



# Transportation Pick Plan

## Overview

The Warehouse Management module Transportation Pick Plan process provides the ability to create, initiate, cancel, and edit existing requests, as well as assign personnel. This process manages requests that require special handling equipment and / or personnel with specific certification, by assigning Cost Centers associated with the "Transportation" Work Type. Transportation Pick Plan Requests are formal, managed actions that are non-typical warehouse actions.

## Navigation

MATERIEL MGMT > Transportation > Plan > Transportation Plan page

## Procedures

### Search for a Transportation Pick Plan

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.

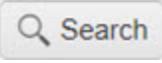
Instructions ▼

Search Criteria ▲

|                    |                   |                                |                          |
|--------------------|-------------------|--------------------------------|--------------------------|
| <b>i Pick Nbr</b>  | All               | <b>i Pick Desc</b>             | All                      |
| <b>Pick Type</b>   | All               | <b>Display Closed Statuses</b> | <input type="checkbox"/> |
| <b>Pick Status</b> | All Open Statuses | <b>Assigned To</b>             | All                      |
| <b>Cost Center</b> | All               |                                |                          |





2. Select . The results display in the Transportation Plan grid.

| Transportation Plan   |                   |                    |                 |                 |                 |                        |                          |             |                     |          |                        |
|---|-------------------|--------------------|-----------------|-----------------|-----------------|------------------------|--------------------------|-------------|---------------------|----------|------------------------|
|   | Pick Nbr          | Pick Desc          | Stock Nbr Picks | Inventory Picks | Container Picks | Pick Type              | Pick Status              | Cost Center | Assigned To         | Priority | Req Pick By D/Tm       |
|  | NCRP2024275000001 | BPG Test 1         | 0               | 1               | 0               | IM - Internal Movement | PK - Full Pick           | TEST - TEST | PHYSICAL, INVENTORY | 2        | 10/07/2024 1:30:00 PM  |
|  | NCRP2024275000005 | BPG Test Closed    | 0               | 1               | 0               | IM - Internal Movement | PI - Pick Plan Created   | TEST - TEST | PHYSICAL, INVENTORY | 2        |                        |
|  | NCRP2024271000002 | BPG Test 1         | 0               | 3               | 1               | IM - Internal Movement | CP - Complete, Full Pick | TEST - TEST | PHYSICAL, INVENTORY | 4        | 10/07/2024 12:30:00 PM |
|  | NCRP2024275000002 | BPG Test Edit      | 0               | 0               | 1               | IM - Internal Movement | PK - Full Pick           | TEST - TEST | PHYSICAL, INVENTORY | 5        | 10/14/2024 2:00:00 PM  |
|  | NCRP2024275000004 | BPG Test Inventory | 0               | 1               | 0               | IM - Internal Movement | PI - Pick Plan Created   | TEST - TEST | PHYSICAL, INVENTORY | 5        | 10/07/2024 5:00:00 PM  |

50 items per page 1 - 8 of 8 items





## Add a Transportation Pick Plan

### Navigation

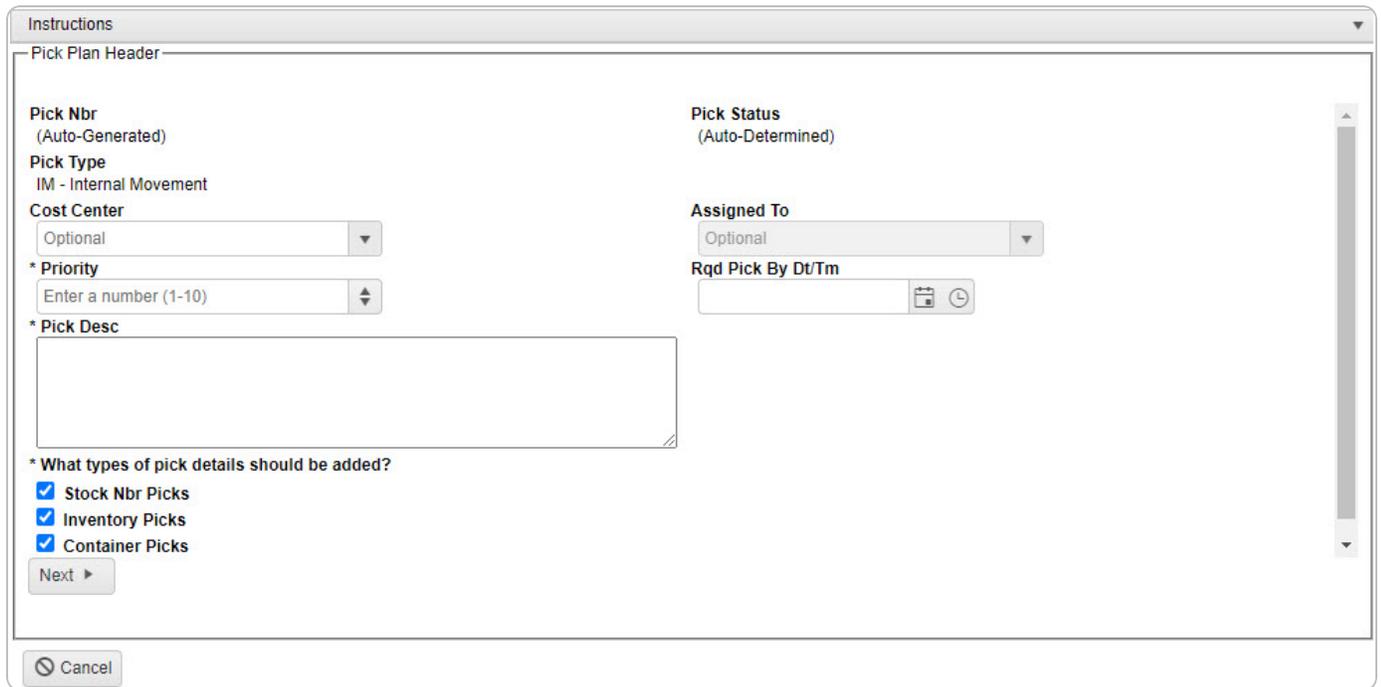
MATERIEL MGMT > Transportation > Plan >  > Transportation Pick Plan page

### Procedure

#### Add a Pick Plan Record

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The Pick Plan Header appears.



1. Use  to choose the Priority number.
2. Enter the Pick DESC in the field provided. *This is a 1,204 alphanumeric character field.*





3. Verify the types of pick details contains the appropriate  or .  is included,  is excluded.
- **STOCK NBR Picks**
  - **Inventory Picks**
  - **Container Picks**
4. Select  . The first Pick Details type selected appears.

### STOCK NBR Picks

Instructions

Stock Nbr Picks

**Selected Stock Nbr Picks**

| <input checked="" type="checkbox"/> Change Destination | Stock Nbr     | Cond Cd | Owning DoDAAC | Prj Cd | Location | Container | Requested Qty | To Location Type | To Location | To Container |
|--|---------------|---------|---------------|--------|----------|-----------|---------------|------------------|-------------|--------------|
| <input checked="" type="checkbox"/>                    | 5965014435490 | A       | M67750        |        | JMSSTOCK |           | 5             |                  |             |              |

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional).

To Location Type:

To Location:  ...

To Container:  ...

Clear Destination

- A. Select  to enter items into the Selected STOCK NBR Picks. The **Inventory Selection** pop-up window appears.
- B. Select  to apply the destination changes in the Selected STOCK NBR Picks grid.
- C. Choose one of the following options:
- Select  . Returns to the previous step.
  - Select  . Continues to the next step.
  - Select  . Completes the process and saves all the items.





## Inventory Picks

Instructions

Inventory Picks

**Selected Inventory Picks**

| <input checked="" type="checkbox"/> Change Destination | Stock Nbr     | ICN                  | Serial Nbr | Cond Cd | Owning DoDAAC | Prj Cd | Location | Container | Requested Qty | To Location Type | To Location | To Container |
|--|---------------|----------------------|------------|---------|---------------|--------|----------|-----------|---------------|------------------|-------------|--------------|
| <input checked="" type="checkbox"/>                    | 5965014435490 | B0000000000007000686 |            | A       | M67750        |        | JMSSTOCK |           | 5             |                  |             |              |

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional).

To Location Type  
Optional

To Location  
Optional  ...

To Container  
Optional  ...

Clear Destination

- A. Select  to enter items into the Selected Inventory Picks. *The **Inventory Selection** pop-up window appears.*
- B. Select  to apply the destination changes.
- C. Choose one of the following options:
  - Select  . *Returns to the previous step.*
  - Select  . *Continues to the next step.*
  - Select  . *Completes the process and saves all the items.*





## Container Picks

Instructions

Container Picks

**i** \* Container  
 ...

+ Add

| <input type="checkbox"/> | <input checked="" type="checkbox"/> Change Destination | Container | To Location Type | To Location |
|--------------------------|--|-----------|------------------|-------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/>                    | 34467GT   | 3 - Stock        |             |

Delete

Destination: Check row(s) under "Change Destination" to apply destination changes to (optional).  
 To Location Type:  ...  
 To Location:  ...

Clear Destination

- A. Use or to assist with the CONTAINER ID entry. *This is a 25 alphanumeric character field.*
- B. Select . *The Container is added to the Container Picks.*
- C. Select to apply the destination changes.
- D. Choose one of the following options:
- Select . *Returns to the previous step.*
  - Select . *Continues to the next step.*
  - Select . *Completes the process and saves all the items.*





## Review and Finish

A. Review the Pick Plan and associated details:

a. Pick Plan Header tab

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header   Stock Nbr Picks   Inventory Picks   Container Picks

|  |   |
|--|---|
| <b>Pick Nbr</b><br>(Auto-Generated)        | <b>Pick Status</b><br>(Auto-Determined)   |
| <b>Pick Type</b><br>IM - Internal Movement | <b>Assigned To</b><br>PHYSICAL, INVENTORY |
| <b>Cost Center</b><br>TEST - TEST          | <b>Rqd Pick By Dt/Tm</b><br>09/30/2024    |
| * <b>Priority</b><br>3                     |   |
| * <b>Pick Desc</b><br>BPG Test 2           |   |

← Back   ✓ Finish

b. STOCK NBR Picks tab

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header   Stock Nbr Picks   Inventory Picks   Container Picks

| Stock Nbr     | Cond Cd | Owning DoDAAC | Prj Cd | Location | Container | Requested Qty | To Location Type | To Location | To Container |
|---------------|---------|---------------|--------|----------|-----------|---------------|------------------|-------------|--------------|
| 5965014435490 | A       | M67750        |        | JMSSTOCK |           | 10            |                  |             |              |

← Back   ✓ Finish

Cancel

c. Inventory Picks tab

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header   Stock Nbr Picks   Inventory Picks   Container Picks

| ICN                 | Cond Cd | Owning DoDAAC | Prj Cd | Location | Container | Requested Qty | To Location Type | To Location | To Container |
|---------------------|---------|---------------|--------|----------|-----------|---------------|------------------|-------------|--------------|
| B000000000007000686 | A       | M67750        |        | JMSSTOCK |           | 5             |                  |             |              |

← Back   ✓ Finish

Cancel

d. Container Picks tab

Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header   Stock Nbr Picks   Inventory Picks   Container Picks

| Container | To Location Type | To Location |
|-----------|------------------|-------------|
| BULKBOX5  | 3 - Stock        | A03D        |

← Back   ✓ Finish

Cancel





B. Choose one of the following options:

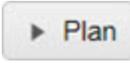
- Select  . Returns to the previous step.
- Select  . Returns to the **Transportation Plan** screen, with the new *Pick Plan* record at the top of the *Transportation Plan* grid.





## Details Regarding a Transportation Plan

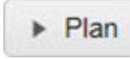
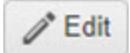
### Navigation

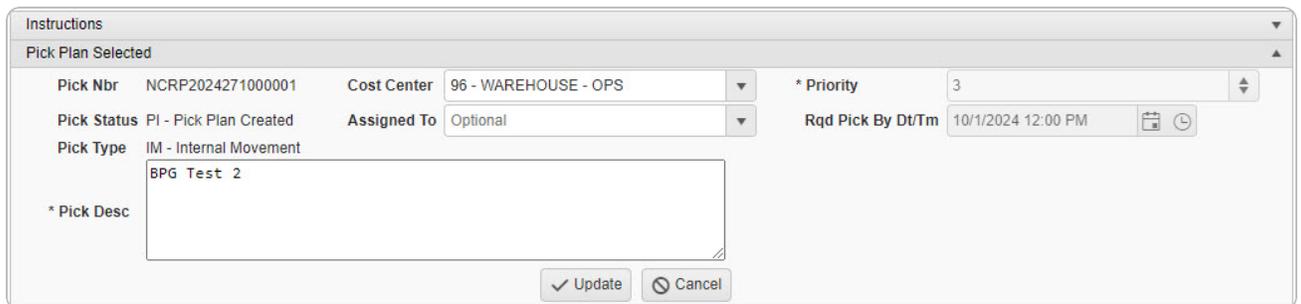
MATERIEL MGMT > Transportation > Plan >  > Transportation Plan Details page

### Procedures

#### Update a Selected Pick Plan

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  next to the desired record. The **Transportation Plan Details** page appears.
2. Select . Some of the **Pick Plan Selected** grid fields become editable.



The screenshot shows a form titled "Pick Plan Selected" with the following fields:

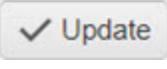
|             |                        |             |                      |                   |                    |
|-------------|------------------------|-------------|----------------------|-------------------|--------------------|
| Pick Nbr    | NCRP2024271000001      | Cost Center | 96 - WAREHOUSE - OPS | * Priority        | 3                  |
| Pick Status | PI - Pick Plan Created | Assigned To | Optional             | Rqd Pick By Dt/Tm | 10/1/2024 12:00 PM |
| Pick Type   | IM - Internal Movement |             |                      |                   |                    |
| * Pick Desc | BPG Test 2             |             |                      |                   |                    |

Buttons:  

- A. Update the PICK DESC, entering the revised explanation in the field provided. This is a 1,024 alphanumeric character field.





3. Select  . The fields close and the grid returns to the previous state.

Instructions ▼

Pick Plan Selected ▲

|             |                        |             |                      |                   |                       |
|-------------|------------------------|-------------|----------------------|-------------------|-----------------------|
| Pick Nbr    | NCRP2024271000001      | Cost Center | 96 - WAREHOUSE - OPS | * Priority        | 3                     |
| Pick Status | PI - Pick Plan Created | Assigned To | N/A                  | Rqd Pick By Dt/Tm | 10/1/2024 12:00:00 PM |
| Pick Type   | IM - Internal Movement |             |                      |                   |                       |
| * Pick Desc | BPG Test 2             |             |                      |                   |                       |



### Mass Update a Pick Plan

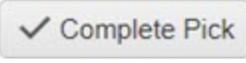
1. For Bulk Entries, the bottom panel is **Mass Edit a Location or Container**:

Mass Edit Location or Container

|  |   |
|--|---|
| <p><b>To Location</b></p> <p> Select an Item <input type="text"/> </p> | <p><b>To Container</b></p> <p> Select an Item <input type="text"/> </p> |
| <p></p>   |   |

- A. Use  or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- B. Use  or  to assist with the To Container entry. This is a 20 alphanumeric character field.
2. Select  . The To Location and/or To Container entries are revised in the above grid.

### Complete a Pick Plan

1. Select  . The **Continue to Next Status** pop-up window appears.

Continue to Next Status? ✕

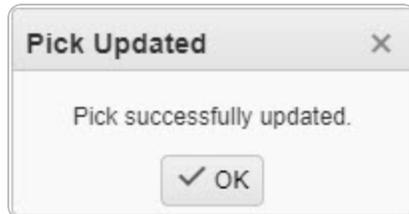
The requested assets have not yet been fully picked and no further picking will be possible. Are you sure you wish to change status to Complete - Partially Picked?

2. Select:





- A.  Yes . The Pick Plan is ready to be updated, and the **Pick Updated** pop-up window appears:

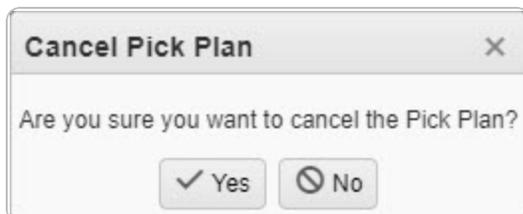


- B.  No . The pop-up window closes, and the **Transportation Plan Details** page returns.

3. Select  OK . The pop-up window closes, the main page returns to the **Transportation Plan** page, and the status of the Pick Plan becomes "PL - Pick Planned".

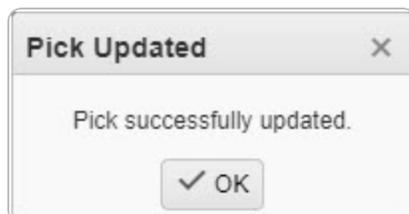
### Cancel a Pick Plan

1. Select  Cancel Pick Plan . The **Cancel Pick Plan** pop-up window appears.



2. Select:

- A.  Yes . The Pick Plan is ready to cancel, and the **Pick Updated** pop-up window appears:



- B.  No . The pop-up window closes, and the **Transportation Plan Details** page returns.





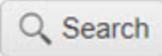
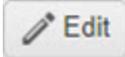
3. Select  . *The pop-up window closes, and the Pick Plan is removed from the Transportation Plan grid.*





# Update a Stock Number Transportation Pick Plan

## Navigation

MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired record) >  Edit (desired record) > Update STOCK NBR Picks pop-up window

## Procedure

### Update a STOCK NBR Pick Plan Record

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update STOCK NBR Picks** pop-up window appears.





### Update Stock Nbr Picks

Instructions

|   |  |
|---|--|
| <b>Stock Nbr</b><br>4240015262168                                   | <b>Cond Cd</b><br>A - Svcbl(w/o Qual)                              |
| <b>Location</b><br>STAGEIN  | <b>Container</b>   |
| <b>Owning DoDAAC</b><br>M67750                                      | <b>Prj Cd</b>  |
| <b>* Requested Qty</b><br>2   | <b>* Planned Qty</b><br>2  |
| <b>Status</b><br>NP - Not Picked                                    | <b>Include Pick</b><br><input checked="" type="checkbox"/>         |
| <b>i To Location</b><br><input type="text" value="PACK ISSUE"/> ... | <b>i To Container</b><br><input type="text" value="Optional"/> ... |
| <b>To Location Type</b><br>2 - Issue                                |  |

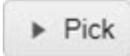
- Verify the Requested QTY.
- Use **i** or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- Verify the Planned QTY.
- Use **i** or  to assist with the To Container entry. This is a 20 alphanumeric character field.
- Select . The STOCK NBR Picks pop-up window closes, and the revised pick appears green in the grid.





# Update a Transportation Inventory Pick Plan

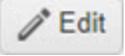
## Navigation

MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired record) >  Edit (desired record) > Update Inventory Picks pop-up window

## Procedure

### Update an Inventory Pick Plan Record

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update Inventory Picks** pop-up window appears.





**Update Inventory Picks** ✕

**Instructions** ▼

|   |  |
|---|--|
| <p><b>ICN</b><br/>A0000000000007225901</p> <p><b>Stock Nbr</b><br/>4520014442375</p> <p><b>Location</b><br/>SORT</p> <p><b>Owning DoDAAC</b><br/>M67750</p> <p><b>* Requested Qty</b><br/>1</p> <p><b>Status</b><br/>NP - Not Picked</p> <p><b>i To Location</b><br/><input type="text" value="Optional"/> ...</p> <p><b>To Location Type</b></p> | <p><b>Serial Nbr</b><br/>03003950</p> <p><b>Cond Cd</b><br/>X - Suspended (Repair Decision Delayed)</p> <p><b>Container</b></p> <p><b>Prj Cd</b></p> <p><b>* Planned Qty</b><br/>1</p> <p><b>i To Container</b><br/><input type="text" value="B2011BOX3"/> ...</p> |
|---|--|

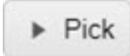
- A. Verify the Requested QTY.
- B. Use **i** or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- C. Verify the Planned QTY.
- D. Use **i** or  to assist with the To Container entry. This is a 20 alphanumeric character field.
- E. Select . The Inventory Picks pop-up window closes, and the revised pick appears green in the grid.





## Update a Transportation Container Pick Plan

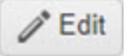
### Navigation

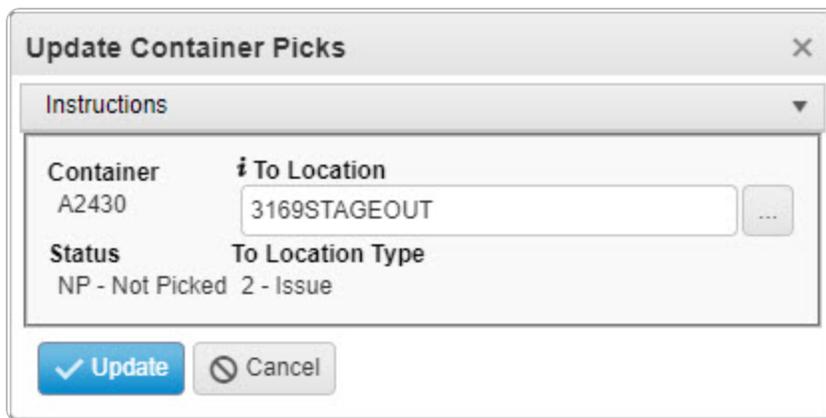
MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired record) >  Edit (desired record) > Update Container Picks pop-up window

### Procedure

#### Update a Container Pick Plan Record

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update Container Picks** pop-up window appears.



- A. Use  or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- B. Select  . The Container Picks pop-up window closes, and the revised pick appears green in the grid.

