenishment INFO* tab to continue revising the information.





The screenshot shows the 'Edit Stock Items' dialog box with the 'Replenishment Info' tab selected. The dialog contains the following fields:

- Replenishment Info (Section Header)
- Reorder Method: Select an Item (dropdown)
- Replenishment Source: Select an Item (dropdown)
- Replenishment Start Dt: [calendar icon]
- Replenishment End Dt: [calendar icon]
- Min Stock Qty: [spinners]
- Max Stock Qty: [spinners]
- Min Safety Stock Pct: [spinners]
- Max Safety Stock Pct: [spinners] %
- Avg Member Issue Qty: [spinners]
- Min Order Qty: [spinners]
- Max Order Qty: [spinners]
- Reorder Point: [spinners]
- Lead-time Months Used: [spinners]
- Net Consumption Months Used: [spinners]

At the bottom of the dialog are two buttons: 'Update' (with a checkmark icon) and 'Cancel' (with a close icon).

8. Select  . The revised Stock Item appears at the top of the grid.





Delete a Stock Item

Navigation

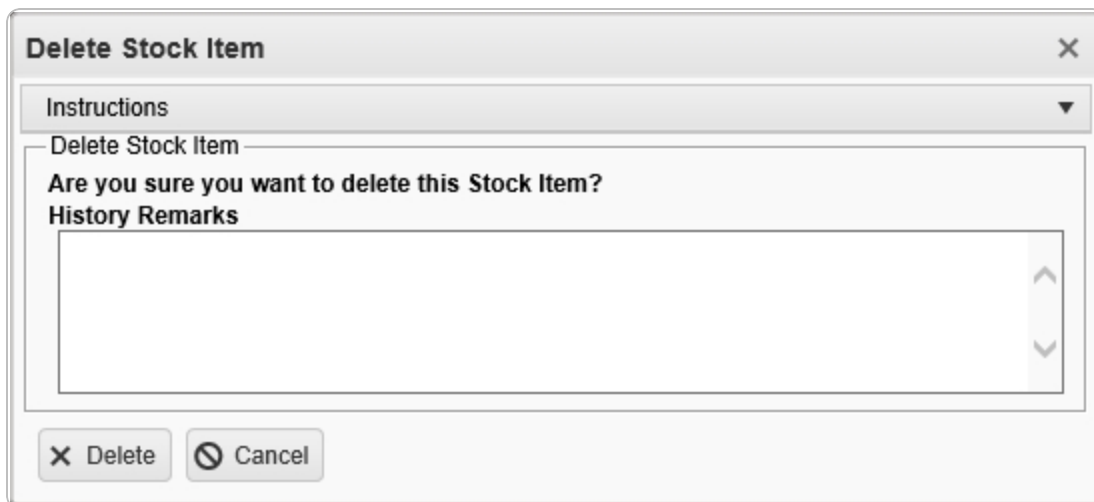
Catalog MGMT > Stock Item > (desired record) > > Delete Stock Item pop-up window

Procedures

Delete a Stock Item

Selecting at any point of this procedure removes all revisions and closes the page.

1. Click to select the desired entry. *The Stock Item is highlighted, and , , and become available.*
2. Select . *The **Delete Stock Item** pop-up window appears.*



The screenshot shows a dialog box titled "Delete Stock Item" with a close button (X) in the top right corner. Inside the dialog, there is a section labeled "Instructions" with a dropdown arrow. Below it, the text reads "Delete Stock Item" followed by the question "Are you sure you want to delete this Stock Item?". Underneath is a "History Remarks" section with a large empty text area and vertical scroll arrows on the right. At the bottom of the dialog, there are two buttons: "X Delete" and "Cancel".

3. Select . *The Stock Item is removed from the grid.*

