



Search for a Money Value Gain Loss

Overview

The Warehouse Management module Money Value Gain Loss Inquiry process provides the ability to pull, view, and sort and filter data detailing the dollar value of gains and losses in warehouses resulting from physical inventories. The returned inquiry is exported into a Money Value Gain Loss Notice PDF for signature and uploaded/stored for a retention period of two years.


Navigation

Inquiries > Money Value Gain Loss Inquiry > Money Value Gain Loss Inquiry page

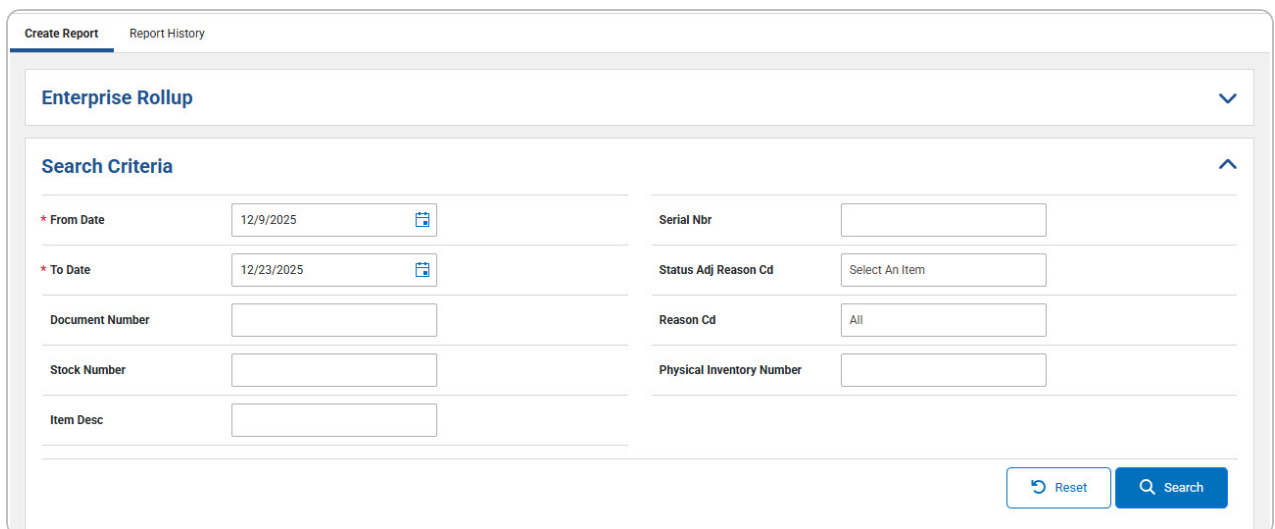
Procedures

Search for a Money Value Gain Loss Inquiry – Create Report

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed.

Selecting  at any point of this procedure returns all fields to the default setting. **Bold** numbered steps are required.

1. In the Search Criteria section, narrow the results by entering one or more of the following fields.



The screenshot shows the 'Create Report' interface with the following fields:

- Enterprise Rollup (dropdown menu)
- Search Criteria section (expandable):
 - * From Date: 12/9/2025
 - * To Date: 12/23/2025
 - Document Number
 - Stock Number
 - Item Desc
 - Serial Nbr
 - Status Adj Reason Cd: Select An Item
 - Reason Cd: All
 - Physical Inventory Number
- Buttons: Reset, Search





Help Reference Guide

Upload Report ↑

* File Desc

2041 characters remaining

Attachment

Drop files here... 🔍


Test Attachment File.docx 🗑️

Clear Upload


✖ Cancel

4.  appears. Select  and the file is deleted from the Upload Report.

OR

Select . The selected file is cleared from the Upload Report.

OR

Select . The selected file is uploaded.

5. In the Search Criteria section, narrow the results by entering one or more of the following fields.

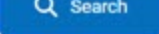
Search Criteria ↑

File Name

File Description

Established Dt / Tm 📅

↺ Reset 🔍 Search

6. Select . Results appear in the Search Results grid.

Search Results ↑

Options ▾
Edit
Delete

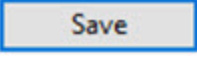
	File Name	File Desc	Established Dt/Tm
☐	MVGLReport 24JAN-24AUG.pdf	MVGL 24JAN-24AUG	08/01/2024 02:29 PM

Selected 0/1 ⏪ 1 ⏩ 10 items per page 1 - 1 of 1 items





Save a Report History Upload File

- A. Select the File Name hyperlink. The **Windows Save As** pop-up window appears.
- B. Select . The **Save As** pop-up window closes, and the PDF file is saved.





Update a Money Value Gain Loss Inquiry Report History File


Navigation





Inquiries > Money Value Gain Loss Inquiry > Report History tab > Search Criteria panel >

 >  >  (desired record) >  > Edit Attachment pop-up window

Procedures

Edit an Attachment

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click  to select the entry. The File Name is highlighted, and  and  become available.
2. Select . The **Edit Attachment** pop-up window appears.





Edit Attachment ✕

Edit Attachment ^

* File Desc	<input type="text" value="Test123"/>	File Name	Another Test Document 2.docx
		Established Dt/Tm	2024-09-03T16:17:02-04:00

2041 characters remaining

✕ Cancel ✓ Update

3. Enter the File DESC in the field provided. *This is a 250 alphanumeric character field.*


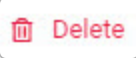
4. Select ✓ Update . ✓ File description was updated successfully appears, the pop-up window closes, and the revised File Description appears in the Search Results grid.






Delete a Money Value Gain Loss Inquiry Report History File



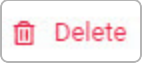
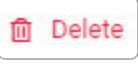
Navigation

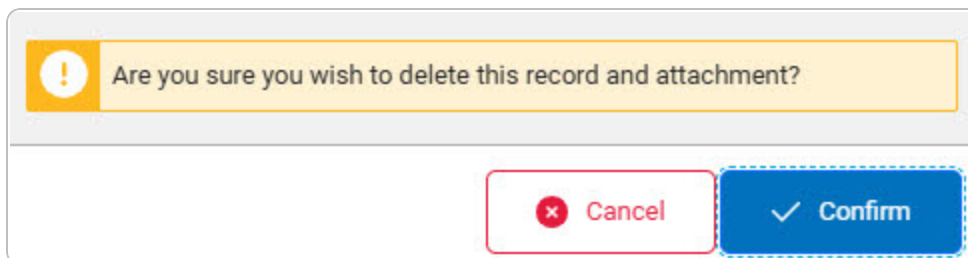
Inquiries > Money Value Gain Loss Inquiry > Report History tab > Search Criteria panel >  >  >  (desired record) >  > Delete Confirmation pop-up window

Procedures


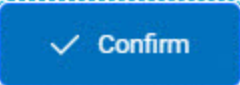
Delete a Money Value Gain Loss Report History File

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click  to select the entry. The File Name is highlighted, and  and  become available.
2. Select . The **Delete Confirmation** pop-up window appears.



Are you sure you wish to delete this record and attachment?

3. Select . The selected file is removed from the Search Results grid.

