



Transportation Pick

Overview

The Warehouse Management module Transportation Pick process provides the ability to manage the pick planning, allocation, and picking of assets in a Pick Plan record. The process tracks in the system what is physically picked from the warehouse, when the pick plan is executed, and where the assets are located upon completion of the Pick record.

Note



A Pick Plan is downloadable to an Automatic Identification Technology (AIT) hand held device (scanner).

The AIT device performs picks and automatically records the items as they are being picked, temporarily marking the items as in-transit while the pick is happening, and then marking them as moved to their final destinations when completed.

The hand held Picking application attempts to close the pick plan when it is completed. Any picks that were previously downloaded to an AIT device are not editable on the computer prior to syncing, because the picks are still on the hand held device.

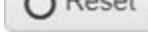
Navigation

MATERIEL MGMT > Transportation > Pick > Transportation Pick page

Procedures

Search for a Transportation Pick Record

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.





Help Reference Guide

Instructions ▼

Search Criteria ▲

# Pick Nbr	<input type="text" value="All"/>	# Pick Desc	<input type="text" value="All"/>
Pick Type	<input type="text" value="All"/> ▼	Display Closed Statuses	<input type="checkbox"/>
Pick Status	<input type="text" value="All Open Statuses"/> ▼	Assigned To	<input type="text" value="All"/> ▼
Cost Center	<input type="text" value="All"/> ▼	<input type="button" value="Search"/> <input type="button" value="Reset"/>	

2. Select  . The results display in the Transportation Pick grid.

Materiel Movement Pick + Add Grid Options*										
Pick Nbr	Pick Desc	Stock Nbr Picks	Inventory Picks	Container Picks	Pick Type	Pick Status	Cost Center	Assigned To	Priority	Rqd Pick By Dt/Tm
▶ Pick	A01P2020233000001	BPG Test	0	0	1	IM - Internal Movement	PL - Pick Planned	SWISSCHEESE - NEVER ENOUGH CHEESE...	10	

50 items per page 1 - 1 of 1 items






Add a Transportation Pick

Navigation

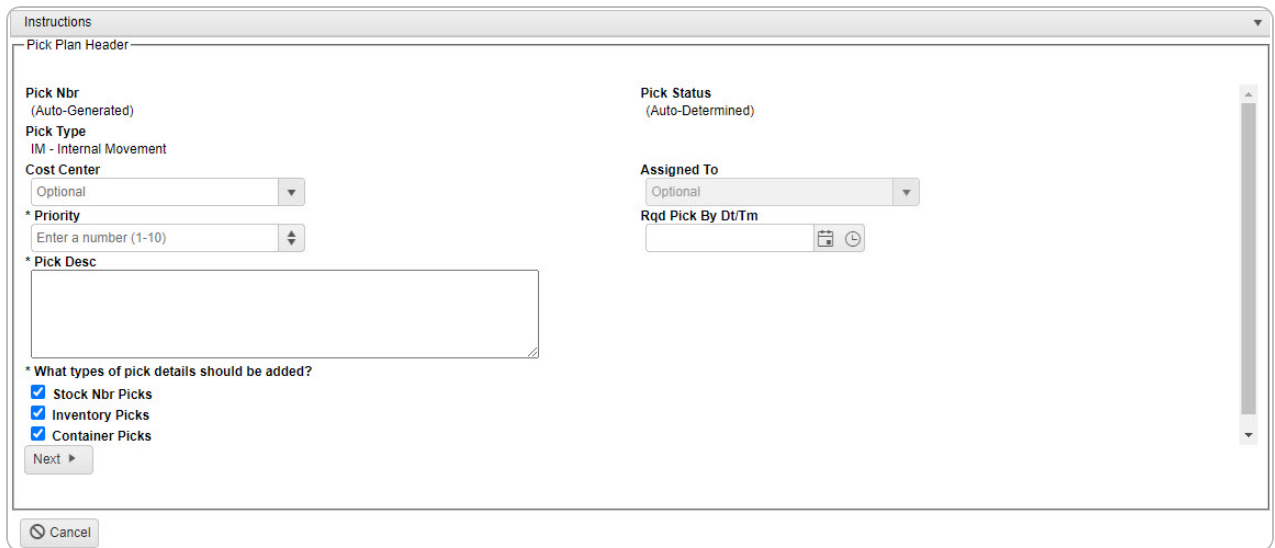
MATERIEL MGMT > Transportation > Pick >  > Add a Transportation Pick page


Procedures

Add a Transportation Pick Record

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  to add a request. The **Transportation Pick Add** pop-up window appears.

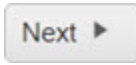


2. Use  to choose the Priority.
3. Enter the Pick DESC in the field provided. *This is a 256 alphanumeric character field.*
4. Verify the types of pick details contains the appropriate or . is included, is excluded.



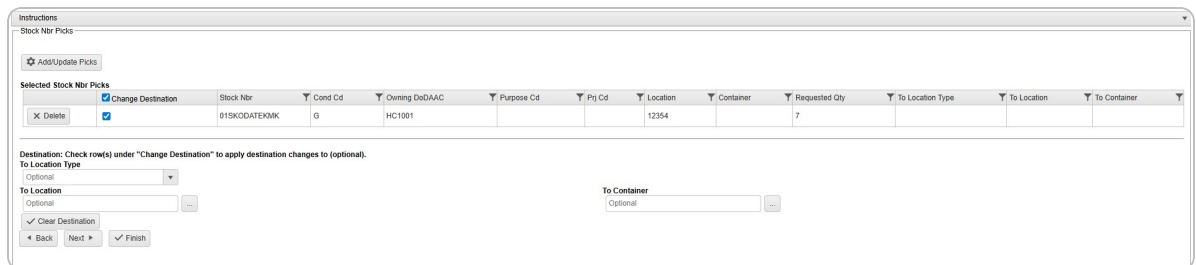


- STOCK NBR Picks
- Inventory Picks
- Container Picks

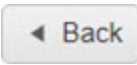
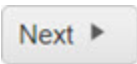

5. Select  to continue. *The first Pick Details type selected appears.*

STOCK NBR Picks

A. Select . *The **Inventory Selection** pop-up window appears.*

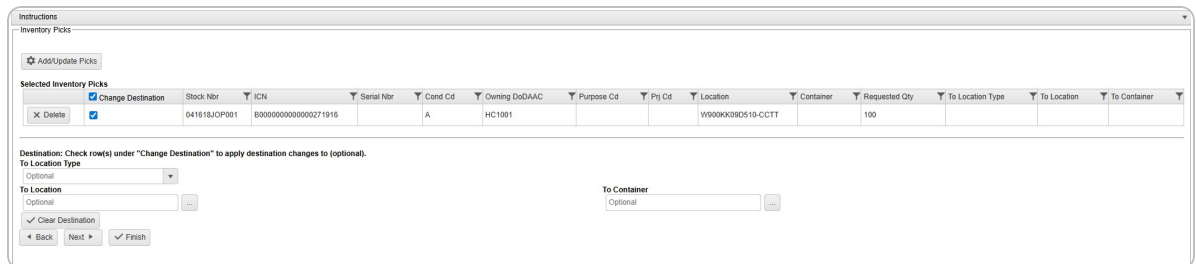


B. Choose one of the following options:

- Select . *Returns to the previous step.*
- Select . *Continues to the next step.*
- Select . *Completes the process and saves all the items.*

Inventory Picks


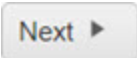

A. Select . *The **Inventory Selection Browse** pop-up window appears.*






B. Choose one of the following options:

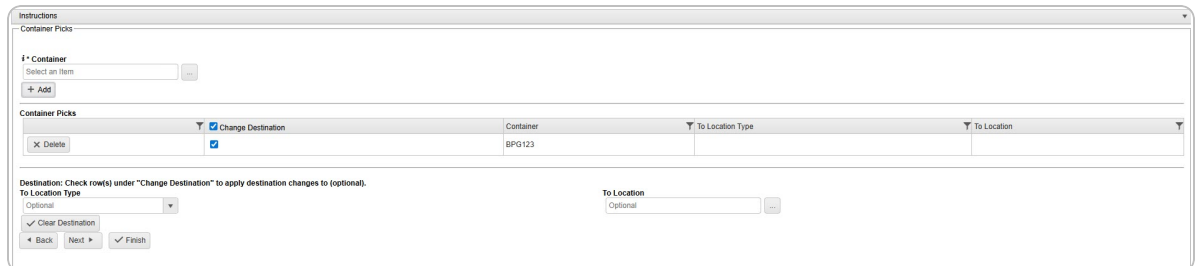




- Select  . Returns to the previous step.
- Select  . Continues to the next step.
- Select  . Completes the process and saves all the items.

Container Picks

- A. Use  or  to assist with the Container entry. This is a 25 alphanumeric character field.
- B. Select  . The Container appears in the Container Picks grid.



Instructions

Container Picks

* Container
Select an Item

+ Add

<input type="checkbox"/>	<input checked="" type="checkbox"/> Change Destination	Container	To Location Type	To Location
<input type="checkbox"/>	<input checked="" type="checkbox"/>	BPG123		

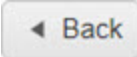
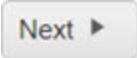

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional).

To Location Type
Optional

Clear Destination

To Location
Optional

Back Next Finish

- C. Choose one of the following options:
- Select  . Returns to the previous step.
 - Select  . Continues to the next step.
 - Select  . Completes the process and saves all the items.





Review and Finish

- A. Review the Pick Plan using the following tabs:
- a. Pick Plan Header

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header Stock Nbr Picks Inventory Picks Container Picks

<p>Pick Nbr (Auto-Generated)</p> <p>Pick Type IM - Internal Movement</p> <p>Cost Center TEST - TEST</p> <p>* Priority 1</p> <p>* Pick Desc BPG Test All</p>	<p>Pick Status (Auto-Determined)</p> <p>Assigned To PHYSICAL_INVENTORY</p> <p>Rqd Pick By Dt/Tm 10/21/2024</p>
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◀ Back ✓ Finish

⌂ Cancel

- b. STOCK NBR Picks

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header Stock Nbr Picks Inventory Picks Container Picks

Stock Nbr Picks	Cond Cd	Owning DnDAAC	Purpose Cd	Pj Cd	Location	Container	Requested Qty	To Location Type	To Location	To Container
041618JOP001	A	HC1001			060510-CCTT TO 29		69			

◀ Back ✓ Finish

- c. Inventory Picks

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header Stock Nbr Picks Inventory Picks Container Picks

Inventory Picks	Cond Cd	Owning DnDAAC	Purpose Cd	Pj Cd	Location	Container	Requested Qty	To Location Type	To Location	To Container
ICN E000000000000273793	A	HC1001			002		95			

◀ Back ✓ Finish

- d. Container Picks





Instructions

Review and Finalize

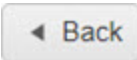

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header	Stock Nbr Picks	Inventory Picks	Container Picks
Container Picks			
Container	To Location Type	To Location	
34467GT	3 - Stock		

◀ Back ✓ Finish

⊘ Cancel

B. Choose one of the following options:

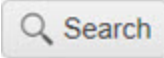
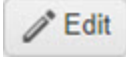
- Select  . Returns to the previous step.
- Select  . The **Transportation Pick Add** pop-up window closes, and the Pick is added to the top of the Transportation Pick grid.






Update a Transportation Stock Number Pick

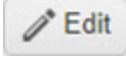
Navigation

MATERIEL MGMT > Transportation > Pick >  Search >  Pick (desired record) >  Edit (desired Stock Number record) > Update STOCK NBR Picks pop-up window

Procedures

Update Transportation STOCK NBR Picks

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update STOCK NBR Picks** pop-up window appears.










Update Stock Nbr Picks ✕

Instructions ▾

<p>Stock Nbr EAS GOPHER</p> <p>Location KV - 001</p> <p>Owning DoDAAC CSPTST</p> <p>* Requested Qty 1</p> <p>Status NP - Not Picked</p> <p>i To Location <input type="text" value="0101D"/> <input type="button" value="..."/></p> <p>To Location Type</p>	<p>Cond Cd A - Svcbl(w/o Qual)</p> <p>Container</p> <p>Prj Cd</p> <p>* Planned Qty 1</p> <p>Include Pick <input checked="" type="checkbox"/></p> <p>i To Container <input type="text" value="Optional"/> <input type="button" value="..."/></p>
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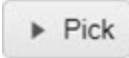
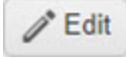
- A. Verify the Requested QTY.
- B. Update the To Location field, using  or  to assist with the revised location. *This is a 25 alphanumeric character field.*
- C. Verify the Container.
- D. Verify the Planned QTY.
- E. Update the To Container field, using  or  to assist with the revised identification. *This is a 25 alphanumeric character field.*
- F. Select . The **Update Stock Nbr Picks** pop-up window closes, and the revised Pick appears in the STOCK NBR Picks grid in green.






Update a Transportation Inventory Pick

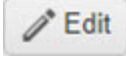
Navigation

MATERIEL MGMT > Transportation > Pick >  Search >  Pick (desired record) >  Edit (desired Inventory record) > Update Inventory Picks pop-up window

Procedures

Update Transportation Inventory Picks

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update Inventory Picks** pop-up window appears.





Update Inventory Picks ✕

Instructions ▾

<p>ICN A00000000000007225901</p> <p>Stock Nbr 4520014442375</p> <p>Location SORT</p> <p>Owning DoDAAC M67750</p> <p>* Requested Qty 1</p> <p>Status NP - Not Picked</p> <p>ⓘ To Location <input type="text" value="Optional"/> ...</p> <p>To Location Type</p>	<p>Serial Nbr 03003950</p> <p>Cond Cd X - Suspended (Repair Decision Delayed)</p> <p>Container</p> <p>Prj Cd</p> <p>* Planned Qty 1</p> <p>* Picked Qty <input type="text" value="0"/> ▾</p> <p>ⓘ To Container <input type="text" value="B2011BOX3"/> ...</p>
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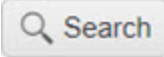
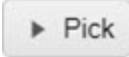
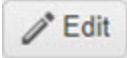
2. Verify the Requested QTY.
3. Update the To Location field, using ⓘ or ... to assist with the revised location. *This is a 25 alphanumeric character field.*
4. Verify the Planned QTY.
5. Update the Picked QTY field, using ▾ to choose the revised amount.
6. Update the To Container field, using ⓘ or ... to assist with the revised identification. *This is a 25 alphanumeric character field.*
7. Select . The **Update Inventory Picks** pop-up window closes, and the revised Pick appears in the Inventory Picks grid in green.






Update a Transportation Container Pick

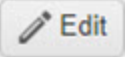
Navigation

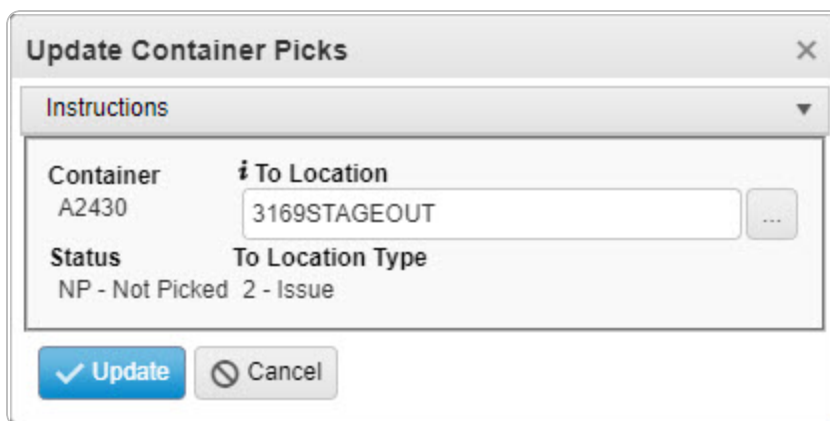
MATERIEL MGMT > Transportation > Pick >  Search >  Pick (desired Container record) >  Edit (desired record) > Update Inventory Picks pop-up window




Procedures

Update Transportation Container Picks

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update Container Picks** pop-up window appears.



2. Update the To Location field, using  or  to assist with the revised location. *This is a 25 alphanumeric character field.*
3. Select  Update. The **Update Container Picks** pop-up window closes, and the revised Pick appears in the Container Picks grid in green.






View the Transportation Pick Details – for Open Picks

Navigation

MATERIEL MGMT > Transportation > Pick >  Search >  Pick (desired record) > Transportation Pick Details – for Open Picks page

Procedures

Display an Open Transportation Pick Details

Selecting  **Cancel** at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. View the Pick Plan Selected Panel.

Instructions			
Pick Plan Selected			
Pick Nbr	NCRP2024271000002	Cost Center	TEST - TEST
Pick Status	PL - Pick Planned	Assigned To	PHYSICAL, INVENTORY
Pick Type	IM - Internal Movement	* Priority	4
* Pick Desc	BPG Test 1	Rqd Pick By Dt/Tm	10/7/2024 12:30:00 PM

A. Verify the *PICK DESC*.

B. Verify the *Priority*.

2. Determine which entries require a mass movement.

Mass Edit Location or Container



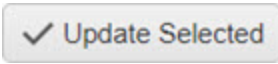
# To Location <input type="text" value="Select an Item"/> ...	# To Container <input type="text" value="Select an Item"/> ...
<input type="button" value="✓ Update Selected"/>	

A. Click to select the desired entry(ies) in the respective grids. *To select all entries in the grid, click All at the top of the grid.*

B. Choose one or both of the following steps:

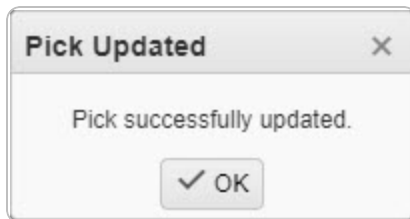





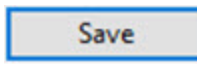
- a. Update the To Location field, using  to browse for the revised location.
OR
- b. Update the To Container, using  to browse for the revised ID.
- c. Select . *The new destination appears in the respective grids.*

Initiate a Transportation Pick

1. Click . *The **Pick Updated** pop-up window appears.*

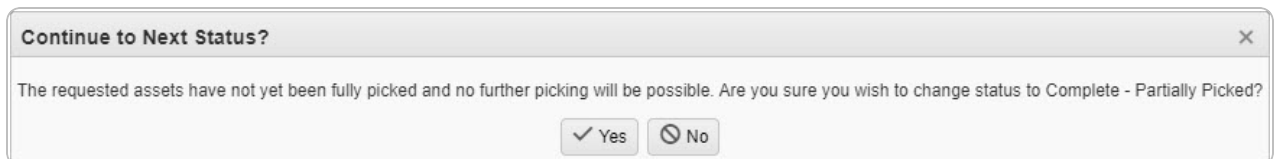



Print a Transportation Pick List

1. Select . *The **Windows Save As** pop-up window appears.*
2. Select . *The Pick Plan List is saved as a PDF.*
3. *Print the file when desired.*

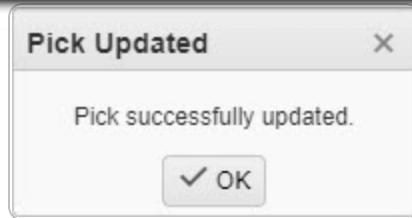
Complete a Transportation Pick


1. Select . *The **Continue to Next Status** pop-up window appears.*



2. Select:
 - A. . *The Pick Plan is ready to be updated, and the **Pick Updated** pop-up window appears:*

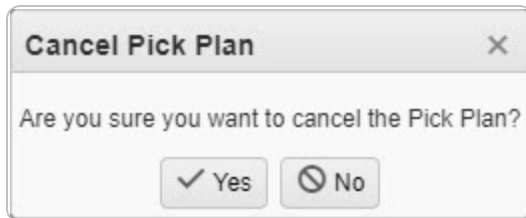





- B.  . The pop-up window closes, and the **Transportation Plan Details** page returns.

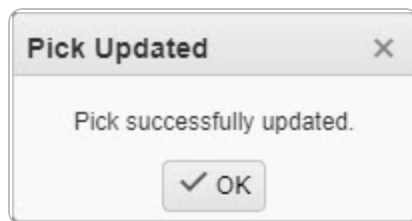
Cancel a Transportation Pick


1. Select  . The **Cancel Pick Plan** pop-up window appears.




2. Select:

- A.  . The Pick Plan is ready to cancel, and the **Pick Updated** pop-up window appears:



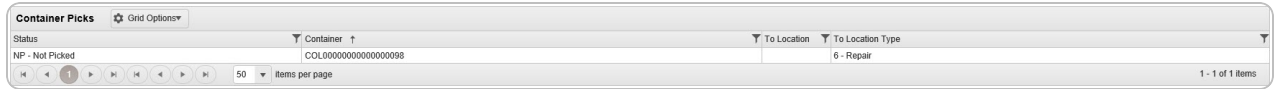
- B.  . The pop-up window closes, and the **Transportation Pick Details** page returns.

3. Select  . The pop-up window closes, and the Pick Plan is removed from the Transportation Plan grid.

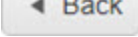




5. View the Container Picks Grid.



The screenshot shows a web interface for 'Container Picks'. At the top left, there is a 'Grid Options' dropdown menu. Below it, there are several input fields: 'Status' with the value 'NP - Not Picked', 'Container' with the value 'COL0000000000000000098', 'To Location', and 'To Location Type' with the value '6 - Repair'. At the bottom of the interface, there is a pagination bar showing '50 items per page' and '1 - 1 of 1 items'.

6. Choose  to return to the previous page.

