

Update the Stock Item MIN/MAX

Overview

The Warehouse Management module Stock Item MIN/MAX process provides the ability to calculate, edit, approve, or deny the Minimum and Maximum Stock Item levels within an individual Warehouse, Site, Region, or Logistics Program.

Navigation

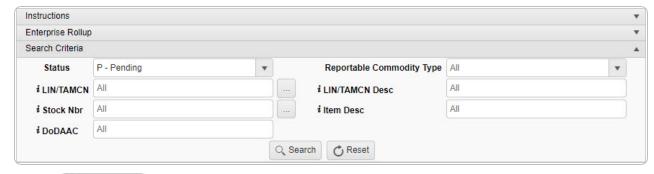
CATALOG MGMT > Stock Item MIN/MAX > Stock Item MIN/MAX Update page

Procedures

Search For a Stock Item

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.



2. Select Search . The Search Results are displayed in the Stock Item Min / Max Update grid.



Unclassified



Update the MIN/MAX for a Stock Item

1. Click to select the entry. *The Stock Item record is highlighted.*

Enter a Proposed MIN STOCK QTY

- A. Click . The cell becomes an editable field.
- B. Enter the Proposed MIN STOCK QTY for that Stock Item. The become available.
- C. Select Save Changes . The revised amount is saved and the field becomes read-

Enter a Proposed Max Stock Qty

- A. Click . The cell becomes an editable field.
- B. Enter the Proposed MAX STOCK QTY for that Stock Item. The become available.
- C. Select Save Changes . The revised amount is saved and the field becomes read-

Approve the MIN/MAX Quantity for a single Stock Item

- 1. Click \square to select the entry. The Stock Item record is highlighted.
- 2. Select Approve The Approve menu appears.
- 3. Select Approve MIN/MAX Records pop-up window appears.





Select Yes

Records successfully approved. ×

appears while the record is moved from Pend-

ing to Approved.

4.

OR

Select . The **Approve MIN/MAX Records** pop-up window closes and the record remains in Pending.

Approve the MIN/MAX Quantity for all Pending Stock Items

- 1. Select Approve wenu appears.
- 2. Select Approve All . The Approve MIN/MAX Records pop-up window appears.



Select Yes Records successfully approved. × appears while all of the Stock Item records are moved from Pending to Approved.

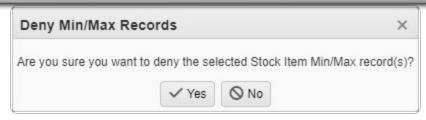
3. **OR**

Select . The **Approve MIN/MAX Records** pop-up window closes and all of the Stock Item records remain in Pending.

Deny the MIN/MAX Quantity for a single Stock Item

- 1. Click \square to select the entry. The Stock Item record is highlighted.
- 2. Select Openy . The Deny menu appears.
- 3. Select Openy Min/Max Records pop-up window appears.





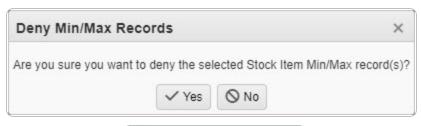
Select Yes . Records successfully denied. × appears while the record is moved from Pending to Denied.

4. **OR**

Select No . The **Deny MIN/MAX Records** pop-up window closes and the record remains in Pending.

Deny the MIN/MAX Quantity for all Pending Stock Items

- 1. Select Openy . The Deny menu appears.
- 2. Select Deny All . The **Deny Min/Max Records** pop-up window appears.



Select Yes . Records successfully denied. appears while all of the Stock Item records are moved from Pending to Denied.

3. **OR**

Select . The **Deny MIN/MAX Records** pop-up window closes and all of the Stock Item records remain in Pending.





Calculate the MIN/MAX Quantity for a Stock Item

Navigation

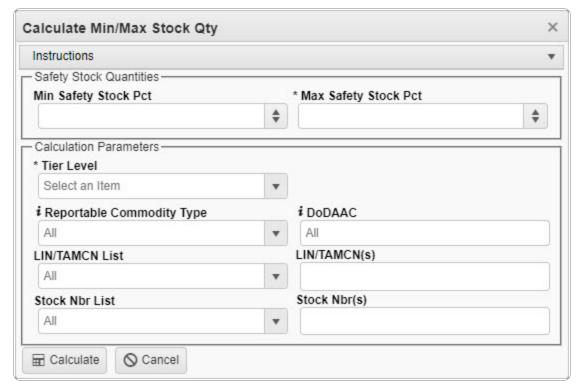
CATALOG MGMT > Stock Item MIN/MAX > Galculate Min/Max Stock Qty > Calculate MIN/MAX STOCK QTY pop-up window

Procedures

Calculate the Min/Max Quantities for All Stock Items

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select Calculate Min/Max Stock Qty op-up window appears.



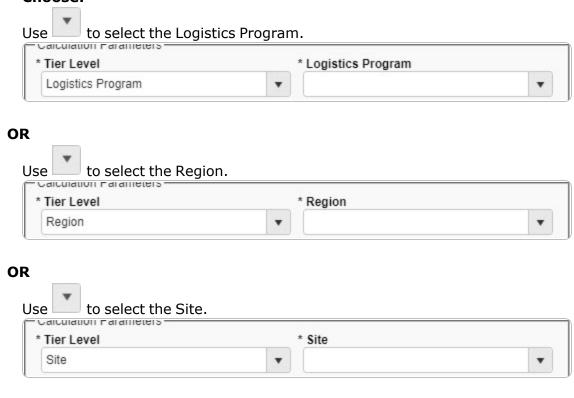


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Help Reference Guide

- 2. Enter the Safety Stock Quantities.
 - 1. Use to choose the Max Safety Stock PCT.
- 3. Enter the Calculation Parameters.
 - **1.** Use to select the Tier Level. *The tier selection appears as a new field.*

Choose:

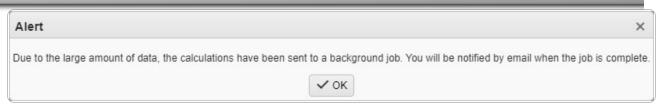


OR



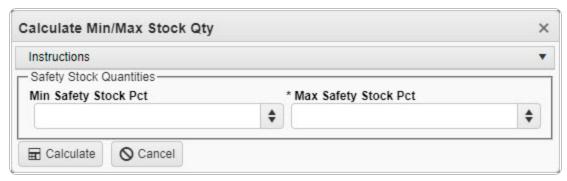
4. Select Calculate . The pop-up window closes. Depending upon the amount of changes, either the new amounts appear in the entry's corresponding columns, or an alert appears.





Calculate the MIN/MAX Quantity for a Specific Stock Item

- 1. Click \square to select the entry. The Stock Item record is highlighted.
- 2. Select Calculate Min/Max Stock Qty op-up window appears.



- 3. Use to choose the Max Safety Stock PCT.
- 4. Select Calculate . The pop-up window closes, and the new amounts appear in the record's corresponding columns.