



Warehouse Transfer

Overview

The Warehouse Management module Warehouse Transfer process provides the ability to identify and transfer materiel from one warehouse to another within the same Logistics Program. Transfers between warehouses that are not within the same Logistics Program must be accomplished using the Materiel Release Order process.

The Warehouse Transfer process is an integrated part of asset replenishment between two Warehouses in a Logistics Program. This process can be triggered when items are identified for replenishment and the stock item indicates Transfer as the method of replenishment from the Requesting warehouse. The Requesting warehouse must have a Parent Warehouse specified in the MASTER DATA MGMT > Warehouse menu option. Also, the Stock Item(s) must have Replenishment Source set to W - Warehouse Transfer. The Supplying Warehouse can approve or deny requests and manage the approval and shipment of the requested items. Included in this process is the ability to initiate a transfer from the Supplying Warehouse.

Supplying Warehouses have several options when handling requests from Requesting Warehouses:

- **Full Allocation**
 - All the requested items are designated for delivery to the requesting warehouse
- **Partial Allocation**
 - Partial delivery of requested equipment or a back-order occurs because the on-hand quantity is insufficient to meet the request
- **Denial of Transfer**
 - None of the assets will be delivered

Navigation

MATERIEL MGMT > Warehouse Transfer > Warehouse Transfer page

Procedures

Search for a Warehouse Transfer

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.





Help Reference Guide

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.

Instructions ▼

Search Criteria ▲

Document Nbr	<input type="text"/>	Stock Nbr	<input type="text" value="All"/>
Item Desc	<input type="text" value="All"/>	Warehouse To	<input type="text" value="All"/>
Reportable Commodity Type	<input type="text" value="All"/>	Document Status	<input type="text" value="O - Open"/>
Shipment Ref Nbr	<input type="text" value="All"/>		

2. Select **Search**. The results display in the Warehouse Transfer grid.

Warehouse Transfer											
<input type="checkbox"/> All To Warehouse <input type="button" value="Grid Options"/> <input type="button" value="+ Add"/> <input type="button" value="Ship"/> <input type="button" value="Cancel"/> <input type="button" value="Print Forms"/>											
	Document Nbr	Shipment Ref Nbr	Stock Nbr	Item Desc	Ordered Qty	Approved Qty	Denied Qty	BackOrder Qty	Shipped Qty	Processing Status	
<input type="checkbox"/>	NCR TBS	M983X291382000	8415015674423	UNDERSHIRT, COLD WEATHER FR MD	5	5	0	0	0	In Process	
<input type="checkbox"/>	29P UIF	M9836432922000	8415015674423	UNDERSHIRT, COLD WEATHER FR MD	93	0	0	0	93	Shipped	

Selected 0/2 Page 1 of 1 50 items per page 1 - 2 of 2 items

3. Click next to the desired Request record. The Request Details appears.

Warehouse Transfer																																					
<input type="checkbox"/> All To Warehouse <input type="button" value="Grid Options"/> <input type="button" value="+ Add"/> <input type="button" value="Ship"/> <input type="button" value="Cancel"/> <input type="button" value="Print Forms"/>																																					
	Document Nbr	Shipment Ref Nbr	Stock Nbr	Item Desc	Ordered Qty	Approved Qty	Denied Qty	BackOrder Qty	Shipped Qty	Processing Status																											
<input checked="" type="checkbox"/>	BFT IIF	M9836473412001	M9836473412000	1095011943343	M9 HOLSTER	34	0	0	0	34	Shipped																										
<table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <tr> <th>Document Transaction Status</th> <th>Last Updated By</th> <th>Serial Nbr</th> <th>Cond Cd</th> <th>Transaction Qty</th> <th>Mfr CAGE</th> <th>Mfr Contract</th> <th>Mfr Lot Nbr</th> <th>Mfr Dt</th> <th>Suffix Cd</th> <th>Pick Nbr</th> <th>Pick Status</th> <th>ICN</th> </tr> <tr> <td>IN TRANSIT</td> <td>BWILSON</td> <td></td> <td>H</td> <td>34</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>B0000000000007002702</td> </tr> </table>												Document Transaction Status	Last Updated By	Serial Nbr	Cond Cd	Transaction Qty	Mfr CAGE	Mfr Contract	Mfr Lot Nbr	Mfr Dt	Suffix Cd	Pick Nbr	Pick Status	ICN	IN TRANSIT	BWILSON		H	34								B0000000000007002702
Document Transaction Status	Last Updated By	Serial Nbr	Cond Cd	Transaction Qty	Mfr CAGE	Mfr Contract	Mfr Lot Nbr	Mfr Dt	Suffix Cd	Pick Nbr	Pick Status	ICN																									
IN TRANSIT	BWILSON		H	34								B0000000000007002702																									
<input type="checkbox"/>	CHP IIF	M9836483602000	M9836483602000	1095011943343	M9 HOLSTER	23	0	0	0	23	Shipped																										

Selected 0/2 Page 1 of 1 50 items per page 1 - 2 of 2 items





Add a Warehouse Transfer

Navigation

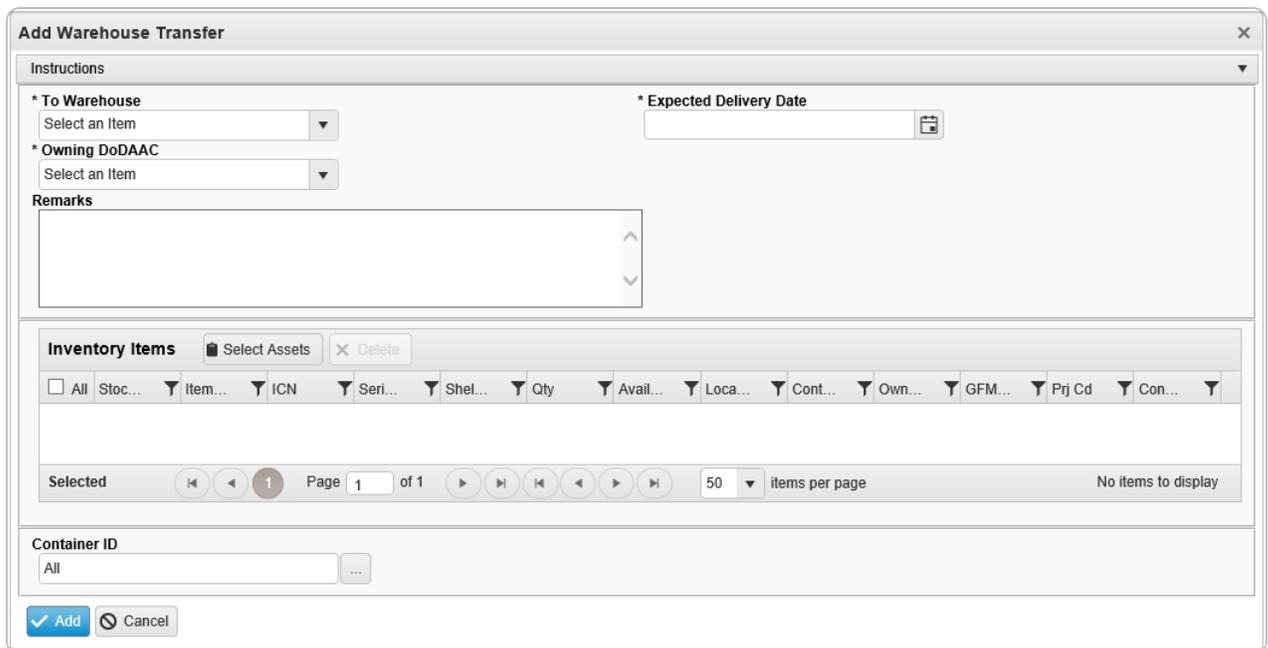
MATERIEL MGMT > Warehouse Transfer >  > Add Warehouse Transfer pop-up window

Procedures

Add a Warehouse Transfer Request

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The **Add Warehouse Transfer** pop-window appears.



The screenshot shows the 'Add Warehouse Transfer' pop-up window. It contains the following elements:

- Instructions:** A dropdown menu.
- * To Warehouse:** A dropdown menu with 'Select an Item'.
- * Owning DoDAAC:** A dropdown menu with 'Select an Item'.
- * Expected Delivery Date:** A date selection field.
- Remarks:** A text area for notes.
- Inventory Items:** A table with columns: All, Stoc..., Item..., ICN, Seri..., Shel..., Qty, Avail..., Loca..., Cont..., Own..., GFM..., Prj Cd, Con... The table is currently empty.
- Page 1 of 1:** Navigation controls for the table, including 'Selected', 'Page 1 of 1', and '50 items per page'.
- Container ID:** A dropdown menu with 'All' selected.
- Buttons:** 'Add' (checked) and 'Cancel' (unchecked).





- A. Use  to select the To Warehouse.
 - B. Use  to select the Owing DoDAAC.
 - C. Use  to select the Expected Delivery Date, or enter the date (MM/DD/YYYY) in the field provided.
2. Select . The **Add Warehouse Transfer** pop-window closes, and the record appears at the top of the Warehouse Transfer Request grid, highlighted in green with a Processing status of "In Process".

Notes



Confirm ✕

Stock Numbers: 4240015124434 contain components that are not stored together with kit and will be shipped from the associated locations.
Do you want to create the transfer anyway?

appears if the selected components are not stored together.

Confirm ✕

Stock Numbers: 0001000064317 are not stocked at receiving warehouse for this owing Dodaac.
Do you want to create the transfer anyway?

appears if the selected stock numbers are not stocked at the receiving warehouse for the specific DoDAAC.





Approve or Deny a Warehouse Transfer

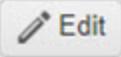
Navigation

MATERIEL MGMT > Warehouse Transfer >  or (desired record) >  > Warehouse Transfer Approval pop-up window

Procedures

Approve a Warehouse Transfer

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click . The Request Details appears.
2. Select . The **Warehouse Transfer Approval** pop-up window appears.





Warehouse Transfer Approval ✕

Instructions ▼

Ship Document

<p>To Warehouse</p> <input type="text" value="NCR TBS"/>	<p>* Document Nbr</p> <input type="text" value="M983XZ91362000"/>
<p>Store Pick at Location or Container</p> <p>Location ▼</p>	<p>Item Desc</p> <input type="text" value="UNDERSHIRT, COLD WEATHER FR MD"/>
<p>Staging Location</p> <input type="text" value="Select an Item"/>	<input type="button" value="..."/>
<p>* Cond Cd</p> <input type="text" value="A - Svcbl(w/o Qual)"/>	
<p>* Available Qty</p> <p>2053</p>	<p>* Ordered Qty</p> <p>5</p>
<p>* Due In Qty</p> <p>0</p>	<p>Backorder Qty</p> <p>0</p>
<p>Approved Qty</p> <input type="text" value="5"/>	<p>Denied Qty</p> <p>0</p>

- A. Use  to select the desired COND CD.
- B. *Verify the Available QTY.*
- C. *Verify the Due In QTY.*
- D. Use  to revise the APPROVED QTY. *The APPROVED QTY defaults to the Ordered QTY.*
- E. *Verify the Document NBR.*
- F. *Verify the Ordered QTY.*

3. Select . The **Warehouse Transfer Approval** pop-up window closes, and the updated record shows the Document Transaction Status of APPROVED.

COLUMBUS	HC100181441502	1005000179547	PIN,FIRING	4	0	0	0	0	Pending			
Document Transaction Status	Last Updated By	Serial Nbr	Cond Cd	Transaction Qty	Mfr CAGE	Mfr Contract	Mfr Lot Nbr	Mfr Dt	Suffix Cd	Pick Nbr	Pick Status	ICN
APPROVED	GROCEBP		A	4								

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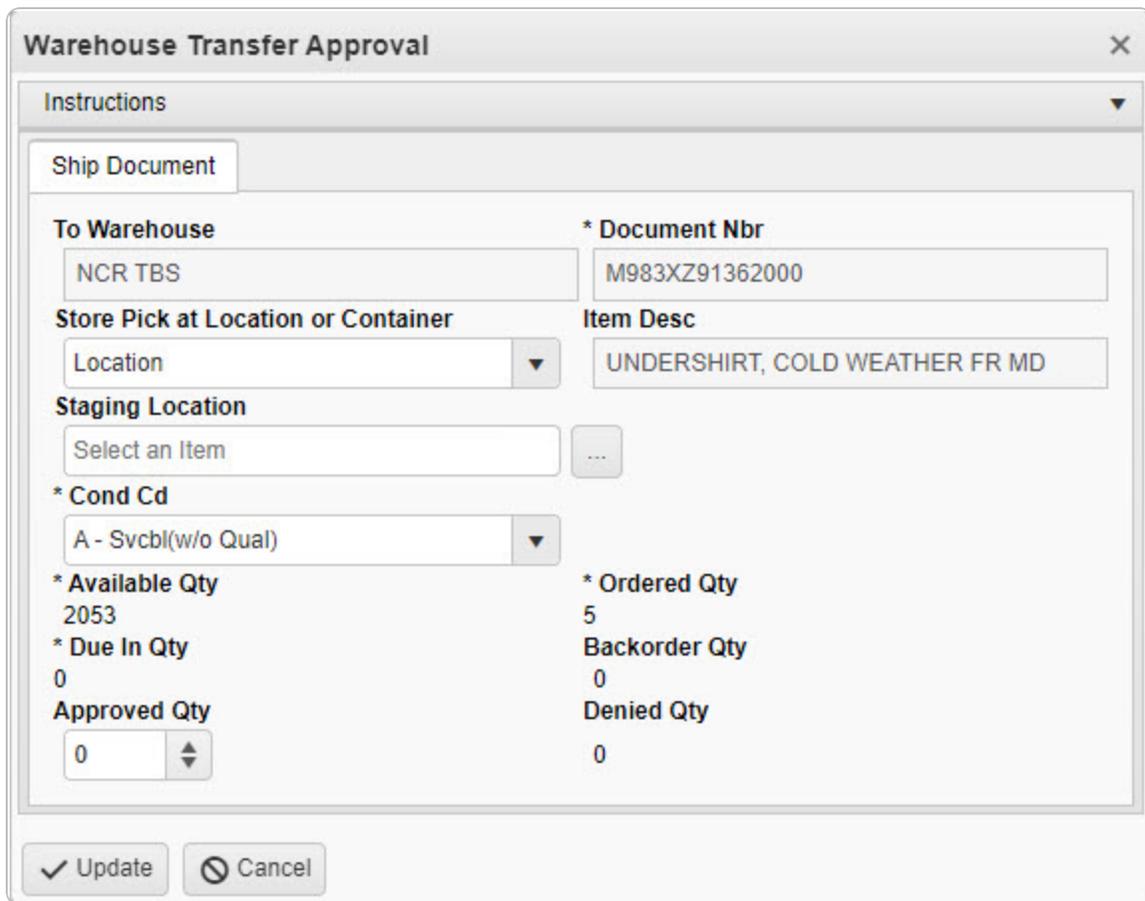




Deny a Warehouse Transfer Request

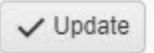
Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click . The Request Details appears.
2. Select . The **Warehouse Transfer Approval** pop-up window appears.



The screenshot shows a 'Warehouse Transfer Approval' dialog box. It contains the following fields and controls:

- Ship Document** (tab)
- To Warehouse**: NCR TBS
- * Document Nbr**: M983XZ91362000
- Store Pick at Location or Container**: Location (dropdown)
- Item Desc**: UNDERSHIRT, COLD WEATHER FR MD
- Staging Location**: Select an Item (text box) with a search icon (...)
- * Cond Cd**: A - Svcbl(w/o Qual) (dropdown)
- * Available Qty**: 2053
- * Ordered Qty**: 5
- * Due In Qty**: 0
- Backorder Qty**: 0
- Approved Qty**: 0 (spinner)
- Denied Qty**: 0

At the bottom, there are two buttons:  and .

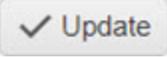
- A. Use  to select the desired COND CD.
- B. Verify the Available QTY.
- C. Verify the Due In QTY.
- D. Use  to change the APPROVED QTY to zero.





Help Reference Guide

- E. Verify the Document NBR.
- F. Verify the Ordered QTY.

3. Select . The **Warehouse Transfer Approval** pop-up window closes, and the updated record shows the Document Transaction Status of **DENIED**.

Document Transaction Status	Last Updated By	Serial Nbr	Cond Cd	Transaction Qty	Mfr CAGE	Mfr Contract	Mfr Lot Nbr	Mfr Dt	Suffix Cd	Pick Nbr	Pick Status	ICN
DENIED	GROCEBP		A	4								

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Ship Warehouse Transfer
✕

Instructions
▼

Ship Document

*** Ship in Location or Container**

▼

New Location

...

✓ Ship
⊗ Cancel

- A. Use  to select the Ship In Location or Container. Depending upon the selection, the following field changes.

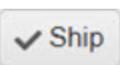
Helpful Tip



If the selected transfer is a part of a container shipment,

This Warehouse Transfer is part of a container shipment. Shipping this Warehouse Transfer will ship all Warehouse Transfers associated with the container.

appears instead of the Ship In Location or Container field.

3. Select . The **Ship Warehouse Transfer** pop-up window closes. The Processing Status for the request changes to "Shipped" and the Document Transaction Status changes to "IN TRANSIT".

COLUMBUS	N0002280321001	N0002280321001	JSKIT001	KIT#1	1	0	0	0	1	Shipped		
Document Transaction Status	Last Updated By	Serial Nbr	Cond Cd	Transaction Qty	Mfr CAGE	Mfr Contract	Mfr Lot Nbr	Mfr Dt	Suffix Cd	Pick Nbr	Pick Status	ICN
IN TRANSIT	BackgroundUser	JSKIT01312018	G	1								A0000000000000438229
											1 - 1 of 1 Items	





Cancel a Warehouse Transfer

Navigation

MATERIEL MGMT > Warehouse Transfer > (desired record) > > Cancel Warehouse Transfer or Cancel Container Warehouse Transfer pop-up window

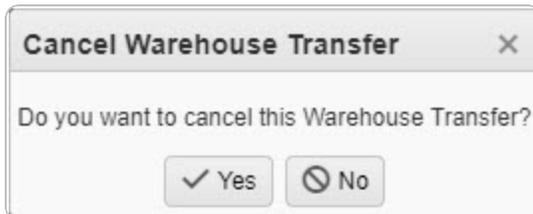
Procedures

Cancel a Warehouse Transfer

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click to select the desired entry. *The Warehouse Transfer record is highlighted, and , , and become available.*

2. Select . *The **Cancel Warehouse Transfer** pop-up window appears.*



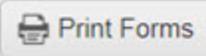
3. Select . *The selected Warehouse Transfer is removed from the Warehouse Transfer grid.*





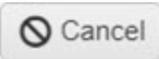
Print a Warehouse Transfer Form

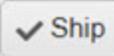
Navigation

MATERIEL MGMT > Warehouse Transfer > (desired record) >  >
Warehouse Transfer Print page

Procedures

Print a Warehouse Transfer

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Click to select the desired entry. *The Warehouse Transfer record is highlighted, and , , and  become available.*
2. Select .
3. Select the form to print: **DD Form 1348** or **DD Form 1149**.



appears in the right hand corner. When generating is complete,



appears.

