Search for an Expiring Items Inventory

Overview

The Warehouse module Expiring Items Inventory Inquiry process provides the ability to inquire about specific assets by Expiration Date.

With the Enterprise Rollup, searches can be focused within a particular Logistics Programs, Regions, Sites, or Warehouse.
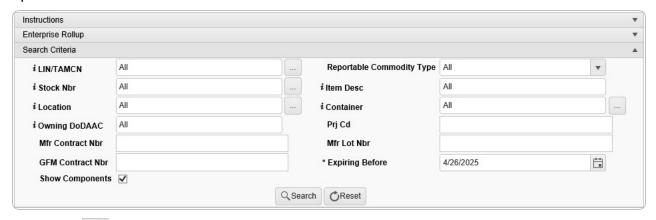
Navigation

Inquiries > Inventory > Expiring Items > Expiring Items Inventory Inquiry page

Procedures

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One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [⟳ Reset] *at any point of this procedure returns all fields to the default "All" setting.*

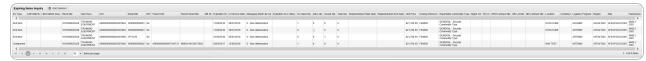1. In the Search Criteria section, narrow the results by entering one or more of the following optional fields.

A. Use [📅] to select Expiring Before, or enter the date (MM/DD/YYYY) in the field provided.

Unclassified

2. Select [Search]. *Results appear in the Expiring Items Inquiry grid.*

Isolate Expiring Items Inventory Inquiry Results

Isolating the Expiring Items Search Results can be found in the Enterprise Rollup feature. Select-

ing [Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Enterprise Rollup section, narrow the results by entering one or more of the following optional fields.

2. Select [Apply]. *Results appear in the Expiring Items Inquiry Grid.*

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