



Transportation Pick Plan

Overview


The Warehouse Management module Transportation Pick Plan process provides the ability to create, initiate, cancel, and edit existing requests, as well as assign personnel. This process manages requests that require special handling equipment and / or personnel with specific certification, by assigning Cost Centers associated with the "Transportation" Work Type. Transportation Pick Plan Requests are formal, managed actions that are non-typical warehouse actions.

Navigation

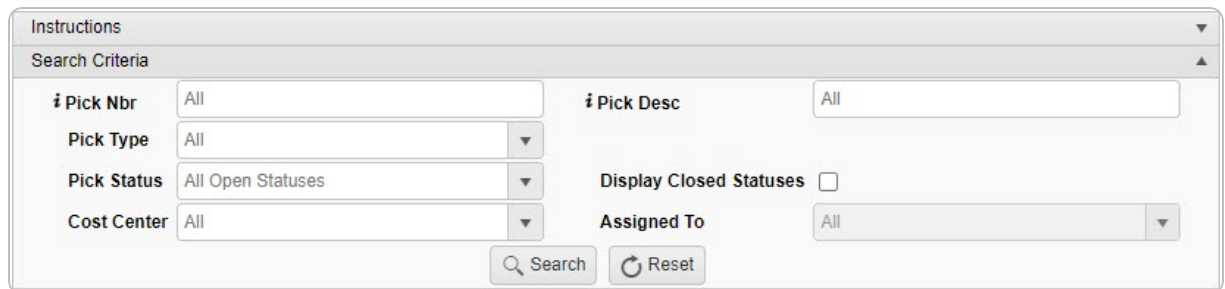
MATERIEL MGMT > Transportation > Plan > Transportation Plan page

Procedures

Search for a Transportation Pick Plan

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one of the following optional fields.



The screenshot shows a 'Search Criteria' form with the following fields and options:






- Pick Nbr:** Text input field with 'All' entered.
- Pick Desc:** Text input field with 'All' entered.
- Pick Type:** Dropdown menu with 'All' selected.
- Pick Status:** Dropdown menu with 'All Open Statuses' selected.
- Display Closed Statuses:** Unchecked checkbox.
- Cost Center:** Dropdown menu with 'All' selected.
- Assigned To:** Dropdown menu with 'All' selected.

Buttons for 'Search' and 'Reset' are located at the bottom of the form.





2. Select . The results display in the Transportation Plan grid.

Transportation Plan											
	Pick Nbr	Pick Desc	Stock Nbr Picks	Inventory Picks	Container Picks	Pick Type	Pick Status	Cost Center	Assigned To	Priority	Req Pick By D/Tm
	NCRP2024275000001	BPG Test 1	0	1	0	IM - Internal Movement	PK - Full Pick	TEST - TEST	PHYSICAL, INVENTORY	2	10/07/2024 1:30:00 PM
	NCRP2024275000005	BPG Test Closed	0	1	0	IM - Internal Movement	PI - Pick Plan Created	TEST - TEST	PHYSICAL, INVENTORY	2	
	NCRP2024271000002	BPG Test 1	0	3	1	IM - Internal Movement	CP - Complete, Full Pick	TEST - TEST	PHYSICAL, INVENTORY	4	10/07/2024 12:30:00 PM
	NCRP2024275000002	BPG Test Edit	0	0	1	IM - Internal Movement	PK - Full Pick	TEST - TEST	PHYSICAL, INVENTORY	5	10/14/2024 2:00:00 PM
	NCRP2024275000004	BPG Test Inventory	0	1	0	IM - Internal Movement	PI - Pick Plan Created	TEST - TEST	PHYSICAL, INVENTORY	5	10/07/2024 5:00:00 PM

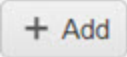
50 items per page 1 - 8 of 8 items






Add a Transportation Pick Plan

Navigation

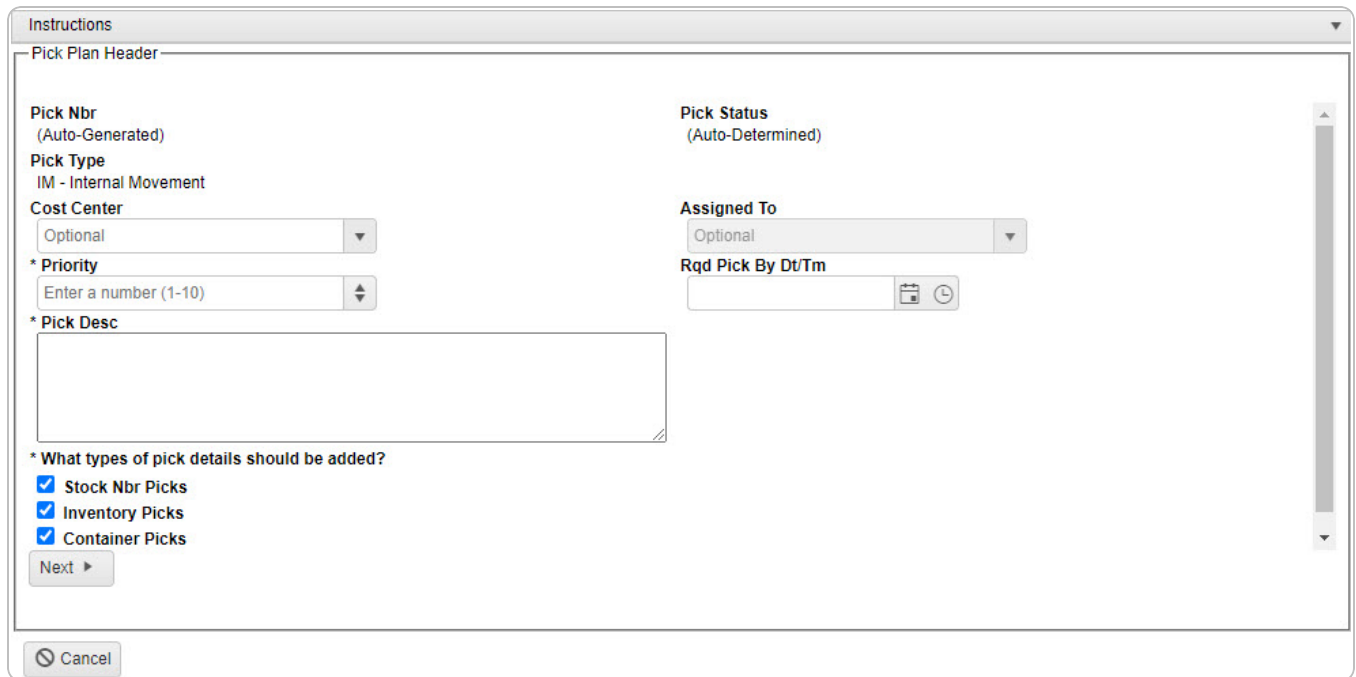
MATERIEL MGMT > Transportation > Plan >  > Transportation Pick Plan page

Procedure

Add a Pick Plan Record


Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The Pick Plan Header appears.



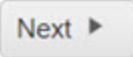
The screenshot shows a web form titled "Pick Plan Header" with the following fields and options:

- Pick Nbr** (Auto-Generated)
- Pick Type**: IM - Internal Movement
- Cost Center**: Optional (dropdown menu)
- * Priority**: Enter a number (1-10) (dropdown menu)
- * Pick Desc**: A large text area for description.
- Pick Status** (Auto-Determined)
- Assigned To**: Optional (dropdown menu)
- Rqd Pick By Dt/Tm**: A date and time selection field.
- * What types of pick details should be added?**
 - Stock Nbr Picks
 - Inventory Picks
 - Container Picks
- Next** button
- Cancel** button

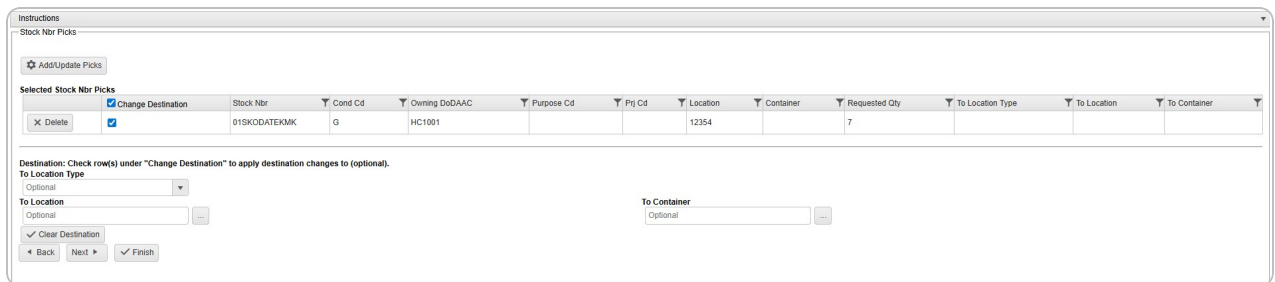
1. Use  to choose the Priority number.
2. Enter the Pick DESC in the field provided. *This is a 1,204 alphanumeric character field.*

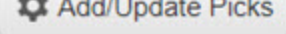
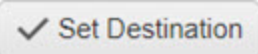

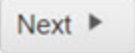





3. Verify the types of pick details contains the appropriate or . is included, is excluded.
- **STOCK NBR Picks**
 - **Inventory Picks**
 - **Container Picks**
4. Select . The first Pick Details type selected appears.

STOCK NBR Picks


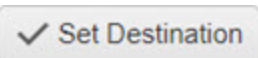
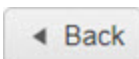




- A. Select  to enter items into the Selected STOCK NBR Picks. The **Inventory Selection** pop-up window appears.
- B. Select  to apply the destination changes in the Selected STOCK NBR Picks grid.
- C. Choose one of the following options:
- Select . Returns to the previous step.
 - Select . Continues to the next step.
 - Select . Completes the process and saves all the items.



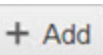
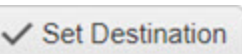




Inventory Picks

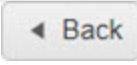
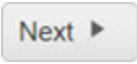

- A. Select  to enter items into the Selected Inventory Picks. *The **Inventory Selection Browse** pop-up window appears.*
- B. Select  to apply the destination changes.
- C. Choose one of the following options:
 - Select  . *Returns to the previous step.*
 - Select  . *Continues to the next step.*
 - Select  . *Completes the process and saves all the items.*

Container Picks

- A. Use  or  to assist with the CONTAINER ID entry. *This is a 25 alphanumeric character field.*
- B. Select  . *The Container is added to the Container Picks.*
- C. Select  to apply the destination changes.
- D. Choose one of the following options:





- Select  . Returns to the previous step.
- Select  . Continues to the next step.
- Select  . Completes the process and saves all the items.

Review and Finish

A. Review the Pick Plan and associated details:

a. Pick Plan Header tab

Instructions
Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header | Stock Nbr Picks | Inventory Picks | Container Picks

Pick Nbr (Auto-Generated)	Pick Status (Auto-Determined)
Pick Type IM - Internal Movement	Assigned To PHYSICAL_INVENTORY
Cost Center TEST - TEST	Rqd Pick By DtTm 09/30/2024
* Priority 3	
* Pick Desc BFO Test 2	

◀ Back ✓ Finish

b. STOCK NBR Picks tab

Instructions
Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header | Stock Nbr Picks | Inventory Picks | Container Picks

Stock Nbr	Cond Cd	Owning DsDAAC	Purpose Cd	Pj Cd	Location	Container	Requested Qty	To Location Type	To Location	To Container
041618JOP001	A	HC1001			090510-CCTT 10 26		69			

◀ Back ✓ Finish

c. Inventory Picks tab

Instructions
Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.

Pick Plan Header | Stock Nbr Picks | Inventory Picks | Container Picks

ICN	Cond Cd	Owning DsDAAC	Purpose Cd	Pj Cd	Location	Container	Requested Qty	To Location Type	To Location	To Container
0000000000000273793	A	HC1001			1999		5			

◀ Back ✓ Finish

d. Container Picks tab





Instructions

Review and Finalize

Review the Pick Plan and associated details and click "Finish" to create and plan the Pick.



Pick Plan Header Stock Nbr Picks Inventory Picks Container Picks

Container	To Location Type	To Location
BULKBOXS	3 - Stock	A03D

◀ Back ✓ Finish

⊗ Cancel

B. Choose one of the following options:

- Select  . Returns to the previous step.
- Select  . Returns to the **Transportation Plan** screen, with the new Pick Plan record at the top of the Transportation Plan grid.





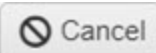
Details Regarding a Transportation Plan

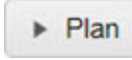

Navigation

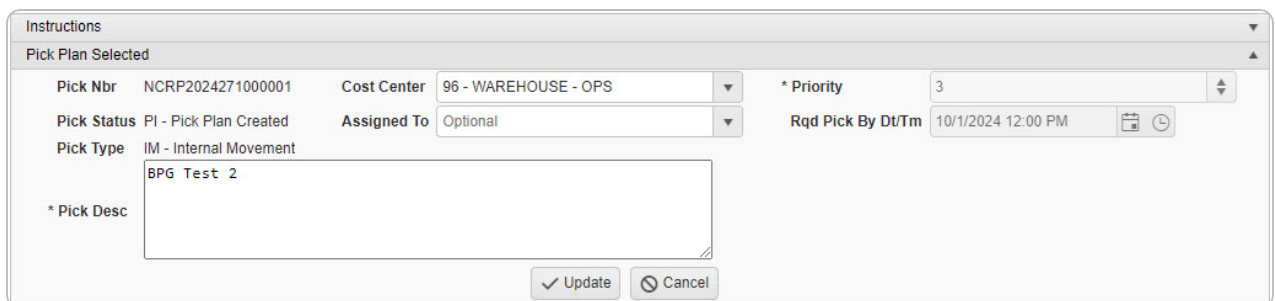
MATERIEL MGMT > Transportation > Plan >  > Transportation Plan Details page

Procedures

Update a Selected Pick Plan



Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  next to the desired record. The **Transportation Plan Details** page appears.
2. Select . Some of the **Pick Plan Selected** grid fields become editable.



The screenshot shows a form titled "Pick Plan Selected" with the following fields:

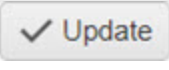
Pick Nbr	NCRP2024271000001	Cost Center	96 - WAREHOUSE - OPS	* Priority	3
Pick Status	PI - Pick Plan Created	Assigned To	Optional	Rqd Pick By Dt/Tm	10/1/2024 12:00 PM
Pick Type	IM - Internal Movement				
* Pick Desc	BPG Test 2				

Buttons:  

- A.** Update the PICK DESC, entering the revised explanation in the field provided. *This is a 256 alphanumeric character field.*






3. Select  . The fields close and the grid returns to the previous state.

Instructions ▾

Pick Plan Selected ▲

Pick Nbr	NCRP2024271000001	Cost Center	96 - WAREHOUSE - OPS	* Priority	3
Pick Status	PI - Pick Plan Created	Assigned To	N/A	Rqd Pick By Dt/Tm	10/1/2024 12:00:00 PM
Pick Type	IM - Internal Movement				
* Pick Desc	BPG Test 2				

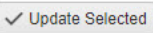






Mass Update a Pick Plan

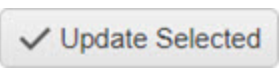
1. For Bulk Entries, the bottom panel is **Mass Edit a Location or Container**:

Mass Edit Location or Container

<p>To Location</p> <p>Select an Item <input type="text"/> ...</p>	<p>To Container</p> <p>Select an Item <input type="text"/> ...</p>
--	---



- A. Use  or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- B. Use  or  to assist with the To Container entry. This is a 20 alphanumeric character field.


2. Select  . The To Location and/or To Container entries are revised in the above grid.

Complete a Pick Plan

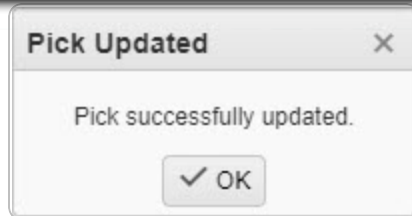
1. Select  . The **Continue to Next Status** pop-up window appears.



Continue to Next Status? ✕

The requested assets have not yet been fully picked and no further picking will be possible. Are you sure you wish to change status to Complete - Partially Picked?

2. Select:
- A.  . The Pick Plan is ready to be updated, and the **Pick Updated** pop-up window appears:

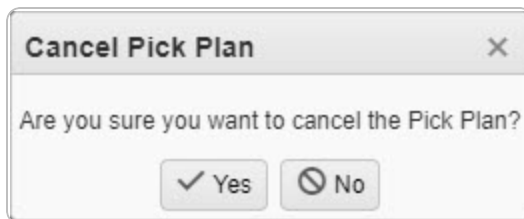



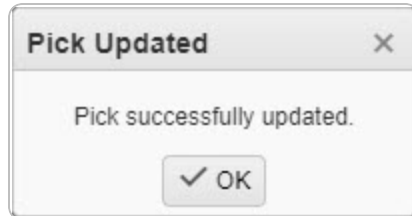




- B.  . The pop-up window closes, and the **Transportation Plan Details** page returns.
3. Select  . The pop-up window closes, the main page returns to the **Transportation Plan** page, and the status of the Pick Plan becomes "PL - Pick Planned".

Cancel a Pick Plan

1. Select  . The **Cancel Pick Plan** pop-up window appears.



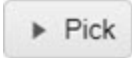
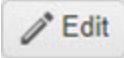
2. Select:
- A.  . The Pick Plan is ready to cancel, and the **Pick Updated** pop-up window appears:
- 
- B.  . The pop-up window closes, and the **Transportation Plan Details** page returns.
3. Select  . The pop-up window closes, and the Pick Plan is removed from the Transportation Plan grid.






Update a Stock Number Transportation Pick Plan

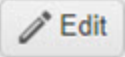
Navigation

MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired Stock Number record) >  Edit (desired record) > Update STOCK NBR Picks pop-up window

Procedure

Update a STOCK NBR Pick Plan Record

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update STOCK NBR Picks** pop-up window appears.










Update Stock Nbr Picks

Instructions

Stock Nbr 4240015262168	Cond Cd A - Svcbl(w/o Qual)
Location STAGEIN	Container
Owning DoDAAC M67750	Prj Cd
* Requested Qty 2	* Planned Qty 2
Status NP - Not Picked	Include Pick <input checked="" type="checkbox"/>
i To Location <input type="text" value="PACK ISSUE"/> ...	i To Container <input type="text" value="Optional"/> ...
To Location Type 2 - Issue	

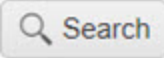
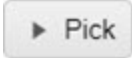
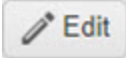
- A. Verify the Requested QTY.
- B. Use  or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- C. Verify the Planned QTY.
- D. Use  or  to assist with the To Container entry. This is a 20 alphanumeric character field.
- E. Select . The STOCK NBR Picks pop-up window closes, and the revised pick appears green in the grid.






Update a Transportation Inventory Pick Plan

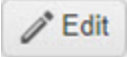
Navigation

MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired Inventory record) >  Edit (desired record) > Update Inventory Picks pop-up window

Procedure

Update an Inventory Pick Plan Record

Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  Edit next to the desired entry. The **Update Inventory Picks** pop-up window appears.





Update Inventory Picks ✕

Instructions ▾

<p>ICN A00000000000007225901</p> <p>Stock Nbr 4520014442375</p> <p>Location SORT</p> <p>Owning DoDAAC M67750</p> <p>* Requested Qty 1</p> <p>Status NP - Not Picked</p> <p>i To Location <input type="text" value="Optional"/> ...</p> <p>To Location Type</p>	<p>Serial Nbr 03003950</p> <p>Cond Cd X - Suspended (Repair Decision Delayed)</p> <p>Container</p> <p>Prj Cd</p> <p>* Planned Qty 1</p> <p>i To Container <input type="text" value="B2011BOX3"/> ...</p>
--	--

- A. Verify the Requested QTY.
- B. Use **i** or to assist with the To Location entry. *This is a 20 alphanumeric character field.*
- C. Verify the Planned QTY.
- D. Use **i** or to assist with the To Container entry. *This is a 20 alphanumeric character field.*
- E. Select . *The Inventory Picks pop-up window closes, and the revised pick appears green in the grid.*





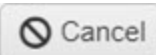
Update a Transportation Container Pick Plan


Navigation

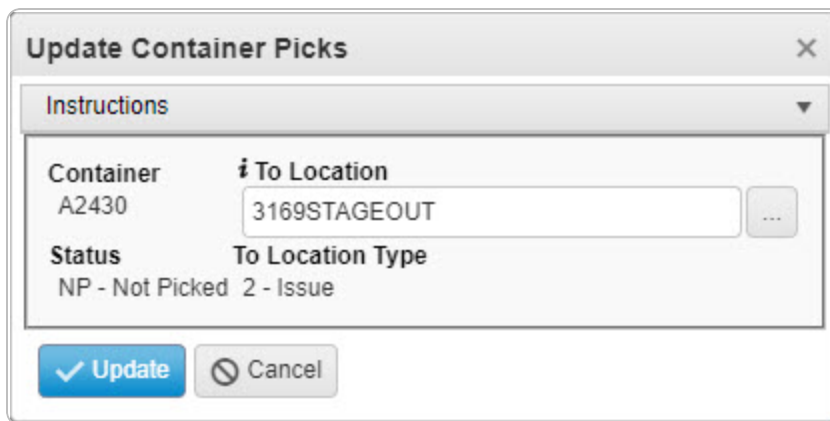
MATERIEL MGMT > Transportation > Plan >  Search >  Pick (desired Container record) >  Edit (desired record) > Update Container Picks pop-up window

Procedure

Update a Container Pick Plan Record



Selecting  Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.



1. Select  Edit next to the desired entry. The **Update Container Picks** pop-up window appears.






Update Container Picks

Instructions

Container	 To Location
A2430	3169STAGEOUT 
Status	To Location Type
NP - Not Picked	2 - Issue

- A. Use  or  to assist with the To Location entry. This is a 20 alphanumeric character field.
- B. Select  . The Container Picks pop-up window closes, and the revised pick appears green in the grid.

