

Warehouse Transfer

Overview

The Warehouse Management module Warehouse Transfer process provides the ability to identify and transfer materiel from one warehouse to another within the same Logistics Program. Transfers between warehouses that are not within the same Logistics Program must be accomplished using the Materiel Release Order process.

The Warehouse Transfer process is an integrated part of asset replenishment between two Warehouses in a Logistics Program. This process can be triggered when items are identified for replenishment and the stock item indicates Transfer as the method of replenishment from the Requesting warehouse. The Requesting warehouse must have a Parent Warehouse specified in the MASTER DATA MGMT > Warehouse menu option. Also, the Stock Item(s) must have Replenishment Source set to W - Warehouse Transfer. The Supplying Warehouse can approve or deny requests and manage the approval and shipment of the requested items. Included in this process is the ability to initiate a transfer from the Supplying Warehouse.

Supplying Warehouses have several options when handling requests from Requesting Warehouses:

• Full Allocation

- All the requested items are designated for delivery to the requesting warehouse

Partial Allocation

 Partial delivery of requested equipment or a back-order occurs because the on-hand quantity is insufficient to meet the request

• Denial of Transfer

None of the assets will be delivered

Navigation

MATERIEL MGMT > Warehouse Transfer > Warehouse Transfer page

Procedures

Search for a Warehouse Transfer

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting the default "All" setting.

Reset

at any point of this procedure returns all fields to





1. In the Search Criteria box, narrow the results by entering one of the following optional fields.

Instructions							*
Search Criteria							
Document Nbr			· 1	i Stock Nbr	All]
i Item Desc	All			Warehouse To	All	•	
Reportable Commodity Type	All	•		Document Status	O - Open	•	
i Shipment Ref Nbr	All						
		Q Search	CReset				

2. Select Q Search

ch. *The results display in the Warehouse Transfer grid.*

Wa	ehouse	Transfer 🔹 Grid	Options 🔻 🛛 🕇 Add	✓ Ship) 🚫 Cancel) 🗌 🖨)	Print Forms							
		To Warehouse	Document Nbr	Shipment Ref Nbr	Stock Nbr †	T Item Desc	Ordered Qty	Approved Qty	Denied Qty	BackOrder Qty	Shipped Qty	Processing Status
•		NCR TBS	M983XZ91362000		8415015674423	UNDERSHIRT, COLD WEATHER FR MD	5	5	0	0	0	In Process
+		29P UIF	M9836432922000		8415015674423	UNDERSHIRT, COLD WEATHER FR MD	93	0	0	0	93	Shipped
Sele	cted 0/2		Page 1 of 1 ()		50 💌 items p	er page						1 - 2 of 2 items 🔿

3. Click het next to the desired Request record. *The Request Details appears.*

		All To Warehouse	Document Nbr	Shipment Ref No	or T	Stock Nbr 🕇 🍸	Item Desc	T Ordered Qty	Approved Qt	y Denied Qty	BackOrder Qty	Shipped Qt	Processing	Status
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	0	Document Transaction Status	▼ Last Updated By	Y Serial Nbr	Cond Cd	Transaction C	aty 🝸 Mfr CAGE	Y Mfr Contract	T Mfr Lot Nbr	Mfr Dt 🝸	Suffix Cd 🛛 🝸	Pick Nbr 🛛 🝸	Pick Status	T ICN
	 ∢	N TRANSIT	BWILSON		н	34								B00000000000070027
				50 💌 items pe	er page									1 - 1 of 1 items
		CHP IIF	M9836483602000	M983648360200	00	1095011943343	M9 HOLSTER	23	0	0	0	23	Shipped	





Add a	Warehouse Transfer
Naviga	tion
Mat dow	TERIEL MGMT > Warehouse Transfer > + Add > Add Warehouse Transfer pop-up win
Proced	ures
Add a W	arehouse Transfer Request
1. Sele	ect + Add . The Add Warehouse Transfer pop-window appears.
Inst * To	ructions v Varehouse * Expected Delivery Date
× O S Rer	Lapoida Santi y Sati
I	nventory Items Select Assets X Delete
s	All Stoc Y Item Y ICN Y Seri Y Shel Y Qty Y Avail Y Loca Y Cont Y Own Y GFM Y Prj Cd Y Con Y Selected Image: The set of the
Cor	ntainer ID
A	
	Add S Cancel







- **A.** Use to select the To Warehouse.
- **B.** Use to select the Owning DoDAAC.
- **C.** Use let to select the Expected Delivery Date, or enter the date (MM/DD/YYYY) in the field provided.
 - 🗸 Add

2.

Select . The **Add Warehouse Transfer** pop-window closes, and the record appears at the top of the Warehouse Transfer Request grid, highlighted in green with a Processing status of "In Process".

Confirm			×
Stock Numbers: 4240015124434	4 contain components that are not store Do you want to create t	d together with kit and will be shipped fro he transfer anyway?	om the associated locations
	✓ Create Transfer	S Edit Transfer	
appears if the selecte Confirm	d components are not sto	red together.	×
appears if the selecte Confirm	d components are not sto	red together.	×
Confirm Stock Numbers: 00010	d components are not stor 000064317 are not stocked Do you want to create t	red together. at receiving warehouse for the transfer anyway?	X his owning Dodaac.





Approve or Deny a Warehouse Transfer

Navigation

MATERIEL MGMT > Warehouse Transfer > > or \Box (desired record) > house Transfer Approval pop-up window

Procedures

Approve a Warehouse Transfer Selecting Image: Cancel at any point of this procedure removes all revisions and closes the page. Bold numbered steps are required.

- 1. Click . *The Request Details appears.*
- 2. Select **Edit**. The **Warehouse Transfer Approval** pop-up window appears.







Ship Document		
o Warehouse		* Document Nbr
NCR TBS		M983XZ91362000
Store Pick at Location or Container		Item Desc
Location	•	UNDERSHIRT, COLD WEATHER FR MD
Staging Location		
Select an Item		
* Cond Cd		
A - Svcbl(w/o Qual)		
* Available Qty		* Ordered Qty
2053		5
* Due in Qty		Backorder Qty
Approved Qty		Denied Qty
5		0
		N402

- A. Use to select the desired COND CD.
- **B.** Verify the Available QTY.
- **C.** Verify the Due In QTY.
- D. Use to revise the APPROVED QTY. *The APPROVED QTY defaults to the Ordered QTY.*
- **E.** Verify the Document NBR.
- **F.** Verify the Ordered QTY.
- 3. Select Update . The Warehouse Transfer Approval pop-up window closes, and the updated record shows the Document Transaction Status of APPROVED.

HC100181441502 1005000179547 PIN,FIRING COLUMBUS 4 0 0 0 0 Pending Document Transaction Status T Last Updated By T Serial Nbr T Cond Cd T Transaction City T Mir CAGE T Mir Contract APPROVED GROCEBP A 4 Y Mfr Lot Nbr Y Mfr Dt Y Suffix Cd Y Pick Nbr T Pick Status TICN T GROCEBP H (1) > н
 50 • items 1 - 1 of 1 iter







Deny a Warehouse Transfer Request

Selecting Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

- 1. Click . *The Request Details appears.*
- 2. Select

Edit. The **Warehouse Transfer Approval** pop-up window appears.

Ship Document							
To Warehouse		* Document Nbr					
NCR TBS		M983XZ91362000					
Store Pick at Location or Container		Item Desc					
Location	•	UNDERSHIRT, COLD WEATHER FR MD					
Staging Location							
Select an Item							
Cond Cd							
A - Svcbl(w/o Qual)	•						
Available Qty		* Ordered Qty					
Due In Qty		5 Backorder Qty					
)		0					
Approved Qty		Denied Qty					
Ū Ŧ		0					







- **E.** Verify the Document NBR.
- **F.** Verify the Ordered QTY.
- 3. Select Update . The Warehouse Transfer Approval pop-up window closes, and the updated record shows the Document Transaction Status of DENIED.

-		COLUMBUS	HC100	0181441502		1005000179547	PIN, FIRING	4	0	0	0	0	Pending				
	Do	cument Transaction Status		T Last Updated By	Y Serial Nbr	T Cond Cd	Transaction Qty	Mfr CAGE	Y Mfr Contrac	t •	Y Mfr Lot Nbr	Y Mfr Dt	Y Suffix Cd	T Pick Nbr	Y Pick Status	T ICN	T
	DE	NIED		GROCEBP		A	4										
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Navigation MATERIEL MGMT > Warehouse Transfer > (desired record) > Ship > Ship Warehouse Transfer pop-up window Procedures Sipa Warehouse Transfer Selecting O carcel at any point of this procedure removes all revisions and closes the page. Bold numbered steps are required. 1. Click to select the desired entry. The Warehouse Transfer record is highlighted, and Ship, O carcel, and PrintForms → become available. 2. Select Ship. The Ship Warehouse Transfer pop-up window appears. Material Mater	Ship a Warehouse Transfer
MATERIEL MGMT > Warehouse Transfer > □ (desired record) > Ship > Ship Warehouse Transfer pop-up window Procedures Ship a Warehouse Transfer Selecting o cancel at any point of this procedure removes all revisions and closes the page. Bold numbered steps are required. 1. Click □ to select the desired entry. The Warehouse Transfer record is highlighted, and o ship o cancel , and o Print Forms o become available. 2. Select of the Ship Warehouse Transfer pop-up window appears. Attention If the Container can no longer be shipped "as is" because the contents are different than when the Warehouse Transfer record was created, the Container Contents Have Changed pop-up window appears. It has the Discrepant Container Inventory grid showing wit was added to the container. Content Content was changed to container. Content of the container of the container inventory grid showing wit was added to the container.	Navigation
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424000289/978 FILTER.GAS J N00022 1 Selected 0/1 H () Page 1 of 1) H (Attention If the Container can no longer be shipped "as is" because the contents are different than when the Warehouse Transfer record was created, the Container Contents Have Changed pop-up window appears. It has the Discrepant Container Inventory grid showing what was added to the container. Container Contents Have Changed 2433-Contents of COLD0000000000001-AUTO CREATED CONTAINER FOR WAREHOUSE TRANSFER OF SHIPMENT N0002273421001 do not match Document Number N0002273421003. Move Discrepant Discrepant Container Inventory Grid Options Stock Nor Them Desc Cond Ca Proj Cd Owning DODAAC Discrepant City Selected 0/1 R R Page 1 of 1 R R R R S0 Themser page



ELMS Helpdesk 1-844-843-3727



Ship Warehouse Transfer ×
Instructions
Ship Document
* Ship in Location or Container
Location 💌
New Location
Select an Item
✓Ship OCancel

A. Use to select the Ship In Location or Container. *Depending upon the selection, the following field changes.*

Helpfu	ıl Tip
	If the selected transfer is a part of a container shipment,
This	Warehouse Transfer is part of a container shipment. Shipping this Warehouse Transfer will ship all Warehouse Transfers associated with the container.
арр	pears instead of the Ship In Location or Container field.

3. Select Ship. The **Ship Warehouse Transfer** pop-up window closes. The Processing Status for the request changes to "Shipped" and the Document Transaction Status changes to "IN TRANSIT".

4	COLUMBUS N0002280321001		80321001	N000	2280321001	JS	SKIT001	KIT#1		1	0		0 0	1	l Ship	oped	
	D	ocument Transaction Sta	atus 🍸	Last Updated B	(T	Serial Nbr	Cond C	d 📍	Transaction Qty	T Mfr CAGE	Y Mfr Contract	Y Mfr Lot Nbr	Y Mfr Dt	Y Suffix Cd	T Pick Nbr	T Pick Status	T ICN
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Navigation MATERIEL MGMT > Warehouse Transfer > □ (desired record) > ○ Cancel > Cancel Warehouse Transfer or Cancel Container Warehouse Transfer pop-up window Procedures Cancel a Warehouse Transfer Selecting on at any point of this procedure removes all revisions and closes the page. Bold numbered steps are required. 1. Click □ to select the desired entry. The Warehouse Transfer record is highlighted, and Ship, o Cancel, and Print Forms become available. 2. Select or cancel this Warehouse Transfer become available. 2. Select Oracel Transfer be you want to cancel this Warehouse Transfer Cancel Warehouse Transfer be you want to cancel this Warehouse Transfer Cancel Container Warehouse Transfer The Warehouse Transfer The Warehouse Transfer	Cancel a Warehouse Transfer
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Cancel Warehouse Transfer × Do you want to cancel this Warehouse Transfer? ✓ Yes ✓ Yes No Cancel Container Warehouse Transfer This Warehouse Transfer is part of a container shipment. Cancelling this Warehouse Transfer will cancel all Warehouse Transfers associated with the container	 Click C to select the desired entry. The Warehouse Transfer record is highlighted, and Ship, O Cancel, and Print Forms become available. Select Cancel. The Cancel Warehouse Transfer pop-up window appears.
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This Warehouse Transfer is part of a container shipment. Cancelling this Warehouse Transfer will cancel all Warehouse Transfers associated with the contain	Cancel Container Warehouse Transfer
Voyou want to cances this warehouse Transfer?	This Warehouse Transfer is part of a container shipment. Cancelling this Warehouse Transfer will cancel all Warehouse Transfers associated with the contained Do you want to cancel this Warehouse Transfer?

3. Select . The selected Warehouse Transfer is removed from the Warehouse Transfer grid.







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> Warehouse Transfer > (desired record) > Print Forms > fer Print page
Transfer
at any point of this procedure removes all revisions and closes the d steps are required. The desired entry. The Warehouse Transfer record is highlighted, and ncel, and Print Forms & become available.
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