

## Warehouse History Inquiries

### Overview

The Warehouse Management module Warehouse History Inquiry process provides the ability to inquire about the history of Warehouse transactions.

### Navigation

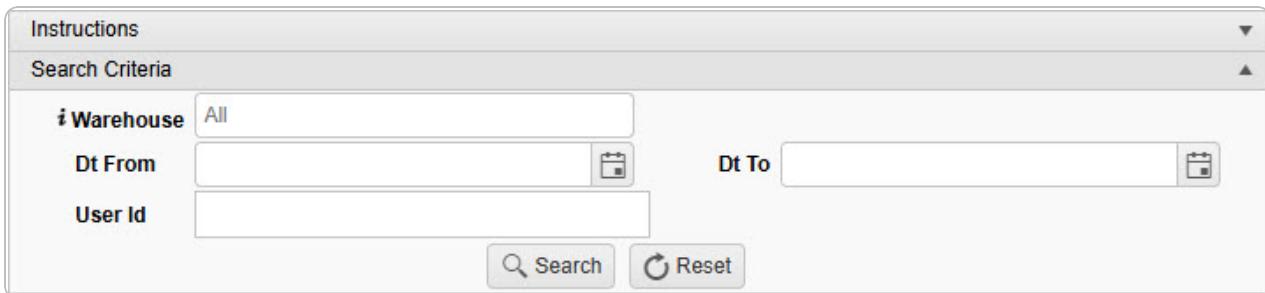
History Inquiries > Warehouse > Warehouse History page

### Procedures

#### Search for a Warehouse Record

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

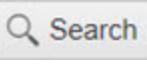
1. In the Search Criteria panel, narrow the results by entering one or more of the following optional fields.



The screenshot shows a search criteria panel with the following fields:

- Warehouse:** A dropdown menu set to "All".
- Dt From:** A date input field with a calendar icon.
- Dt To:** A date input field with a calendar icon.
- User Id:** An input field.

At the bottom are two buttons:  **Search** and  **Reset**.

2. Select  . The Search Results appear.



The screenshot shows a table of search results with the following columns:

| Transaction ID | Date       | Time  | Warehouse   | Item   | Quantity | Unit | Description        | Comments   | Entered By | Entered Date | Entered Time | Entered Unit | Entered Description | Entered Comments   | Entered By | Entered Date | Entered Time | Entered Unit | Entered Description | Entered Comments | Entered By         | Entered Date | Entered Time | Entered Unit | Entered Description | Entered Comments |    |                    |            |
|----------------|------------|-------|-------------|--------|----------|------|--------------------|------------|------------|--------------|--------------|--------------|---------------------|--------------------|------------|--------------|--------------|--------------|---------------------|------------------|--------------------|--------------|--------------|--------------|---------------------|------------------|----|--------------------|------------|
| 12345          | 2023-09-01 | 10:00 | Warehouse A | Item A | 10       | EA   | Item A description | Comments A | User A     | 2023-09-01   | 10:00        | AM           | EA                  | Item A description | Comments A | User A       | 2023-09-01   | 10:00        | AM                  | EA               | Item A description | Comments A   | User A       | 2023-09-01   | 10:00               | AM               | EA | Item A description | Comments A |

